



**CITY of THE DALLES PUBLIC WORKS**

1215 WEST FIRST STREET  
THE DALLES, OREGON 97058  
(541) 298-5401

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## **SIDEWALK/STREET CLOSURE PERMIT**

This application must be submitted at least five (5) business days prior to the proposed sidewalk/street closure date. Applications may be submitted in person or mailed to the Public Works office at the address above or emailed to [Jcorbin@ci.the-dalles.or.us](mailto:Jcorbin@ci.the-dalles.or.us). Applicant agrees to comply with the provisions of the Charter, Ordinances (2.24.060), Resolutions, and Policies of the City of The Dalles pertaining to such closures; and with the instructions and requirements as listed below.

Please complete the entire form

Applicant Name: The Dalles Chamber  
Address: 404 W 2nd St, The Dalles, OR 97058  
Contact/Responsible Person Lisa Rundell  
Email Address: events@thedalleschamber.com

Date: 3/29/22  
Phone: 541-296-2231  
Phone: \_\_\_\_\_  
Cell: 541-993-2994

**TYPE OF CLOSURE (Check at least 1)**

- |  |   |
|--|---|
| <input type="checkbox"/> Street for Construction Work            | <input type="checkbox"/> Sidewalk for Construction Work |
| <input checked="" type="checkbox"/> Street/Parking Lot for Event | <input type="checkbox"/> Sidewalk for Event             |
| <input type="checkbox"/> Parking Lane for Dumpster               | <input type="checkbox"/> Other                          |

CLOSURE FROM Sat April 23rd 2022, 8:00am (Date/Time) TO Sun April 23rd, 2022 10:00pm (Date/Time)

LOCATION/ADDRESS OF CLOSURE See Attached

REASON FOR CLOSURE Cherry Fest Parade

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**INSTRUCTIONS/REQUIREMENTS:**

- Applicant **must** provide a Traffic Control Plan (TCP) for approval for all Street and Parking Lot Closures. Traffic Control Plan should show proposed detour routes, signs, barricades, and traffic control devices.
- Applicant **must** provide a Temporary Pedestrian Accessible Route Plan (TPARP) for approval for all Sidewalk Closures. TPARP should show proposed accessible pedestrian detours, signs, barricades, and pedestrian delineation devices. (See Standard Drawing TM844 for general TPARP examples)
- Applicant **must** notify Central Dispatch at the time of street closing and reopening. (541-298-5507)
- Applicant **must** notify adjacent property/business owners prior to closure.
- Applicant **must** provide proof of liability insurance with The City of The Dalles listed as co-insured if City Street/Parking Lot closure is for an event

**THIS PERMIT WILL BE CONSIDERED A PUBLIC DOCUMENT. ALL INFORMATION SUBMITTED WILL BE ACCESSIBLE TO THE PUBLIC, IN ITS ENTIRETY, ON THE CITY'S WEBSITE.**

**ACKNOWLEDGEMENT OF APPLICANT RESPONSIBILITY**

The undersigned agrees to defend, indemnify and hold the City of The Dalles, its officers, agents and employees, harmless from and against all claims, liabilities, demands, damages and actions, of whatever form or nature, including but not limited to property damage, pedestrian accessibility, personal injury and death, together with costs and attorney fees incurred in defense thereof, arising from or relating in any way to the street or sidewalk closure authorized by this permit and the undersigned's activities in connection with this permit. Applicant for City Street or Parking Lot closures for events must provide a Certificate of General Liability Insurance with a minimum of \$1,000,000 coverage, with stated purpose of on the Certificate for the event and listing The City of The Dalles as a co-insured. Insurance is in addition to acknowledgement of responsibility and cannot be cancelled without prior notice to the City. In addition the Responsible Person listed on this permit shall remain on-site during the duration of the event and closure.

Failure of the applicant to meet the requirements of this permit, including following of the Traffic Control Plan and/or Temporary Pedestrian Accessible Route Plan, will result in a Stop Work Order and possible revocation of the permit.

I understand and agree to the terms of this Sidewalk/Street Closure Permit.

Applicant Signature *Rick Bamker* Date 3/29/22

**CITY USE ONLY**

- PUBLIC WORKS WILL SET OUT AND TAKE DOWN ALL OF THE TRAFFIC CONTROL.
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Receipt of Required Items		
TCP for Street/Parking Lot Closure	<input type="checkbox"/> Attached	<input type="checkbox"/> Not Required
TPARP for Sidewalk Closure	<input type="checkbox"/> Attached	<input type="checkbox"/> Not Required
Certificate of General Liability	<input type="checkbox"/> Attached	<input type="checkbox"/> Not Required

RELATED PERMITS Parade permit also required

**ROUTING ORDER - PLEASE EXPEDITE**

Department	Approval	Date
Public Works - Transportation	<i>[Signature]</i>	3/31/22
Public Works - ADA Coordinator	<i>[Signature]</i>	4/4/2022
Police Department	<i>[Signature]</i>	4-4-22
Human Resources - Risk Manager	<i>[Signature]</i>	4/4/22
City Manager	Via email	4/6/22

**THIS PERMIT IS:**

- APPROVED AND EXPIRES ON 4/23/22
- APPROVED WITH REVISIONS AND EXPIRES ON \_\_\_\_\_
- DENIED FOR FOLLOWING REASON: \_\_\_\_\_

Authorized by: *[Signature]* Title: PW Dir

Public Works to Notify Applicant of final decision

**Parade Route:**

**6th street at Webber, East to 3rd street, to Monroe between 3rd and 2nd, 2nd street to the Dalles Chamber office (404 w 2nd)**

**Line Up Area:**

**West 8th street from Cherry Heights to Webber, Webber Street from 10th to 6th street.**

