

ORDINANCE NO. 877

AN ORDINANCE AMENDING TROUTDALE MUNICIPAL CODE SECTION 2.20.030 RELATING TO COMMITTEES AND COMMISSIONS

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. The City Council recognizes the value and work of committees and commissions in the City.
2. Section 2.20.030 of the Troutdale Municipal Code sets out how committees and commissions select officers.
3. The City wishes to encourage public participation in leadership on its committees and commissions as much as possible.
3. The City Council desires to amend Troutdale Municipal Code Section 2.20.030 – “Committees—Officers and duties” to direct staff to encourage committee members to consider who should be officers of the committee prior to the meeting wherein they are selected.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE:

Section 1. Troutdale Municipal Code Chapter Section 2.20.030 is amended as shown in Attachment A adding the highlighted section.

Section 2. The amendment shall be effective 30 days after approval.

YEAS: 6

NAYS: 1 Councilor Kranz

ABSTAINED: 0



Randy Lauer, Mayor

Date: March 10, 2022



Sarah Skroch, City Recorder

Adopted: March 8, 2022

2.20.030 Committees—Officers and duties.

- A. Each committee listed in Section 2.20.010 of this chapter shall elect officers at its first meeting after June 30 of each calendar year. Those officers are a chair and vice-chair.
 - B. The chair of a committee presides over its meetings. The chair preserves order at the meetings, recognizes speakers and decides all questions of order. Any ruling of the presiding officer is subject to appeal by the entire committee by request of any two members. The chair shall have the right to vote. No person may serve as chair of more than two committees.
 - C. The vice-chair acts as the presiding officer of the committee in the absence of the chair.
 - D. The city manager shall provide adequate staffing to the committee to ensure that notice of the meeting is given, each meeting is recorded and minutes are kept consistent with the state's Open Meetings Law.
 - E. Each committee may adopt bylaws on its procedures and may further specify the duties of its officers. In the absence of adopted bylaws, the rules of the council covering order and decorum and procedures apply. All cases not provided for in the bylaws or applicable Council rules shall be governed by Roberts Rules of Order (Revised).
 - F. Committees shall exercise the authority and perform the duties and responsibilities delegated to the committee by state laws, council action or as specified in this chapter.
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