

AGENDA  
WASCO COUNTY LIBRARY SERVICE DISTRICT  
BOARD MEETING  
Date: **May 18, 2022, at 4:30**  
Location: The Dalles Public Library, and via Zoom

The Dalles Public Library is inviting you to a scheduled Zoom meeting.

Topic: Library Board meeting

Time: May 18, 2022 04:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82662117134?pwd=WHRZWjZpUGN3QUVQMFlaaWtkTnVVdz09>

Meeting ID: 826 6211 7134

Passcode: 155389

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. RECOGNITION OF VISITORS AND INTERESTED PARTIES
- IV. LIBRARY DIRECTOR REPORTS
- V. OLD BUSINESS
- VI. NEW BUSINESS
  - a. Inter-governmental Agreement
- VII. FINANCIAL REVIEW
- VIII. ADJOURNMENT
  - a. Set Next Meeting Date and Location
  - b. Adjourn

Wasco County Library Service District  
Board meeting  
April 19, 2022  
Location: Maupin, and via Zoom

**SUBJECT TO APPROVAL**

Board members attending: Corliss Marsh, Mary Beechler, Vicki Thomas, Deward Hext, Tina Coleman

Staff members attending: Jeff Wavrunek, Sarah Tierney, Valerie Stephenson

Meeting was called to order at 4:36pm

Minutes: No changes necessary, Deward Hext moved to approve, seconded by Mary Beechler, passed unanimously

Visitors and interested parties: Tyler Stone

Special visitor: Benjamin Coleman

Director's reports:

The Dalles – Recently the library hired for the Page position; she worked two days and gave notice. We've interviewed another person, who looks like a good fit; we now have to wait until City Hall is able to approve the hire (the City Manager has recently retired, and the acting City Manager does not currently have authority for hiring).

We recently purchased a portable laser cutter, called a Laserpecker. It is easy to use, and fits in a small space; it can be used for class visits and other outreach visits. We have ordered another one that can be used for circular objects, such as engraving coffee mugs. We'll continue to use the larger laser cutter that is kept in the Maker Space; but these smaller ones offer more outreach flexibility.

There have been issues with Amazon; mostly due to miscommunication with their shipper. We ordered a large screen TV for the Maker Space. We've been expecting it for two months and it still hasn't been delivered. Amazon kept saying that it was undeliverable, which is hard to believe since we're always open. The problem seems to be resolved.

Staff have been planning hard for Summer Reading. Alan Root, the artist who has donated other art pieces, wants to donate another sculpture. It's patterned after a Japanese "circle" artist. It's very colorful and states "wouldn't it be wonderful if we could all live in harmony." This would be placed outdoors. Director is currently working on two grants, as well as the County budget.

Maupin – Has been busy, Valerie's assistant is back to work, which will mean Saturday hours again. Hours have been revised, last fall the public indicated they wanted later weekday hours, but no one has taken advantage of that. The library has gone to more uniform hours, opening at

10:00 Monday through Saturday, closing at 5:00 Monday through Thursday, and at 4:00 on Friday and Saturday. No evening hours, except for programs.

In-person storytimes returned in April, turnout has been small, but is starting to build. The OBOB team for fourth grade has been coming in for practice. She made them all canvas bags with their team name (*Rapid Readers OBOB*). Valerie found an image depicting four kids on a raft made out of a book, going down a river.

There were 19 people for the Blackout Poetry event. On the 28<sup>th</sup> the community reads event takes place. This Friday is the harp event; there are 18 people registered for the “Hands on Harps” workshop. A lot of interest in the concert portion of the event. The Youth Advisory group is having their first event next week, Zombie Nerf Night. The library was offered a little free library someone had made. Checking out a couple locations for it. For Maupin Days on May 21<sup>st</sup>, we’ll have the Foundation’s book sale, Summer Reading kick-off, and Warm Springs drummers/dancers.

Dufur – Just finished NLW, had an under the sea theme. The kids read over 52,000 books in just a week. Had a seed swap in April, and will have another one just after Mother’s Day. The teens are slowly starting to come back after COVID. Have started to make plans for the Teen Takeover again this summer. The Oculus are starting to become more popular. The knitters have been really hit or miss because of COVID, will start advertising to them now that spring break is over. Dufur has also been offered a little free library by someone. Working on Summer Reading plans. But events will be on Wednesdays at 11:00, as they have been in the past.

Old Business: SIP and Community Service Fee; the latest word was that the Fire District, and the City and County met, and came up with a plan. The Fire Department approved their IGA last night and we need to vote today. Taxing districts get funds according to the percentage they normally get. Tina Coleman made the motion to approve the percentages and distributions as laid out in the IGA. Vicki Thomas seconded the motion. There was no other discussion, the vote was unanimous.

New business: Vicki asked about the Cherry Festival Parade. The teen librarian is in charge of coordinating the library participation for the parade. She’ll have a group of teens helping her by carrying the banner and tossing freebies, such as lollipops, bookmarks, etc., to the crowd. Brief discussion about using the van for the Maupin Days parade, since it has the District’s logo, it would be great publicity. Schedules will be checked for availability of staff. Deward Hext offered to drive it, if needed. Tina volunteered some of her children to help. Valerie thinks the teen advisory group would help, especially if they could dress like Zombies to promote their events.

Mary Beechler went to a session at PLA about building a better Board. It had all sorts of information in a Power Point. She’d also like the board to talk about a strategic plan. There should be a Board work session. It was agreed that starting this after the new fiscal year, July, would be a good idea. In the meantime, Mary will share the Power Point with the rest of the Board. The Board wants the July 19<sup>th</sup> meeting to include a time to set goals and responsibilities, outside of the regular meeting. It was agreed that this meeting would take place in The Dalles.

Corliss, reminded everyone about the Inter-governmental Agreement (IGA). The IGA is the agreement between the City, County, and Library District regarding the administration of the

District. Jeff and Corliss will have a meeting with Matthew Klebes, the new City Manager, and Tyler Stone, for Wasco County, in May. Everyone should have a copy of the last IGA; and we'll talk about it at the Wednesday, May 18<sup>th</sup> LB meeting (note: this is a different day than normal). There was a brief discussion of what the Board would like to see covered in the IGA.

Financial Review: The budget year is 75% over, and it was noted that there are several line items that are well under that amount. Jeff pointed out that there are still some outstanding expenditures, so those figures will change.

Next meeting will be Wednesday, May 18<sup>th</sup>, at 4:30 in The Dalles.

Meeting adjourned at: 5:47 pm.

WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS

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Corliss Marsh, Chairman

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Mary Beechler, Vice Chairman

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Deward Hext, Board Member

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Tina Coleman, Board Member

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Vicki Thomas, Board Member

5-11-22

**Library District Budget Committee Motions:**

Motion #1 To recommend the adoption of the 68 cents per \$1,000 tax rate for the Wasco County Library Service District for Fiscal Year 2022-2023.

Motion #2 To approve the Fiscal Year 2022-2023 Library Service District Budget in the amount of \$3,153,262 as proposed.

# **Wasco County Library Service District**

## **Fiscal Year 2022-2023 Proposed Budget**

### **FISCAL YEAR 2022-2023 BUDGET MESSAGE**

#### **SECTION I: Background**

Fiscal year 2022-2023 will be the sixteenth year of operation for the Wasco County Library Service District. In November 2006 Wasco County voters approved the creation of a Library Service District for Wasco County under ORS Ch. 451 with a formation date of July 1, 2007 and a District tax rate of \$.68 per \$1,000 of TAV (taxable assessed value).

A Feasibility Study Report for the District was prepared by Ruth Metz Associates in January 2006. The proposed 2022-2023 fiscal year budget continues the service plan outlined in the report. During the District's first year of operation, branch libraries were established at Dufur, Maupin, and The Dalles with library stations at Shaniko and Tygh Valley. The branch libraries receive funding directly from the District while funding for the stations is included in the funding for countywide services that The Dalles branch receives.

Under the terms of the Intergovernmental Agreements entered into with the three branch libraries, each entity receives District funding for basic operating costs and routine building maintenance (for Maupin and The Dalles branches only). In addition each library benefits from Districtwide services such as Sage Library System membership, children's programming, collection development, technical support, and staff training. The stations receive computer workstations, supplies, technical support, book collections, and access to the Internet and Sage Library System collection.

The service plan outlined in the Feasibility Study was phased in over two years for The Dalles branch and is being maintained in the proposed budget. The delay in the proposed increase in hours at The Dalles branch was due to the library increasing its hours from 20 to 40 hours per week immediately following the November 2006 election. As a result, a further increase to 55 hours as outlined in the study was delayed. In July 2008 library hours were increased from 40 to 57 hours per week at The Dalles branch. In 2016 hours at The Dalles branch increased to 58 hours per week.

#### **SECTION II: Proposed Budget Highlights**

For FY 2022-2023 District revenues are estimated at \$1,660,803. These revenues include \$ 1,583,354 from property taxes (91% collectibles rate), \$63,334 in prior year's taxes and

\$14,115 in interest. When added to the beginning fund balance (\$1,492,459), the resulting total resources equal \$3,153,262.

During FY 2022-2023 Districtwide goal related expenditures include cooperative database purchasing, live and online training for staff and Library Board, expanded public programming, outreach services, upgraded library PCs, downloadable audio and e-book service (Library2Go), streaming video service (Kanopy) and Sage Library System membership. Almost \$20,000 has been additionally funded to the Adantage Library2Go account to give Wasco County residents exclusive rights to some of the more popular digital and audio book titles. This money has been well spent as circulation of these items in Library2Go has been steadily increasing. These Districtwide expenditures are included in the allocation to The Dalles branch.

**SECTION III: Budget Components**

**A. Contractual Library Services**

The funding to be paid directly to Maupin, Dufur and The Dalles Library operating expenses includes an increase over each library’s FY 2021-2022 allocation. Maupin and Dufur receive a 3% increase. To accommodate Districtwide personnel costs (bookmobile/outreach employee), and a bookmobile/outreach van and website for the Library District, The Dalles received a 30% increase. The Dalles allocation also enables the library to have sufficient funds in its beginning balance to operate the library and provide Districtwide services until tax revenues are received each year in November.

The cost of Districtwide services is included in the amount for the City of The Dalles.

|                            |             |
|----------------------------|-------------|
| City of The Dalles         | \$1,887,794 |
| Dufur School District      | 30,154      |
| Southern Wasco Co. Library | 70,925      |
| Total                      | \$1,988,873 |

**B. Library District General Expenses**

This category includes the cost to the County for governing the District. It includes legal services, audit, office supplies, legal notices, and assessments. For FY 2022-2023 these expenses are budgeted at \$18,500. Contingency for the District is budgeted at \$325,000. This accounts for the uncertainty related to the economy, high inflation, and the bookmobile/outreach van purchase and website redesign. The Unappropriated Ending Balance of \$10,000 provides funds for operation during the next fiscal year (FY 2022-2023) until the first tax revenues are received in late November.

**C. Reserve Fund**

The District Feasibility Study recommends building a reserve fund in order to sustain the service level over time. If revenues are higher than anticipated, the reserve fund should continue to be built until it is certain that higher service levels can be sustained. Funds Reserved for Future Expenditure in the FY 2022-2023 budget total \$810,889.

May 11, 2022

**Proposed**

**FISCAL YEAR 2022-2023 BUDGET**

**WASCO COUNTY LIBRARY SERVICE DISTRICT**

**REVENUE**

|                             |           |
|-----------------------------|-----------|
| Beginning Fund Balance      | 1,492,459 |
| Property Tax - Current Year | 1,583,354 |
| Property Tax - Prior Year   | 63,334    |
| Interest                    | 14,115    |

**TOTAL RESOURCES**      3,153,262

**EXPENDITURES**

**Contractual Library Services**

|                           |           |
|---------------------------|-----------|
| City of The Dalles        | 1,887,794 |
| Dufur School District     | 30,154    |
| City of Maupin            | 70,925    |
| Subtotal Library Services | 1,988,873 |

|                           |           |
|---------------------------|-----------|
| Legal Services            | 5,000     |
| Audit                     | 8,500     |
| Office Supplies           | 2,000     |
| Legal Notices             | 1,500     |
| Taxes/Permits/Assessments | 1,500     |
| Total Expenditures        | 2,007,373 |

Reserved for Future Expenditure      810,889

|                |         |
|----------------|---------|
| Contingency    | 325,000 |
| Unappropriated | 10,000  |

**Total**      3,153,262



Notice of Property Tax and Certification of Intent to Impose a  
Tax, Fee, Assessment or Charge on Property

To assessor of Wasco County

FORM LB-50  
2022-2023

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is  
an amended form.

The Wasco County Library Service District has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of Wasco County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

511 Washington Sreet, Suite 302  
Mailing Address of District

The Dalles  
City

Oregon  
State

97058  
ZIP code

May 11, 2022  
Date

Jeff Wavrunek  
Contact Person

Budget Officer  
Title

541-506-2042  
Daytime Telephone

jwavrunek@ci.the-dalles.or.us  
Contact Person E-Mail

**CERTIFICATION** - You must check one box if your district is subject to Local Budget Law.

- ☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.  
☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

**PART I: TAXES TO BE IMPOSED**

|  |     | Subject to<br>General Government Limits<br>Rate -or- Dollar Amount | Excluded from<br>Measure 5 Limits<br>Dollar Amount of Bond<br>Levy |
|--|-----|--|--|
| 1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . .                        | 1   | 0.68   |  |
| 2. Local option operating tax . . . . .  | 2   |  |  |
| 3. Local option capital project tax . . . . .  | 3   |  |  |
| 4. City of Portland Levy for pension and disability obligations . . . . .                                  | 4   |  |  |
| 5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 . . . . .          | 5a. |  | 0  |
| 5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 . . . . .       | 5b. |  |  |
| 5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) . . . . . | 5c. |  |  |

**PART II: RATE LIMIT CERTIFICATION**

|   |   |      |
|---|---|------|
| 6. Permanent rate limit in dollars and cents per \$1,000 . . . . .                                      | 6 | 0.68 |
| 7. Election date when your new district received voter approval for your permanent rate limit . . . . . | 7 |      |
| 8. Estimated permanent rate limit for newly merged/consolidated district . . . . .                      | 8 |      |

**PART III: SCHEDULE OF LOCAL OPTION TAXES** - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

| Purpose<br>(operating, capital project, or mixed) | Date voters approved<br>local option ballot measure | First tax year<br>levied | Final tax year<br>to be levied | Tax amount -or- rate<br>authorized per year by voters |
|---|---|--------------------------|--------------------------------|---|
|   |   |                          |                                |   |
|   |   |                          |                                |   |

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

| Description | Subject to General Government Limitation | Excluded from Measure 5 Limitation |
|-------------|--|------------------------------------|
| 1           |  |                                    |
| 2           |  |                                    |

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS \_\_\_\_\_ (Must be completed if you have an entry in Part IV)

**FORM  
LB-20**

**RESOURCES**  
**Wasco County Library Service District**

(Fund)

(Name of Municipal Corporation)

|    | Historical Data                           |                                | Adopted Budget This Year 2021-2022 | RESOURCE DESCRIPTION                                | Budget For Next Year FY 2022-2023 |                                 |                              |    |
|----|---|--------------------------------|------------------------------------|---|-----------------------------------|---------------------------------|------------------------------|----|
|    | Actual<br>Second Preceding Year 2019-2020 | First Preceding Year 2020-2021 |                                    |   | Proposed By<br>Budget Officer     | Approved By<br>Budget Committee | Adopted By<br>Governing Body |    |
|    |   |                                |                                    |   |                                   |                                 |                              |    |
| 1  | 1,193,094                                 | 1,376,236                      | 1,376,236                          | 1. Available cash on hand* (cash basis) or          | 1,492,459                         |                                 |                              | 1  |
| 2  | 0   | 0                              | 0                                  | 2. Net working capital (accrual basis)              | 0                                 |                                 |                              | 2  |
| 3  | 51,500                                    | 24,233                         | 61,636                             | 3. Previously levied taxes estimated to be received | 63,334                            |                                 |                              | 3  |
| 4  | 34,866                                    | 12,768                         | 13,762                             | 4. Interest   | 14,115                            |                                 |                              | 4  |
| 5  | -6346                                     | 0                              | 0                                  | 5. Transferred IN, from other funds                 | 0                                 |                                 |                              | 5  |
| 6  |   |                                |                                    | 6. OTHER RESOURCES                                  |                                   |                                 |                              | 6  |
| 7  | 15,580                                    | 15,395                         | 0                                  | Miscellaneous receipts                              | 0                                 |                                 |                              | 7  |
| 8  |   |                                |                                    |   |                                   |                                 |                              | 8  |
| 9  |   |                                |                                    |   |                                   |                                 |                              | 9  |
| 10 |   |                                |                                    |   |                                   |                                 |                              | 10 |
| 11 |   |                                |                                    |   |                                   |                                 |                              | 11 |
| 12 |   |                                |                                    |   |                                   |                                 |                              | 12 |
| 13 |   |                                |                                    |   |                                   |                                 |                              | 13 |
| 14 |   |                                |                                    |   |                                   |                                 |                              | 14 |
| 15 |   |                                |                                    |   |                                   |                                 |                              | 15 |
| 16 |   |                                |                                    |   |                                   |                                 |                              | 16 |
| 17 |   |                                |                                    |   |                                   |                                 |                              | 17 |
| 18 |   |                                |                                    |   |                                   |                                 |                              | 18 |
| 19 |   |                                |                                    |   |                                   |                                 |                              | 19 |
| 20 |   |                                |                                    |   |                                   |                                 |                              | 20 |
| 21 |   |                                |                                    |   |                                   |                                 |                              | 21 |
| 22 |   |                                |                                    |   |                                   |                                 |                              | 22 |
| 23 |   |                                |                                    |   |                                   |                                 |                              | 23 |
| 24 |   |                                |                                    |   |                                   |                                 |                              | 24 |
| 25 |   |                                |                                    |   |                                   |                                 |                              | 25 |
| 26 |   |                                |                                    |   |                                   |                                 |                              | 26 |
| 27 |   |                                |                                    |   |                                   |                                 |                              | 27 |
| 28 |   |                                |                                    |   |                                   |                                 |                              | 28 |
| 29 | 1,288,694                                 | 1,428,632                      | 1,451,634                          | 29. Total resources, except taxes to be levied      | 1,569,908                         |                                 |                              | 29 |
| 30 |   |                                | 1,540,909                          | 30. Taxes estimated to be received                  | 1,583,354                         |                                 |                              | 30 |
| 31 | 1,476,514                                 | 1,557,750                      |                                    | 31. Taxes collected in year levied                  |                                   |                                 |                              | 31 |
| 32 | 2,765,208                                 | 2,986,382                      | 2,992,543                          | 32. TOTAL RESOURCES                                 | 3,153,262                         |                                 |                              | 32 |

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

# FORM LB-30

## REQUIREMENTS SUMMARY BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

Wasco County Library Service District  
(name of organizational unit - fund)

|    | Historical Data                                 |                                      |   | REQUIREMENTS DESCRIPTION              | Budget for Next year FY 2022-2023 |                                 |                              |    |
|----|---|--------------------------------------|---|---------------------------------------|-----------------------------------|---------------------------------|------------------------------|----|
|    | Actual<br>Second Preceding<br>Year FY 2019-2020 | First Preceding<br>Year FY 2020-2021 | Adopted Budget<br>This Year<br>FY 2021-2022 |                                       | Proposed By<br>Budget Officer     | Approved By<br>Budget Committee | Adopted By<br>Governing Body |    |
|    |   |                                      |   | PERSONNEL SERVICES                    |                                   |                                 |                              |    |
| 1  |   |                                      |   | 1                                     |                                   |                                 |                              | 1  |
| 2  |   |                                      |   | 2                                     |                                   |                                 |                              | 2  |
| 3  |   |                                      |   | 3                                     |                                   |                                 |                              | 3  |
| 4  |   |                                      |   | 4                                     |                                   |                                 |                              | 4  |
| 5  |   |                                      |   | 5                                     |                                   |                                 |                              | 5  |
| 6  |   |                                      |   | 6                                     |                                   |                                 |                              | 6  |
| 7  | 0   | 0                                    | 0   | 7 TOTAL PERSONNEL SERVICES            | 0                                 | 0                               | 0                            | 7  |
|    |   |                                      |   | Total Full-Time Equivalent (FTE)      |                                   |                                 |                              |    |
|    |   |                                      |   | MATERIALS AND SERVICES                |                                   |                                 |                              |    |
| 8  | 1,384,623                                       | 1,476,162                            | 1,537,741                                   | 8 Contractual Library Services        | 1,988,873                         |                                 |                              | 8  |
| 9  | 0   | 0                                    | 5,000                                       | 9 Legal Services                      | 5,000                             |                                 |                              | 9  |
| 10 | 3,800   | 0                                    | 9,500                                       | 10 Audit                              | 8,500                             |                                 |                              | 10 |
| 11 | 0   | 0                                    | 0   | 11 Insurance                          | 0                                 |                                 |                              | 11 |
| 12 | 0   | 0                                    | 1,000                                       | 12 Office Supplies                    | 2,000                             |                                 |                              | 12 |
| 13 | 0   | 48                                   | 1,500                                       | 13 Legal Notices                      | 1,500                             |                                 |                              | 13 |
| 14 | 549   | 17,713                               | 1,000                                       | 14 Taxes/Permits/Assessments          | 1,500                             |                                 |                              | 14 |
| 15 | 1,388,972                                       | 1,493,923                            | 1,555,741                                   | 15 TOTAL MATERIALS AND SERVICES       | 2,007,373                         |                                 |                              | 15 |
|    |   |                                      |   | CAPITAL OUTLAY                        |                                   |                                 |                              |    |
| 16 |   |                                      |   | 16                                    |                                   |                                 |                              | 16 |
| 17 |   |                                      |   | 17                                    |                                   |                                 |                              | 17 |
| 18 |   |                                      |   | 18                                    |                                   |                                 |                              | 18 |
| 19 |   |                                      |   | 19                                    |                                   |                                 |                              | 19 |
| 20 |   |                                      |   | 20                                    |                                   |                                 |                              | 21 |
| 21 | 0   | 0                                    | 0   | 21 TOTAL CAPITAL OUTLAY               | 0                                 | 0                               | 0                            | 22 |
|    |   |                                      |   | TRANSFERRED TO OTHER FUNDS            |                                   |                                 |                              |    |
| 22 |   |                                      |   | 22                                    |                                   |                                 |                              | 23 |
| 23 |   |                                      |   | 23                                    |                                   |                                 |                              | 24 |
| 24 | 0   | 0                                    | 0   | 24                                    | 0                                 | 0                               | 0                            | 25 |
| 25 |   |                                      | 450,000                                     | 25 OPERATING CONTINGENCY              | 325,000                           |                                 |                              |    |
| 26 |   |                                      | 981,802                                     | 26 Reserved For Future Expenditure    | 810,889                           |                                 |                              |    |
| 27 | 1,376,236                                       | 1,492,459                            |   | 27 Ending Balance (Prior Years)       |                                   |                                 |                              | 28 |
| 28 |   |                                      | 5,000                                       | 28 UNAPPROPRIATED ENDING FUND BALANCE | 10,000                            |                                 |                              | 29 |
| 29 | 2,765,208                                       | 2,986,382                            | 2,992,543                                   | 29 TOTAL REQUIREMENTS                 | 3,153,262                         |                                 |                              | 30 |

FIRST AMENDMENT TO THE THIRD  
INTERGOVERNMENTAL AGREEMENT BETWEEN  
WASCO COUNTY LIBRARY SERVICE DISTRICT  
AND CITY OF THE DALLES FOR LIBRARY SERVICES

WHEREAS, the Wasco County Library Service District, hereinafter referred to as "District", and the City of The Dalles, a municipal corporation of the State of Oregon, hereinafter referred to as "City", entered into a Third Intergovernmental Agreement, hereto attached as Exhibit A, which became effective as of July 1, 2010; and

WHEREAS, the District and the City desire to enter into an amendment to the Third Intergovernmental Agreement to clarify certain provisions of the Agreement concerning Indirect Administrative and Overhead Costs, and the Use of Awarded Funds;

NOW, THEREFORE, in consideration of the provisions set forth herein, it is mutually agreed as follows:

1. Section 4.3 Indirect Administrative and Overhead Costs, of the Third

Intergovernmental Agreement shall be amended to read as follows:

Section 4.3 Indirect Administrative and Overhead Costs. The City shall be reimbursed in an amount to be annually negotiated between the City and the District, for the costs of providing indirect administrative services and overhead costs for the Main Branch operation, incurred by other City departments, including Financial, Personnel, Administrative, and Legal Services.

2. Section 4.4 Use of Awarded Funds, of the Third Intergovernmental Agreement

shall be amended to read as follows:

Section 4.4 Use of Awarded Funds. The City shall use awarded funds for operation of the Main Branch, including indirect administrative and overhead costs, postage, telephone, Gorge LINK annual recurring costs, payroll and benefits for Main Branch

personnel and County Librarian, delivery of material to the other branch libraries, maintenance and operation of the Library Service Stations, including computer service and supplies, training and travel for Main branch personnel, and Library processing supplies.

3. Except as modified by this First Amendment, the terms and conditions set forth in the Third Intergovernmental Agreement which takes effect July 1, 2010, shall remain in full force and effect.

Dated this 28<sup>th</sup> day of July, 2010.

CITY OF THE DALLES

Nolan K. Young  
Nolan K. Young, City Manager

Date: 7-28-10

ATTEST:

Julie Krueger  
Julie Krueger, MMC, City Clerk

Date: 7-28-10

APPROVED AS TO FORM:

Gene E. Parker  
Gene E. Parker, City Attorney

Date: 7-27-10

WASCO COUNTY BOARD  
OF COMMISSIONERS

Dan Ericksen  
Dan Ericksen, Chair

Date: 7/21/10

Sherry Holliday  
Sherry Holliday, Commissioner

Date: 7-21-10

Bill Lennox  
Bill Lennox, Commissioner

Date: 7/21/10

THIRD INTERGOVERNMENTAL AGREEMENT  
BETWEEN WASCO COUNTY LIBRARY  
AND CITY OF THE DALLES  
FOR LIBRARY SERVICES

FILED  
WASCO COUNTY

2010 FEB 23 A 10:24

KAREN LEBRETON COATS

This agreement, effective July 1, 2010, between the Wasco County Library Service District, hereinafter referred to as "District" and the City of The Dalles, a municipal corporation of the State of Oregon, hereinafter referred to as "City".

WHEREAS, ORS 190.010 provides that units of local government may enter into a written agreement with another unit of local government for the performance of any or all functions and activities that a party to the agreement has the authority to form; and

WHEREAS, the District and the City entered into an intergovernmental agreement for Library services, which agreement expires on June 30, 2010; and

WHEREAS, the District and the City have reached an agreement to continue in effect the intergovernmental agreement between the parties, and to include a provision for automatic renewal of the agreement subject to the right of either party to terminate this agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth, it is agreed as follows:

1. Effective: This Agreement is effective July 1, 2010.
2. Term and Provision for Annual Renewal. The term of this Agreement shall be for a two year period, expiring on June 30, 2012, unless terminated as provided herein. Thereafter, this Agreement shall be automatically renewed on July 1 of each year, unless the Agreement is terminated by either one of the parties providing written notice of termination to the other party by no later than April 1 of each year.
3. General Roles of the Parties: Both parties acknowledge and agree that the District is primarily a funding mechanism to support and operate library services within Wasco County. The District has no employees and few assets. It plans to provide library services by contracting with the City and other entities that can provide these types of services to the public.
4. City Responsibilities:
  - 4.1 In General. Library facilities and services shall be made available to the public and the City shall work in coordination with other branches of the Wasco County Library.
  - 4.2 Facilities. The City shall provide facilities for the Main Branch Library.

- 4.2.1 The Main Branch Library is currently located at 722 Court Street in The Dalles. The location may be changed only in agreement with the District.
- 4.2.2 The City shall, at its own expense, be financially responsible for the major maintenance of the Main Branch Library building and grounds, including roofs, floor coverings, structural integrity of the structure, parking lots, sidewalks, landscaping and outside structural items such as decks and retaining walls. Major maintenance will be those items that cost more than \$10,000.
- 4.3 Indirect Administrative and Overhead Costs. The City shall, at its own expense, continue to provide the indirect administration and overhead costs of the Main Branch operation, incurred by other City departments, including Financial, Personnel, Administrative, and Legal Services.
- 4.4 Use of Awarded Funds. The City shall use awarded funds for operation of the Main Branch, including postage, telephone, Gorge LINK annual recurring costs, payroll and benefits for Main Branch personnel and the County Librarian, delivery of material to the other branch libraries, maintenance and operation of the Library Service Stations, including computer service and supplies, training and travel for Main Branch personnel, and Library processing supplies.
- 4.4.1 The City shall employ the County Librarian, a person agreed upon between the City and the District. That person shall be responsible for the administration of the Wasco County Library system, and will act as the District Budget Officer. The parties agree that the current Wasco County/The Dalles City Librarian shall serve as the initial County Librarian. At which time the current City/County Librarian is unable to serve, or desires to resign from this position, the City and District must mutually agree upon a replacement to fill the position. The City and District may also, upon joint agreement, remove any County Librarian at any time. The position of County Librarian is at-will and neither party shall take any action to contradict or degrade that status.
- 4.4.2 The City shall employ others as necessary to provide the general patron services, maintenance services, library collection services, information services, Gorge LINK services, youth services, and adult services, as outlined in the Service Plan dated January 10, 2006, presented by Ruth Metz Associates.
- 4.4.3 The City shall use at least \$92,000 of the awarded funds to purchase library collection materials for each fiscal year that this Agreement is in effect, in

consultation with the Library Board based upon a system-wide collection development plan.

4.4.4 The City may use money awarded to it from the District to provide for routine maintenance of electrical, plumbing, HVAC and other operational systems, and to pay for janitorial services. Utility charges and routine building and grounds maintenance, including minor repairs, may also be paid from funds awarded to the City. A minor repair is one that does not exceed \$10,000.

4.4.5 Awarded funds cannot be used for expenses incurred prior to July 1, 2007, or any fiscal year prior to the award year without the District's prior approval.

4.5 Hours of Operation. The Main Branch's hours of operation for the public shall be based on the operational needs as established by the Library Board and the City, and as budgeted by the District.

4.6 Annual Reporting. The City will provide the Wasco County Board of Commissioners with an annual audit report, and make an oral presentation on activities throughout the Wasco County Library system for the year, at the time the audit report is presented to the District governing body.

4.7 Purchasing and Contracting Rules. For procurement, the City shall comply with the applicable provisions of the Public Contracting Code (ORS 279A, 279B and 279C, as may be amended) and the City's own procurement rules promulgated in connection with those statutes.

4.8 Insurance coverage. The City shall provide coverage as required under State of Oregon Workers' Compensation Act for all City employees and volunteers.

4.9 Indemnity and Hold Harmless. Subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300, and the Oregon Constitution, Article XI, Section 7, the City shall indemnify and hold harmless the District, its officers, agents and employees from any claims arising out of or relating to the activities of the City or its officers, employees, subcontractors, or agents under this Agreement.

## 5. District Responsibilities

5.1 Library Board. The District, with input from cities or communities who will have branch libraries, shall appoint a Library Board, which will have the following general responsibilities:



- 5.1.1 Manage this Intergovernmental Agreement and (other similar agreements for the other Library Branches); and recommend to the District governing body any amendments to the intergovernmental agreement(s).
  - 5.1.2 Review and comment on future budgets and work plans developed under this Agreement.
  - 5.1.3 Recommend and advise on the appointment and performance of the County Librarian.
  - 5.1.4 Conduct an annual performance evaluation review of the County Librarian.
  - 5.1.5 Develop a policy for the allocation of Library materials.
  - 5.1.6 Adopt policies for the operation of the branch libraries, including late fees and fines, subject to review of the District's governing body.
  - 5.1.7 Make recommendations on the acceptance and use of real or personal property or funds donated to the District.
- 5.2 Authorize funding in accordance with the adopted budget and local budget law to provide Library services in Wasco County. The amount of funding shall be at the discretion of the District.

6. Financial Obligations and Considerations

- 6.1 All library fees, fines or interest collected by the City are solely for the benefit of the Wasco County Library and shall be utilized by the City for operation of the Main Branch Library. These amounts shall be reported to the District at the annual audit and report.
- 6.2 The annual operating and capital expenditures budget for the Main Branch (including the County Librarian's compensation) shall be recommended by the Library Board to the City and District no later than the end of March of each year this Agreement is in effect and shall be considered for approval by the City and District no later than May 15 of each year this Agreement is in effect.
- 6.3 The annual budget of the Main Branch Library shall include an Unappropriated Ending Fund Balance equal to the operating costs for July through October.
- 6.4 Any surplus of revenue due to operating costs being less than projected will be maintained by the City as carry-over for budgeting for services to be provided under this agreement. Any shortage due to lack of District taxes collected may result in the reduction in revenue received from the District, and may result in a corresponding reduction in services.

- 6.5 Assets currently owned by the City in the Main Branch Library shall continue to be considered the property of the City for the remaining life of the assets, and as the City expends District allocated funds to replace those assets or purchases new materials, including circulation materials, those items shall be considered property of the City for use in the Wasco County Library System.
- 6.6 Payment Schedule.
- 6.6.1 For each year this Agreement is in effect, the District shall distribute funds in four equal installments on November 30, December 31, February 28, and May 31. Provided however, that the final payment may be reduced if budgeted tax funds are not received by the District.
7. Performance of Responsibilities. While District can evaluate the quality of the performance of the City's responsibilities under this Agreement, the District will not control the day-to-day manner of the City's performance of its obligations. The City is responsible for those.
8. Funds Available. District expects to receive sufficient funds to finance the costs of this Agreement on an annual basis from each year's receipts. The City understands and agrees that the District's payments under this Agreement are contingent on the District's actual receipts, budgetary limitations and other expenditure authority sufficient to allow the District, in the exercise of its reasonable administrative discretion, to continue to make payments. District may terminate this Agreement, or reduce payments to the City, without penalty or liability to District, effective upon the delivery of written notice to the City, if the District determines that there are insufficient funds available to make payments under this Agreement. Any shortage due to lack of funds may result in a corresponding reduction in library services offered by the City.
9. Audit. District shall have the right to audit the books of City as they relate to this Agreement. City hereby agrees that its books and records shall be available for inspection at reasonable times.
10. Nondiscrimination. The City and District agree that neither shall discriminate on the basis of race, color, religion, sex, national origin, age, marital status, sexual orientation, disability, or veteran's status in any activity or operation carried out in the performance of this Agreement.
11. Insurance. City shall provide proof of general liability, automobile and worker's compensation insurance within 30 days of the date of this contract. The general liability insurance shall be for an amount not less than \$1,000,000.00 per occurrence, \$2,000,000.00 annual aggregate, and the automobile insurance shall be for an amount not less than \$1,000,000.00 per accident.

12. Subcontracts and Assignment; Successors in Interest. City shall not enter into any subcontracts for any of the services to be provided under this agreement, or assign or transfer any of its interest in this contract, without the prior written consent of the District. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns, if any.
13. No Third Party Beneficiaries. City and District are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.
14. Representations and Warranties. Each party represents and warrants to the other that it has the power and authority to enter into and perform this Agreement; and this Agreement, when executed and delivered, shall be a valid and binding obligation of the party. In addition, City represents and warrants that it has and will maintain personnel with the skill and knowledge possessed by well-informed members of its industry and profession; and those personnel shall, at all times during the term of this Agreement, be qualified, professionally competent, and duly licensed, if required, to perform the services of this Agreement.
15. Dispute Resolution. Any claim, action, suit or proceeding (collectively, "claim") between the parties that cannot be resolved and that arises from or relates to this Agreement shall be submitted to binding arbitration and not to litigation. The arbitrator's decision shall be final and binding and a judgment may be entered thereon. The party wishing to submit the claim to arbitration shall notify the other party of such intention. The parties shall choose an arbitrator within thirty (30) days of such notice.
16. Severability. If any term or provision of this Agreement is declared to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
17. Waiver. The failure of a party to enforce any provision of this Agreement shall not constitute a waiver by that party of that or any other provision.
18. Amendments. This Agreement may be amended in writing only with the amendment signed by both parties.
19. Notices. All notices to the respective parties shall either be personally delivered or sent certified mail to the following addresses:

City of The Dalles  
Nolan K. Young  
City Manager  
313 Court Street  
The Dalles, OR 97058

Wasco County Library  
Dan Ericksen, Chair  
Wasco County Board of Commissioners  
511 Washington Street, Suite 302  
The Dalles, OR 97058

CITY OF THE DALLES

Nolan K. Young  
Nolan K. Young, City Manager

Date: 1-27-10

ATTEST:

Julie Krueger  
Julie Krueger, MMC, City Clerk

Date: 1-27-10

APPROVED AS TO FORM:

Gene E. Parker  
Gene E. Parker, City Attorney

Date: January 26, 2010

WASCO COUNTY BOARD OF  
COMMISSIONERS

Dan Ericksen  
Dan Ericksen, Chair

Date: 2/17/10

Sherry Holliday  
Sherry Holliday, Commissioner

Date: 2-17-10

Bill Lennox  
Bill Lennox, Commissioner

Date: 2-17-10

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2022

LIBRARY FUND

|  | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED | PCNT  |
|--|---------------|------------|--------------|------------|-------|
| <hr/>  |               |            |              |            |       |
| LIBRARY                                      |               |            |              |            |       |
| 004-2100-000.11-00 REGULAR SALARIES          | 42,892.54     | 403,309.13 | 527,043.00   | 123,733.87 | 76.5  |
| 004-2100-000.12-00 PARTTIME/TEMP SALARIES    | 2,668.46      | 22,618.06  | 43,532.00    | 20,913.94  | 52.0  |
| 004-2100-000.13-00 OVERTIME SALARIES         | 75.57         | 328.97     | 11,000.00    | 10,671.03  | 3.0   |
| 004-2100-000.21-10 MEDICAL INSURANCE         | 11,416.13     | 104,596.40 | 178,667.00   | 74,070.60  | 58.5  |
| 004-2100-000.21-20 L-T DISABILITY INSURANCE  | 320.52        | 2,552.50   | 3,468.00     | 915.50     | 73.6  |
| 004-2100-000.21-30 LIFE INSURANCE            | 46.50         | 349.01     | 533.00       | 183.99     | 65.5  |
| 004-2100-000.21-40 WORKERS COMP INSURANCE    | 24.72         | 1,140.14   | 1,699.00     | 558.86     | 67.1  |
| 004-2100-000.22-00 FICA                      | 3,437.32      | 32,172.37  | 44,293.00    | 12,120.63  | 72.6  |
| 004-2100-000.23-00 RETIREMENT CONTRIBUTIONS  | 3,775.24      | 35,612.04  | 67,925.00    | 32,312.96  | 52.4  |
| 004-2100-000.28-00 VEBA CONTRIBUTIONS        | 16.80         | 2,895.40   | 8,714.00     | 5,818.60   | 33.2  |
| 004-2100-000.29-00 OTHER EMPLOYEE BENEFITS   | 10.00         | 820.00     | 240.00       | ( 580.00)  | 341.7 |
| 004-2100-000.31-10 CONTRACTUAL SERVICES      | 8,917.93      | 85,578.35  | 193,460.00   | 107,881.65 | 44.2  |
| 004-2100-000.32-20 SPECIAL LEGAL SERVICES    | 250.00        | 250.00     | 750.00       | 500.00     | 33.3  |
| 004-2100-000.41-10 WATER & SEWER             | 153.27        | 2,513.89   | 5,580.00     | 3,066.11   | 45.1  |
| 004-2100-000.41-20 GARBAGE SERVICES          | 106.62        | 914.28     | 1,798.00     | 883.72     | 50.9  |
| 004-2100-000.41-40 ELECTRICITY               | 1,399.26      | 16,461.05  | 31,132.00    | 14,670.95  | 52.9  |
| 004-2100-000.43-10 BUILDINGS AND GROUNDS     | 620.73        | 8,739.82   | 47,150.00    | 38,410.18  | 18.5  |
| 004-2100-000.43-40 OFFICE EQUIPMENT          | .00           | 861.98     | 30,230.00    | 29,368.02  | 2.9   |
| 004-2100-000.43-45 JOINT USE OF LABOR/EQUIP  | .00           | .00        | 250.00       | 250.00     | .0    |
| 004-2100-000.43-51 GAS/OIL/LUBRICANTS        | .00           | .00        | .00          | .00        | .0    |
| 004-2100-000.43-52 LIBRARY VEHICLE           | 91.97         | 532.07     | 8,250.00     | 7,717.93   | 6.5   |
| 004-2100-000.43-77 HVAC SYSTEMS              | .00           | 1,210.75   | 10,775.00    | 9,564.25   | 11.2  |
| 004-2100-000.52-10 LIABILITY                 | .00           | 5,217.52   | 5,495.00     | 277.48     | 95.0  |
| 004-2100-000.52-30 PROPERTY                  | .00           | 9,024.60   | 9,513.00     | 488.40     | 94.9  |
| 004-2100-000.52-50 AUTOMOTIVE                | .00           | 748.55     | 800.00       | 51.45      | 93.6  |
| 004-2100-000.53-20 POSTAGE                   | 13.32         | 75.30      | 2,300.00     | 2,224.70   | 3.3   |
| 004-2100-000.53-30 TELEPHONE                 | 606.92        | 6,003.28   | 12,955.00    | 6,951.72   | 46.3  |
| 004-2100-000.58-10 TRAVEL, FOOD & LODGING    | 2,488.71      | 2,488.71   | 16,550.00    | 14,061.29  | 15.0  |
| 004-2100-000.58-50 TRAINING AND CONFERENCES  | .00           | 4,010.00   | 17,485.00    | 13,475.00  | 22.9  |
| 004-2100-000.58-70 MEMBERSHIPS/DUES/SUBSCRIP | 397.00        | 1,343.00   | 7,361.00     | 6,018.00   | 18.2  |
| 004-2100-000.60-10 OFFICE SUPPLIES           | 1,328.03      | 6,811.32   | 38,555.00    | 31,743.68  | 17.7  |
| 004-2100-000.60-20 JANITORIAL SUPPLIES       | 413.78        | 2,805.23   | 8,050.00     | 5,244.77   | 34.9  |
| 004-2100-000.60-85 SPECIAL DEPT SUPPLIES     | 15,580.94     | 53,542.03  | 141,475.00   | 87,932.97  | 37.9  |
| 004-2100-000.64-20 LIBRARY BOOKS AND BINDING | 7,296.77      | 77,171.15  | 134,500.00   | 57,328.85  | 57.4  |
| 004-2100-000.64-30 LIBRARY PERIODICALS       | 912.88        | 1,887.83   | 5,800.00     | 3,912.17   | 32.6  |
| 004-2100-000.64-40 AUDIO/VISUAL MATERIALS    | 4,775.56      | 24,830.97  | 61,350.00    | 36,519.03  | 40.5  |
| 004-2100-000.64-80 COMPUTER SOFTWARE         | .00           | 4,530.35   | 59,476.00    | 54,945.65  | 7.6   |
| 004-2100-000.69-50 MISCELLANEOUS EXPENSES    | .00           | 20.00      | 500.00       | 480.00     | 4.0   |
| 004-2100-000.69-80 ASSETS < \$5000           | .00           | 13,471.19  | 65,950.00    | 52,478.81  | 20.4  |
| 004-2100-000.72-20 BUILDINGS                 | .00           | .00        | 52,100.00    | 52,100.00  | .0    |
| 004-2100-000.74-20 VEHICLES                  | .00           | .00        | .00          | .00        | .0    |
| 004-2100-000.74-30 FURNITURE AND FIXTURES    | .00           | .00        | .00          | .00        | .0    |
| 004-2100-000.74-40 OFFICE EQUIPMENT          | .00           | .00        | .00          | .00        | .0    |
| 004-2100-000.74-50 COMPUTER EQUIPMENT        | .00           | .00        | .00          | .00        | .0    |
| <hr/>  |               |            |              |            |       |
| TOTAL LIBRARY                                | 110,037.49    | 937,437.24 | 1,856,704.00 | 919,266.76 | 50.5  |
| <hr/>  |               |            |              |            |       |

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2022

LIBRARY FUND

|                    |                           | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEXPENDED   | PCNT |
|--------------------|---------------------------|---------------|--------------|--------------|--------------|------|
|                    | <u>OTHER</u>              |               |              |              |              |      |
| 004-9500-000.81-01 | TO GENERAL FUND           | 9,143.64      | 91,436.40    | 100,580.00   | 9,143.60     | 90.9 |
| 004-9500-000.81-10 | TO UNEMPLOYMENT FUND      | .00           | .00          | .00          | .00          | .0   |
| 004-9500-000.81-37 | TO CAPITAL PROJECT FUND   | 909.09        | 9,090.90     | 10,000.00    | 909.10       | 90.9 |
| 004-9500-000.88-00 | CONTINGENCY               | .00           | .00          | 128,000.00   | 128,000.00   | .0   |
| 004-9500-000.88-01 | RSRV FUTURE EXPENDITURES  | .00           | .00          | 52,437.00    | 52,437.00    | .0   |
| 004-9500-000.89-00 | UNAPPROPRIATED ENDING BAL | .00           | .00          | 785,000.00   | 785,000.00   | .0   |
|                    | TOTAL OTHER               | 10,052.73     | 100,527.30   | 1,076,017.00 | 975,489.70   | 9.3  |
|                    | TOTAL FUND EXPENDITURES   | 120,090.22    | 1,037,964.54 | 2,932,721.00 | 1,894,756.46 | 35.4 |

## The Dalles Library program stats

### Youth Services

| <i>Date</i>  | <i>Name of Event/Outreach</i> | <i>Number<br/>Attending</i> | <i>Number of kits</i> | <i>Overall<br/>Total</i> |
|--------------|-------------------------------|-----------------------------|-----------------------|--------------------------|
| 4/6/2022     | Baby Storytime                | 2                           |                       | 2                        |
| 4/13/2022    | Baby Storytime                | 0                           |                       | 0                        |
| 4/20/2022    | Baby Storytime                | 0                           |                       | 0                        |
| 4/27/2022    | Baby Storytime                | 0                           |                       | 0                        |
| 4/7/2022     | Toddler Storytime             | 25                          |                       | 25                       |
| 4/14/2022    | Toddler Storytime             | 29                          |                       | 29                       |
| 4/21/2022    | Toddler Storytime             | 26                          |                       | 26                       |
| 4/28/2022    | Toddler Storytime             | 21                          |                       | 21                       |
| 4/1/2022     | Friday Morning Storytime      | 19                          |                       | 19                       |
| 4/8/2022     | Friday Morning Storytime      | 18                          |                       | 18                       |
| 4/15/2022    | Friday Morning Storytime      | 19                          |                       | 19                       |
| 4/22/2022    | Friday Morning Storytime      | 11                          |                       | 11                       |
| 4/29/2022    | Friday Morning Storytime      | 17                          |                       | 17                       |
| 4/13/2022    | Beginning Readers Book Club   | 5                           |                       | 5                        |
| 4/20/2022    | Chapter Books Book Club       | 8                           |                       | 8                        |
| 4/8/2022     | Fun Friday                    | 24                          |                       | 24                       |
| 4/15/2022    | Fun Friday                    | 23                          |                       | 23                       |
| 4/22/2022    | Fun Friday                    | 19                          |                       | 19                       |
| 4/29/2022    | Fun Friday                    | 12                          |                       | 12                       |
| 4/9/2022     | Pre-school craft kit          |                             | 16                    | 16                       |
| 4/9/2022     | School Age craft kit          |                             | 14                    | 14                       |
| 4/22/2022    | Earth Day pre-school kit      |                             | 30                    | 30                       |
| 4/22/2022    | Earth Day school age kit      |                             |                       |                          |
| 4/12/2022    | Snapdragon Yoga               | 4                           |                       |                          |
| <b>TOTAL</b> |                               | <b>278</b>                  | <b>60</b>             | <b>338</b>               |

### Teen Services

| <i>Date</i>   | <i>Name of Event/Outreach</i> | <i>Number<br/>attending</i> | <i>Number of kits</i> |           |
|---------------|-------------------------------|-----------------------------|-----------------------|-----------|
| 4/1/2022      | Open console gaming           | 4                           |                       | 4         |
| 4/8/2022      | Open console gaming           |                             |                       |           |
| 4/15/2022     | Open console gaming           | 2                           |                       | 2         |
| 4/22/2022     | Open console gaming           | 1                           |                       | 1         |
| 4/29/2022     | Open console gaming           | 2                           |                       | 2         |
| 4/9/2022      | April Showers Take and Make   |                             | 37                    | 37        |
| 4/5/2022      | And Then What Happened        | 3                           |                       | 3         |
| 4/19/2022     | And Then What Happened        | 2                           |                       | 2         |
| 4/7/2022      | D&D/MTG                       | 4                           |                       | 4         |
| 4/14/2022     | D&D/MTG                       | 3                           |                       | 3         |
| 4/21/2022     | D&D/MTG                       | 4                           |                       | 4         |
| 4/28/2022     | D&D/MTG                       | 3                           |                       | 3         |
| 4/22/2022     | EarthDay kits                 |                             | 30                    | 30        |
| 4/22/2022     | YAGN book club                | 2                           |                       | 2         |
| <b>TOTAL:</b> |                               | <b>30</b>                   | <b>67</b>             | <b>97</b> |

### Adult Services

|  | <i>Number<br/>Attending</i> | <i>Number of kits</i> |            |
|--|-----------------------------|-----------------------|------------|
| 4/2/2022 Weaving Workshop  | 15                          |                       | 15         |
| 4/7/2022 Whodunnit   | 7                           |                       | 7          |
| 4/6/2022 Yvonne Wakefield Author                                       | 14                          |                       | 14         |
| 4/21/2022 3rd Thursday Book Club                                       | 6                           |                       | 6          |
| 4/23/2022 Celtic harps rare instruments Lisa Lynne & Aryeh Frankfurter | 40                          |                       | 40         |
| 4/23/2022 Celtic Harp Workshop   | 20                          |                       | 20         |
| 4/16/2022 Seed Giveaway  |                             | 50                    | 50         |
| 4/11/2022 Diamond Art Kit  | 36                          |                       | 36         |
| <b>TOTAL</b>   | <b>138</b>                  | <b>50</b>             | <b>188</b> |

The Dalles Library circulation stats

| STATS for 2021 -2022 |          |          |          |          |          |          |          |          |          |          |        |        |
|----------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--------|--------|
|                      | Jul-21   | Aug-21   | Sep-21   | Oct-21   | Nov-21   | Dec-21   | Jan-21   | Feb-21   | Mar-21   | Apr-21   | May-21 | Jun-21 |
| VISITOR COUNT        | 5,293    | 5,188    | 4,960    | 5,939    | 6,390    | 4,544    | 4,956    | 5,657    | 7,220    | 7,862    |        |        |
| INTERNET USERS       | Lib. 295 | Lib. 353 | Lib.396  | Lib. 390 | Lib. 376 | Lib.455  | Lib.466  | Lib.514  | Lib. 699 | Lib. 575 |        |        |
|                      | byod 497 | byod 487 | byod 488 | byod 572 | byod 616 | byod 547 | byod 587 | byod 558 | byod 692 | byod 678 |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
|                      |          |          |          |          |          |          |          |          |          |          |        |        |
| Overdrive Read       | 233      | 223      | 234      | 221      | 252      | 231      | 213      | 196      | 263      | 180      |        |        |
| Open EPUB ebook      | 2        | 3        | 6        |          | 1        | 2        | 4        | 4        | 2        | 1        |        |        |
| Kobo Ebook           | 2        | 3        | 12       | 4        | 12       | 6        | 11       | 7        | 6        | 5        |        |        |
| adobe PDF ebook      | 0        | 2        | 0        | 1        | 3        | 1        | 0        | 0        | 0        | 0        |        |        |
| kindle book          | 212      | 159      | 161      | 178      | 143      | 188      | 214      | 186      | 207      | 198      |        |        |
| adobe EPUB ebook     | 66       | 58       | 60       | 44       | 61       | 55       | 50       | 47       | 50       | 63       |        |        |
| overdrive MP3 audio  | 257      | 294      | 294      | 259      | 197      | 249      | 230      | 218      | 244      | 204      |        |        |
| Open PDF ebook       | 0        | 0        | 0        | 1        | 0        | 0        | 0        | 0        | 0        | 0        |        |        |
| Pending (ebook)      | 11       | 16       | 14       | 18       | 16       | 18       | 25       | 11       | 31       | 16       |        |        |
| Pending (audiobook)  | 7        | 24       | 39       | 21       | 17       | 18       | 39       | 17       | 24       | 16       |        |        |
| overdrive Listens    | 428      | 524      | 604      | 537      | 571      | 507      | 530      | 510      | 576      | 541      |        |        |
| Advantage            | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 1,450    | 1,501    | 1440     |        |        |
| LIBRARY2Go total     | 1,218    | 1,306    | 1,424    | 1,284    | 1,273    | 1,275    | 1,316    | 2,646    | 2,904    | 2,664    |        |        |
| TUMBLEBOOKS          | 3        | 15       | 703      | 384      | 356      | 196      | 51       | 47       | 33       | 27       |        |        |
| PATRONS ADDED        | 82       | 53       | 47       | 72       | 53       | 31       | 56       | 49       | 78       | 74       |        |        |
| ILL'S SENT           | 1,162    | 1,099    | 1,156    | 1,154    | 1,270    | 1,116    | 1,266    | 1,098    | 1,163    | 1,037    |        |        |
| ILL'S RECEIVED       | 589      | 701      | 582      | 646      | 667      | 608      | 619      | 594      | 705      | 576      |        |        |
| MONTHLY CIRC         | 11,177   | 11,103   | 9,865    | 10,386   | 10,421   | 9,915    | 11,637   | 11,903   | 13,259   | 12,492   |        |        |
| LIBRARY2GO           | 1,218    | 1,306    | 1,424    | 1,284    | 1,273    | 1,275    | 1,316    | 2,646    | 2,904    | 2,664    |        |        |
| TOTAL CIRC           | 12,395   | 12,409   | 11,289   | 11,670   | 11,694   | 11,190   | 12,953   | 14,549   | 16,163   | 15,156   |        |        |



Dufur stats

No report submitted

Maupin program and circulation statistics:

Youth Advisory Council - 38  
 Storytime - 38  
 OBOB - 13  
 Blackout Poetry - 9  
 Exquisite Corpse Poetry - 25  
 Poetry Reading - 6  
 Hands on Harps Workshop - 12  
 Harp Concert - 22  
 STEM - 2  
 Preschool Outreach - 4

Here are the circ stats

| <b>Circulating Library</b> | <b>Shelving Location</b> | <b>Month/Year</b> | <b>Circ Count</b> |
|----------------------------|--------------------------|-------------------|-------------------|
| WC-SWCL                    | AUDIOBOOKS               | 2022-04           | 9                 |
| WC-SWCL                    | BOARD BOOKS              | 2022-04           | 25                |
| WC-SWCL                    | CHILDREN'S DVDS          | 2022-04           | 4                 |
| WC-SWCL                    | CHILDREN'S NON-FICTION   | 2022-04           | 30                |
| WC-SWCL                    | DVDS                     | 2022-04           | 124               |
| WC-SWCL                    | EARLY READERS            | 2022-04           | 65                |
| WC-SWCL                    | FICTION                  | 2022-04           | 193               |
| WC-SWCL                    | GRAPHIC NOVELS           | 2022-04           | 20                |
| WC-SWCL                    | JUNIOR FICTION           | 2022-04           | 31                |
| WC-SWCL                    | JUNIOR NON-FICTION       | 2022-04           | 18                |
| WC-SWCL                    | LARGE PRINT              | 2022-04           | 34                |
| WC-SWCL                    | LIBROS EN ESPANOL        | 2022-04           | 1                 |
| WC-SWCL                    | MUSIC CDS                | 2022-04           | 3                 |
| WC-SWCL                    | NEW BOOKS                | 2022-04           | 2                 |
| WC-SWCL                    | NON-FICTION              | 2022-04           | 65                |
| WC-SWCL                    | OBOB                     | 2022-04           | 6                 |
| WC-SWCL                    | PICTURE BOOKS            | 2022-04           | 75                |
| WC-SWCL                    | REFERENCE                | 2022-04           | 1                 |
| WC-SWCL                    | YOUNG ADULT FICTION      | 2022-04           | 13                |
| WC-SWCL                    | YOUNG ADULT NON-FICTION  | 2022-04           | 2                 |
|                            |                          | <b>TOTAL:</b>     | 721               |