

CANBY CITY COUNCIL WORK SESSION
November 16, 2022

PRESIDING: Council President Hensley

COUNCIL PRESENT: Shawn Varwig, Art Marine, Christopher Bangs, and Sarah Spoon.

ABSENT: Brian Hodson and Greg Parker.

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder; and Jamie Stickel, Economic Development Director.

CALL TO ORDER: Council President Hensley called the City Council Work Session to order at 6:34 p.m. in the Council Chambers.

Community Enhancement Grant Program – Small Business:

Jamie Stickel, Economic Development Director, gave a background on the grant program, who could apply, and funding disbursement. The program was a pilot program to determine need and evaluate effectiveness. She asked for any clarifications to the program.

There was discussion regarding the disbursement, prioritization of the projects, events should be open to the public, and 18 months for applicants to finish the projects.

ADJOURN: Council President Hensley adjourned the Work Session at 6:47 p.m.

CANBY CITY COUNCIL
REGULAR MEETING MINUTES
November 16, 2022

PRESIDING: Council President Hensley

COUNCIL PRESENT: Shawn Varwig, Greg Parker, Art Marine, Sarah Spoon, and Christopher Bangs.

COUNCIL ABSENT: Brian Hodson

STAFF PRESENT: Scott Archer, City Administrator; Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder; Jorge Tro, Police Chief; Jamie Stickel, Economic Development Director; Don Hardy, Planning Director; and Danny Smith, Library and IT Director.

CALL TO ORDER: Council President Hensley called the Regular Meeting to order at 7:03 p.m. in the Council Chambers followed by opening ceremonies.

LIBRARY ADVISORY BOARD UPDATE: Suzy Stutes, Chair, and Lois Brooks, Vice Chair, presented the Library Advisory Board update. They discussed the Board makeup, duties of the Board, accomplishments, and future opportunities and challenges.

The Council thanked them for their work. There was discussion regarding changing demographics in the City.

CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS: Chase, Boy Scout Troop 258, was in attendance for a Citizenship in the Community badge requirement.

Mary Doak, Canby resident, discussed the negative aspects of dog parks and why people she had talked to said they would not use a dog park if it was built. She did not think they should spend money on a dog park that would only be used by a small percentage of citizens.

Councilor Spoon said no park served everyone, but that didn't mean it didn't bring value to the community.

Carol Palmer, Canby resident, said the Willamette Falls and Landings Heritage Area Coalition wanted to reconnect with Canby and the City Council.

CONSENT AGENDA: ****Councilor Varwig moved to approve the minutes of the February 11, 2022 Goal Setting City Council Meeting and the Limited On-Premises, Commercial OLCC Liquor License for Ligatich Inc./Biscuits Café located at 1477 SE First Avenue. Motion was seconded by Councilor Spoon and passed 6-0.**

ORDINANCES:

Ordinance 1587 – ****Councilor Spoon moved to adopt Ordinance 1587, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN ANNUAL AGREEMENT WITH MICROSOFT AND ONE-TIME MIGRATION PROJECT WITH CONVERGEONE, INC. FOR MICROSOFT OFFICE 360 SOFTWARE. Motion was seconded by Councilor Bangs and passed 6-0 by roll call vote.**

Ordinance 1588 – There was discussion regarding the features and use of the cameras.

****Councilor Bangs moved to adopt Ordinance 1588, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISES IN THE AMOUNT OF \$185,714.70 FOR THE PURCHASE OF BODY WORN CAMERAS. Motion was seconded by Councilor Varwig and passed 6-0 by roll call vote.**

Ordinance 1589 – Jorge Tro, Police Chief, said this was a five year contract for in-car video cameras and would be compatible with the body worn cameras.

****Councilor Varwig moved to approve Ordinance 1589, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISES IN THE AMOUNT OF \$207,632.40 FOR THE PURCHASE OF IN CAR VIDEO CAMERAS to come up for a second reading on**

December 7, 2022. Motion was seconded by Councilor Marine and passed 6-0 on first reading.

Ordinance 1590 – Don Hardy, Planning Director, discussed the housing and economic analysis that had been done and how it segued into the Comprehensive Plan update process. He explained why they chose 3J Consulting and how this work would continue in future fiscal years which could lead to a possible Urban Growth Boundary expansion process. He summarized the timeline for the project.

There was discussion regarding excluding the golf course in the number of residential acres available and rezoning some residential land to Institutional to better reflect the use of the land.

****Councilor Spoon moved to approve Ordinance 1590, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH 3J CONSULTING FOR FISCAL YEAR 2022-2023 WORK ON THE CANBY COMPREHENSIVE PLAN AND TRANSPORTATION SYSTEM PLAN IN THE AMOUNT OF \$157,121.00 to come up for a second reading on December 7, 2022. Motion was seconded by Councilor Bangs and passed 6-0 on first reading.**

CONSIDER CANCELLATION OF DECEMBER 21, 2022 COUNCIL MEETING:

After some discussion, there was consensus to wait until the December 7 meeting to decide on the cancellation.

MAYOR'S BUSINESS: None.

COUNCIL COMMENTS & LIAISON REPORTS: Councilor Spoon announced her resignation from the Council effective December 23, 2022. There was agreement to hold a special meeting on December 21 for interviews to fill the Council vacancy.

There was discussion regarding the application process.

Councilor Parker appreciated staff's bi-monthly reports. He encouraged the Council to support equipment requests that increased efficiencies.

Councilor Varwig reported on the Planning Commission meeting where an annexation and zone change was discussed. He thanked citizens for re-electing him.

Councilor Bangs read a letter he received regarding false information about school library materials.

Councilor Marine congratulated the winners of the election.

Council President Hensley said the Suicide Prevention Task Force was looking for more public engagement. She reported on the Traffic Safety Commission meeting where they discussed issues on Territorial. Knights Bridge would be closed in the spring for six months and detour routes were being discussed.

CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS: Mr. Archer announced the Light the Night event on December 2 and free leaf drop at the Public Works Facility on December 3.

CITIZEN INPUT: None.

ACTION REVIEW:

1. Approved the Consent Agenda.
2. Adopted Ordinances 1587 & 1588.
3. Approved Ordinances 1589 & 1590 to a second reading on December 7, 2022.
4. Approved to hold a Special Called Council Meeting on December 21, 2022 for Council interviews.

There was no Executive Session.

Council President Hensley adjourned the meeting at 8:20 p.m.



Melissa Bisset
City Recorder



Brian Hodson
Mayor

Assisted with Preparation of Minutes - Susan Wood