

RESOLUTION NO. 2567

A RESOLUTION PROVIDING FOR A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2021-2022, BUDGET TRANSFERS, AND MAKING APPROPRIATION CHANGES

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. That the Fiscal Year 2021-2022 budget was adopted by the City Council on June 8, 2021, by Resolution No. 2535.
2. That Oregon Revised Statutes (“ORS”) 294.471(1)(b) provides for supplemental budget appropriations when authorized by official resolution of the governing body.
3. That the required public notice of the proposed supplement budget has been published in compliance with ORS 294.473, and the City Council has held the required public hearing on the proposed supplement budget.
4. That appropriation authority is available that ORS 294.463(1) provides for the transfer of available appropriations and that such transfers may be made between categories, and departments/divisions within a fund when authorized by official resolution of the governing body.
5. That appropriation authority is available from budgeted Contingency and that ORS 294.463(2) provides for the transfer of Contingency appropriation and that such transfers may be made within funds when authorized by official resolution of the governing body.
6. That appropriation authority is available that ORS 294.463(3) provides for the transfer of available appropriations and that such transfers may be made between funds when authorized by official resolution of the governing body.
7. That budget appropriations within the General Fund between divisions are needed to provide for the unanticipated and necessary expenses or to expend certain funds not anticipated at the time the budget was adopted pursuant to ORS 294.471 and ORS 294.463.
8. That a budget transfer is needed from the Legal Division to provide for the unanticipated and necessary additional expenses in the Judicial Division for public defender professional legal fees.

9. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the General Government division for the Mt. Hood Jazz Festival Sponsorship.
10. That a budget transfer is needed from the General Government division to Transfers to Other Funds, from the General Fund to the Full Faith and Credit Debt Service Fund for the unanticipated and necessary debt service interest payments for the Oregon Business Development Department Brownfields Redevelopment Fund loan.
11. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Finance Division associated with General Obligation Bond 2021 Refunding Series issuance and settlement costs.
12. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Police Operations division associated with code enforcement clean up and board up nuisance abatement costs, and equipment, devices, and software licenses to support the Tyler EnerGov software implementation.
13. That a budget appropriation is needed to provide for the unanticipated and necessary additional expenses of utilities costs for the operation of the leased Police Facility and maintenance costs, including enhanced COVID-19 cleaning, and repair of the emergency electrical generator equipment system.
14. That a budget transfer is needed to provide for the unanticipated and necessary additional expenses in the Tourism and Economic Development Division for the startup funding for the Visitor Center staffing, Visitor Center loan interest expense, the Community Development Intern for social media, restoration of the historic Multnomah Falls painting, economic development option payment for the second street bridge, economic development subsidy costs for Old City Hall land use fees, and costs for Wind-er Wonderland and First Fridays events.
15. That a budget transfer is needed from the Parks Division to provide for the unanticipated and necessary additional expenses in the Facilities Division for the completion of the multi-year Depot remodel project due to delays from related to COVID-19 conditions impacting contractors and product supply chains.
16. That budget transfers to and within budget appropriations of the Code Specialties Fund between divisions to provide for the unanticipated and necessary expenses associated with the Intergovernmental Agreement with Gresham, staffing and organizational changes required to support the substantially increased development construction volume and maintain the building inspection services, and implementation of the Tyler EnerGov software system.

17. That budget appropriation transfers for unanticipated and necessary expenses associated with the temporary labor coverage cost for employees on Family and Medical Leave (FMLA) status in the General Fund Administration Division, Water Utility Fund, Street Fund, Sewer Utility Fund, and Stormwater Utility Fund.

18. That additional resources and appropriation authority is required in the Full Faith and Credit Debt Service Fund for the transfer from the General Fund for the Oregon Business Development Department Brownfields Redevelopment Fund loan interest expense.

19. That budget appropriation transfers for unanticipated and necessary expenses within the Water Reimbursement Fund for transaction process fees associated with collection of system development charges from new development projects.

20. That the City desires to conduct these Fiscal Year 2021-2022 Budget appropriation transfers and to implement all such actions necessary to ensure budgetary compliance with the Oregon Local Budget Law and that doing so is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:

Section 1. The following appropriation adjustments to the Fiscal Year 2021-2022 Budget resources and expenditures are required to provide for unexpected needs or to expend certain funds not anticipated at the time the budget was adopted and are hereby authorized in accordance with ORS 294.471 and ORS 294.463.

Section 2. The Fiscal Year 2021-2022 Budget is adjusted within the General Fund by transfer of available existing appropriations of \$20,000 from the Legal division to the Judicial division, and by transfer of \$125,000 from the Parks division to the Facilities division, and by transfer of \$49,000 from the General Government division to the Transfers to Other Funds division.

Section 3. The Fiscal Year 2021-2022 Budget is adjusted within the General Fund by transfer of existing Contingency appropriation totaling \$188,500 which is allocated to divisions as follows: \$5,000 General Government, \$10,000 Administration, \$106,000 Finance, \$12,000 Police Operations, \$20,000 Public Safety Bldg. Operations, and \$35,500 Tourism and Economic Development.

GENERAL FUND	CURRENT BUDGET	INCEASE / (DECREASE)	REVISED BUDGET
<i>Requirements-</i>			
Legislative	54,447	-	54,447
Judicial	138,838	20,000	158,838
Legal	294,518	(20,000)	274,518
General Government	581,713	(44,000)	537,713
Administration	903,016	10,000	913,016
Community Services	188,774	-	188,774
Information Services	346,580	-	346,580
Finance	750,923	106,000	856,923
Police Operations	4,295,950	12,000	4,307,950
Public Safety Bldg Operations	191,337	20,000	211,337
Solid Waste/Recycling	44,206	-	44,206
Fire Protection Services	2,496,640	-	2,496,640
Planning	573,901	-	573,901
Tourism & Economic Development	374,408	35,500	409,908
Parks & Greenways	1,436,414	(125,000)	1,311,414
Facilities	788,414	125,000	913,414
Transfers to Other Funds	1,901,418	49,000	1,950,418
Contingency	1,867,500	(188,500)	1,679,000
All other appropriations	-	-	-
Total General Fund Appropriations	17,228,996	-	17,228,996
Unappropriated	5,459,140	-	5,459,140
Total General Fund Requirements	22,688,138		22,688,138

Section 4. The Fiscal Year 2021-2022 Budget is adjusted within the Code Specialties Fund by transfer of existing Contingency appropriation totaling \$30,000 and which is allocated to divisions as follows: \$10,000 to Building Inspections, \$10,000 to Electrical Inspections, and \$10,000 to Plumbing Inspections.

	CURRENT BUDGET	INCEASE / (DECREASE)	REVISED BUDGET
CODE SPECIALITIES			
Building	642,154	10,000	652,154
Electrical	116,151	10,000	126,151
Plumbing	220,253	10,000	230,253
Contingency	1,583,774	(30,000)	1,553,774
Total Fund Appropriations	2,562,332	-	2,562,332

Section 5. The Fiscal Year 2021-2022 Budget is adjusted within the Water Utility Fund by transfer of \$45,000 existing Contingency appropriation as detailed below totaling \$45,000 which is allocated to Personnel Services budget category.

	CURRENT	INCEASE /	REVISED
WATER FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	655,040	45,000	700,040
Contingency	297,000	(45,000)	252,000
All other appropriations	3,507,004	-	3,507,004
Total Fund Appropriations	4,459,044	-	4,459,044

Section 6. The Fiscal Year 2021-2022 Budget is adjusted within the Street Fund by transfer of existing Contingency appropriation totaling \$15,000 which is allocated which is allocated to Personnel Services budget category.

	CURRENT	INCEASE /	REVISED
STREET FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	316,546	15,000	331,546
Contingency	1,186,000	(15,000)	1,171,000
All other appropriations	4,489,924	-	4,489,924
Total Fund Appropriations	5,992,470	-	5,992,470

Section 7. The Fiscal Year 2021-2022 Budget is adjusted within the Sewer Utility Fund by transfer of existing Contingency appropriation totaling \$44,000 which is allocated to Personnel Services budget category.

	CURRENT	INCEASE /	REVISED
SEWER FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	704,340	44,000	748,340
Contingency	565,500	(44,000)	521,500
All other appropriations	4,880,349	-	4,880,349
Total Fund Appropriations	6,150,189	-	6,150,189

Section 8. The Fiscal Year 2021-2022 Budget is adjusted within the Storm Sewer Utility Fund by transfer of existing Contingency appropriation totaling \$20,000 which is allocated to Personnel Services budget category.

	CURRENT	INCEASE /	REVISED
STORM SEWER UTILITY FUND	BUDGET	(DECREASE)	BUDGET
Personnel Services	283,693	20,000	303,693
Contingency	1,055,562	(20,000)	1,035,562
All other appropriations	861,700	-	861,700
Total Fund Appropriations	2,200,955	-	2,200,955

Section 9. The Fiscal Year 2021-2022 Budget is adjusted within the Full Faith and Credit Debt Service Fund by recognizing additional resources totaling \$49,000 from the transfer from the General Fund and increasing requirements for Debt Service a like amount as detailed below. The net effect of such appropriation adjustments is to increase both resources and requirements by \$49,000.

	CURRENT	INCEASE /	REVISED
FULL FAITH & CR. DEBT SVR	BUDGET	(DECREASE)	BUDGET
Resources-			
Transfers From Other Funds	1,195,474	49,000	1,244,474
Total Resources:	3,171,480	49,000	3,220,480
FULL FAITH & CR. DEBT SVR	CURRENT	INCEASE /	REVISED
Requirement-	BUDGET	(DECREASE)	BUDGET
Debt Service	167,000	49,000	216,000
Total Fund Requirements	3,171,480	49,000	3,220,480

Section 10. The Fiscal Year 2021-2022 Budget is adjusted within the Water Reimbursement Fund transfer of available existing appropriations of \$10,000 from Capital Outlay to Materials and Services.

	CURRENT	INCEASE /	REVISED
WATER REIMBURSEMENT FD	BUDGET	(DECREASE)	BUDGET
Materials & Services	6,000	10,000	16,000
Capital Outlay	35,636	(10,000)	25,636
All other appropriations	-	-	-
Total Fund Appropriations	41,636	-	41,636

Section 11. Based upon the findings above the transfer of existing appropriation, and transfer of Contingency as described in the resolved sections are hereby approved.

Section 12. These Fiscal Year 2021-2022 Budget transfers shall cause the appropriation by division, department, and budget unit within each fund to be increased and appropriated.


Section 13. The Finance Director is authorized and directed to implement all such actions necessary to ensure budgetary compliance.

Section 14. Upon adoption, this Resolution shall be effective as of July 1, 2021.

YEAS: 7
NAYS: 0
ABSTAINED: 0



Randy Lauer, Mayor
Date: June 30, 2022



Sarah Skroch, City Recorder
Adopted: June 28, 2022