



**City Council Work Session
December 4, 2017 - 6:00 PM
Public Safety Building 401 East Third Street**

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. REVIEW OF THE COUNCIL AGENDA AND MEETING**
- IV. COUNCIL BUSINESS ITEMS**
- V. LONGTERM BUDGETING WORK SESSION**
- V.A Long Term Financial Planning
[LRFP Scenarios - 11-27-2017 Final for Packet](#)
- VI. ADJOURNMENT**

PUBLIC COMMENT

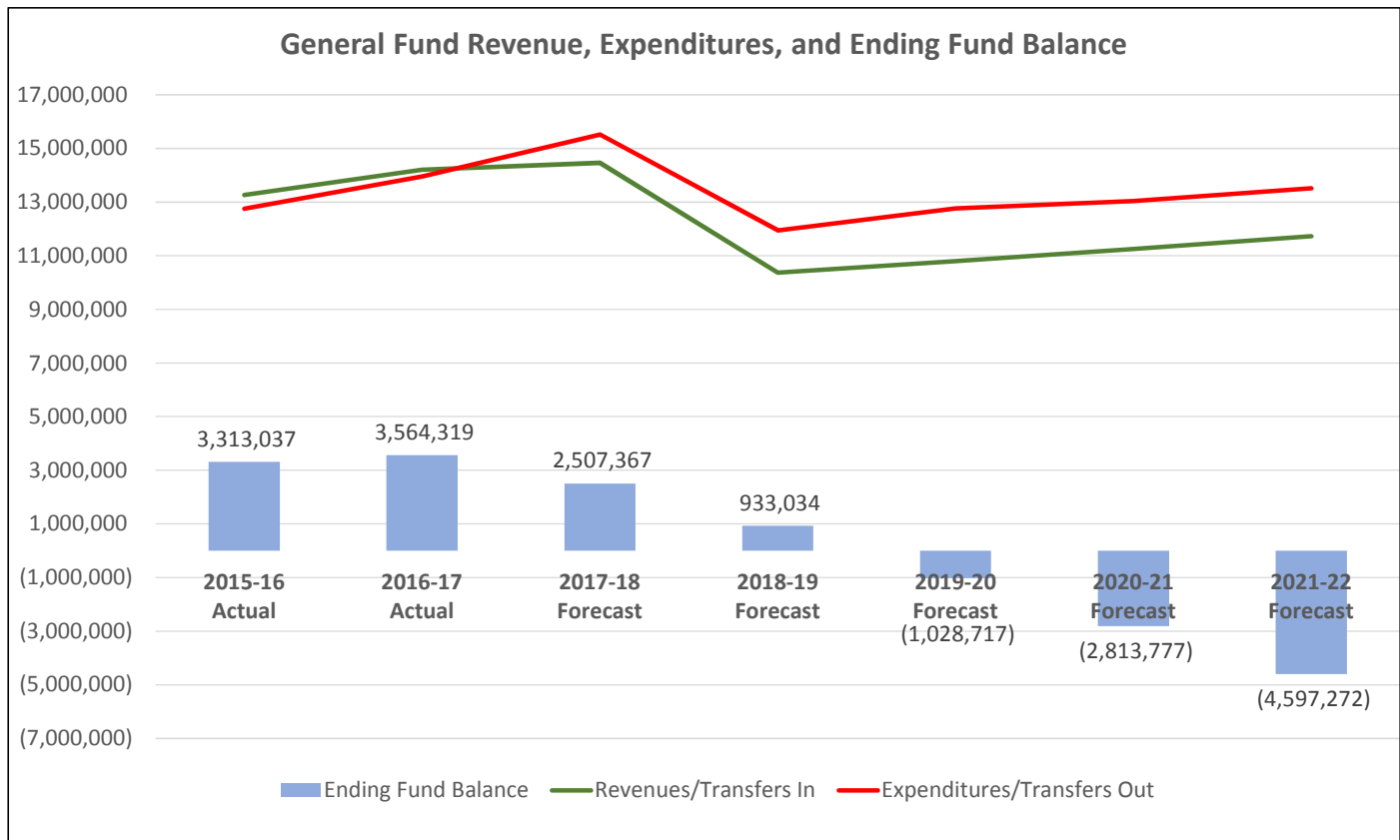
WORK SESSIONS ARE INTENDED FOR DISCUSSION. NO ACTION WILL BE TAKEN ON THE AGENDA ITEMS AND NO DECISIONS WILL BE MADE. NO ORAL OR WRITTEN TESTIMONY WILL BE HEARD OR RECEIVED FROM THE PUBLIC.

General Fund - Base Projection

Scenario 1

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	933,034	(1,028,717)	(2,813,777)
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,373,578	10,799,386	11,250,806	11,729,626
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,947,911)	(12,761,138)	(13,035,865)	(13,513,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,574,333)	(1,961,752)	(1,785,059)	(1,783,495)
Ending Fund Balance	3,313,037	3,564,319	2,507,367	933,034	(1,028,717)	(2,813,777)	(4,597,272)
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	7.81%	-8.06%	-21.58%	-34.02%



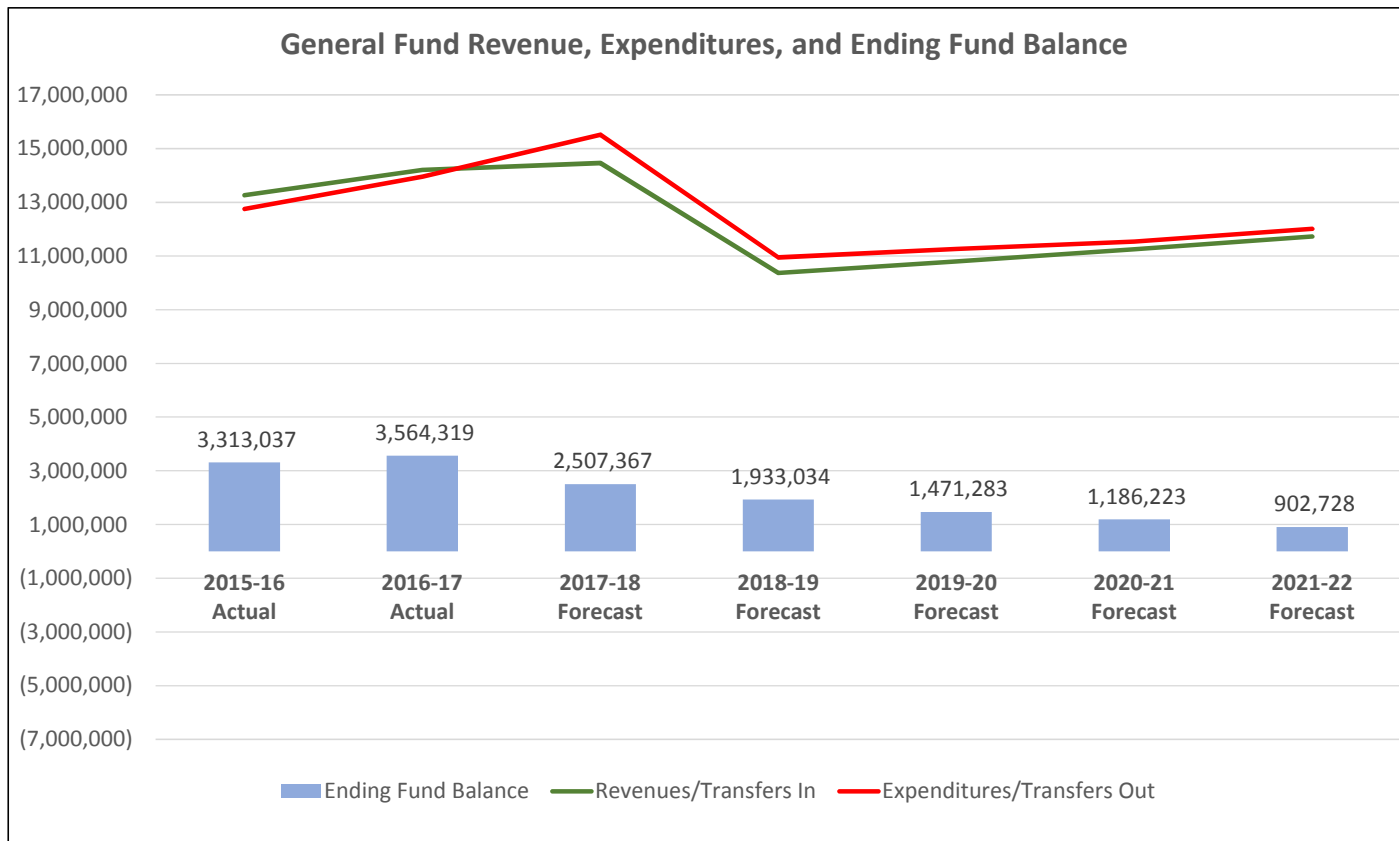
	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*	-	-	-	337,250	645,636	645,636	645,636
2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.							
Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

General Fund - Public Safety Fee Increase

Scenario 2

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Public Safety Fee increases from \$5 in 2017-18 to \$15 in 2018-19 and \$20 in 2019-20**

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	1,933,034	1,471,283	1,186,223
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,373,578	10,799,386	11,250,806	11,729,626
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(10,947,911)	(11,261,138)	(11,535,865)	(12,013,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(574,333)	(461,752)	(285,059)	(283,495)
Ending Fund Balance	3,313,037	3,564,319	2,507,367	1,933,034	1,471,283	1,186,223	902,728
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	17.66%	13.07%	10.28%	7.51%

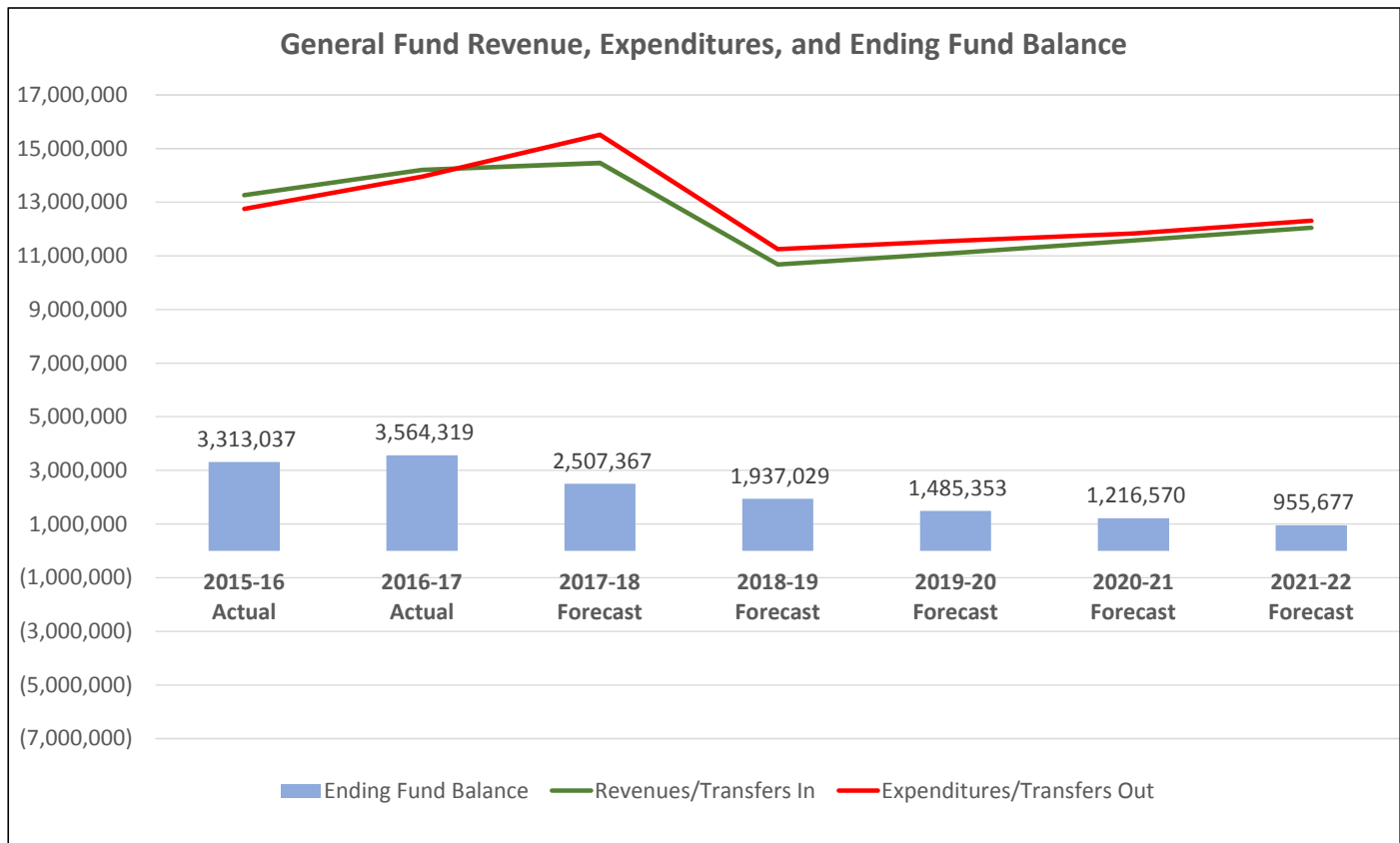


	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*	-	-	-	337,250	645,636	645,636	645,636
2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.							
Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

General Fund - Public Safety Fee Increase and Internal Franchise Fee Increase Scenario 3

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Public Safety Fee increases from \$5 in 2017-18 to \$12 in 2018-19 and \$17 in 2019-20**
- 6) Internal Franchise Fee on Water, Wastewater, and Stormwater revenue from 5% to 7% in 2018-19

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	1,937,029	1,485,353	1,216,570
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,677,573	11,109,461	11,567,083	12,052,228
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,247,911)	(11,561,138)	(11,835,865)	(12,313,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(570,338)	(451,677)	(268,782)	(260,893)
Ending Fund Balance	3,313,037	3,564,319	2,507,367	1,937,029	1,485,353	1,216,570	955,677
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	17.22%	12.85%	10.28%	7.76%



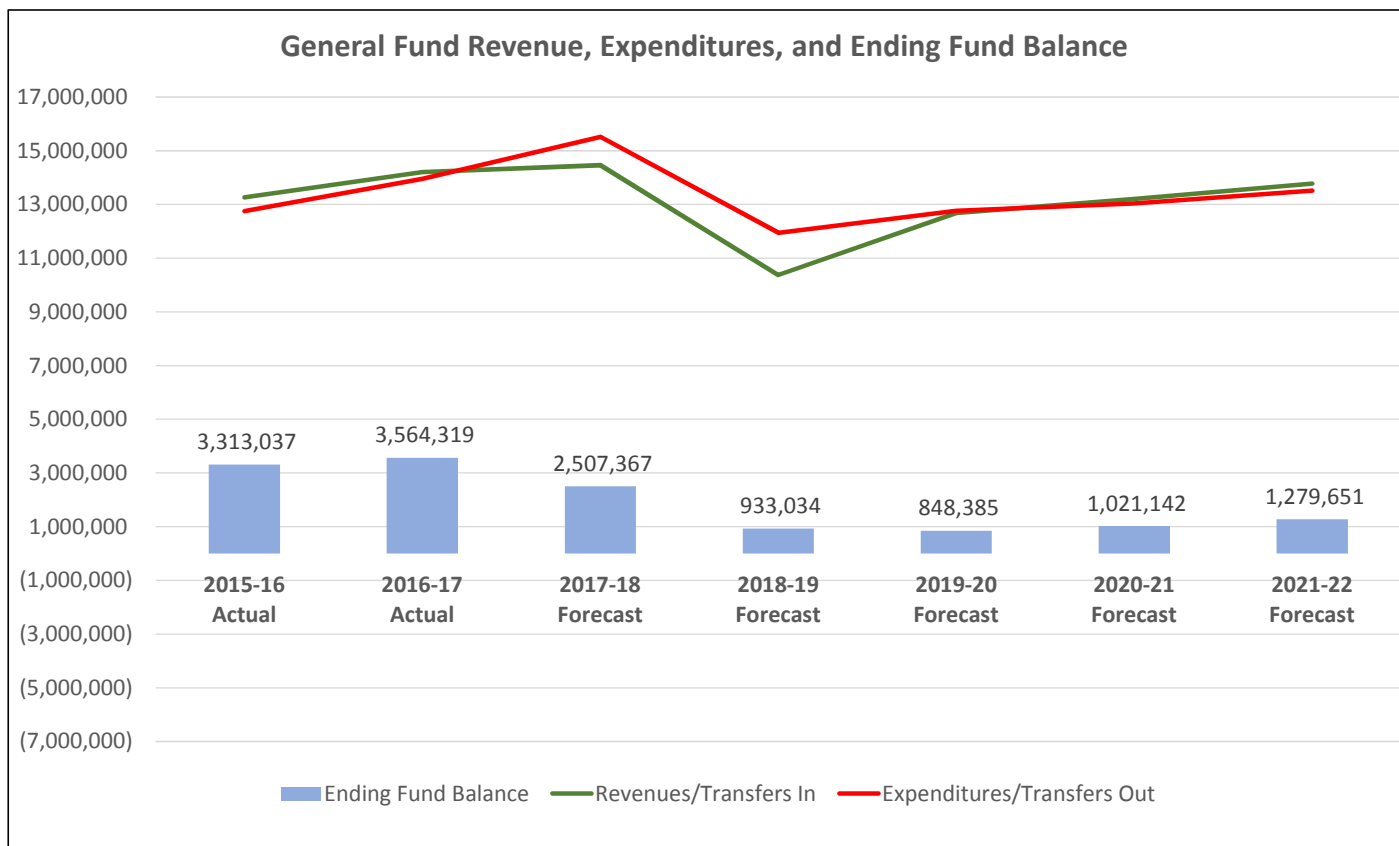
	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*	-	-	-	337,250	645,636	645,636	645,636
2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.							
Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

General Fund - Local Option Levy

Scenario 4

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Local Option Levy, with 0% compression, of \$1.00 per \$1,000 of assessed value in 2019-20**

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	933,034	848,385	1,021,142
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,373,578	12,676,488	13,208,623	13,771,630
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,947,911)	(12,761,138)	(13,035,865)	(13,513,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,574,333)	(84,650)	172,758	258,509
Ending Fund Balance	3,313,037	3,564,319	2,507,367	933,034	848,385	1,021,142	1,279,651
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	7.81%	6.65%	7.83%	9.47%



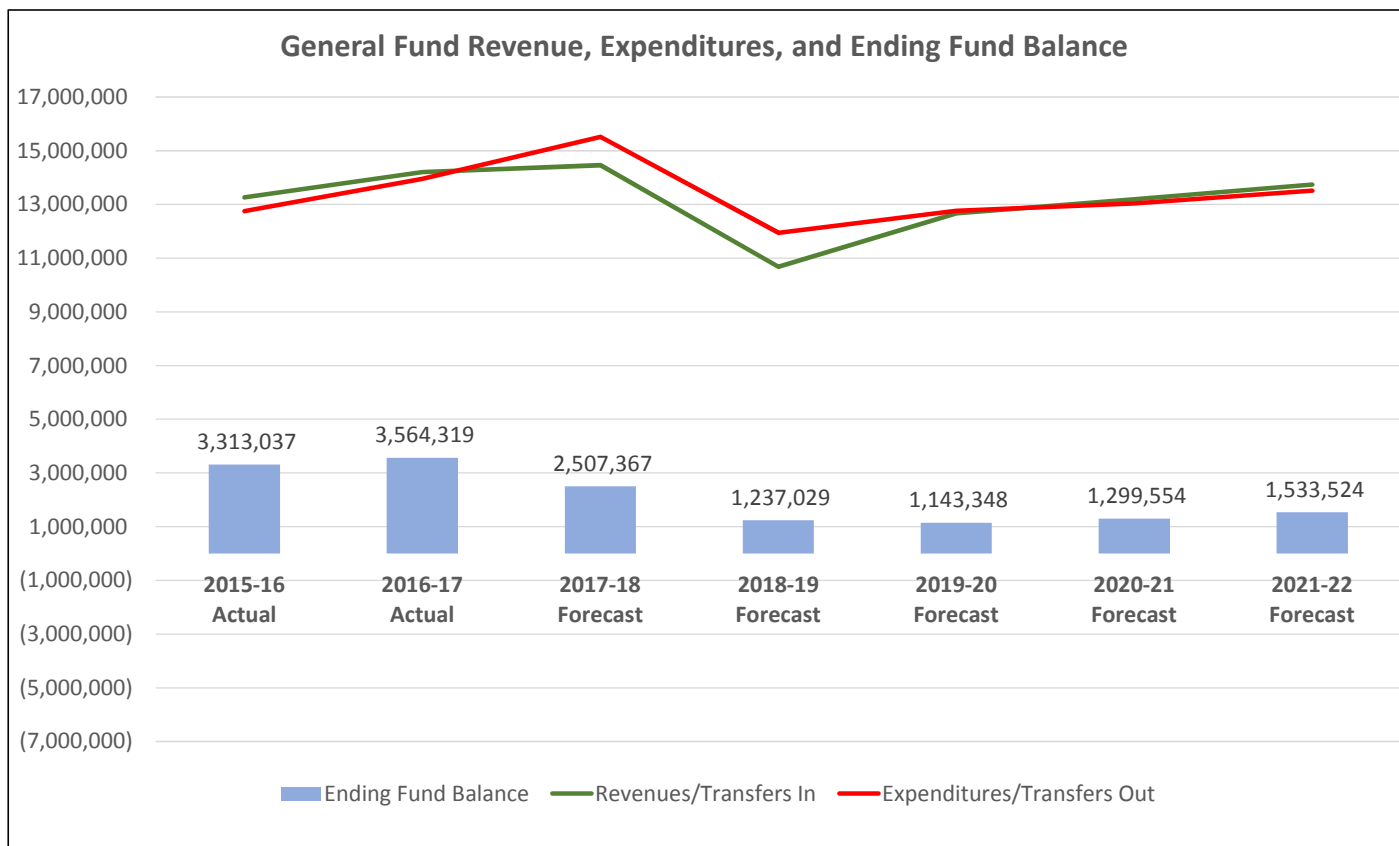
	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*	-	-	-	337,250	645,636	645,636	645,636
2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.							
Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

General Fund - Local Option Levy + Internal Franchise Fee Increase

Scenario 5

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) Local Option Levy, with 0% compression, of **\$0.83** per \$1,000 of assessed value in 2019-20
- 6) Internal Franchise Fee on Water, Wastewater, and Stormwater revenue from 5% to 7% in 2018-19

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	1,237,029	1,143,348	1,299,554
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,677,573	12,667,456	13,192,072	13,747,091
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,947,911)	(12,761,138)	(13,035,865)	(13,513,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,270,338)	(93,682)	156,207	233,970
Ending Fund Balance	3,313,037	3,564,319	2,507,367	1,237,029	1,143,348	1,299,554	1,533,524
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	10.35%	8.96%	9.97%	11.35%



	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*	-	-	-	337,250	645,636	645,636	645,636
2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.							
Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

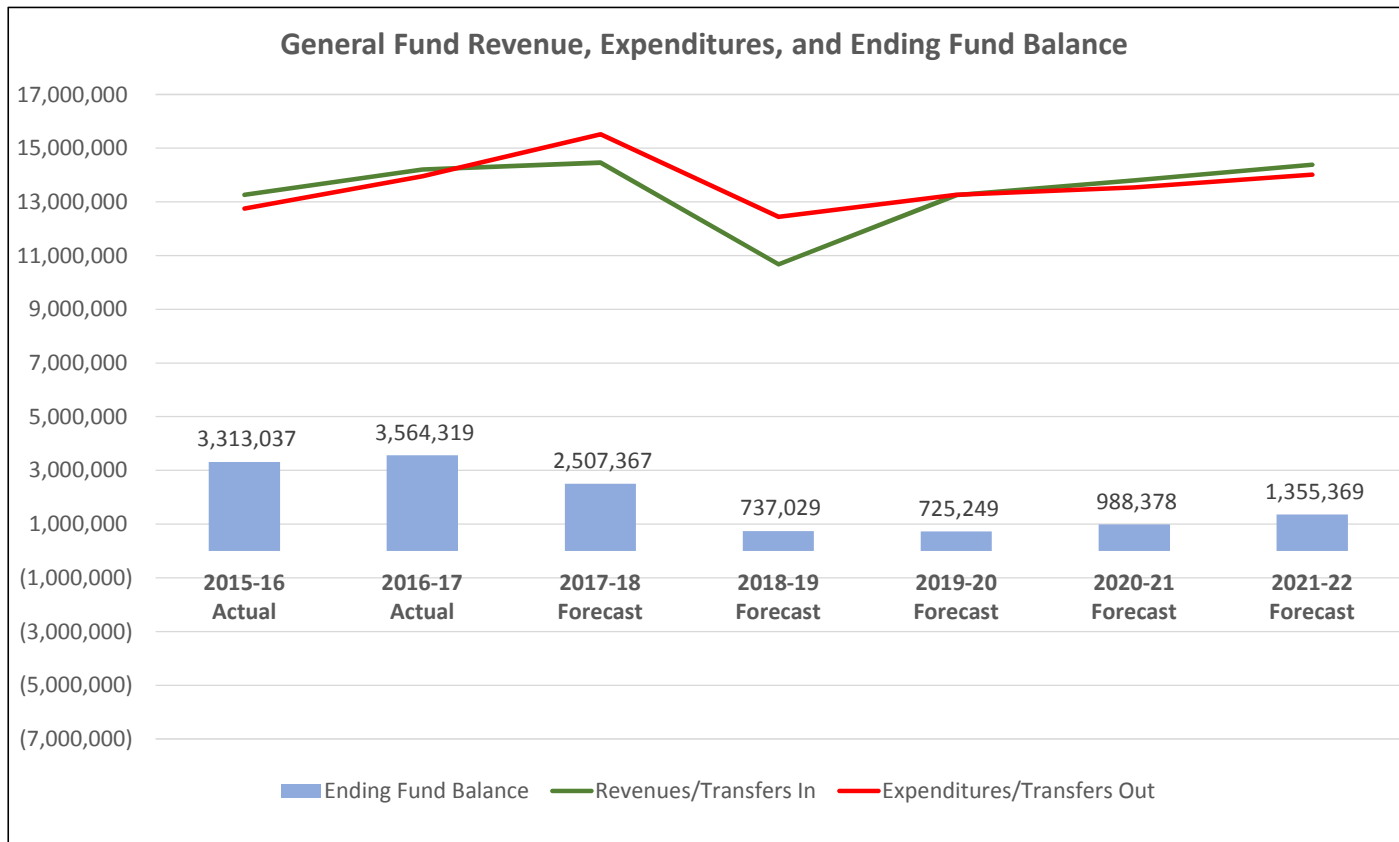
General Fund - Local Option Levy + Internal Franchise Fee Increase

Scenario 6

No Public Safety Fee

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) Local Option Levy, with 0% compression, of **\$1.14** per \$1,000 of assessed value in 2019-20
- 6) Internal Franchise Fee on Water, Wastewater, and Stormwater revenue from 5% to 7% in 2018-19
- 7) Public Safety Fee decreased from **\$5** to **\$0** (eliminated)

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	737,029	725,249	988,378
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,677,573	13,249,357	13,798,995	14,380,112
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(12,447,911)	(13,261,138)	(13,535,865)	(14,013,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,770,338)	(11,781)	263,130	366,991
Ending Fund Balance	3,313,037	3,564,319	2,507,367	737,029	725,249	988,378	1,355,369
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	5.92%	5.47%	7.30%	9.67%



	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*	-	-	-	337,250	645,636	645,636	645,636

2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.							
Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

Police & Communications Revenue & Expenditure Recap

	FY17-18				FY18-19			
	Gen Fund	911 Fund	PSF Fund	Total	Gen Fund	911 Fund	PSF Fund	Total
Revenue								
Police Grants	1,500			1,500	1,500			1,500
Dundee Police Contract	450,555			450,555	459,566			459,566
School District-SRO	35,000			35,000	35,000			35,000
Forensic Services	-			-	-			-
Police Reports, Impound Fees	8,000			8,000	8,000			8,000
Police Reserves Revenue	-			-	-			-
Traffic Fines	474,754			474,754	479,502			479,502
Alarm Fees	1,500			1,500	1,500			1,500
Traffic School Fee	86,909			86,909	87,778			87,778
Photo Red Light	2,000			2,000	2,000			2,000
K-9 Donations	750			750	750			750
911 Excise Taxes		205,000		205,000		207,050		207,050
911 Dundee Excise Taxes		16,000		16,000		16,160		16,160
Public Safety Fee-Patrol			295,000	295,000			295,000	295,000
Public Safety Fee-Commun			201,209	201,209			205,233	205,233
	<u>1,060,968</u>	<u>221,000</u>	<u>496,209</u>	<u>1,778,177</u>	<u>1,075,596</u>	<u>223,210</u>	<u>500,233</u>	<u>1,799,039</u>
Expenses								
Police	6,835,552	-	353,042	7,188,594	7,047,571	-	402,040	7,449,611
Communications	1,270,060	224,502	186,630	1,681,192	1,317,647	232,856	210,822	1,761,325
	<u>8,105,612</u>	<u>224,502</u>	<u>539,672</u>	<u>8,869,786</u>	<u>8,365,218</u>	<u>232,856</u>	<u>612,862</u>	<u>9,210,936</u>
Net Police Costs	7,044,644	3,502	43,463	7,091,609	7,289,622	9,646	112,629	7,411,897
Property Tax Levy Revenue (Net Collections)	7,562,424				4,504,145			
Ratio of Net Police Costs to Property Taxes	0.93				1.62			

City of Newberg

WCCCA Dispatch Model Financial Information (General Fund)

		<u>Option 1</u>	<u>Option 2</u>
Assumed WCCCA Costs (Tualatin)		\$ 321,000	\$ 321,000
Using Tualatin as example due to similar size population to Newberg/Dundee			
City Personnel			
2 records clerks (2.0 FTE)	170,000		
1 manager (0.50 FTE, with other half already in Police Office Support)	<u>65,000</u>	235,000	65,000
Materials & Services			
Supplies, Training, etc.		30,000	30,000
Internal Charges-Admin Support Svcs		308,000	308,000
Existing cost of dispatch services that would be retained by the City and reapportioned over the remaining departments)			
Total Costs		<u>\$ 894,000</u>	<u>\$ 724,000</u>
Dundee contract revenue		(44,896)	(44,896)
Net costs		<u><u>\$ 849,104</u></u>	<u><u>\$ 679,104</u></u>
<u>Cost Comparision between Current and New Models</u>			
Cost of CON-operated dispatch model		1,101,931	1,101,931
Cost of General Fund WCCCA dispatch model		(849,104)	(679,104)
Savings		<u><u>\$ 252,827</u></u>	<u><u>\$ 422,827</u></u>
Annual revenue raised by a \$2 Communications Officer Fee		\$ 194,000	\$ 194,000

General Fund Impact of FY16-17 New Positions

As reflected in LRFP as of 11/14/17

Position	FTE Increase	FY 17-18			FY 18-19		
		Total City-wide	General Fund Allocation		Total City-wide	General Fund Allocation	
		Cost	%	\$	Cost	%	\$
Community Engagement Specialist	1.00	106,046	47.39%	50,255	113,204	47.39%	53,647
HR Assistant	0.50	38,647	57.74%	22,315	39,680	57.74%	22,911
Assistant Planner	1.00	97,293	100.00%	97,293	102,387	100.00%	102,387
Senior Accountant	0.50	63,020	25.62%	16,146	66,168	25.62%	16,952
Systems Administrator	1.00	110,378	75.25%	83,059	114,687	75.25%	86,302
Facilities & Ground Maint Worker	1.00	73,058	71.02%	10,377	76,990	71.02%	10,936
	<u>5.00</u>	<u>488,442</u>		<u>279,445</u>	<u>513,116</u>		<u>293,135</u>



**City Council Business Session
December 4, 2017 - 7:00 PM
Public Safety Building 401 East Third Street**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PROCLAMATION

- IV.a Newberg Water Polo Team Day proclamation
[Water Polo Team 2017 proclamation](#)

V. CITY MANAGER'S REPORT

VI. COUNCIL APPOINTMENTS

- VI.a Committee Re-appointments
[RCA Committee Reappointments.doc](#)

- VI.b Committee Appointments
[RCA Committee Appointments.doc](#)

VII. PUBLIC COMMENTS

(30 minutes maximum which may be extended at the mayor's discretion; an opportunity to speak for not more than five (5) minutes per speaker allowed)

VIII. CONSENT CALENDAR

IX. NEW BUSINESS

- IX.a Resolution 2017-3421, A Resolution accepting the canvass of votes for the November 7, 2017 special election for Measure 36-190 related to annexation into Tualatin Valley Fire and Rescue District and certifying the results.
[RCA_Resolution_2017-3421.doc](#)
[Res3421 Exhibit A](#)
[Res3421 Exhibit B](#)
- IX.b Resolution 2017-3425, A Resolution accepting the canvass of votes for the November 7, 2017 Special Election, as provided by Yamhill County Clerk Brian Van

Bergen for Measure 36-191 related to a City Charter amendment and certifying the results.

[RCA_Resolution_2017-3425.doc](#)

[Res3425 Exhibit A](#)

X. COUNCIL BUSINESS

X.a December 18 ODOT Bypass Event

[Council Business ODOT press release bypass ceremony](#)

X.b Report on TVFR IGA

[RCA TVFR IGA Report](#)

XI. EXECUTIVE SESSION PURSUANT TO ORS 192.660 (2) D LABOR NEGOTIATOR CONSULTATIONS

XII. ADJOURNMENT

COMMENTS

Council accepts comments on agenda items during the meeting. Fill out a form identifying the item you wish to speak on prior to the agenda item beginning and turn it into the City Recorder. Speakers who wish the Council to consider written material are encouraged to submit written information in writing by 12:00 p.m. (noon) the day of the meeting.

ADA STATEMENT

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than two business days prior to the meeting. To request these arrangements, please contact the City Recorder at (503) 537-1283. For TTY services please dial 711.

ORDER

The Mayor reserves the right to change the order of items to be considered by the Council at their meeting. No new items will be heard after 11:00 p.m., unless approved by the Council.



PROCLAMATION

A PROCLAMATION DECLARING DECEMBER 4th, 2017 AS NEWBERG WATER POLO TEAM DAY IN RECOGNITION OF THEIR ACHIEVEMENTS

WHEREAS, the members of the Newberg Boys and Girls Water Polo teams have excelled in their sport,

WHEREAS, since its inception in 1983 the Newberg Boys Water Polo team has won 16 state championships and 28 league championships with their latest victory being their 4th straight Class 6A state championship on November 11, 2017 in Corvallis, Oregon; and

WHEREAS, since its inception in 1983 the Newberg Girls Water Polo team has won 20 state championships and 26 league championships with their latest victory being the Class 6A state championship on November 11, 2017 in Corvallis, Oregon; and

WHEREAS, Wilson Johnson of the Newberg Boys Water Polo team was named Most Valuable Player and Mackenzie Russell was named Most Valuable Player of the Newberg Girls Water Polo team for the state championship tournament; and

WHEREAS, the teams received guidance and leadership from the Boys Team Captains – Dalton Paskett and Dane Findley and the Girls Team Captains – Grace Kavanagh and Mackenzie Russell; and

WHEREAS, the City of Newberg would like to recognize the achievements of these student athletes for their superior accomplishments; and

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Newberg, Oregon, that December 4th, 2017, as

NEWBERG WATER POLO TEAM DAY

in the City of Newberg and we urge all residents of Newberg to recognize, support and commend these students.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Newberg to be affixed on this 4th day of December, 2017.

Bob Andrews, Mayor

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: December 4, 2017

Order ____ No.	Ordinance ____ No.	Resolution ____ No.	Motion <u>XX</u>	Information ____
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**SUBJECT: To consent to the Mayor's
Re-appointment for various City committees**

**Contact Person (Preparer) for this
Motion: Mayor Bob Andrews
Dept.: Council**

RECOMMENDATION:

To consent to the Mayor's re-appointment of members to the Affordable Housing Commission, Budget Committee, Historic Preservation Commission, Newberg Urban Area Management Committee, Planning Commission and the Traffic Safety Commission.

EXECUTIVE SUMMARY:

There are nine re-appointments to be made.

Affordable Housing Commission:

To approve the Mayor's re-appointment of member Steve Comfort to the Affordable Housing Commission for a three-year term of January 1, 2018 to December 31, 2020.

Budget Committee:

To approve the Mayor's re-appointment of members Jack Reardon and Lon Wall to the Budget Committee for a three-year terms of January 1, 2018 to December 31, 2020.

Historic Preservation Commission:

To approve the Mayor's re-appointment of member Rick Fieldhouse to the Historic Preservation Commission for a three-year term of January 1, 2018 to December 31, 2020.

Newberg Urban Area Management Committee (NUAMC):

To approve the Mayor's re-appointment of members Allyn Edwards and Stephen McKinney to the Newberg Urban Area Management Committee for a three-year terms of January 1, 2018 to December 31, 2020.

Planning Commission:

To approve the Mayor's re-appointment of member Philip Smith to the Newberg Urban Area Management Committee for a three-year term of January 1, 2018 to December 31, 2020.

Traffic Safety Commission:

To approve the Mayor's re-appointment of members Neal Klein and Tony Roos to the Traffic Safety Commission for a three-year terms of January 1, 2018 to December 31, 2020.

FISCAL IMPACT:

Not applicable

STRATEGIC ASSESSMENT:

Not applicable

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: December 4, 2017

Order ____ No.	Ordinance ____ No.	Resolution ____ No.	Motion <u>XX</u>	Information ____
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SUBJECT: To consent to the Mayor's Appointment for various City Committees

Contact Person (Preparer) for this
Motion: Mayor Bob Andrews
Dept.: Council

RECOMMENDATION:

To consent to the Mayor's appointment of the Committee members as listed in the Executive Summary.

EXECUTIVE SUMMARY:

Affordable Housing Commission:

The Affordable Housing Commission is a three member commission with one position open with a term that will expire December 31, 2020. Its mission is to review applications for Newberg Affordable Housing Trust Funds.

The Mayor recommends the appointment of Shannon Eoff for a term from January 1, 2018 to December 31, 2020. Ms. Eoff is an 18-year resident of the community. She owns Chehalem Property Management and works as a Licensed Property Manager. She is a member of the Housing Newberg Task Force, serves on the Board for Habitat for Humanity and has served on the Traffic Safety Commission. Her interest in serving on the commission is to encourage more affordable housing development and to give perspective on rental properties and market conditions.

Planning Commission:

The Planning Commission comprises of eight citizens with one position designated as a non-voting student commissioner position. There is one position open with a term ending, December 31, 2020.

The Mayor recommends the appointment of Robert Ficker to the Planning Commission for a term from January 1, 2018 to December 31, 2020. Mr. Ficker is a 20-year resident of the community. He received a degree in Finance from Oregon State University and retired in 2016 with forty+ years' experience in banking. He has been a member of the Budget Committee, Affordable Housing Commission, Hospital Foundation Board, Rotary and the Chamber of Commerce. Mr. Ficker wants to stay involved and give back to the community.

Transient Lodging Tax Ad-Hoc Committee:

The Transient Lodging Tax Ad-Hoc Committee consist of not more than 13 members with a term that will expire December 31, 2020.

The Mayor recommends the appointment of Robert Griffin to the Transient Lodging Tax Ad-Hoc Committee from January 1, 2018 to December 31, 2020. Mr. Griffin has works as an Accountant for 1st Street Tax Service, LLC in Newberg. He served on a wide variety of Boards and Commissions in Arizona and served eight years on the Osborn School Board of Trustees. He is currently a Quartermaster with VFW Post 4015 as a lifetime member.

FISCAL IMPACT:

Not applicable

STRATEGIC ASSESSMENT:

Not applicable

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: December 4, 2017

Order ____ No.	Ordinance ____ No.	Resolution <u>X</u> No. 2017-3421	Motion ____	Information ____
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SUBJECT: A Resolution accepting the canvass of votes for the November 7, 2017 Special Election for Measure 36-190 related to annexation into Tualatin Valley Fire and Rescue District and certifying the results.

**Contact Person (Preparer) for this Motion: Sue Ryan, City Recorder & Elections Officer
Dept.: City Manager**

RECOMMENDATION:

Approve Resolution 2017-3421- A Resolution accepting the canvass of votes for the November 7, 2017 Special Election, as provided by the Yamhill County Clerk Brian Van Bergen.

EXECUTIVE SUMMARY:

At the November 7, 2017 Special Election, the City placed on the ballot before the voters of the city the following items:

Measure 36-190 Annexation into the Tualatin Valley Fire & Rescue District

Certified results have not yet been received from Yamhill County Clerk Brian Van Bergen but should be received by the meeting date. Unofficial results are attached as Exhibit A to this resolution.



RESOLUTION No. 2017-3421

**A RESOLUTION ACCEPTING THE CANVASS OF VOTES FOR THE
NOVEMBER 7, 2017 SPECIAL ELECTION FOR MEASURE 36-190
RELATED TO ANNEXATION INTO TUALATIN VALLEY FIRE AND RESCUE
DISTRICT AND CERTIFYING THE RESULTS**

RECITALS:

1. At the November 7, 2017 Special Election, the city placed on the ballot before the voters of the city of Newberg the following item:

Measure
36-190

Type
Annexation

Voters approved the measure.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. The city accepts the canvass of votes of the Yamhill County Clerk certifying the true, actual and final results for the November 7, 2017 Special Election. A copy of the canvass report showing the final results is attached as Exhibit A, which is hereby adopted and by this reference incorporated.
2. Based upon these results, the City certifies to the Washington County Board of Commissioners that Measure 36-190, concerning annexation of the City of Newberg into the Tualatin Valley Fire and Rescue District, was approved by voters of the city during the November 7, 2017 special election.
3. The Council delegates the authority to post a notice of certification of the results to the City Elections Officer and provide such notice to the Washington County Board of Commissioners and to the Board of Tualatin Valley Fire and Rescue District. The certificate is attached as Exhibit B.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: December 5th, 2017.

ADOPTED by the City Council of the City of Newberg, Oregon, this 4th day of December, 2017.

Sue Ryan, City Recorder

ATTEST by the Mayor this _____ day of December, 2017.

Bob Andrews, Mayor

Cumulative Report — Unofficial
Yamhill County, Oregon — || November 07, 2017, Special Election — November 07, 2017

Resolution 2017-3421 Exhibit A

Page 1 of 3

11/09/2017 05:16 PM

Total Number of Voters : 8,822 of 25,172 = 35.05%

Precincts Reporting 9 of 9 = 100.00%

Party	Candidate	Early	Election	Total
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36-190 Annex Newberg to TVF&R, Vote For 1

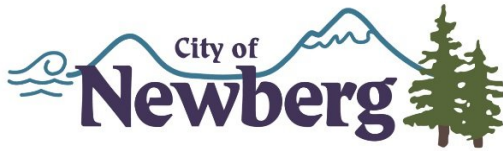
YES	0	0.00%	3,350	69.43%	3,350	69.43%
NO	0	0.00%	1,475	30.57%	1,475	30.57%
Cast Votes:	0	0.00%	4,825	99.59%	4,825	99.59%
Over Votes:	0	0.00%	4	0.08%	4	0.08%
Under Votes:	0	0.00%	16	0.33%	16	0.33%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
3	3	100.00%	4,845	14,302	33.88%

36-191 Amend Newberg City Charter, Vote For 1

YES	0	0.00%	3,824	80.12%	3,824	80.12%
NO	0	0.00%	949	19.88%	949	19.88%
Cast Votes:	0	0.00%	4,773	98.51%	4,773	98.51%
Over Votes:	0	0.00%	8	0.17%	8	0.17%
Under Votes:	0	0.00%	64	1.32%	64	1.32%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
3	3	100.00%	4,845	14,302	33.88%



Certificate of Election

I, Sue Ryan, City Recorder and Election Officer for the City of Newberg, Oregon in Yamhill County, do hereby certify that a Special Election held in said City on the 7th day of November 2017, Measure 36-190 was approved as stated in the abstract of votes from the Yamhill County Elections Office. (Resolution 2017-3421)

Measure

Measure 36-190

Type

Annexation of City of Newberg into Tualatin Valley
Fire & Rescue District

Sue Ryan

Date

REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: December 4, 2017

Order ____ No.	Ordinance ____ No.	Resolution <u>X</u> No. 2017-3425	Motion ____	Information ____
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**SUBJECT: A Resolution Accepting The Canvass Of
Votes For The November 7, 2017 Special Election
For Measure 36-191 Related To A City Charter
Amendment And Certifying The Results**

Contact Person (Preparer) for this
Motion: Sue Ryan, City Recorder & Elections
Officer
Dept.: City Manager

RECOMMENDATION:

Approve Resolution 2017-3425- A Resolution accepting the canvass of votes for the November 7, 2017 Special Election, as provided by the Yamhill County Clerk Brian Van Bergen.

EXECUTIVE SUMMARY:

At the November 7, 2017 Special Election, the City placed on the ballot before the voters of the city the following items:

Measure 36-191 Charter Amendment reducing the levy of taxes

Certified results have not yet been received from Yamhill County Clerk Brian Van Bergen but should be received by the meeting date. Unofficial results are attached as Exhibit A to this resolution.



RESOLUTION No. 2017-3425

**A RESOLUTION ACCEPTING THE CANVASS OF VOTES FOR THE
NOVEMBER 7, 2017 SPECIAL ELECTION FOR MEASURE 36-191
RELATED TO A CITY CHARTER AMENDMENT AND CERTIFYING THE
RESULTS**

RECITALS:

1. At the November 7, 2017 Special Election, the city placed on the ballot before the voters of the city of Newberg the following item:

Measures

36-191

Type

Charter Amendment

Voters approved the measure.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. The city accepts the canvass of votes of the Yamhill County Clerk certifying the true, actual and final results for the November 7, 2017 Special Election. A copy of the canvass report showing the final results is attached as Exhibit A, which is hereby adopted and by this reference incorporated.
2. The Council delegates the authority to post a notice of certification of the results to the City Elections Officer.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: December 5th, 2017.

ADOPTED by the City Council of the City of Newberg, Oregon, this 4th day of December, 2017.

Sue Ryan, City Recorder

ATTEST by the Mayor this _____ day of December, 2017.

Bob Andrews, Mayor

Cumulative Report — Unofficial
Yamhill County, Oregon — || November 07, 2017, Special Election — November 07, 2017

Resolution 2017-3425 Exhibit A

Page 1 of 3

11/09/2017 05:16 PM

Total Number of Voters : 8,822 of 25,172 = 35.05%

Precincts Reporting 9 of 9 = 100.00%

Party	Candidate	Early	Election	Total
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36-190 Annex Newberg to TVF&R, Vote For 1

YES	0	0.00%	3,350	69.43%	3,350	69.43%
NO	0	0.00%	1,475	30.57%	1,475	30.57%
Cast Votes:	0	0.00%	4,825	99.59%	4,825	99.59%
Over Votes:	0	0.00%	4	0.08%	4	0.08%
Under Votes:	0	0.00%	16	0.33%	16	0.33%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
3	3	100.00%	4,845	14,302	33.88%

36-191 Amend Newberg City Charter, Vote For 1

YES	0	0.00%	3,824	80.12%	3,824	80.12%
NO	0	0.00%	949	19.88%	949	19.88%
Cast Votes:	0	0.00%	4,773	98.51%	4,773	98.51%
Over Votes:	0	0.00%	8	0.17%	8	0.17%
Under Votes:	0	0.00%	64	1.32%	64	1.32%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
3	3	100.00%	4,845	14,302	33.88%

[1Share](#)Receive Updates **Oregon Department of Transportation**

Newberg-Dundee Bypass ribbon cutting set December 18; road to open at a later date

Oregon Department of Transportation sent this bulletin at 11/22/2017 01:04 PM PST

Having trouble viewing this email? [View it as a Web page.](#)

Oregon Department of Transportation

November 22, 2017
11-230-R2

For more information: Lou Torres, 503-986-2880
louis.c.torres@odot.state.or.us

Newberg-Dundee Bypass ribbon cutting set December 18; road to open at a later date

Governor Brown to be keynote speaker at ribbon cutting

NEWBERG-The official ribbon cutting of the Newberg-Dundee Bypass Phase 1 project is scheduled for 2 p.m. on Monday, December 18, it was announced by the Oregon Department of Transportation.

The ribbon cutting ceremony featuring Governor Kate Brown and other federal, state and local dignitaries will be held at a location on the Bypass. ODOT will officially open the Bypass to all travelers at a later date as the contractor nears the end of construction.

The ribbon cutting ceremony is being sponsored by ODOT and the Yamhill County Parkway Committee and is open to the general public. Parking for the event will be on the Bypass. More information on the location, directions to the event and other important information will be made available as we get closer to December 18.

The \$252 million project will be completed in just over four years on schedule and on budget. The project consists of almost 4 miles of new 2-lane roadway connecting OR 99W just west of Dundee to OR 219 south of Newberg. Springbrook Road was reconstructed to connect the Bypass with OR 99W east of downtown Newberg.

Travelers will be able to enter the Bypass at two new signalized intersections at OR 99W west of Dundee and at OR 219 south of Newberg. Also, the intersections of OR 219 and Springbrook Road and OR 99W and Springbrook Road were rebuilt with new signals that will help control the increased traffic that will use Springbrook Road.

Phase 1 of the Bypass was built under several contracts which allowed the project to be completed within a shorter timeframe and enabled Oregon companies to work on the project. The project was funded with \$190 million from the Jobs and Transportation Act (JTA) passed by the Oregon Legislature in 2009, some federal funding, and \$20 million from the cities of Newberg, Dundee, McMinnville, Yamhill County and the Confederated Tribes of the Grand Ronde.

The project includes 10 new bridges, including one bridge that is almost one half mile long. Its official route number is OR 18, adding another segment to the already existing road in Northwest Oregon. The maximum speed on the Bypass will be 55 miles per hour. It will also have at least two new TripCheck cameras to aid area travelers.

The Bypass is expected to significantly reduce congestion and travel time on OR 99W through Newberg and Dundee, and increase safety. Large truck traffic on OR 99W will decrease by 50 to 75 percent in Newberg and Dundee.

The full Bypass will be an 11-mile, four-lane limited access expressway around the cities of Dundee and Newberg. The Oregon Legislature appropriated \$22 million in House Bill 2017 this year for the design of Phase 2 that will connect the Bypass at OR 219 and at OR 99W near Rex Hill east of Newberg.

For more information on the Bypass and the most up to date information on the ribbon cutting event and official opening of the Bypass, please visit <http://www.oregonjta.org/region2/?p=highway99w&expandable=2>.

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##ODOT##



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This service is provided to you at no charge by [Oregon Department of Transportation](#).

Powered by



REQUEST FOR COUNCIL ACTION

DATE ACTION REQUESTED: Month, Date Year

Order ____ Ordinance ____ Resolution ____ Motion ____ Information XX
No. No. No.

SUBJECT: Report on TVF&R IGA

**Contact Person (Preparer) for this
Item: Mayor Andrews,
Council President McKinney
Dept.: Council**

Time is reserved on the Agenda under Council Business for Mayor Andrews and Council President McKinney to report on their meetings on the Tualatin Valley Fire and Rescue Intergovernmental Agreement.



December 4, 2017

Honorable Mayor and City Councilors,

I'd like to take this opportunity to 'Thank You' for partnering with us this past 3 years. Your maintenance department has been very responsive to necessary building fixes and landscaping needs and we have provided housing for strays and protective custody dogs for the police department. Both parties have complied with the spirit of the contract. We appreciate the support from the City and Police Department for our operation of the shelter.

A little history for those not familiar with the Newberg Animal Shelter Friends non-profit, we have worked 17 years in fundraising. During the first 10 years, we had many auction dinners, bake sales and many other events to raise money for a new shelter. The City and NASF partnered in funding the construction project. In March of 2013 the animals were transferred from the old shelter to the new one, even though the building was not totally finished. In July 2014, Animal Control no longer operated the shelter and NASF was given the opportunity. We took on that challenge because it was important to us that the shelter continued to provide service to the community and we needed to honor our donors. NASF's mission is to operate a no-kill shelter and continues to this day to raise money for operational needs and to finish the building. To-date, NASF donors have committed a total of \$636k in construction. This is not including animal care, this is only construction materials and labor.

A few months ago in a City Council meeting, it was mentioned that selling the animal shelter building was being considered. We inquired with the City Manager about explaining why this is being considered and the response was, it's an option on the table in order to meet the City budgeting needs. He mentioned other organizations had been approached to gauge their interest in purchasing the building, and there was no interest. We were surprised the City approached other organizations before consulting with their current tenant who wants to continue their successful business. *Why would our donors continue to support us if there's rumors of selling the building?*

We are expecting to renew our lease contract with the City of Newberg in 2018. We entered our contractual agreement in 'Good Faith', which means dealing with each other honestly and fairly, as per this statement:

City Council Meeting

Date: 12/4/17

Re: Animal Shelter

Topic: Public

Page 1 of 2
Comment

LoRen

"Section 2.4 Renewal. As long as Tenant is not in default under this Lease beyond the applicable cure period, if any, 120 days prior to expiration of the lease, Landlord agrees to enter into good faith negotiations for an extension of, or renewal of this lease."

We have over 2000 donors that would be very upset if NASF is no longer operating the shelter. They sponsor pets, kennels and special medical procedures. We have a Citizen Foster Program and established partners with other local organizations, such as Homeward Bound, Newberg Veterinary Hospital and Family Pet Hospital. We have consulting networks with the Humane Societies in our area.

Our donors and volunteers generously give their time and resources to support the Newberg Animal Shelter.

We've worked with the County to get the building up-to code for a Kennel License and we are authorized to issue County dog licenses.

Crystal gave testimony at the last City Council meeting, about the numbers of adoptions and other successes the shelter has experienced this year. We've been very fortunate to have 3 staff members that want careers at the animal shelter. We have 507 adoptions to-date this year.

We cannot forget the 17 year partnership between NASF and the City. We cannot forget about our donors that have given thousands to our local animal cause.

Our successes prove the shelter is needed. We are prepared to ask our donors and animal adopters to give testimony to the Council if requested.

In summary, we feel we've earned the right to be consulted and included in discussions that impact our lease agreement and our business.

Thank you for listening to our business concerns,

Janet Floren

Janet Floren
Vice President
Newberg Animal Shelter Friends

City Council Meeting

Date: Floren

Re: _____

Topic: _____

Page 2 of 2

Hello. I am Barbara Lipinski, and I am also a Board Member of Newberg Animal Shelter Friends. I was the Treasurer of the organization for several years and even though I am no longer the Treasurer, I am still on the Board. I would only like to add to Jan's comments that our group has continued to fund-raise every year, and we have added construction improvements to the building since 2013 when we took occupancy of it. In the years since 2012, we have spent over \$125,000 on just the building improvements alone, and all of these funds have come from donors in this community. We have documents and receipts for all of these expenditures, and would be happy to share them with you if you desire. When we started out some 17 years ago, it was always the group's intention to fund raise to build a shelter, and to give it to the city to operate. Well as you know, it has not worked out that way. The Police Dept. asked us to take over management of the shelter when they discontinued animal control, and we agreed to do it. We managed with volunteers for the first year, and have gradually added paid staff, as well as volunteers. NASF has worked very hard to develop a successful shelter. Our donors would be very upset if the building were not being used for the purpose for which they donated. We hope we can continue to work with the City to keep it running as successfully as it is now, and respectfully request that our organization be consulted first before any major change occurs to the current agreement we hold with you.

Thank you for your time.

Barbara Lipinski

PO Box 221

Dundee, OR 97115

503-538-2449

City Council Meeting

Date: _____

Re: _____

Topic: _____

Sue Ryan

From: Carmen Woolf <frecklekisses@gmail.com>
Sent: Monday, December 04, 2017 12:17 PM
To: Sue Ryan
Subject: Public comment Dec. 4th meeting

City Council Meeting

Date: 12/4/17

Re: Hwy 219 Traffic Design

Topic: Public Comment

Sue,

Will you please print out this information to provide to the city council at the 7 business meeting there are members of my neighborhood who will be attending this evenings city council meeting. Below is the testimony that will be provided I will send as well a map. Unfortunately I do not have a printer at home and I'm hoping this will suffice.

Issue: Access in and out of the highlighted neighborhoods south of 1st Street/Hwy 219 have become limited and dangerous over the past several years with new neighborhood developments including Ursa Place, Orchard Lair, Airport Way, and Highlands at Hess Creek. Before these neighborhoods were developed, approximately 410 dwelling units existed. In less than 10 years, more than 50% growth has occurred, and approximately 240 new homes have been added. These 650 total dwelling units likely house at least 1,700 people or 7% of the City's population. Most households own two cars (maybe more with George Fox students), which puts the number at least at 1,300 vehicles. In addition, two churches, at least three businesses, and the Fernwood Pioneer Cemetery make this area of town their home. It is easy to imagine that traffic has increased significantly; however, it is surprising that no accommodations have been made for safely exiting the neighborhood. On the contrary, the exit/entry options have become more limited and dangerous. The orange mark on the map indicates the only multi-exit/entry point, while the red marks indicate right-turn only exit/entry. The right-turn only entry/exit at 2nd Street and Hwy 219 is the newest limitation created for the anticipated increased traffic on Hwy 219 related to the Newberg-Dundee Bypass.

While improved traffic flow around Newberg and Dundee is a nice enhancement, this area of the City has been also impacted negatively, most considerably in the area of safe egress from the neighborhoods. Specifically dangerous intersections are Hwy 219 and S Everest, and Hwy 219 and E Hancock St. Additionally, property values, convenience and livability are all affected.



Opportunities: In order to improve safety and flow of traffic in/out of the neighborhood, potential options should be considered. The best option(s) should be implemented within the first six months of 2018 (numbers on the map correspond with options listed below).

Installation of a traffic light or a traffic circle at the intersection of Hwy 219 and Second St.

Installation of a traffic light or a traffic circle at the intersection of Hwy 219 and S Everest Rd.

Extension of E Hancock St across Hwy 219 to E 2nd St with a traffic light or traffic circle.

Extension of E 2nd St through/over Hoover Park to connect to E 2nd St at River Rd.

Issue: Access in and out of the highlighted neighborhoods south of 1st Street/Hwy 219 have become limited and dangerous over the past several years with new neighborhood developments including Ursa Place, Orchard Lair, Airport Way, and Highlands at Hess Creek. Before these neighborhoods were developed, approximately 410 dwelling units existed. In less than 10 years, more than 50% growth has occurred, and approximately 240 new homes have been added. These 650 total dwelling units likely house at least 1,700 people or 7% of the City's population. Most households own two cars (maybe more with George Fox students), which puts the number at least at 1,300 vehicles. In addition, two churches, at least three businesses, and the Fernwood Pioneer Cemetery make this area of town their home. It is easy to imagine that traffic has increased significantly; however, it is surprising that no accommodations have been made for safely exiting the neighborhood. On the contrary, the exit/entry options have become more limited and dangerous. The orange mark on the map indicates the only multi-exit/entry point, while the red marks indicate right-turn only exit/entry. The right-turn only entry/exit at 2nd Street and Hwy 219 is the newest limitation created for the anticipated increased traffic on Hwy 219 related to the Newberg-Dundee Bypass.

While improved traffic flow around Newberg and Dundee is a nice enhancement, this area of the City has been also impacted negatively, most considerably in the area of safe egress from the neighborhoods. Specifically dangerous intersections are Hwy 219 and S Everest, and Hwy 219 and E Hancock St. Additionally, property values, convenience and livability are all affected.

Opportunities: In order to improve safety and flow of traffic in/out of the neighborhood, potential options should be considered. The best option(s) should be implemented within the first six months of 2018 (numbers on the map correspond with options listed below).

1. Installation of a traffic light or a traffic circle at the intersection of Hwy 219 and Second St.
2. Installation of a traffic light or a traffic circle at the intersection of Hwy 219 and S Everest Rd.
3. Extension of E Hancock St across Hwy 219 to E 2nd St with a traffic light or traffic circle.
4. Extension of E 2nd St through/over Hoover Park to connect to E 2nd St at River Rd.



Conclusion: While it may be early to have collected statistics on the effect of recent changes to access, many neighbors in this area can share anecdotal stories of recent accidents, near misses, and reckless driving at access points. Because of these experiences, neighbors in these communities implore Council to consider taking appropriate action with an option listed above, and welcome the opportunity to provide additional feedback. Like was seen with the compromises made for the Ladd Hill Neighborhood, families in this community would be happy to participate in a solution to bring forth the needed changes to make the area a safe place for everyone. Thank you for your time and consideration.

Long Range Financial Planning Presentation

Newberg City Council Work Session
December 4, 2017

Challenges to Address

1. How to pay for \$3.15 million upgrade to Public Safety Communications system?
2. How to close the ongoing difference of \$1.3 million in General Fund revenues versus expenditures?

Public Safety Communications Upgrade

- Council #1 priority
- Components of projects
 - Antenna
 - Radios
 - Dispatch equipment
 - Computer Aided Dispatch (CAD) upgrade

Public Safety Communications Upgrade (continued)

- Funding
 - City
 - Butler Property – appraisal ordered
 - Animal shelter
 - Tualatin Valley Fire & Rescue
 - Sale of equipment
 - Transfer of Springbrook station and additional lot. Retain downtown station
 - Dundee Fire
 - Homeland Security grant

General Fund – Base Projection

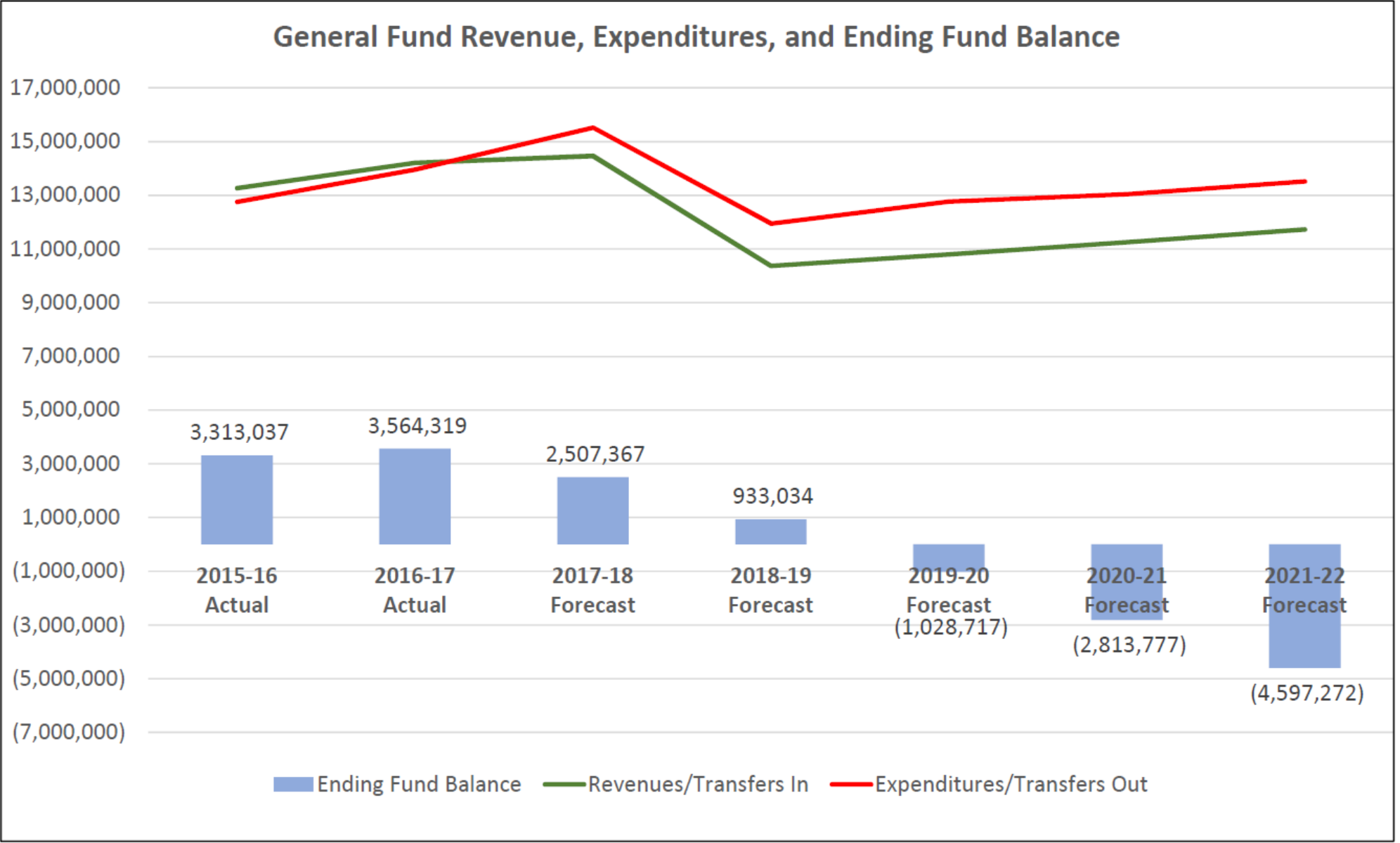
Scenario 1

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	933,034	(1,028,717)	(2,813,777)
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,373,578	10,799,386	11,250,806	11,729,626
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,947,911)	(12,761,138)	(13,035,865)	(13,513,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,574,333)	(1,961,752)	(1,785,059)	(1,783,495)
Ending Fund Balance	3,313,037	3,564,319	2,507,367	933,034	(1,028,717)	(2,813,777)	(4,597,272)
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	7.81%	-8.06%	-21.58%	-34.02%

General Fund – Base Projection

Scenario 1



General Fund – Base Projection

Scenario 1

2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
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1) Public Safety communication project Debt Service Payments (extends into 2023-24) *Amounts are proposed only and subject to change*

-	-	-	337,250	645,636	645,636	645,636
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2) PERS Rates (including 6% City-paid employee pickup). These rates are applied to employees subject salary.

Tier 1/Tier 2	21.09%	21.09%	26.32%	26.32%	31.55%	31.55%	36.78%
OPSRP-General Empe	13.11%	13.11%	16.02%	16.02%	18.93%	18.93%	21.84%
OPSRP-Police & Fire	17.22%	17.22%	20.79%	20.79%	24.36%	24.36%	27.93%
PERS Bond	4.80%	4.80%	4.50%	4.60%	4.75%	4.90%	5.02%
Total PERS Costs	\$1,189,921	\$942,994	\$1,206,219	\$1,224,904	\$1,442,968	\$1,458,599	\$1,674,705

General Fund – Public Safety Fee Increase

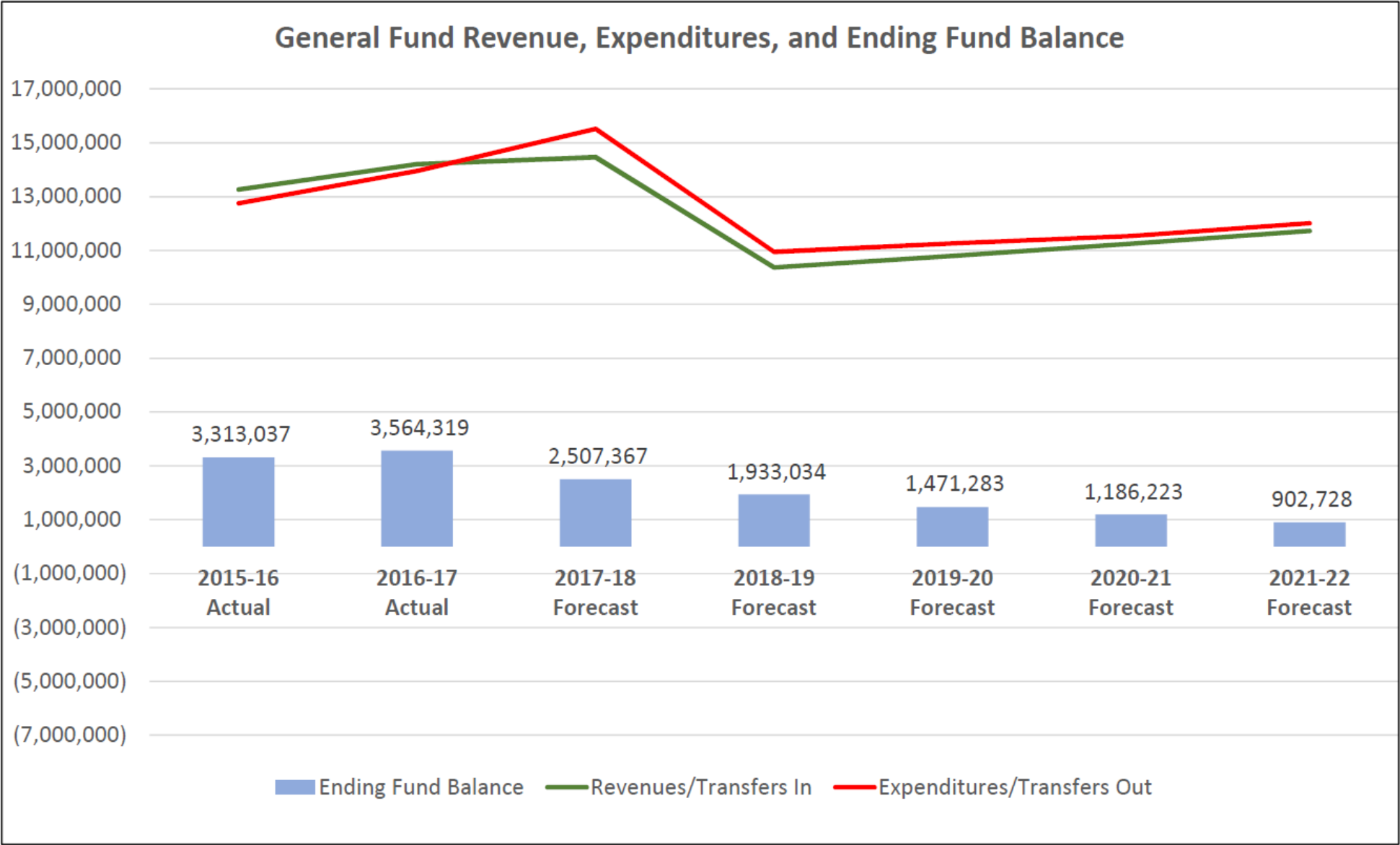
Scenario 2

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Public Safety Fee increases from \$5 in 2017-18 to \$15 in 2018-19 and \$20 in 2019-20**

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	1,933,034	1,471,283	1,186,223
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,373,578	10,799,386	11,250,806	11,729,626
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(10,947,911)	(11,261,138)	(11,535,865)	(12,013,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(574,333)	(461,752)	(285,059)	(283,495)
Ending Fund Balance	3,313,037	3,564,319	2,507,367	1,933,034	1,471,283	1,186,223	902,728
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	17.66%	13.07%	10.28%	7.51%

General Fund – Public Safety Fee Increase

Scenario 2



General Fund – Public Safety Fee & Franchise Fee Increase

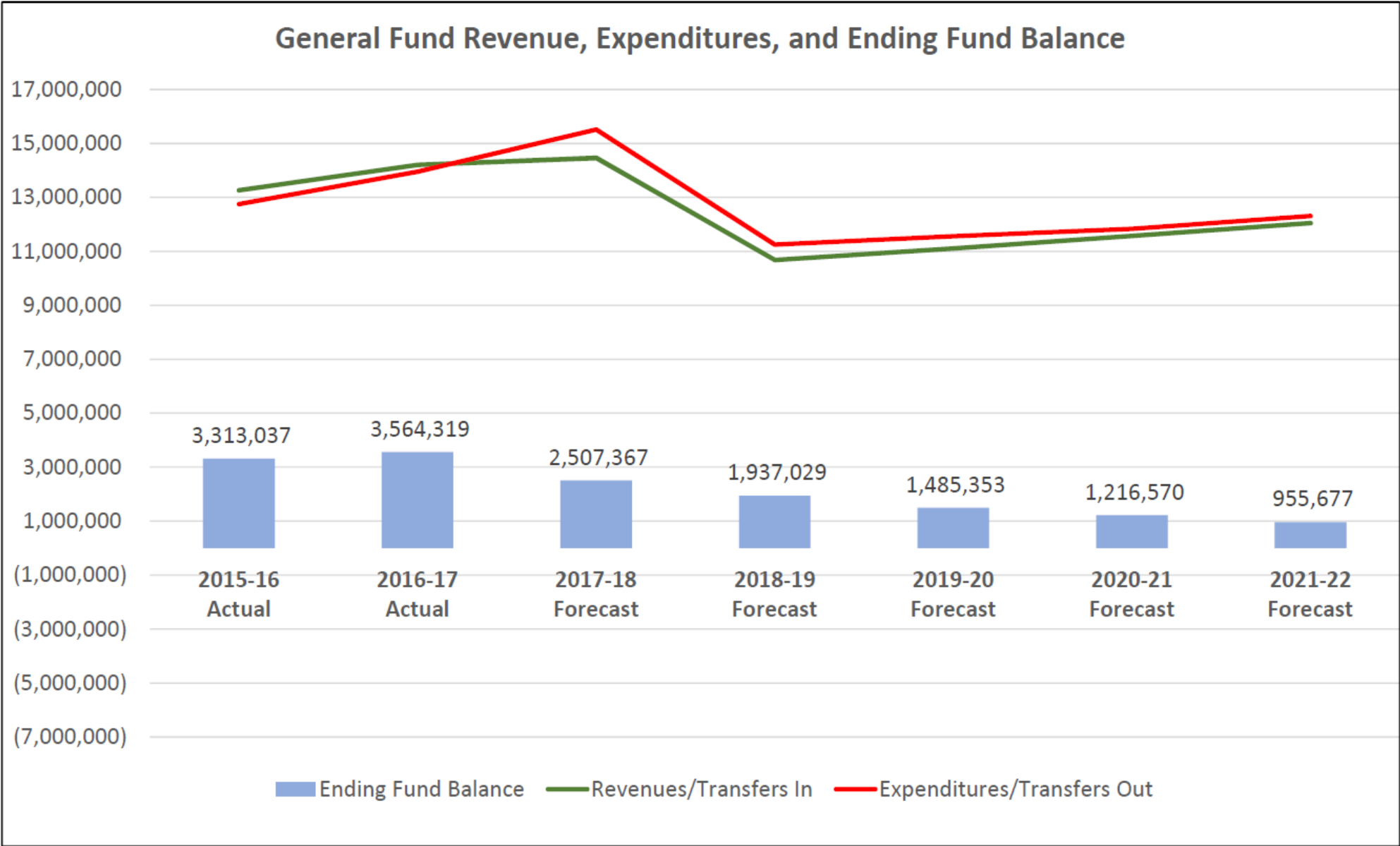
Scenario 3

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Public Safety Fee increases from \$5 in 2017-18 to \$12 in 2018-19 and \$17 in 2019-20**
- 6) Internal Franchise Fee on Water, Wastewater, and Stormwater revenue from 5% to 7% in 2018-19

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	1,937,029	1,485,353	1,216,570
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,677,573	11,109,461	11,567,083	12,052,228
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,247,911)	(11,561,138)	(11,835,865)	(12,313,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(570,338)	(451,677)	(268,782)	(260,893)
Ending Fund Balance	3,313,037	3,564,319	2,507,367	1,937,029	1,485,353	1,216,570	955,677
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	17.22%	12.85%	10.28%	7.76%

General Fund – Public Safety Fee & Franchise Fee Increase

Scenario 3



General Fund – Local Option Levy

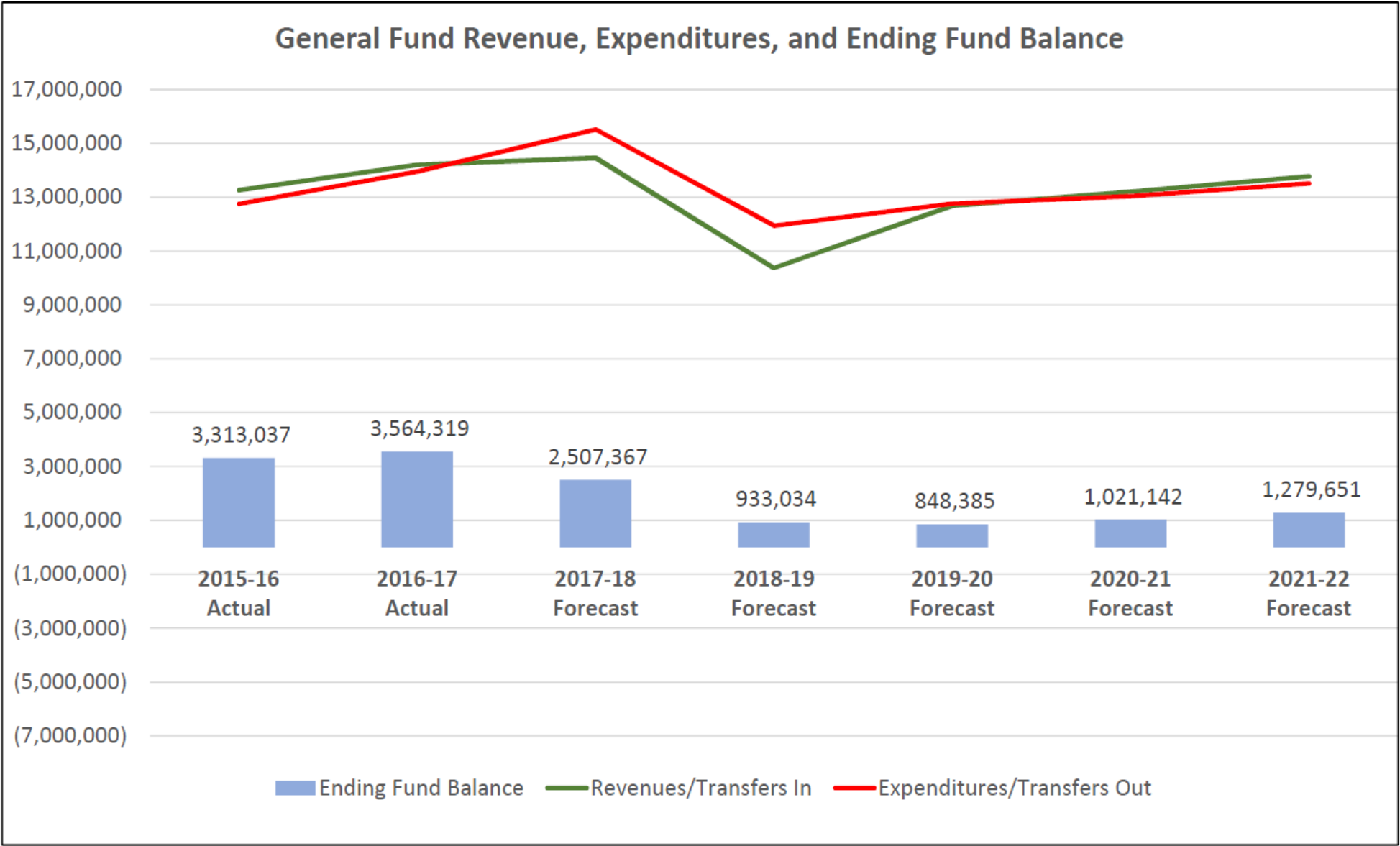
Scenario 4

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Local Option Levy, with 0% compression, of \$1.00 per \$1,000 of assessed value in 2019-20**

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	933,034	848,385	1,021,142
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,373,578	12,676,488	13,208,623	13,771,630
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,947,911)	(12,761,138)	(13,035,865)	(13,513,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,574,333)	(84,650)	172,758	258,509
Ending Fund Balance	3,313,037	3,564,319	2,507,367	933,034	848,385	1,021,142	1,279,651
<i>Fund Balance % (Target = 16%)</i>	25.98%	25.53%	16.15%	7.81%	6.65%	7.83%	9.47%

General Fund – Local Option Levy

Scenario 4



General Fund – Local Option Levy + Internal Franchise Fee

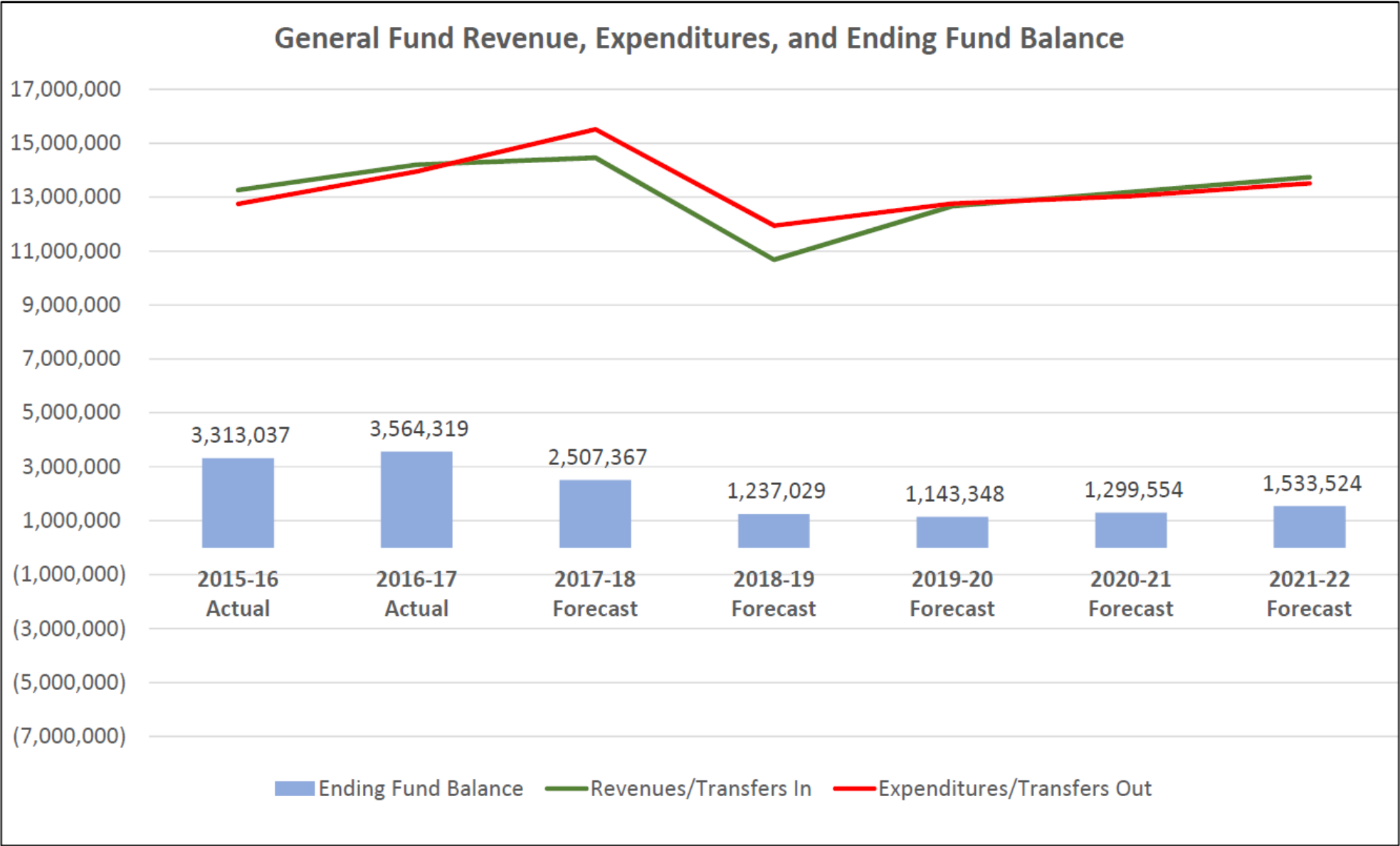
Scenario 5

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) Local Option Levy, with 0% compression, of **\$0.83** per \$1,000 of assessed value in 2019-20
- 6) Internal Franchise Fee on Water, Wastewater, and Stormwater revenue from 5% to 7% in 2018-19

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	1,237,029	1,143,348	1,299,554
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,677,573	12,667,456	13,192,072	13,747,091
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(11,947,911)	(12,761,138)	(13,035,865)	(13,513,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,270,338)	(93,682)	156,207	233,970
Ending Fund Balance	3,313,037	3,564,319	2,507,367	1,237,029	1,143,348	1,299,554	1,533,524
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	10.35%	8.96%	9.97%	11.35%

General Fund – Local Option Levy + Internal Franchise Fee

Scenario 5



General Fund – Local Option Levy + Internal Franchise Fee + No Public Safety Fee

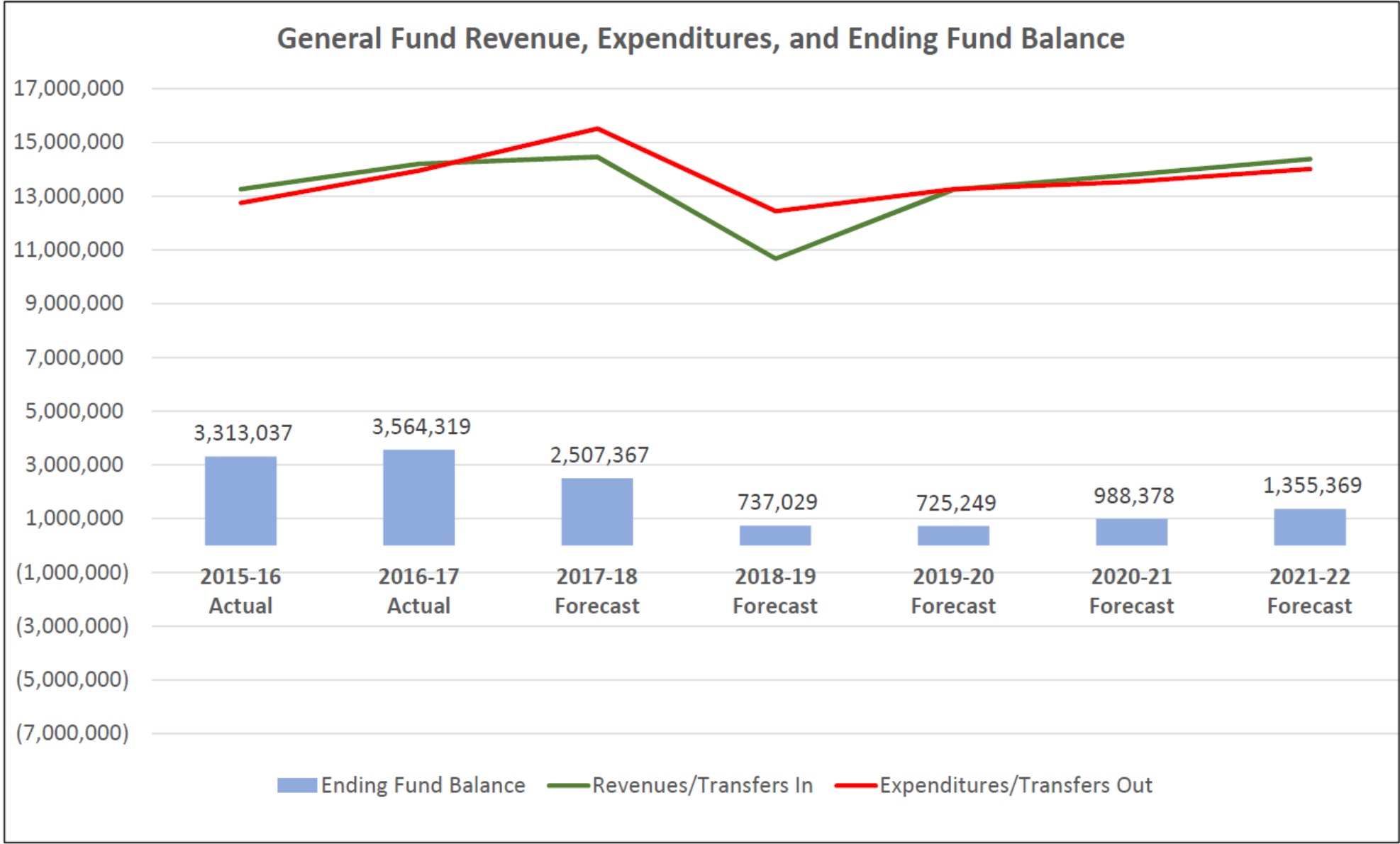
Scenario 6

- 1) FY 18-19 levy drops to \$2.50 and increases 3% each year. 4.3% growth in Tax Assessed Value
- 2) Includes debt service payments for Public Safety communications project (see #1 at bottom of page)
- 3) Includes PERS rate increases (see #2 at bottom of page)
- 4) 0% COLA in 2018-19 and beyond
- 5) **Local Option Levy**, with 0% compression, of **\$1.14** per \$1,000 of assessed value in 2019-20
- 6) **Internal Franchise Fee** on Water, Wastewater, and Stormwater revenue from 5% to 7% in 2018-19
- 7) **Public Safety Fee** decreased from **\$5** to **\$0** (eliminated)

	2015-16 Actual	2016-17 Actual	2017-18 Forecast	2018-19 Forecast	2019-20 Forecast	2020-21 Forecast	2021-22 Forecast
Beginning Fund Balance	2,797,675	3,313,037	3,564,319	2,507,367	737,029	725,249	988,378
Revenue & Transfers In	13,266,735	14,212,032	14,464,456	10,677,573	13,249,357	13,798,995	14,380,112
Expenditures & Transfers Out	(12,751,373)	(13,960,750)	(15,521,408)	(12,447,911)	(13,261,138)	(13,535,865)	(14,013,121)
Annual Surplus/Shortfall	515,361	251,282	(1,056,951)	(1,770,338)	(11,781)	263,130	366,991
Ending Fund Balance	3,313,037	3,564,319	2,507,367	737,029	725,249	988,378	1,355,369
Fund Balance % (Target = 16%)	25.98%	25.53%	16.15%	5.92%	5.47%	7.30%	9.67%

General Fund – Local Option Levy + Internal Franchise Fee + No Public Safety Fee

Scenario 6



WCCCA Dispatch Model (General Fund)

		Option 1	Option 2
Assumed WCCCA Costs (Tualatin)		\$ 321,000	\$ 321,000
Using Tualatin as example due to similar size population to Newberg/Dundee			
City Personnel			
2 records clerks (2.0 FTE)	170,000		
1 manager (0.50 FTE, with other half already in Police Office Support)	<u>65,000</u>	235,000	65,000
Materials & Services			
Supplies, Training, etc.		30,000	30,000
Internal Charges-Admin Support Svcs		308,000	308,000
Existing cost of dispatch services that would be retained by the City and reapportioned over the remaining departments)			
Total Costs		<u>\$ 894,000</u>	<u>\$ 724,000</u>
Dundee contract revenue		(44,896)	(44,896)
Net costs		<u>\$ 849,104</u>	<u>\$ 679,104</u>

WCCCA Dispatch Model (General Fund)

<u>Cost Comparision between Current and New Models</u>	<u>Option 1</u>	<u>Option 2</u>
Cost of CON-operated dispatch model	1,101,931	1,101,931
Cost of General Fund WCCCA dispatch model	(849,104)	(679,104)
Savings	<u>\$ 252,827</u>	<u>\$ 422,827</u>
Annual revenue raised by a \$2 Communications Officer Fee	\$ 194,000	\$ 194,000

Police & Communications Revenues & Expenditures

	FY17-18				FY18-19			
	Gen Fund	911 Fund	PSF Fund	Total	Gen Fund	911 Fund	PSF Fund	Total
Revenue								
Police Grants	1,500			1,500	1,500			1,500
Dundee Police Contract	450,555			450,555	459,566			459,566
School District-SRO	35,000			35,000	35,000			35,000
Forensic Services	-			-	-			-
Police Reports, Impound Fees	8,000			8,000	8,000			8,000
Police Reserves Revenue	-			-	-			-
Traffic Fines	474,754			474,754	479,502			479,502
Alarm Fees	1,500			1,500	1,500			1,500
Traffic School Fee	86,909			86,909	87,778			87,778
Photo Red Light	2,000			2,000	2,000			2,000
K-9 Donations	750			750	750			750
911 Excise Taxes		205,000		205,000		207,050		207,050
911 Dundee Excise Taxes		16,000		16,000		16,160		16,160
Public Safety Fee-Patrol			295,000	295,000			295,000	295,000
Public Safety Fee-Commun			201,209	201,209			205,233	205,233
	1,060,968	221,000	496,209	1,778,177	1,075,596	223,210	500,233	1,799,039
Expenses								
Police	6,835,552	-	353,042	7,188,594	7,047,571	-	402,040	7,449,611
Communications	1,270,060	224,502	186,630	1,681,192	1,317,647	232,856	210,822	1,761,325
	8,105,612	224,502	539,672	8,869,786	8,365,218	232,856	612,862	9,210,936
Net Police Costs	7,044,644	3,502	43,463	7,091,609	7,289,622	9,646	112,629	7,411,897
Property Tax Levy Revenue (Net Collections)	7,562,424				4,504,145			
Ratio of Net Police Costs to Property Taxes	0.93				1.62			

General Fund Impact of FY16-17 New Positions

Position	FTE Increase	FY 17-18			FY 18-19		
		Total City-wide	General Fund Allocation		Total City-wide	General Fund Allocation	
		Cost	%	\$	Cost	%	\$
Community Engagement Specialist	1.00	106,046	47.39%	50,255	113,204	47.39%	53,647
HR Assistant	0.50	38,647	57.74%	22,315	39,680	57.74%	22,911
Assistant Planner	1.00	97,293	100.00%	97,293	102,387	100.00%	102,387
Senior Accountant	0.50	63,020	25.62%	16,146	66,168	25.62%	16,952
Systems Administrator	1.00	110,378	75.25%	83,059	114,687	75.25%	86,302
Facilities & Ground Maint Worker	1.00	73,058	71.02%	10,377	76,990	71.02%	10,936
	<u>5.00</u>	<u>488,442</u>		<u>279,445</u>	<u>513,116</u>		<u>293,135</u>



Questions?