

**CANBY CITY COUNCIL  
WORK SESSION MINUTES  
July 20, 2022**

**PRESIDING:** Mayor Brian Hodson

**COUNCIL PRESENT:** Traci Hensley, Art Marine, Sarah Spoon, Christopher Bangs and Greg Parker.

**ABSENT:** Shawn Varwig.

**STAFF PRESENT:** Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder, and Brianna Addotta, Associate Planner.

**ABSENT:** Scott Archer, City Administrator.

**CALL TO ORDER:** Mayor Hodson called the Work Session to order at 6:00 p.m. in the Council Chambers.

Permanent Parklet Regulation Program – Brianna Addotta, Associate Planner, presented. She gave a background on the program and discussed the process, scope of the program, and fees.

There was discussion regarding Type 2 level of review, public notice, annual review, permanence of the structure, ongoing maintenance, reasons for objection, appeal to the Planning Commission, zoning districts, limiting the percentage of the whole downtown parking instead of a percentage per block, giving the same amount of space to every business, first applied first served, amount of the fee, initial fee and monthly rental of the parking spots, and design standards.

Staff would do a downtown parking space count and outreach to businesses.

**ADJOURN:** Mayor Hodson adjourned the Work Session at 7:10 p.m.

**CANBY CITY COUNCIL  
REGULAR MEETING MINUTES  
July 20, 2022**

**PRESIDING:** Mayor Brian Hodson

**COUNCIL PRESENT:** Traci Hensley, Art Marine, Sarah Spoon, Christopher Bangs and Greg Parker.

**ABSENT:** Shawn Varwig.

**STAFF PRESENT:** Joseph Lindsay, City Attorney/Assistant City Administrator; Maya Benham, Deputy City Recorder, Jorge Tro, Police Chief, and Jerry Nelzen, Public Works Director.

**CALL TO ORDER:** Mayor Hodson called the Regular Meeting to order at 7:31 p.m. in the Council Chambers followed by the opening ceremonies.

**SWEARING-IN CEREMONY OF NEW POLICE OFFICER, TYLER WOOD:**

Jorge Tro, Police Chief, introduced new Police Officer Tyler Wood.

Rod Grafe, Municipal Court Judge, swore in Officer Wood.

**PROMOTION OF OFFICER SCHARMOTA TO SERGEANT:**

Chief Tro announced the promotion of Officer Scharmota to Sergeant.

**CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS:** Ken Buckles spoke about the Honoring Vietnam Veterans Across America campaign. He asked for a sponsorship donation from the City.

There was consensus to direct City staff to provide a \$1,500 donation and draft a resolution for the October 19 Council meeting in support of the campaign.

Councilor Spoon wanted to see parameters around sponsorship in the future.

Lonna Bollinger, Canby resident, spoke about how they were losing the City's urban canopy due to development. They needed to establish a committee to create policies to maintain and promote the canopy. She also suggested the City buy some forested property and make it an extension of Eco Park.

There was consensus for staff to look into the purchase of the property and creation of a committee.

Jason Padden, Canby resident, thought they should purchase both forest and agricultural land in the City for urban gardens. He suggested a program to honor veterans by sponsoring a veteran flag or banner.

**PRESENTATION FROM CANBY POLICE, CLACKAMAS COUNTY PUBLIC HEALTH REGARDING IMPACT OF OPIOIDS AND FENTANYL:**

Chief Tro shared statistics about opioids and fentanyl overdoses and introduced speakers Apryl Herron and Trevor Higgins from Clackamas County and Captain Wold from the Clackamas Co. Sheriff's Office.

Ms. Herron and Mr. Higgins presented on the Opioid Affected Youth Initiative Program. They spoke about drug overdose deaths, how alcohol and drug addiction had worsened, drug related data, key takeaways from the Oregon Overdose Report, interviews with Canby residents, community response and local efforts, and how the Council could get involved.

Captain Wold discussed enforcement of illegal distribution of drugs by the Clackamas County Interagency Task Force. He gave statistics about overdoses compared to car crashes and how many fentanyl pills had been seized.

There was discussion regarding the draw to fentanyl, where it was coming from, how it was disguised as other drugs, education in schools, and next steps.

The Council stated they wanted an update in the future from Ms. Herron and Mr. Higgins.

#### **CONSENT AGENDA:**

**\*\*Council President Hensley moved to adopt the minutes of the May 18, 2022 City Council Regular Meeting. Motion was seconded by Councilor Spoon and passed 5-0.**

#### **RESOLUTIONS & ORDINANCES:**

Resolution 1374 – Jason Hudson and Chris Wright, Canby Disposal, requested the annual CPI rate increase, which would be 4.19%, to be backdated to July 1, 2022.

Joe Lindsay, City Attorney, explained the franchise agreement with Canby Disposal.

There was discussion regarding recycling fees, backdating the rate, and amending the resolution to be effective August 1, 2022.

Mr. Hudson requested that next year their item be on the Council agenda in May to be in time for a July 1 effective date.

**\*\*Councilor Bangs moved to approve Resolution 1374, A RESOLUTION AUTHORIZING A RATE INCREASE AND ESTABLISHING A NEW RATE SCHEDULE FOR GARBAGE COLLECTION BY CANBY DISPOSAL WITHIN THE CITY OF CANBY with an effective date of August 1, 2022. Motion was seconded by Councilor Marine and passed 5-0.**

Ordinance 1581 – Todd Wood, Transit Director, explained the RFP process and selection of the vendors as well as the cost.

Heidi Muller, Transit Coordinator, discussed the current system and features of the new software.

There was discussion regarding outreach and training on the new system and five year contract.

**\*\*Council President Hensley moved to approve Ordinance 1581, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE TECHNOLOGY AND SERVICES FROM PASSIO TECHNOLOGIES OF ATLANTA, GEORGIA AND CTS SOFTWARE OF SWANSBORO, NC to come up for second reading on August 3, 2022. Motion was seconded by Councilor Spoon and passed 5-0 on first reading.**

Ordinance 1582 – Mr. Lindsay said the League of Oregon Cities put out a guide regarding homelessness in public spaces in response to new state legislature. This ordinance addressed time, space, and manner regulations for camping in the public rights-of-way.

There was discussion regarding definition of camping, where camping was prohibited, widths of sidewalks, fines, and need for a Work Session on the topic.

**\*\*Council President Hensley moved to table Ordinance 1582 to a Work Session. Motion was seconded by Councilor Spoon and passed 5-0.**

## **OLD BUSINESS:**

Follow up Discussion on Street Maintenance Fee Process – Mr. Lindsay gave a background on the Street Maintenance Fee Task Force.

Jerry Nelzen, Public Works Director, explained the reasons he thought they should re-establish the Task Force. In 2009, the City's CPI was an average of 59, and in 2018 it was an average of 75. The plan was to have a recommendation on the fee to the Council by November or December.

Resolution 1375 – **\*\*Council President Hensley moved to approve Resolution 1375, A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO RE-ESTABLISH A STREET MAINTENANCE FEE TASK FORCE. Motion was seconded by Councilor Spoon and passed 5-0.**

## **NEW BUSINESS:**

Discussion Regarding City Council Meeting Start Times – After some discussion, there was consensus to move Regular Council meetings to 7:00 p.m. effective the first meeting in September.

Discussion regarding Diversity, Equity, Inclusion, and Belonging (DEIB) RFP – Councilor Spoon discussed sample RFPs and creation of a DEI Plan.

Mayor Hodson said the City signed on to be involved in the County's DEI Strategic Plan.

Councilor Spoon thought they should do a separate one for Canby's population.

There was consensus for staff to move forward with an RFP process.

**MAYOR'S BUSINESS:** Mayor Hodson reported on the Parks and Recreation Advisory Board meeting where the picnic shelter at Locust Street Park, sealant for the pickle ball courts at Maple Street Park, pond treatment at Community Park, park naming process, Park Maintenance Fee, future of Molalla State Park, boundary for CAPRD, purchasing property, and Park Master Plan update were discussed. C4 met and discussed housing. He attended a tolling meeting. The Housing Needs Analysis and Economic Opportunities Analysis work had started. He thanked

staff for the Fourth of July event. Slice of Summer was going on and Canby's Big Weekend was August 26-28.

**COUNCILOR COMMENTS & LIAISON REPORTS:** Councilor Spoon said Through the Looking Glass Art Festival would be on July 23.

Councilor Parker asked when tolling would begin. Mayor Hodson said the earliest would be 2025.

Council President Hensley said the intersection at 4<sup>th</sup> and Pine was slated for restriping and the stop sign could be looked at again. Mayor Hodson suggested illuminating the stop sign.

Council President Hensley said the County was working on an upgrade to Knights Bridge.

Councilor Bangs said the Library Advisory Board chose a new Chair and Vice Chair. Friends of the Library was doing concerts in the park and summer book sale. They had also acquired pickle ball kits to check out. He listed the library of things that were available.

Councilor Marine toured Willamette Falls Studios.

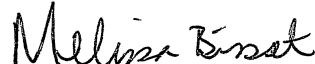
**CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS:** Mr. Lindsay reported on the Quiet Zone which got the final approval from the Railroad.


**CITIZEN INPUT:** Jason Padden, Canby resident, said he was not doing anything in secret regarding the Street Maintenance Fee. He was trying to be an advocate for the City.

**ACTION REVIEW:**

1. Approved the Consent Agenda.
2. Approved Resolutions 1374 and 1375.
3. Approved Ordinance 1581 for a second reading on August 3, 2022.

The meeting was adjourned at 10:31 p.m.

  
Melissa Bisset  
City Recorder

  
Brian Hodson  
Mayor

Assisted with Preparation of Minutes - Susan Wood