

A BILL FOR AN ORDINANCE AMENDING)
 CHAPTER 2.30 OF THE LEBANON)
 MUNICIPAL CODE TITLED “LEBANON)
 TREES AND TRAILS ADVISORY)
 COMMITTEE”)
 ORDINANCE BILL NO. 2022-15
 ORDINANCE NO. 2991

WHEREAS, the City does not have an advisory committee for the parks system; and

WHEREAS, the City has significant park development projects in early planning stages; and

WHEREAS, the current Trees and Trails advisory committee advises the City Council on issues that often are in or adjacent to parks;

NOW, THEREFORE, THE CITY OF LEBANON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.30 of the Lebanon Municipal Code, Lebanon Trees and Trails Advisory Committee is hereby amended to read as follows:

2.30.010 Established.

There is hereby established an advisory committee for the City of Lebanon, which shall be called the Lebanon **Parks**, Trees and Trails Advisory Committee.

(Ord. No. 2913 , § 1, 6-13-2018)

2.30.015 Objectives and purposes.

- A. The **parks**, trees and trails advisory committee will serve in an advisory capacity to the City of Lebanon while promoting and enhancing a healthy community.
- B. The committee will advocate for the preservation and expansion of street trees in public spaces.
- C. The committee may serve as the hearings committee for hazardous trees to include:
 - 1. Assessing the condition of trees to determine the need for removal or replacement of said trees.
 - 2. Recommend a variety of trees for replacement.
- D. **The committee may recommend appropriate species of trees to plant in parks and other public spaces.**
- E. The committee will advocate for bicycling and walking as healthy and non-polluting methods of transportation and recreation while promoting safety and awareness.
- F. The committee may assess the condition and need for improvements for bicycle and pedestrian facilities and recommend the addition of new facilities within the city; including but not limited to:

1. Multi-use non-motorized trails/paths.
 2. Pedestrian crossing.
 3. On road bike lanes.
 4. Bicycle and pedestrian signage.
 5. Bicycle parking and storage facilities.
 6. Establish safe efficient traffic control devices for bicycles and pedestrians.
 7. Promote safe bicycle and walking practices and events.
 8. Maintenance of existing facilities/paths.
 9. Perform other such functions as requested by the city council.
- G. The committee may assess the condition and advise the city on street and road changes that may affect bicycle and pedestrian use.
- H. The committee will work with staff, design professionals, and/or community members to develop recommendations for improvements to parks.
- I. The committee will review updates to the Parks and Trails Master plans and make recommendations on the plans to the City Council prior to Council adopting updated plans or making modifications to existing plans.
- J. The committee will review capital improvement plan updates and make recommendations to the City Council on priorities within the funding available for parks, trees, and trails. The highest priority for limited resources will be to maintain existing infrastructure before adding new facilities.
- K. The committee will assist in developing ideas and applications for grants or other fundraising opportunities to implement improvements to parks and trails.
- L. The committee may advise the city on the long-term planning, budgeting, development and operation of parks, bicycle, and pedestrian facilities.

(Ord. No. 2913 , § 1, 6-13-2018)

2.30.020 Membership – Appointment – Terms.

The Lebanon parks, trees and trails advisory committee shall consist of seven members who are residents of Lebanon. Members will include two city staff members park enthusiast volunteers, two trails enthusiast volunteers, two trees enthusiast volunteers, and one city councilor as a non-voting liaison. All members shall be appointed by the Lebanon City Council Mayor. The term of office for each volunteer member shall be three years. Volunteer members shall receive no compensation for their services and are eligible for reappointment.

~~Council will give preference, during the initial appointment process, to current members of the Parks/Tree Committee, Bike and Pedestrian Advisory Committee, and~~

~~Build Lebanon Trails. The original volunteer appointees of the commission shall have the following terms: Two (2) members will have two-year terms and two (2) members will have three-year terms.~~

(Ord. No. 2913 , § 1, 6-13-2018)

2.30.040 Organization of committee; meetings; procedures.

The Lebanon **parks**, trees and trails committee may make rules and regulations for its own governance and procedures consistent with the laws of the State of Oregon as well as the charter and ordinances of the City of Lebanon. Four voting members of the Lebanon trees and trails committee shall constitute a quorum. At the first meeting of each calendar year committee members shall select a chair and vice-chair from the membership.

The Lebanon **parks**, trees and trails committee shall meet at least quarterly each calendar year and may hold additional meetings as set by the committee. Committee meetings are public meetings and require public notice. A committee member who misses more than two consecutive meetings which are unexcused loses his/her position on the Lebanon **parks**, trees and trails committee. Absences due to sickness, death of a family member or similar emergencies shall be regarded as approved absences and shall not affect the member's status on the commission. In the event of a long illness, or such cause for prolonged absence, the member may be replaced.

(Ord. No. 2913 , § 1, 6-13-2018)

2.30.050 Vacancies; removal.

Vacancies in committee positions shall be filled by appointment by the city council, after the position has been advertised. The newly appointed member will fill the remaining term of the vacant commission position.

(Ord. No. 2913 , § 1, 6-13-2018)

2.30.060 Responsibilities.

It is the responsibility of the Lebanon **parks**, trees and trails committee to:

- A. Act as the city's advisory body to recommend projects to **maintain and develop parks, maintain and** expand the community trails system and **maintain and** develop the urban forest through community tree planting events.
- B. Work collaboratively with community non-profit groups with common **parks**, trees and trails goals as may be appropriate.
- C. Support and promote community **parks**, trails, Tree City USA, and Arbor Day events and celebrations.
- D. Assist the city council and/or other Lebanon committees and/or commissions in using trees and trails to enhance existing or future public development in public parks and other public lands.

- E. Advise the city council and/or other Lebanon committees and/or commissions regarding the planting of trees or addition of **parks or trails** within the city.
- F. Recommend ~~expenditures of~~ **budgeting** funds **that balance** for the maintenance, ~~or acquisition,~~ **and/or construction** of ~~trees or construction~~ **parks**, ~~of and~~ public trails, **acquiring and planting trees**, and for administration of this program.
- G. Develop and recommend to the city council policies and programs that would enhance and encourage the planning, placement, insurance and maintenance of **parks**, public trails and trees in locations within the community.
- H. Advise the City of Lebanon on the maintenance, care and repair of **parks**, trees or trails.
- I. Recommend revisions to policies and guidelines for the improved implementation of this chapter.
- J. Recommend grants for building or maintaining the **City's park system, the** interconnective trails system and expanding the urban forest as appropriate.
- K. Upon request, act as a hearings committee to determine the need for the removal of hazardous trees and the appropriate species for replacement of trees after removal. The committee may seek the analysis and recommendations of certified tree arborists concerning the need for tree removals.

(Ord. No. 2913 , § 1, 6-13-2018)

2.30.070 Standards and rules.

The **parks**, trees and trails committee shall be governed by the following standards and rules:

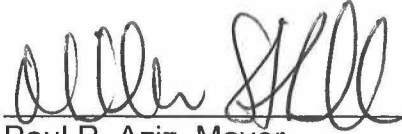
- A. Members of the Lebanon **parks**, trees and trails committee shall operate in the interest of the general public and serve the community as a whole.
- B. The Lebanon **parks**, trees and trails committee shall advise but not direct or authorize the expenditure of public funds.

(Ord. No. 2913 , § 1, 6-13-2018)

Section 2. This ordinance becomes effective October 12, 2022.

Passed by the Lebanon City Council and executed by the Council President on this 12th day of October 2022 by a vote of 5 yeas and 0 nays.

CITY OF LEBANON, OREGON



Paul R. Aziz, Mayor

Michelle Steinhebel, Council President

ATTESTED BY:



Kim Scheafer, MMC, City Recorder