

RESOLUTION NO. 2547

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN METRO AND THE CITY OF TROUTDALE THAT ESTABLISHES THE RESPONSIBILITIES OF BOTH PARTIES IN IMPLEMENTING THE FISCAL YEAR 2021-2022 METRO AND LOCAL GOVERNMENT ANNUAL WASTE REDUCTION PLAN.

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. State law requires Metro, local governments, and counties to meet requirements under the Opportunity to Recycle Act (Oregon Revised Statutes 459A and Oregon Administrative Rules Chapter 340-090) and Senate Bill 263; and
2. Metro has adopted the 2030 Regional Waste Plan requiring local jurisdictions to prepare and implement an Annual Waste Reduction Plan; and
3. The Annual Waste Reduction Plan outlines a scope of work for waste prevention, reuse and recycling program elements that satisfies State and Metro statutory requirements; and
4. The City of Troutdale's Annual Waste Reduction Plan has been approved by Metro; and
5. Metro funding through an Intergovernmental Agreement (IGA) is intended to support only required elements, business technical assistance and outreach, and regional priority programs; and
6. Metro has been designated by the State of Oregon as the reporting agency of local jurisdictions within the Metro region documenting their efforts completed in the Annual Waste Reduction Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. The City of Troutdale hereby approves the Fiscal Year 2021-22 Annual Waste Reduction Plan (Attachment A).

Section 2. The Mayor is authorized to sign the IGA on behalf of the City of Troutdale (Attachment A).

Section 3. This resolution is effective immediately upon adoption.

**YEAS: 5
NAYS: 0
ABSTAINED: 0**



Randy Lauer, Mayor

Date: October 14, 2021



Sarah Skroch, City Recorder

Adopted: October 12, 2021

Intergovernmental Agreement

Metro Contract No. 937371

THIS AGREEMENT, entered into and under the provisions of ORS Chapter 190, is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, and CITY OF TROUTDALE, hereinafter referred to as "City", whose address is 342 SW 4th Street, Troutdale, Oregon 97060.

In exchange for the promises and other valuable consideration set forth below, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to establish the responsibilities of the parties in implementing the FY 2021-22 Metro and Local Government Annual Waste Reduction Plan.
2. Term. This Agreement shall be effective July 1, 2021, and shall remain in effect through June 30, 2022 unless earlier terminated in conformance with this Agreement, or extended by written amendment signed by both parties. Costs for this project may be incurred beginning July 1, 2021.
3. Services Provided and Deliverables. City and Metro shall perform the services described in the attached Scope of Work, which is made part of this Agreement by reference, and otherwise fully comply with the provisions in Exhibit A: Scope of Work.
4. Payment for Services. Metro shall pay City for Annual Waste Reduction services performed and materials delivered in the maximum sum of EIGHT THOUSAND FOUR HUNDRED NINETY-ONE AND NO/100THS DOLLARS (\$8,491.00) in the manner and at the time designated in the Scope of Work. Metro has appropriated sufficient funds to provide the funding required by this Agreement during the current fiscal year. Funding may be subject to budget adjustments in Metro's discretion at any time during the term of the Agreement. Grant Funds due after June 30 of any given year are subject to funds being appropriated by the Metro Council. The parties must not interpret this Agreement as a pledge of any source of Metro funds, including but not limited to its ad valorem property taxes, the full faith and credit of Metro, nor any other legally available revenues, taxes or other funds to make the payments described in the Scope of Work. Metro will provide sixty (60) days' written notice to

Intergovernmental Agreement

City prior to a budget adjustment that reduces grant funds to the City. If Metro reduces grant funds to the City, the parties will execute an amendment to this Agreement that reduces the City's responsibilities under this Agreement to correspond to Metro's reduction in grant funds.

5. Insurance. City agrees to maintain insurance levels, or self-insurance in accordance with ORS 30.282, for the duration of this Agreement to levels necessary to protect against public body liability as specified in ORS 30.272. City also agrees to maintain for the duration of this Agreement, Workers' Compensation Insurance coverage for all its employees as a self-insured employer, as provided by ORS chapter 656, or disability coverage under its Disability, Retirement and Death Benefits Plan.

6. Indemnification. Subject to the provisions of the Oregon Constitution and Oregon Tort Claims Act, City shall indemnify, defend, and hold Metro and Metro's agents, employees, and elected officials harmless from any and all claims, demands, damages, actions, losses, and expenses, including attorney fees, arising out of or in any way connected with, City's performance under this Agreement.

7. Termination. This Agreement may be terminated by either party without cause upon giving 90 days written notice of intent to terminate. This Agreement may be terminated with less than 90 days' notice if a party is in default of the terms of this Agreement. In the case of a default, the party alleging the default shall give the other party at least 30 days written notice of the alleged default, with opportunity to cure within the 30-day period. Termination shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

8. State Law Constraints. Both parties shall comply with the public contracting provisions of ORS chapter 279A, B & C and to the extent those provisions apply, they are incorporated into this Agreement by reference. Specifically, it is a condition of this Contract that all employers working under this Agreement are subject employers that will comply with ORS 656.017.

9. Notices. Legal notice provided under this Agreement shall be delivered personally or by certified mail to the following individuals:

Intergovernmental Agreement

For City:Office of City Attorney
City of Troutdale
342 SW 4th Street
Troutdale, OR 97060**For Metro:**Office of Metro Attorney
Metro
600 NE Grand Avenue
Portland, OR 97232-2736

Informal coordination of this Agreement will be conducted by the following designated Project Managers:

For City:Ryan Largura
City of Troutdale
342 SW 4th Street
Troutdale, OR 97060**For Metro:**Rosalynn Greene
Metro
600 NE Grand Ave.
Portland, OR 97232

City may change the above- designated Project Manager by written notice to Metro. Metro may change the above-designated Project Manager by written notice to City.

10. Assignment. This Agreement is binding on each party, its successors, assigns, and legal representatives and may not, under any condition, be assigned or transferred by either party without prior written approval by the other party.


11. Integration. This writing contains the entire Agreement between the parties, and may only be amended by written instrument, signed by both parties.

12. Severability. If any portion of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken.

This Agreement is dated as of the last signature date below.

CITY OF TROUTDALE

By: _____


Randy Lauer, Mayor_____
Print name and title

October 14, 2021

Date

METRO

By: _____


Rosalynn Greene_____
Print name and title

10/14/2021

Date

Intergovernmental Agreement

Scope of Work – Exhibit A

SCOPE OF WORK

- a) Term: July 1, 2021 to June 30, 2022.
- b) City's responsibilities. City shall:
1. Provide to Metro a copy of City's Resolution, Ordinance, or signature of authorized representative approving this Intergovernmental Agreement including all of its attachments.
 2. Ensure that by June 30, 2022, the activities specified in this Scope of Work have been completed.
 3. On or before August 1, 2022, submit a completed report to Metro's Project Manager demonstrating compliance with this Agreement.
- c) Metro Responsibilities. Metro shall:
1. Provide technical assistance to City as necessary to develop, execute, monitor, and evaluate the project.
 2. Provide assistance to City on promotional and educational activities.
 3. Monitor the general project progress and review as necessary City's accounting records relating to project expenditures.
 4. Provide City with any necessary reporting templates.
- d) Budget and Terms of Payment:
1. Upon completion of section (b)(1) of this Scope of Work, Metro shall pay City \$8,491.00 in one lump sum. City's billing invoices shall include the Metro contract number, City name, remittance address, invoice date, invoice number, and invoice amount. City's billing invoices shall be sent to Metro Accounts Payable, 600 NE Grand Avenue, Portland, OR 97232-2736 or metroaccountspayable@oregonmetro.gov. The Metro contract number shall be referenced in the email subject line. City's billing invoices for goods and services through June 30 shall be submitted to Metro by July 15. Payment shall be made by Metro on a Net 30 day basis upon approval of City's invoice.
 2. City shall provide services described in this Scope of Work in exchange the following funding:

Per-capita distribution \$8,491
Supports overall implementation of Regional Waste Plan Required Activities, general education, state law and cooperatively-implemented priorities of regional concern.

Intergovernmental Agreement Scope of Work – Exhibit A

3. City and Metro recognize that the Metro and Local Government Annual Waste Reduction Plan is a multi-year program and that future rounds of funding will depend in part on City's performance in implementing program activities during the term of this contract.

Intergovernmental Agreement

Scope of Work – Exhibit A

FY 2021-22 Annual Waste Reduction Bridge Plan

OVERVIEW

The purpose of this one-year bridge plan is to begin the transition from work plans and activities developed under the previous Regional Solid Waste Management Plan to those goals and actions in the current 2030 Regional Waste Plan (RWP). Annual work plans and associated contractual agreements between Metro and local governments serve as one of the primary mechanisms for implementation of the RWP.

As the region transitions to a new planning framework, this bridge plan is focused primarily on uninterrupted provision of comprehensive and consistent recycling and garbage services across the region; implementation of new Regional Service Standards for multifamily residents; education, information, and technical assistance programs for residents and businesses¹ about waste prevention, reuse and recycling; and compliance with state law. State and regional regulatory requirements are satisfied through the provision of a wide range of waste prevention and recycling services and the implementation of educational programs and campaigns at both the regional and local levels.

Requirements include those specified in Metro Code Chapters 5.10 and 5.15 and associated administrative rule such as minimum service levels for multifamily households, implementation of the Business Recycling Requirement and the Business Food Waste Requirement². In addition, state law requires Metro, cities and counties to implement a series of waste prevention, reuse and recycling programs (Oregon Revised Statutes 459A and Oregon Administrative Rules Chapter 340-090). Required actions also include those designed to address topics of regional concern. Their effectiveness relies on a cooperative and consistent implementation by Metro and the region's cities and counties. As a condition of annual funding, local governments are required to participate in the development and implementation of these priority programs.

Funding, derived from the Regional Service Fee charged on every ton of waste disposed from the region, is provided by Metro to support local government implementation of the RWP's waste prevention and recycling programs and campaigns to ensure compliance with regional requirements and state law.

This Scope of Work delineates the activities and associated funding for local governments for fiscal year 2021-22.

¹ All references to business and Business Recycling Requirement programs and services are not applicable to the City of Troutdale for the purposes of this agreement. All Troutdale business programs are implemented under separate agreement with Portland State University.

² The City of Troutdale is not required to implement the Business Food Waste Requirement in fiscal year 2021-22.

Intergovernmental Agreement

Scope of Work – Exhibit A

FUNDING METHODS AND USE OF FUNDS

The following methods are currently used to calculate funding distributions for this agreement. Funds provided by Metro are to be used solely to implement the activities, programs and services as set forth in this scope of work.

- **Per-capita distributions:** Supports overall implementation of RWP *Required Activities*, general education, state law and cooperatively-implemented priorities of regional concern.

WORK GROUPS

Local governments will continue to actively participate in work groups in order to collaboratively implement programs and activities in the region as appropriate.

REPORTING

Local governments will be expected to report on the following. Metro will provide the reporting template.

Reporting Requirement	Format
Demonstrate compliance with Regional Service Standard <ul style="list-style-type: none"> ➤ Metro Code Chapter 5.15 and Administrative Rule ➤ Residential Service: Actions 10.1, 10.2, 10.3, 10.5 and 10.6 ➤ General Education: Actions 6.2, 6.3, 6.5, 8.1, 8.5, 9.1, 9.3 and 15.1 	Narrative
Business Food Waste Requirement <ul style="list-style-type: none"> ➤ Metro Code Chapter 5.15 and Administrative Rule ➤ Actions 6.5, 8.1 and 10.1 	<i>Not applicable to the City of Troutdale</i>
Business Recycling Requirement Compliance <ul style="list-style-type: none"> ➤ Metro Code Chapter 5.15 and Administrative Rule 	<i>Reporting carried out by Portland State University under separate agreement</i>
Implementation status of required cooperative regional priorities <ul style="list-style-type: none"> ➤ Actions 6.2, 6.3, 6.5, 8.1, 8.5, 9.1, 9.3, 15.1 	Narrative
ReTRAC hauler reports	Annual reporting (Feb) (as currently reported)
Opportunity to Recycle Report (see Attachment A)	DEQ-issued reporting form (as currently reported)
Regional Waste Plan Indicators (see Attachment B)	TBD
Guidance Activities (if implemented)	Narrative
Individual local government activities (if implemented)	Narrative

Intergovernmental Agreement

Scope of Work – Exhibit A

REQUIRED ACTIVITIES

The following activities are required under one or more of the following:

- Metro code and administrative rule;
- state law; and
- cooperative implementation of programs and activities of regional concern.

The requirements are primarily directed at ensuring that comprehensive and consistent recycling and garbage services are provided across the region. They include education, information and technical assistance programs for residents and businesses about waste prevention, reuse and recycling and are a condition of funding.

Goal 6: Reduce product environmental impacts and waste through educational and behavioral practices related to prevention and better purchasing choices.

Action 6.2: Provide culturally responsive community education and assistance about the connections between consumer products, people and nature.

Activities
Provide critical program materials in multiple languages including English, Spanish, Russian, Vietnamese, Simplified Chinese, Korean, and Thai.
Work with culturally specific partners to research and understand barriers and solutions to effective communication.
Form partnerships with Community-Based Organizations to implement culturally relevant engagement programs with communities of color; implement activities that build community-based organization capacity.

Action 6.3: Provide and increase accessibility to education and tools to help residents and businesses reduce their use of the single- use products with the greatest negative environmental impacts.

Activities
Work with culturally specific partners to research and understand barriers and solutions to effective communication
Provide residents and businesses with technical assistance, information and tools to reduce the use of single-use products
Create and implement communication plan to promote bag ban.

Intergovernmental Agreement

Scope of Work – Exhibit A

Action 6.5: Assist households and businesses in the adoption of practices that prevent the wasting of food and other high-impact materials.

Activities
Provide technical assistance to food businesses and implementation of business food waste requirement. <i>(Not applicable to the City of Troutdale in FY 21-22)</i>
Use data to focus efforts on those food business sectors producing the most food.
Support Food Waste Stops with Me campaign through collaborative projects.
Develop Oregon Food Share Guide for schools to prevent the wasting of Food in partnership with Oregon Food Bank, Oregon Department of Education, Oregon Green Schools, DEQ and EPA.
Work with culturally specific partners to research and understand barriers and solutions to household and business food waste prevention.
Form partnerships with Community-Based Organizations to implement culturally relevant engagement programs with communities of color; implement activities that build community-based organization capacity.
Expand Eat Smart, Waste Less audience and opportunities beyond tabling and adjusting messaging based on recent survey findings on what resonates with target audience.

Goal 8: Increase the reuse, repair and donation of materials and consumer products.

Action 8.1: Support efforts to ensure that surplus edible food desired by agencies serving communities experiencing hunger in the region is made available to them.

Activities
Provide one-on-one technical assistances to food businesses in a position to donate surplus edible food desired by agencies serving communities experiencing hunger.
Develop and use regionally consistent materials about the why and how of food donation in the region.
Develop and maintain ongoing partnership with food donations agencies of all types and sizes throughout the region.
Enhance local food donation infrastructure by helping build capacity and partnerships for local donation organizations.

Intergovernmental Agreement

Scope of Work – Exhibit A

Action 8.5: Invest in neighborhood-scale reuse and repair services and infrastructure.

Activities
Create plan for incorporating Repair Fair and repair resources across local governments' programming.

Goal 9: Increase knowledge among community members about garbage, recycling and reuse services.

Action 9.1: Provide culturally responsive education and assistance for garbage, recycling and reuse services to residents and businesses.

Activities
Use culturally responsive education guidance, when available, to update annual education materials by 2023.
Partner with community-based organizations to create recycling and garbage collateral that can be used across the region and aligns with Recycle or Not and multifamily decals.
Increase outreach and technical assistance to multifamily sector prioritizing underserved communities.
Work with culturally specific partners to research and understand barriers and solutions to effective communication.
Explore expanding Environmental Promoters program to all jurisdictions to engage multifamily residents on recycling contamination reduction and reuse.

Action 9.3: Ensure that community education and volunteer development courses, such as Master Recycler, are relevant, accessible and culturally responsive to all communities.

Activities
Support capacity building within Master Recyclers.
Form partnerships with community-based organization to designed culturally relevant Master Recycler courses with communities of color; implement activities that build community-based organization capacity
Work with culturally specific partners to research and understand local barriers and solutions to effective communication.

Intergovernmental Agreement

Scope of Work – Exhibit A

Goal 10: Provide regionally consistent services for garbage, recyclables and other priority materials that meet the needs of all users.

Action 10.1: Provide comprehensive collection services and supporting education and assistance for source-separated recyclables, source-separated food scraps and garbage, in compliance with state, regional and local requirements, including the Regional Service Standard, Business Recycling Requirement and Business Food Waste Requirement in Metro Code.

Activities
Work towards updating local government code, rule or franchise or license agreements to reflect recently adopted Metro multifamily service standards (Metro Code Chapter 5.15 and associated Administrative Rule).
Implement local government code, rule or franchise or license agreement for business food waste requirement (beginning March 2022). <i>(Not applicable to the City of Troutdale in FY 21-22)</i>
Continue to monitor and maintain business recycling requirement.
Demonstrate compliance with regional service standards (Metro Code Chapter 5.15 and associated Administrative Rules 5.15 2000-5000).
Provide education and outreach materials to haulers to meet state opportunity to recycle requirements. (See Attachment A)
Regularly monitor and review solid waste collection system to ensure compliance with state, regional and local rules and regulations.
Track and report information to Metro to evaluate outcomes of business recycling and food waste requirements.
Provide technical assistance to businesses to support compliance with business recycling requirement and business food waste requirement. <i>(Not applicable to the City of Troutdale in FY 21-22)</i>

Action 10.2: Implement minimum service levels or performance standards for all collected materials for multifamily and commercial tenants.

Activities
Develop implementation plans for the minimum volume and service level requirements for multi-family properties.
Collaborate with Metro and other local governments on efforts to operationalize the requirements.

Intergovernmental Agreement

Scope of Work – Exhibit A

Action 10.3: Implement regional standards for collection container colors, signage and other related informational materials for single-family, multifamily and commercial services.

Activities
Engage with collection companies, property management companies and local housing organizations in order to distribute signage.
Support efforts to operationalize the requirements in jurisdiction.
Actively participate in coordination of regional efforts to install new multifamily signage, prioritizing low-income and diverse communities first.

Action 10.5: Provide regularly occurring bulky waste collection service, with particular emphasis on multifamily communities and lower-income households.

Activity
Participate in local government-led regional planning for multifamily bulky waste program and local bulky waste pilot projects.

Action 10.6: Establish standards for collection areas for existing and newly constructed multifamily properties to ensure residents have adequate access to garbage, recyclables and food scraps collection containers.

Activity
Participate in local government-led regional planning for multifamily enclosure standards to determine scope and next steps.

Goal 15: Improve the systems for recovering recyclables, food scraps and yard debris to make them resilient to changing markets and evolving community needs.

Action 15.1: Implement regionally consistent contamination reduction efforts to improve material quality, including education, sorting instructions, collection equipment changes, and customer feedback methods.

Intergovernmental Agreement

Scope of Work – Exhibit A

Activities
Incorporated Recycle or Not (RoN) messages and content into existing English and Spanish language recycling education programs and activities.
Align messaging to be regionally consistent with newly created multifamily decals and RoN talking points.
Have quarterly calibrations with Metro Recycling Info Center for materials acceptance and align on public facing names and descriptions.

GUIDANCE

The following actions reflect a collaborative and coordinated approach among Metro, local governments, community-based organizations and private sector service providers. *While they are not required*, they have been identified by Metro and local governments as priorities.

Goal 1: Increase engagement of youth and adults historically marginalized from garbage and recycling decision-making by enhancing civic engagement and leadership opportunities.

Action 1.1: Increase representation of historically marginalized community members, including youth, on advisory committees, such as Metro and local government solid waste advisory committees.

Action 1.3: Partner with organizations to engage youth in leadership opportunities for social, economic and environmental issues related to garbage and recycling.

Goal 5: Reduce the environmental and human health impacts of products and packaging that are made, sold, used or disposed in Oregon.

Action 5.4: Advocate for product stewardship legislation and other policy approaches that can achieve the greatest reduction in environmental and human health impacts from products and packaging made, used or disposed in the region.

Goal 11: Address and resolve community concerns and service issues.

Action 11.1: Provide cultural competence training to customer service representatives at Metro, local governments and collection service providers.

Intergovernmental Agreement

Scope of Work – Exhibit A

Local government and Metro co-led activity

Identify training and other professional development opportunities for customer service representatives to build skills in de-escalation, unconscious bias, cultural humility and inclusion.
--

Goal 14: Adopt rates for all services that are reasonable, responsive to user economic needs, regionally consistent and well understood.

Action 14.4: Implement a low-income rate assistance program for residential collection services.

Local government and Metro co-led activities

Form a joint local government/Metro project team to identify options for implementation of local government low-income rate assistance programs.
--

Project team will develop a project work plan that identifies project purpose, goals, budget and roles and responsibilities for members of the project team.
--

Project team will identify any specific problems within the local government rate structures that cause insufficient or inequitable access to services, conduct necessary research to gather information and propose effective options that local governments can adopt to reduce or eliminate identified problems.

Goal 17: Effectively coordinate public and private partners in planning for the impact of disasters on the solid waste system.

Goal 18: Ensure routine garbage and recycling collection, processing, transport and disposal operations can be restored quickly following a system disruption.

Goal 19: Plan disaster debris response operations to expedite the clearance and removal of debris, making the best use of locally-based services and materials and maximizing recovery.

Local government and Metro co-led activities

Establish Standard Operating Procedures (SOP) for the group per the Regional Disaster Preparedness Organization (RDPO) guidelines.
--

Take stock and consider legacy work completed within RWP goal areas.
--

Select RWP actions for implementation in FY 20-23.
--

Intergovernmental Agreement

Scope of Work – Exhibit A

Co-develop work plans to implement selected actions including roles and responsibilities and estimated resource needs.

COMPLIANCE WITH STATE LAW

Local governments are responsible for ensuring their jurisdiction's compliance with state law (ORS 459A and OAR 340-90). Region-wide programs implemented by Metro serve to fulfill some of the minimum obligations under state law. Metro has been designated by the State as the reporting agency for Clackamas, Multnomah and Washington Counties in their entirety and local jurisdictions shall provide data to Metro to assist with this annual reporting responsibility. (See Attachment A)

Intergovernmental Agreement

Scope of Work – Exhibit A

Attachment A: State Opportunity to Recycle Requirements

General Requirements

Requirement
1. Ensure a place for collection source separated recyclables is located at each permitted disposal site or at a more convenient location.
2. Cities with a population of 4,000 or more and all cities within the Metro urban growth boundary must provide on-route collection service for source-separated recyclable materials at least once per month for all collection service customers within city limits and the county must provide that service to customers within the urban growth boundary but outside city limits.
3. The city or county responsible for solid waste management must implement a public education and promotion program that meets the following minimum requirements: <ul style="list-style-type: none"> a. Provide initial notice to all residential and commercial generators of their opportunity to recycle. b. Provide a semi-annual notice of the opportunity to recycle, including: materials collected, collection schedule, material preparation instructions, and why recycling is important. c. Provide educational and promotional materials to local media. Examples would be newspapers, television and radio stations, community groups, neighborhood associations, newsletters, social media, etc. d. Identify an official contact person for recycling education and promotion in the jurisdiction. e. Have a procedure for citizen involvement in the city’s education and promotion program. This is usually a solid waste advisory committee or contact person. f. Distribute written recycling information describing how and what to recycle and why it is important to recycle, to disposal site users when site attendants are present. g. Have posted signs at non-attended disposal sites notifying users of materials accepted and hours of operation

Intergovernmental Agreement

Scope of Work – Exhibit A

Recycling Program Elements

Program Element	Components Local Governments are responsible for (if implementing) ³	Metro programs that help fulfill this element
a. Residential Recycling Containers	Ensure provision of at least one durable recycling container of 12 gallons or more	
b. Weekly Residential Curbside Recycling	Ensure provision of recycling service on same day as garbage	
c. Expanded Education & Promotion Program	Provide waste prevention, reuse, recycling and composting education and promotion under a Specified Action Program or an Expanded Education and Promotion Plan, including contamination reduction education	Recycling Information Center, <i>Ask Metro</i> , Metro website, regional contamination reduction education plan
d. Multi-Family Recycling	Implement collection program and provide educational and promotional information to multi-family residents	Recycling Information Center, <i>Ask Metro</i> , Metro website
e. Residential Yard Debris and Home Composting	Implement program to collect and compost yard debris and promote home composting	Metro Composting webpage
f. Commercial and Institutional Recycling	Implement program for regular, on-site collection of source-separated recyclables and an education and promotion program	<i>Tools for working on Metro's website</i> ; business recycling regional website
g. Expanded Recycling Drop-Off Depots	Establish additional recycling depots according to formula in Oregon Administrative Rules	
h. Collection Rates as Incentives	Establish collection rates for single family customers according to Oregon Administrative Rules	
i. Commercial & Institutional Composting	Implement a system to collect food waste from commercial and institutional entities, promote the program, and encourage food rescue	<i>Tools for working on Metro's website</i> ; <i>Food Waste Stops With Me</i> regional website
j. Required Recycling, Large Commercial Generators	Implement a program that requires large commercial generator to source-separate recyclables and provide education and promotion	<i>Tools for working on Metro's website</i> ; business recycling regional website

³ Local governments do not have to implement all program elements. Local governments are responsible for selecting which program elements they wish to implement based on the criteria and minimum number of elements required in statute.

Intergovernmental Agreement

Scope of Work – Exhibit A

k. Residential Food Waste Collection & Composting	Implement a program for on-route collection of food waste from residential customers and provide education and promotion	
l. Construction & Demolition Debris Recovery	Provide waste reduction and reuse education to C&D generators and promote regional program	Enhanced Dry Waste Recovery Program; <i>Construction Salvage & Recycling toolkit</i> , online <i>Guide to construction salvage and recycling</i>
m. Required Food Waste Collection, Large Non-Residential Generators	Implement a food waste collection program requiring large nonresidential generators to source-separate food waste for recovery and provide education and promotion	Business Food Waste Requirement

Intergovernmental Agreement

Scope of Work – Exhibit A

Waste Prevention Education and Reuse Elements

Program Element	Local Government programs	Metro programs
A. General Waste Prevention and Reuse Education and Promotion	Annual Waste Reduction Program; other waste prevention education and reuse outreach	<i>Ask Metro</i>
B. Residential Waste Prevention Campaign	<i>Eat Smart, Waste Less</i>	Toxics reduction outreach
C. Commercial Waste Prevention Campaign	<i>Food Waste Stops With Me</i>	<i>Food Waste Stops With Me</i>
D. School Education Program	Clackamas County School Programs & Gresham Recycle at School	Metro's youth education programs
E. Funding or Infrastructure Support for Reuse, Repair, Leasing or Sharing Efforts		Metro Investment & Innovation Grants
F. Technical Assistance Program to Promote Reuse, Repair, Leasing or Sharing Efforts	Support and promotion of repair fairs, tool lending and other repair activities; distribution of Construction Industry Salvage and Recycling Toolkit	Earth Advantage partnership; Construction Industry <i>Salvage and Recycling Toolkit</i> ; Metro Recycling Information Center and website
G. Food Rescue Program	Oregon Food Bank partnership, Donation Mapping Tool and Food Waste Stops With Me	Oregon Food Bank partnership, Donation Mapping Tool; and <i>Food Waste Stops With Me</i>

Intergovernmental Agreement

Scope of Work – Exhibit A

Attachment B: Regional Waste Plan Indicators Reporting

The following table contains an initial list of Regional Waste Plan indicators and examples of data needs Metro proposes to further develop with local governments in FY 2021-22. The list will be finalized as staff from cities, counties and Metro initiate work on shared implementation of the 2030 Regional Waste Plan’s measurement framework and as Metro staff receives further direction from Metro Council, Metro Council’s advisory committees and/or other stakeholders.

Indicator description	<i>Examples of data/assistance needed from local governments</i>
Number, geographic location, and demographics of youth reached through education programs	Data from jurisdictions with school education programs
Calls, web hits and community survey responses	Number of web hits to solid waste pages; number of calls related to solid waste services by type (schedule, complaints, etc.); number of users of garbage reminder/ReCollect tools, if using
Demographics of committee members serving on local government solid waste advisory boards	Information from those jurisdictions with solid waste advisory boards
Share of jurisdictions that offer a low income rate assistance program for residential collection services.	Yes/No