



## City of The Dalles

Department of Public Works  
1215 West 1<sup>st</sup> Street  
The Dalles, OR 97058

February 22, 2023

### INVITATION TO BIDDERS

#### RE: Wicks Filter Building Reroof – Phase 2 CONTRACT NO. 2023 – 007

Dear Contractor,

The City of The Dalles, Department of Public Works, is requesting a bid from your firm to furnish all materials, labor and equipment necessary in the installation of new pitched roof system consisting of new wood roof trusses with new metal roofing and siding on an existing building at the Wicks Water Treatment Plant located at 6780 Reservoir Road, The Dalles, Oregon. All work will be **completed by June 30, 2023**, and conducted in accordance with the contract documents.

If your price proposal is the lowest, you are judged a responsible and responsive bidder, the cost of the project is within budget limitations for each bid schedule, and award is authorized by the City Council you will receive a Notice of Award.

Electronic copies of the contract documents can be downloaded from the city's website at [https://www.thedalles.org/jobs\\_bids/city\\_project\\_bids.php](https://www.thedalles.org/jobs_bids/city_project_bids.php). Bidder will be responsible for checking the website regularly for addendums and additional information for the project.

Bids shall be submitted no later than **March 23, 2023 at 2:00 p.m. Pacific Standard Time via email to: [thedallesbids@ci.the-dalles.or.us](mailto:thedallesbids@ci.the-dalles.or.us)**, at which time the email account designated for bid receipt will be accessed. Bids shall not be sent to any other email addresses. Bid responses will be read aloud via a Zoom meeting. Zoom Meeting ID is 85802121281 and use Passcode 068006. **Note:** Immediately following the electronic submission of a bid, bidders will receive confirmation that the bidder's email has been received. **THE DUTY IS ON THE BIDDER TO ENSURE THAT THE REQUIRED BID DOCUMENTS ARE ATTACHED TO ANY EMAIL BEING SENT TO THE CITY IN RESPONSE TO THIS ADVERTISEMENT FOR BIDS.**

All bidders must attend a mandatory pre-bid meeting on **March 2, 2023, 1 pm** at Wicks Water Treatment Plant 6780 Reservoir Road, The Dalles Oregon 97058. Bidders who intend on participating in the mandatory pre-bid meeting shall notify Larry McCollum by phone at (541) 298-2248 x 5000 or by email at [lmccollum@ci.the-dalles.or.us](mailto:lmccollum@ci.the-dalles.or.us) at least 24 hours prior to the meeting

Bidders must be prequalified in accordance with the laws of the State of Oregon. Prequalification forms shall be sent via email to [lmccollum@ci.the-dalles.or.us](mailto:lmccollum@ci.the-dalles.or.us) and must be received by **March 16, 2023 at 4:00 p.m. Pacific Standard Time.**

**Questions, objections or comments regarding the project specifications must be submitted by email, directed to Larry McCollum, Project Manager at [lmccollum@ci.the-dalles.or.us](mailto:lmccollum@ci.the-dalles.or.us). They must be received no later than five (5) calendar days before the bid opening date.**

Sincerely,

Larry McCollum,  
Water Quality Manager  
City of The Dalles