

AGENDA

REGULAR CITY COUNCIL MEETING

June 13, 2022

5:30 p.m.

CITY HALL COUNCIL CHAMBER

313 COURT STREET

And

VIA ZOOM

<https://us06web.zoom.us/j/88147760127?pwd=bzF6UVBBS0EvaDIxTEVyRngrbExmQT09>

Meeting ID: 881 4776 0127

Passcode: 007612

1. CALL TO ORDER
2. ROLL CALL OF COUNCIL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. PRESENTATIONS/PROCLAMATIONS
 - A. Certificates of Recognition The Dalles High School Track
 - B. Columbia Gorge Food Bank Expansion Project – Silvan Shawe, Oregon Food Bank
6. AUDIENCE PARTICIPATION

During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Up to five minutes per person will be allowed. Citizens are encouraged to ask questions with the understanding that the City can either answer the question tonight or refer that question to the appropriate staff member who will get back to you within a reasonable amount of time. If a response by the City is requested, the speaker will be referred to the City Manager for further action. The issue may appear on a future meeting agenda for City Council consideration.
7. CITY MANAGER REPORT
8. CITY COUNCIL REPORTS
9. CONSENT AGENDA

CITY OF THE DALLES

"By working together, we will provide services that enhance the vitality of The Dalles."

Items of a routine and non-controversial nature are placed on the Consent Agenda to allow the City Council to spend its time and energy on the important items and issues. Any Councilor may request an item be "pulled" from the Consent Agenda and be considered separately. Items pulled from the Consent Agenda will be placed on the Agenda at the end of the "Action Items" section.

- A. Approval of the May 23, 2022 Regular City Council Meeting Minutes

10. PUBLIC HEARINGS

- A. Public Hearing to Receive Testimony Regarding Proposed Uses of State Shared Revenues

1. Resolution No. 22-021 Declaring the City's Election to Receive State Revenues for Fiscal Year 2022-23

- B. Public Hearing to Receive Testimony Regarding the Proposed Fiscal Year 2022-23 Budget

1. Resolution No. 22-022 Adopting the 2022-23 Fiscal Year Budget for the City of The Dalles, Making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to Carry Out the Adopted Budget

11. ACTION ITEMS

- A. Non-represented Employee Wage Adjustment Fiscal Year 2022-23
- B. City Attorney Contact (supplemental information will be available later)

12. EXECUTIVE SESSION

- A. In Accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the Governing Body to carry on labor negotiations.

13. ADJOURNMENT

This meeting conducted VIA Zoom and In Person

Prepared by/
Izetta Grossman, CMC
City Clerk

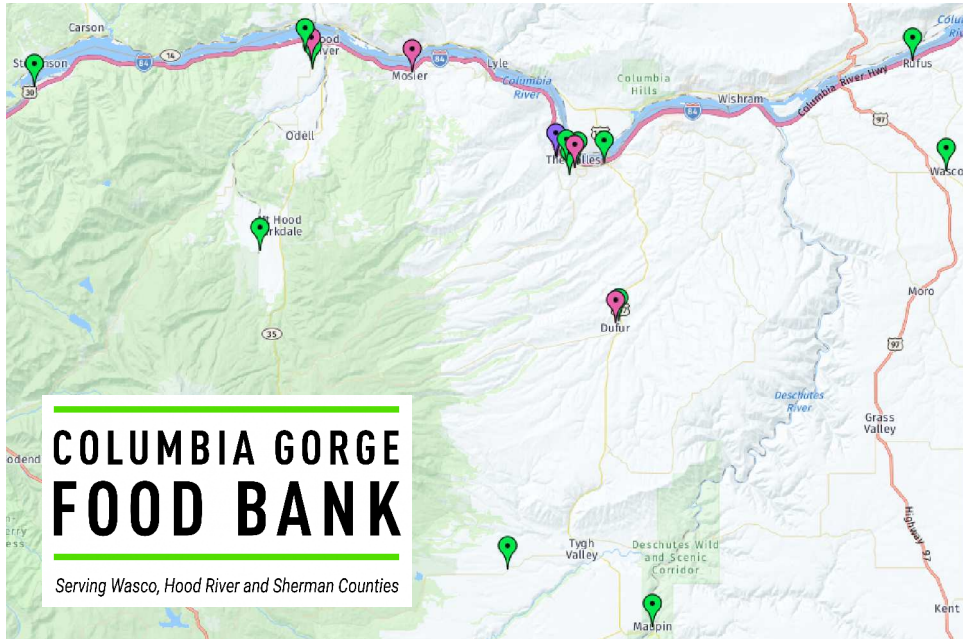
CITY OF THE DALLES

"By working together, we will provide services that enhance the vitality of The Dalles."

COLUMBIA GORGE FOOD BANK

Serving Wasco, Sherman & Hood River Counties

Serving Hood River, Wasco, Sherman Counties ... Because no one should be hungry.



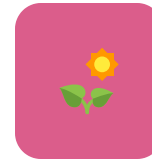
Neighbors Served Monthly

5,000+



Lbs. of Food Distributed Annually

2,000,000+



Outreach, Pantries & Programs

35+ Community Partners

Hunger in Wasco County



1 in 4

Oregonians sought
food assistance
since the start of
COVID-19



15.9%

Child food insecurity
in Wasco County
pre-COVID (2019)



11.8%

Overall estimated
food insecurity rate
in Wasco County
pre-COVID (2019)

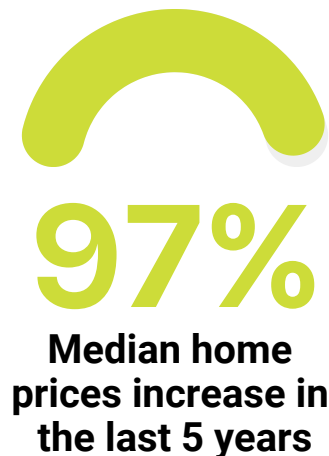


3-4K

Neighbors served by
CGFB monthly in
Wasco County

Hunger In The Wasco County

Looking Beyond the Rates to the Root Causes



\$71,832 = Living Wage for a family of 4 (MIT, 2019). Median household income = \$54,725 (2020). Wage Gap = \$11.37/ hour over current min wage.

Columbia Gorge Food Bank's Operation:



Our work is supported by: federal and state funds, Feeding America, Oregon Food Bank, grants, and local food and fund donations

How We Serve Wasco County



**Feeding the Community
Through Partner Agencies**



*Pantry
&
Supply*



...And more!

How We Serve Wasco County



**We provide food for pantries, community programs,
Native outreach and in-lieu sites, migrant farmworker distributions and more.**

More Than Emergency Food

Locally We Lead:

- Support for activities that create personal & community food security
- Equitable coordination and redistribution of hunger relief donations
- Community food systems development
- Disaster resilience and response
- Anti-Hunger education and advocacy



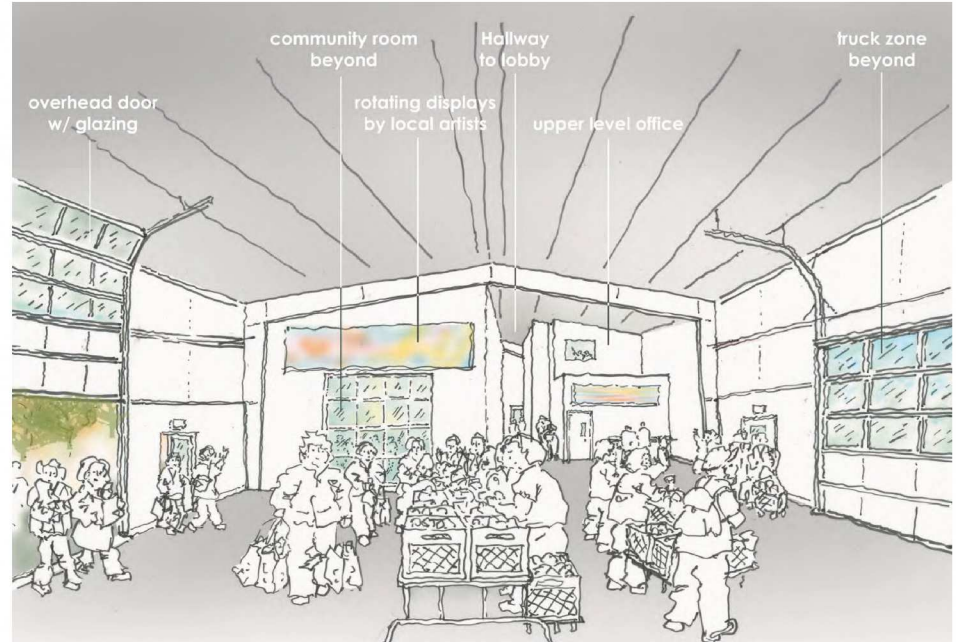
Expanding to Meet the Growing Need



Renovations are underway at CGFB's new warehouse and Community Food Center on the Port in The Dalles

A New Home Opening Fall/Winter 2022

- 11,000 + sq ft. with 2,000 sq ft. of cold storage
- Welcoming Learning Kitchen and Community Space for public classes, meetings, and trainings
- Flex Space will be home to:
 - Windy River Gleaners
 - Community Backpack Program
 - Volunteer and community events
 - Migrant farmworker distributions
 - And more!
- \$3.5 million total project cost



COLUMBIA GORGE
FOOD BANK

FLEX SPACE CONCEPTUAL RENDERING



How You Can Get involved!

- **Volunteer - YOU make our work possible**
- **Help us raise \$800,000 locally for the new warehouse and Community Food Center**
- **Spread the word**
- **Host a Food & Funds Drive**
- **Advocate for food access and equity**
- **Stay informed about hunger issues - join our mailing list or follow online**



Questions?



For More Information:

Visit: ColumbiaGorgeFoodBank.org

Call: (541) 370-2333

Contact:

Sharon Thornberry, Manager
sthornberry@oregonfoodbank.org

Silvan Shawe, Community Philanthropy
sshawe@oregonfoodbank.org

Instagram or Facebook @ColumbiaGorgeFoodBank

The logo for the Columbia Gorge Food Bank is presented within a white rectangular box. It features the words "COLUMBIA GORGE" in a bold, black, sans-serif font on the top line, and "FOOD BANK" in a larger, bold, black, sans-serif font on the bottom line. Two horizontal green lines are positioned above and below the text.

**COLUMBIA GORGE
FOOD BANK**

Serving Wasco, Hood River and Sherman Counties



COLUMBIA GORGE FOOD BANK

Serving Wasco, Sherman & Hood River Counties

THANK YOU!

Meet Our New Home!



COLUMBIA GORGE FOOD BANK



Increasing Capacity 5x

10,000+ sq ft. for food
distribution and community
food systems programs



Serving More Communities

Expanding pantries and
food access to Native,
Latinx, and rural families



\$3.5 Million Total Project

We need to raise \$1 million
to finish this expansion!

Serving Wasco, Hood River and Sherman Counties

We are expanding to meet the growing need in the Gorge! Renovation is underway and Columbia Gorge Food Bank's **new warehouse and Community Food Center at 3525 Crates Way in The Dalles** will be opening in late 2022.

As a member of the Oregon Food Bank Network of regional food banks, **our mission is to end hunger and its root causes... Because no one should be hungry.** We provide community food systems development support, anti-hunger leadership, and food.

CGFB currently serves over 5,000 families per month through 35+ community partner food access sites in Hood River, Wasco, and Sherman counties. With hunger in Oregon doubling in the last two years, additional space for food storage and distribution is urgently needed. The new 10,000 sq ft. space will serve as a hub for food access, include farmer and donation repack, a learning kitchen, meeting space, and bring resilience in disasters. We will also house Windy River Gleaners, The Community Backpack Program, Migrant Farmworker distributions, and more.

The purchase of the new building was funded by a generous donor, but we need your help completing the renovation and procuring new equipment. Reach out with support, questions, and join our work to feed families in the Gorge!

Donate, Volunteer & Get Involved!

oregonfoodbank.org/gorge - gorge@oregonfoodbank.org - (541) 370-2333





AGENDA STAFF REPORT

AGENDA LOCATION: Item #9 A

MEETING DATE: June 13, 2022

TO: Honorable Mayor and City Council

FROM: Izetta Grossman, CMC, City Clerk

ISSUE: Approving items on the Consent Agenda and authorizing City staff to sign contract documents.

- A. **ITEM:** Approval of the May 23, 2022 Regular City Council Meeting Minutes.

BUDGET IMPLICATIONS: None.

SYNOPSIS: The minutes of the May 23, 2022 Regular City Council meeting have been prepared and are submitted for review and approval.

RECOMMENDATION: That City Council review and approve the minutes of the May 23, 2022 Regular City Council meeting minutes.

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MINUTES

CITY COUNCIL MEETING
MAY 23, 2022
5:30 p.m.

VIA ZOOM/ IN PERSON

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Darcy Long, Tim McGlothlin, Scott Randall

COUNCIL Via Zoom: Rod Runyon, Dan Richardson

STAFF PRESENT: City Manager Matthew Klebes, Legal Counsel Jonathan Kara, City Clerk Izetta Grossman, Finance Director Angie Wilson, Community Development Director Alice Cannon, Public Works Director Dave Anderson, Police Chief Tom Worthy, Human Resources Director Daniel Hunter

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. Long, McGlothlin, Randall, Mayor Mays in person; Richardson, Runyon via Zoom.

PLEDGE OF ALLEGIANCE

Mayor Mays asked Councilor McGlothlin to lead the Pledge of Allegiance.

Councilor McGlothlin invited the audience to join in the Pledge of Allegiance.

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APPROVAL OF AGENDA

Legal Counsel Jonathan Kara noted there were two Resolutions in the agenda packet, he said the correct one was on page 38.

It was moved by Randall and seconded by Long to approve the agenda as submitted. The motion carried 5 to 0; Randall, Long, McGlothlin, Runyon, Richardson voting in favor; none opposed.

PRESENTATIONS PROCLAMATIONS

Proclamation Purple Heart City – Councilor Runyon spoke of the importance of the designation and thanked Patrick Wilburn for all of his work on the project.

Mayor Mays read the proclamation. He thanked Runyon for all of his work on behalf of Veterans.

AUDIENCE PARTICIPATION

Louise Langheinrich, 107 East 2nd Street, handed out information on where the City is putting funding. (attached) She said it was clear the Council didn't put value in economic development.

Langheinrich said she needed to see more proof of return on investment from the funds given to The Chamber of Commerce for tourism and marketing.

Councilor Long asked if Langheinrich had seen the full budget and the Budget Information Paper (BIP) on the use of transient room taxes (TRT) were used.

Finance Director Wilson said the BIP was at the end of the Proposed Budget book, and that it explained how the funds were used.

Langheinrich said Main Street had assisted with obtaining grants that have a trackable return on investment.

Mayor Mays asked if Langheinrich could see the correlation between an increase in TRT revenue and as a result of tourism. She said it was not relatable – she had seen hotels full of company vehicles due to construction jobs, not tourism.

Long suggested Langheinrich have a meeting with The Chamber President, and if she still had questions to contact the City Manager.

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Langheinrich said the city needed to bring in more economic development and Main Street had a better return on investment.

Mayor Mays said the new City Manager will be looking at economic development as a whole.

Collen Ballinger, 1015 Lincoln, Board member of St. Vincent de Paul handed out a presentation she gave to the St. Vincent de Paul board. (attached)

She said she had heard concern about where people would go once the fence around St. Vincent's was up.

She said an increase of unhoused was to be expected. Ballinger said they were focusing on the functionally mental ill. She said she had a contact in Eugene that had a very successful program if Council would like his contact information.

Richard Wolfe, 2752 Salmonella, said there were not enough low income rentals in The Dalles. He said he didn't understand why all the attention was on tourism.

CITY MANAGER REPORT

City Manager Matthew Klebes said his first fill week was complete.

He said he had:

- 1st Leadership Team meeting
- 1 on 1 meetings with Department Heads
- Staff meetings in various departments
- Interviewed a police officer
- Unhoused Task Force meeting
- Urban Renewal Meeting
- Provided a letter of support to Mid-Columbia Economic Development District for a Regional Innovation Hub grant

CITY COUNCIL REPORTS

Councilor Richardson reported:

- Urban Renewal Agency meeting- grant program
- Meetings with citizens

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Councilor Randall reported:

- Wild West Apex Pro Bass Tournament – a great example of how Chamber promoting tourism; spending money, food, lodging, bait and tackle

Councilor Runyon reported:

- Ride for the Wall – trip that started in California; promoting healing for all Veterans, friends and family; accounting of all POW and MIA; support military all over the world.

Councilor Long reported:

- Traffic Safety Committee – road maintenance throughout summer; and pipe maintenance; Codes Enforcement asked to be alerted to graffiti as soon as it goes up
- Urban Renewal Agency Meeting – approved budget; new incentive grant program; encouraged everyone to read the proposal; looking to

Councilor McGlothlin reported:

- Airport – contract up for renewal – evaluating contract and making improvements
- Without St. Vincent de Paul over the years people wouldn't have survived
- Police conversations regarding:
 - Shopping carts
 - Animal control vehicle
- Met with Brian Jarrow – represents family selling property surrounding the airport
- Visited Ft. Dalles Museum – Loyal Quackenbush spent a lot of time and money on upgrades

Mayor Mays reported:

- KODL
- KACI
- Lions Club
- Protect Oregon Progress
- Governmental Affairs – Chamber
- Welcome address at Bass Tournament
- 21st Anniversary Discovery Center
- School District 21 Senior's Assembly

CONSENT AGENDA

Councilor McGlothlin noted that he was presiding over the meeting, as the Mayor was absent. Minutes changed to reflect.

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It was moved by McGlothlin and seconded by Randall to approve the Consent Agenda as presented. The motion carried 5 to 0; McGlothlin, Randall, Long, Runyon, Richardson voting in favor; none opposed.

Items approved on the consent agenda were: 1) The minutes of the May 9, 2022 Regular City Council Meeting; 2) Resolution No. 22-014 Concurring with Mayor's Appointment to Planning Commission; 3) Resolution No. 22-020 Adopting the Position Description for Chief of Police

CONTRACT REVIEW BOARD

Contract No. 2022-001 Dog River Pipeline Replacement Construction

Public Works Director Dave Anderson reviewed the staff report.

It was moved by McGlothlin and seconded by Richardson to authorize the City Manager to enter into contract with K&E Excavating in an amount not to exceed \$5,890,550 for Contract No. 2022-001, the Dog River Pipeline Replacement construction contract. The motion carried 5 to 0; McGlothlin, Richardson, Long, Runyon, Randall voting in favor; none opposed.

ACTION ITEMS

CIS Insurance Renewal for FY22-23 General Liability/Property/Auto

Human Resources Director Daniel Hunter reviewed the staff report.

It was moved by Randall and seconded by Long to authorize the City Manager to renew the City Insurance with CIS for FY22-23 in an amount not to exceed \$492,250.45. The motion carried 5 to 0; Randall, Long, Runyon, Richardson, McGlothlin voting in favor; none opposed.

DISCUSSION ITEMS

City Legal Service Background

Human Resources Director Hunter reviewed the staff report. He noted some corrections to the staff report. He said \$55,000 for contract service had been removed from the budget.

It was moved by Long and seconded by McGlothlin to direct staff to proceed with bringing legal service back inhouse and for the City Manager and the Mayor to negotiate a contract. The motion carried 5 to 0; Long, McGlothlin, Runyon, Richardson, Randall in favor; none opposed.

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ADJOURNMENT

Being no further business, the meeting adjourned at 6:32 p.m.

Submitted by/
Izetta Grossman, CMC
City Clerk

SIGNED:

Richard A. Mays, Mayor

ATTEST:

Izetta Grossman, CMC City Clerk

Date: 5/23/2022

To: City Council of The Dalles

From: Luise Langheinrich, owner Lines of Designs, 107 E. 2nd Street, The Dalles, OR

Re: Economic Development Focus

These numbers are from the recommended budget for FY22/23 after Budget Committee review.

	Actual 19/20	Actual 20/21	Budget 21/22	Proposed 22/23
Transit Room Tax	673,223	689,146	742,488	971,071
Percent change		+2.4%	+7.7%	+31%

Community Development

Economic Development	60,174	75,012	49,220	29,220
Percent change		+24.7%	-34.4%	-40.6%

Tourism Contract

Chamber of Commerce	325,000	180,000	275,000	426,702
Percent change		-44.6%	+52.8%	+55.2%
Percent change between FY19/20 and proposed FY22/23 = 31.3%				

City of The Dalles Economic Development Focus = Tourism

Economic data must be quite compelling: revenues, return on investments

Looking forward to seeing the economic data at next quarterly review.

St Vincent de Paul Report to The Dalles Unhoused Task Force

May 17, 2022

SVDP is shifting the focus of services at our West Third Street facility based on our staff and resources. SVDP has become a DAY CENTER for our clientele. Use of the facility as a warming/cooling place in extreme weather will depend on other organizations developing and staffing such services.

As we have identified the make-up of our clientele, we will be targeting our services accordingly.

Hierarchy of four distinct Categories of Unhoused Clients served by SVDP:

- 1) Moving Up (20%) people who are in recovery (drugs, mental health, financial crisis, etc) and appropriate for Navigation Center services.
- 2) Functionally Mentally Ill (65%) this includes a range of dysfunction including intellectual disabilities.
- 3) Dual Diagnosed (10%) severely advanced mental illness and/or drug addiction. These people are unable to follow rules and present tremendous challenges to SVDP operations.
- 4) Criminal (5%) these folks live amongst the unhoused community and prey on the vulnerable. They often involve vulnerable clients in committing crimes on their behalf. We are focused on keeping the criminal element away from our facilities and other clients. We will continue to need the full support of police to enforce laws vigorously and consistently in order to maintain respect and compliance with our rules and policies.

SVDP will be focusing on the 65% in Category 2.

SVDP Day Center is focusing on providing these five things to function effectively:

- 1) Personal Safety and Security of Possessions
- 2) Daytime Shelter from seasonal elements (warm and dry in winter and cool and hydrated in summer)
- 3) Bathroom facilities: Two unisex restrooms with showers.
- 4) Laundry facilities: washer and dryer
- 5) Food (Bread & Blessings breakfast weekdays; SVDP lunch weekdays; Community Meals dinner Fri-Sat-Sun)

Current conditions and client function at the Day Center has deteriorated during the pandemic but in the coming years we can expect an escalation in the number of unhoused and in drug use. Research shows that life on the street precipitates and exacerbates mental illness in a downward spiral.

Our first priority is the safety of our staff, clients and neighbors. On May 23rd, we will be installing a 6 foot steel fence to secure the perimeter during off hours. Most of the police calls to our facility have been in response to client activity after hours. Only authorized persons will be allowed on the property after hours. We are prepared to press charges for trespassing.

We are committed to working with the 65% in Category 2 with the goal to get them moving into Navigation Center services.

Police Chief Worthy will be drafting a Facebook posting announcing our fencing and the collaboration with his department to protect the Day Center guests and staff.



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481
FAX (541) 296-6906

AGENDA STAFF REPORT

AGENDA LOCATION: Public Hearing Item #10A

MEETING DATE: June 13, 2022

TO: Honorable Mayor and City Council

FROM: Angie Wilson, Finance Director

ISSUE: Public Hearing on Proposed Uses of State Revenue Sharing funds for FY22/23 and consideration of Resolution No. 22-021 declaring the City's election to receive State Revenues

BACKGROUND: State Revenue Sharing Law, ORS 221.770, requires cities to pass a resolution each year stating that they elect to receive State Revenue Sharing money during the next fiscal year. The law mandates public hearings be held by each city, and a certification of these hearings is required. The required hearings are to be held: 1) before the Budget Committee to consider possible uses of the funds; and 2) before the City Council on the uses of the funds proposed by the Budget Committee or anyone else.

The City of The Dalles has traditionally used State Revenue Sharing funds to support activities in the General Fund. The Budget Committee held a Public Hearing on May 2, 2022, to consider possible uses of the funds, and then voted to recommend to the Council that they continue to use those funds to support the General Fund in FY22/23.

A Public Hearing on the proposed uses of State Revenue Sharing funds is scheduled before the City Council on June 13, 2022. The required Resolution (#22-021) electing to receive State Revenue Sharing funds in FY22/23 is included as an action item on the same agenda. The Resolution is not required to designate the uses of the funds, but only states the City's election to receive them.

BUDGET IMPLICATIONS: The budget for FY22/23, as approved by the Budget Committee, already includes the anticipated State Revenue Sharing funds as General Fund revenue.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** *Move to adopt Resolution No. 22-021 Declaring the City's Election to Receive State Revenues for Fiscal Year 2022/2023.*
2. Council could elect to assign the uses of State Revenue Sharing funds to a different purpose than proposed. This would require changes to the proposed budget for FY22/23.
3. Decline to receive State Revenues for Fiscal Year 2022/2023.

RESOLUTION NO. 22-021

**A RESOLUTION DECLARING THE CITY OF THE DALLES' ELECTION TO
RECEIVE STATE REVENUES FOR FISCAL YEAR 2022-2023**

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires cities to annually pass a resolution requesting State Revenue Sharing money; and

WHEREAS, the City's Budget Committee held the required Public Hearing on May 2, 2022, to consider possible uses of State Revenue Sharing funds in FY22/23; and

WHEREAS, the City Council held the required Public Hearing on June 13, 2022, to consider the uses of State Revenue Sharing funds in FY22/23 as proposed by the Budget Committee and others;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF THE DALLES, OREGON, AS FOLLOWS:**

Section 1. Election to Receive State Revenues in FY22/23. Pursuant to ORS 221.770, the City hereby elects to receive State Revenues for the Fiscal Year 2022/2023.

Section 2. Effective Date. This Resolution shall be considered effective as of July 1, 2022.

Section 3. Expiration Date. This Resolution shall expire upon receipt and acceptance of the Audit for FY22/23.

PASSED AND ADOPTED THIS 13th DAY OF JUNE, 2022.

Voting Yes, Councilors: _____
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 13th DAY OF JUNE, 2022.

SIGNED:

ATTEST:

Richard A. Mays, Mayor

Izetta Grossman, CMC, City Clerk

I certify that a Public Hearing before the City of The Dalles Budget Committee was held on May 2, 2022, and a Public Hearing was held before the City of The Dalles City Council on June 13, 2022 giving citizens an opportunity to comment on use of State Revenue Sharing.

CERTIFIED BY:

Izetta Grossman, City Clerk, CMC



AGENDA STAFF REPORT

AGENDA LOCATION: Public Hearing Item #10B

MEETING DATE: June 13, 2022

TO: Honorable Mayor and City Council

FROM: Angie Wilson, Finance Director

ISSUE: Public Hearing to Receive Testimony Regarding the Approved 2022-23 Fiscal Budget and Resolution No. 22-022 Adopting the FY22/23 Budget for the City of The Dalles

BACKGROUND: The City Budget Committee reviewed the proposed budget on May 2, 3 and May 4, 2022. They approved the budget, with several changes on May 4, 2022. The City Council will hold the required Public Hearing on the approved budget on June 13, 2022. Oregon Budget Law allows a governing body, prior to final adoption, to make changes to a Fund approved by the Budget Committee in amounts up to \$5,000 or 10% of the operating portion of that Fund, whichever is greater. If the changes are greater than the limit allows, another Public Hearing must be held, with the required published notices, prior to adoption.

BUDGET IMPLICATIONS:

1. The City Manager requests to add \$40,000 to Fort Dalles Display. The Budget Committee changed the amount to Fort Dalles Displays from \$25,000 to \$10,000 during the budget process. Fort Dalles Displays came to the council meeting asking for the original amount to be put back into the budget. The City Manager is also requesting to fund the fire work display for July 2023 to allow Fort Dalles Display to plan for their expenditures. In summary, this is an additional \$15,000 for the July 2022 display and \$25,000 for the July 2023 display.
2. Budget Committee removed Employee Wellness due to HR Directors approval for Employee Relations. After the meeting it was realized that this line item is needed for Employee Recognition, Holiday Party, flower, etc. We would like to put \$8,000 back into the budget with taking out \$10,000 from miscellaneous revenue for the grant. Also reduce Training and Conferences for the Leadership lab that is not needed and, reallocating the funds in the approved budget that were allocated to Reserve for future expenditures.
3. By reallocating these funds, it will reduce the Reserve for Future Expenditures by \$32,000.

001 General Fund			Approved		Amended
	Description	Line Item #	Budget	Change	Budget
Exp	City Council- Contractual Services	001-0100-000.31-10	115,000	40,000	155,000
Exp	Human Resources-Employee Relations	001-1000-000.50-60	-	8,000	8,000
Exp	Human Resources-Training and Conferences	001-1000-000.50-50	36,710	(26,000)	10,710
Rev	Revenue - Other Misc Rev	001-0000-369.00-00	85,500	(10,000)	75,500
Exp	Reserve For Future Expenditures	001-9500-000.88-01	2,284,782	(12,000)	2,272,782
			Fund Net Change	-	

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** *Make two (2) motions:*
 - a. *Move to approve the budget approved by the Budget Committee, including (or except) \$40,000 additional funds to support the Fort Dalles Displays and adjust the Human Resources to remove the grant revenue and grant expense for Training and Conferences, and to add back in \$8,000 for Employee Relations.*
 - b. *Move to adopt Resolution No. 22-022 Adopting the Fiscal Year 2022-2023 Budget for the City of The Dalles, making Appropriations, Authorizing Expenditures, Levying Taxes, and Authorizing the City Manager to Take Such Action as Necessary to carry out the Adopted Budget.*
2. City Council could elect to make changes to the approved budget and direct staff to include those changes in the adopting resolution. If any such changes were to be greater than the limit allows, a second Public Hearing on June 27th would be required. In that case, the Council could move to approve those proposed changes to the budget that are within the \$5,000 or 10% limit, and to hold a public hearing on June 27, 2022, on only the proposed changes that exceed that limit.

Changes to the Budget to be approved by City Council for Fiscal Year 2022-2023

Budget Committee Approved Budget:

\$ 80,476,979

Expenditures	Line Item #	Category	Debit	Credit	Description
General Fund					
Expenditure	001-0100-000.31-10	City Council- Contractual Service	15,000		Youth Think
					15,000 Fort Dalles Displays
Expenditure	001-0300-000.69-80	City Manager- Assets<5,000			5,100 Computers
Expenditure	001-0700-000.31-10	Legal- Contractual Service			55,000 Outside Legal-Airport
Expenditure	001-0750-000.69-80	Judicial- Assets<5,000			2,200 Court Clerk Laptop
Expenditure	001-1000-000.50-60	Human Resources-Employee Relations			18,000 Employee Relations
Expenditure	001-1150-000.31-10	ED- Contractual Services			20,000 Business Retentions
					Pioneer Cemetary Annual
Expenditure	001-1100-000.43-10	Planning-Buildings and Grounds			2,000 Maintenance
Expenditure	001-1300-000.59-10	Police- SERT			4,000 MRAP-Paint and Maint
Expenditure	001-1300-000.53-30	Police-Phone system			14,500 New phone system
Expenditure	001-1300-000.43-10	Police-Buildings & Grounds			15,000 Paint upstairs
Expenditure	001-1300-000.72-20	Police-Buildings			8,000 Signs on building
Expenditure	001-4500-000.74-20	Animal Control-Vehicles	93,000		Dog Control Vehicle
Expenditure	001-4500-000.12-00	Animal Control-Personnel Services	28,000		Personnel Service-Full Time
Expenditure	001-2300-000.52-10	General Services Depart.-Liability Ins.	31,329		Liability Insurance
Expenditure	001-2300-000.52-30	General Services Depart.-Property Ins.			3,213 Property Insurance
Expenditure	001-2300-000.52-50	General Services Depart.-Auto. Ins.			2,387 Automotive Insurance
	001-9500-000.88-01	Reserve for future Expenditure			2,929 Reserve for future Expenditure
Street Fund					
Expenditure	005-0500-000.52-10	Street Fund.-Liability Ins.	5,213		Liability Insurance
Expenditure	005-0500-000.52-30	Street Fund.-Property Ins.	2,380		Property Insurance
Expenditure	005-0500-000.52-50	Street Fund-Auto. Ins.	1,606		Automotive Insurance
Expenditure	005-9500-000.88-00	Street-Contingency			9,199 Contingency
Water Fund					
Expenditure	051-5000-000.52-10	Water Treatment.-Liability Ins.	3,179		Liability Insurance
Expenditure	051-5000-000.52-30	Water Treatment-Property Ins.	8,900		Property Insurance
Expenditure	051-5000-000.52-50	Water Treatment-Auto. Ins.			1,027 Automotive Insurance
Expenditure	051-5100-000.52-10	Water Distribution-Liability Ins.	1,671		Liability Insurance
Expenditure	051-5100-000.52-30	Water Distribution-Property Ins.	3,625		Property Insurance
Expenditure	051-5100-000.52-50	Water Distribution-Auto. Ins.	100		Automotive Insurance
	051-9500-000.88-00	Water Fund Contingency			16,448 Contingency
Wastewater Fund					
	055-5500-000.52-10	Water Treatment.-Liability Ins.			3,829 Liability Insurance
	055-5500-000.52-30	Water Treatment-Property Ins.	12,046		Property Insurance
	055-5500-000.52-50	Water Treatment-Auto. Ins.	44		Automotive Insurance
	055-9500-000.88-00	Water Fund Contingency			8,261 Contingency
Total Revised budget				80,466,979	

RESOLUTION NO. 21-022

A RESOLUTION ADOPTING THE FISCAL YEAR 2022-2023 BUDGET FOR THE CITY OF THE DALLES, MAKING APPROPRIATIONS, AUTHORIZING EXPENDITURES, LEVYING TAXES, AND AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AS NECESSARY TO CARRY OUT THE ADOPTED BUDGET

WHEREAS, the City Budget Committee reviewed and acted on the proposed City budget, and, on May 2, 2022, approved and recommended a balanced budget to the City Council; and

WHEREAS, in accordance with State Law, the City held a Public Hearing on the approved budget on June 13, 2022; and

WHEREAS, The City council has amended the budget previously approved by the Budget Committee, as permitted by ORS 294.435; and

WHEREAS, the City Council wishes to adopt the approved budget and carry out the programs identified in the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL AS FOLLOWS:

Section 1. Clerical Changes. The City Council hereby authorizes City Staff to make the necessary clerical changes to the amended budget.

Section 2. Adoption of the Budget. The City Council of the City of The Dalles, Oregon, hereby adopts the budget for Fiscal Year 2022-2023 in the total of \$80,466,979 now on file in the office of the City Finance Director.

Section 3. Setting Appropriations. The amounts for the Fiscal Year beginning July 1, 2022 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND (001)			
	City Council Department		603,898
	City Clerk Department		191,035
	City Manager		331,635
	Legal		364,030
	Finance / Utility Billing / Judicial Department		945,740
	Personnel Department		356,803
	Planning Department / Economic Development Department		714,602
	Police Department/ Codes Department		4,979,952
	Technology Department		371,939
	City Hall / Transportation Center Department		491,497

	Animal Control Department	203,728
	Special Payments	880,392
	Interfund Transfers	515,000
	Contingency	950,493
	TOTAL GENERAL FUND (001) *	11,900,744
	LIBRARY FUND (004)	
	Library Department	2,295,524
	Interfund Transfers	158,007
	Contingency	210,000
	TOTAL LIBRARY FUND (004) **	2,663,531
	STREET FUND (005)	
	Public Works Department	3,166,097
	Interfund Transfers	406,515
	Contingency	26,909
	TOTAL STREET FUND (005)	3,599,521
	PUBLIC WORKS RESERVE FUND (009)	
	Public Works Department	643,517
	TOTAL PUBLIC WORKS RESERVE FUND (009)	643,517
	UNEMPLOYMENT RESERVE FUND (010)	
	Personnel Services	74,728
	TOTAL UNEMPLOYMENT RESERVE FUND (010)	74,728
	COMMUNITY BENEVOLENCE FUND - VIETNAM MEMORIAL (011)	
	Materials & Services	6,957
	TOTAL COMMUNITY BENEVOLENCE FUND (011)	6,957
	TRANSPORTATION SYSTEM RESERVE FUND	
	Public Works Department	2,404,830
	Interfund Transfers	-
	TOTAL TRANSPORTATION SYSTEM RESERVE FUND (013)	2,404,830
	SPECIAL GRANTS FUND (018)	
	Materials & Services	3,431,500
	Capital Outlay	4,621,677
	Interfund Transfers	2,000
	TOTAL SPECIAL GRANTS FUND (018)	8,055,177
	STATE OFFICE BUILDING FUND (021)	
	State Office Building Department	426,203
	Contingency	60,000
	TOTAL STATE OFFICE BUILDING FUND (021)	486,203

SPECIAL ASSESSMENTS FUND (036)			
	Materials & Services		28,600
	Capital Outlay		260,992
	Interfund Transfers		115,539
		TOTAL SPECIAL ASSESSMENTS FUND (036)	405,131
CAPITAL PROJECTS FUND (037)			
	Materials & Services		8,500
	Capital Outlay		562,502
	Debt Service		-
	Interfund Transfers		10,885
		TOTAL CAPITAL PROJECTS FUND (037)	581,887
WATER REVENUE BOND FUND (041)			
	Public Works Department		
	Debt Service		-
		TOTAL WATER REVENUE BOND FUND (041)	-
FFCO 2008 BOND FUND (043)			
	Debt Service		305,180
		TOTAL FFCO 2008 BOND FUND (043)	305,180
2009 FFCO BOND FUND (044)			
	Debt Service		948,913
		TOTAL 2009 FFCO BOND FUND (044)	948,913
WATER FUND (51)			
	Public Works Department		4,253,523
	Interfund Transfers		3,338,392
	Contingency		44,504
		TOTAL WATER FUND (051)	7,636,419
WATER CAPITAL RESERVE FUND (053)			
	Public Works Department		15,415,403
	Debt Service		238,379
	Interfund Transfers		536,912
	Contingency		-
		TOTAL WATER CAPITAL RESERVE FUND (053)	16,190,694
WASTEWATER FUND (055)			
	Public Works Department		4,179,920
	Interfund Transfers		2,302,547
	Contingency		20,645
		TOTAL WASTEWATER FUND (055)	6,503,112

SEWER CAPITAL RESERVE FUND (056)			
	Public Works Department		3,146,851
	Interfund Transfers		7,163
		TOTAL SEWER CAPITAL RESERVE FUND (056)	3,154,014
SEWER PLANT CONSTRUCTION FUND (057)			
	Public Works Department		2,754,060
	Debt Service		96,316
	Interfund Transfers		304,737
		TOTAL SEWER PLAN CONSTRUCTION FUND (057)	3,155,113
SEWER DEBT SERVICE FUND (058)			
	Public Works Department		-
	Debt Service		-
	Contingency		-
		TOTAL SEWER DEBT SERVICE FUND (058)	-
UTILITY REVENUE BOND (059)			
	Public Works Department		
	Debt Service		810,566
		TOTAL UTILITY REVENUE BOND (059)	810,566
AIRPORT FUND (061)			
	Airport Department		3,603,735
	Contingency		360,374
	Interfund Transfers		-
		TOTAL AIRPORT FUND (061)***	3,964,109
SPECIAL ENTERPRIZE ZONE FUND(022)			
	Special Enterprize Department		2,576,240
		TOTAL SPECIAL ENTERPRIZE ZONE FUND (022)	2,576,240
AIRPORT DEBT SERVICE FUND (062)			
	Airport Department		-
	Debt Service		234,334
		TOTAL AIRPORT DEBT SERVICE FUND (062)	234,334
		TOTAL ALL FUNDS	76,300,920

* An Unappropriated Ending Fund Balance has been set for the General Fund in the amount of:				3,177,509
** An Unappropriated Ending Fund Balance has been set for the Library Fund in the amount of:				879,113
*** An Unappropriated Ending Fund Balance has been set for the Airport Fund in the amount of:				109,437
			TOTAL ADOPTED BUDGET	80,466,979

Section 4. Authority of City Manager. The City Council hereby authorizes the City Manager to take such action as is necessary and consistent with State Statutes and City Ordinances, including, but not limited to, entering into contracts to carry out the programs, projects and services identified in the adopted budget.

Section 5. Imposing and Categorizing the Tax. The City Council of the City of The Dalles, Oregon, hereby imposes the taxes provided for in this adopted budget in the General Fund at the rate of \$3.0155 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2021-2022 upon the assessed value of all taxable property within the City of The Dalles as of 12:01 AM, July 1, 2022.

	Subject to General Government	
	Limitation	Excluded from Limitation
TOTAL TAX IMPOSED	\$ 3.0155 per 1,000	0
	of assessed value	

Section 5. Certifying the Tax Levy. The City Finance Director shall certify to the County Clerk and County Assessor, the tax levy made by this Resolution, and shall file with them and to the State of Oregon, copies of the budget as finally adopted.

PASSED AND ADOPTED THIS 13th DAY OF JUNE, 2022.

Voting Yes, Councilors: _____

Voting No, Councilors: _____

Absent, Councilors: _____

Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 13th DAY OF JUNE, 2022.

SIGNED:

ATTEST:

Richard A. Mays, Mayor

Izetta Grossman, CMC, City Clerk



AGENDA STAFF REPORT

AGENDA LOCATION: Action Item #11A

MEETING DATE: June 13, 2022

TO: Honorable Mayor and City Council

FROM: Daniel Hunter, Human Resources Director

ISSUE: FY22-23 Wage Adjustment, Non-Represented Employee COLA

BACKGROUND: Each year the City Council considers cost of living adjustments for non-represented employees. In addition, the last two years we have presented City Council with wage line adjustments for positions identified as being below peers according to a 2020 study conducted for the City of Roseburg. We anticipate this being the final wage line adjustment based on this study.

The information provided here included in the FY22-23 Budget, approved by the Budget Committee and under consideration for adoption by Council this evening. In 2019 (Feb. 2019) the Western Regional CPI was 2.8% and 2020 was 3.1%. Last year the Western Regional CPI was 3.1% (Feb. 2020). Through December 2020 the Western Regional CPI was 1.5%. Since that time, the CPI has increased significantly to 7.1% (Dec. 2021). As of April 2022 the CPI was 8.3%. This is down .7% from March 2022.

PROPOSED WAGE LINE ADJUSTMENT

- Line (A++) was created for Police Chief and Public Works Director. Last year these two positions received a 10% increase with a proposed 10% in additional increase this year.
- The Project Engineer Position was moved up from Line I to Line D resulting in a 15.9% increase before the proposed COLA, and 20.9% increase with the proposed COLA. These changes will bring this position more in-line with the Engineer III position of the Roseburg study.
- The position of Police Captain was moved from Line C to Line B resulting in a 3% increase from FY21-22 and an 8% increase with the proposed 5% COLA. These changes were done for two reasons: to avoid compression with the Sergeants and to

bring the position more in-line with the Roseburg Study from 2020.

- The position of Police Sergeant was moved up from Line G to Line E resulting in a 6.1% increase before the proposed COLA, and 11.1% increase with the proposed COLA. These changes will bring the position more in-line with the Roseburg study and help prevent compression from any Union wage increases resulting from our negotiations.
- The position of Executive Secretary (currently vacant) was moved up from Line U to Line S resulting in a 6% increase before the proposed COLA, and 11% increase with the proposed COLA.
- With the recent approval to increase the Police Evidence Officer from part-time, less than 20 hours per week, to three-quarter time or 30 hours per week, that position was moved from the hourly section of the pay table to the main table on Line W. This will result in an increase of 5% with the proposed COLA.
- The position of Administrative Secretary was moved from Line Z to Line W resulting in a 6% increase, and 11% increase with the proposed COLA.
- Paralegal wage was added to Line N which is a salary reflection of a previously approved hourly rate in 2019, and adjusted for COLA increases since that time.

BUDGET IMPLICATIONS:

The approved budget also under consideration for adoption by Council this evening was prepared with the changes above.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** *Move to approve wage line adjustments and a 5% COLA for non-represented employees for fiscal year 2022-2023.*
2. Approve wage line adjustments and a 7% COLA for non-represented employees.
3. Approve a 5% COLA for non-represented employees and reject wage line adjustments.
4. Decline