

MINUTES
Regular City Council Meeting
January 24, 2022
Page 1

MINUTES

CITY COUNCIL MEETING
JANUARY 24, 2022
5:30 p.m.

VIA ZOOM
LIVESTREAM VIA City website

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Darcy Long, Tim McGlothlin, Rod Runyon, Scott Randall, Dan Richardson

COUNCIL ABSENT: None

STAFF PRESENT: City Manager Julie Krueger, Legal Counsel Jonathan Kara, City Clerk Izetta Grossman, Human Resource Director Daniel Hunter, Finance Director Angie Wilson, Community Development Director Alice Cannon, Public Works Director Dave Anderson, Police Chief Tom Worthy, Senior Planner Dawn Her, City Engineer Dale McCabe

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Grossman. All Councilors present.

PLEDGE OF ALLEGIANCE

Mayor Mays asked Councilor Richardson to lead the Pledge of Allegiance.

Councilor Richardson invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Randall and seconded by Long to approve the agenda as submitted. The motion carried 5 to 0; Randall, Long, McGlothlin, Runyon, Richardson voting in favor; none opposed.

PRESENTATIONS PROCLAMATIONS

City of The Dalles Audit Report Fiscal Year 20-21

Finance Director Angie Wilson introduced the new auditor Timothy Gillette of TKW. He reviewed the report saying the City had received a clean opinion.

Gillette noted that a Reimbursement District Fund was not in use and not needed, until funds were coming into the City, for a reimbursement district. He also said the Airport debt had not been included in the City's debt and it should be. He noted both of these items were historical, not a result of the current Finance Director's actions.

Gillette said that the form of the audit report would be in a new format.

Mayor Mays asked if there were any unrestricted funds in the budget.

Gillette said there were \$5.3 million in the General Fund. He said the City had a policy of what to keep in reserves each year until the tax revenue started coming in during November. He said he would not advise spending these funds on on-going expenses. He said the City was in a positive unrestricted net position, he said that was not a condition he sees many City's in. He said big thumbs up to The Dalles.

Finance Director Wilson said the City had a 10% goal for contingency and policy to have 4 to 6 months of expenditures in reserves to cover each year until the tax revenue starting coming in.

In response to a question Wilson said the Capital Projects Funds were dedicated to specific projects.

Gillette noted the Urban Renewal Agency Audit also had a clean opinion.

Columbia Gorge Regional Airport Audit Report Fiscal Year 20-21

Gillette reviewed audit report. He said the Airport received a clean opinion as well.

MINUTES

Regular City Council Meeting

January 24, 2022

Page 3

AUDIENCE PARTICIPATION

Russ Brown, 903 14th Street said he had served on the City Council for 5 years and was the advocate for street funding. He said the Street Fund was under funded. He asked Council to budget \$300,000 for contract work and to add two additional employees to work on maintenance. He said the streets would be in horrible shape in no time if maintenance wasn't addressed.

Brown also said Codes Enforcement needed an additional part time person in order to address issues proactively. He said the Police Department also needed funding.

City Manager Julie Krueger said the past 3 years an additional \$300,000 had been budgeted in the Transportation Department. She said the crews had completed a substantial amount of work on maintenance. She noted that in the upcoming budget, there would be a restructuring of the Transportation Division. She said one person who currently worked for various divisions would be added to the full time Transportation Division.

CITY MANAGER REPORT

City Manager Julie Krueger reported a Memo from Mid-Columbia Fire and Rescue (MCFRD) in response to question from Councilor Richardson at the January 10th City Council meeting, had been emailed to Council.

She said on page 3, number 2 MCFRD feels that School District 21 was not to be included in the distribution of the funds. She said the County and City believe the School District should be included as a taxing district.

CITY COUNCIL REPORTS

Councilor Long reported:

- Meeting with Mayor
- Urban Renewal Agency – she was elected Chair, Wasco County Commissioner Kathy Schwartz Vice – Chair

Councilor Richardson reported:

- Meeting with Mayor
- Urban Renewal Agency
- Governmental Affairs

MINUTES

Regular City Council Meeting

January 24, 2022

Page 4

Councilor Runyon reported:

- Meeting with the Mayor

Councilor McGlothlin reported:

- Meeting with Mayor
- Airport meeting Tuesday

Mayor Mays reported:

- Governmental Affairs
- Met with Steve Kramer, Wasco County Commissioner
- Climate Change Committee: Roger Kline, NWC PUD; Councilors Richardson and Randall; Nicole Bailey, North Central Health Department; Lisa Gambee, Wasco County Clerk; 2 citizens; Erick Hansen, Assistant Public Works Director.

Mayor Mays encouraged the City Council to attend the virtual Chamber of Commerce Awards Banquet on Friday, January 28, 2022.

He said the Community Interview Panel for City Manager would be Steve Lawrence; Jorge Barragan; Nate Stice; Scott McKay; Megan Thompson; Addie Case; Corliss Marsh; Andrea Klaas and three Department Managers. He said the interviews would take place in Mid-March.

Mayor Mays said the closing date for applications was February 15, 2022.

Councilor Long asked if the Community Team could make a recommendation or just give feedback to the Council.

Mayor Mays said the final decision of who to hire as the new City Manager would be up to the City Council. He said the Community Team would conduct interviews and give feedback to the City Council.

CONSENT AGENDA

Councilor Richardson clarified that he was not opposed to the loan to Mid-Columbia Fire and Rescue District, he felt more information was needed to make the decision. It was the consensus of the Council that was reflected in the minutes of the January 10, 2022 meeting.

It was moved by Richardson and seconded by McGlothlin to approve the Consent Agenda as presented. The motion carried 5 to 0, Richardson, McGlothlin, Long, Randall, Runyon voting in favor; none opposed.

MINUTES

Regular City Council Meeting

January 24, 2022

Page 5

Items approved on the consent agenda were: 1) The minutes of the January 10, 2022 Regular City Council Meeting. 2) Resolution No. 004 Assessing the Property at 412 West 7th Street for Abatement of Garbage.

Richardson said he had a couple questions for staff.

He said there were a number of staff members out of the office due to COVID and asked for more information

City Manager Julie Krueger said all protocols were being followed, handwashing, wearing masks and distancing. She said Public Works was closed to the public last week due to exposure to Covid-19, leaving divisions short staffed. She added that the Police Department had a fair number of employees out and had closed the office to the public this week.

Richardson asked about having more Goal Setting/Work Sessions for specific topics. He said dedicating time for complicated or large projects would be helpful.

City Manager Julie Krueger replied that during her evaluation Council had set a goal setting session for the Summer, when the new City Manager would be in place.

She said she and Community Development Director Alice Cannon would be meeting with the Consultant for the Visioning Project next week. She said staff would need conversation on how to move forward.

PUBLIC HEARING

Special Ordinance No. 22-593 Annexing a Certain Additional Property Located in the Urban Growth Boundary of the City of The Dalles Pursuant to ORS 222.125 (Consent Annexation: Anx#79-21-Nelson)

Mayor Mays reviewed the process of the Public Hearing.

Senior Planner Dawn Hert reviewed the staff report.

Mayor Mays opened the Public Hearing asking for public testimony. Hearing none he closed the hearing.

Mayor Mays asked if any Councilor wanted the ordinance read in full. None did.

Mayor Mays asked the City Clerk to read the ordinance by title only.

City Clerk Grossman read the ordinance by title only.

It was moved by Long and seconded by Richardson to adopt Special Ordinance No. 22-593 Annexing a Certain Additional Property Located in the Urban Growth Boundary of the City of The Dalles Pursuant to ORS 222.125 (Consent Annexation: Anx#79-21-Nelson) by title only. The motion carried 5 to 0; Long, Richardson, Runyon, Randall, McGlothlin voting in favor; none opposed.

CONTRACT REVIEW BOARD

Approval of Local Agency Agreement with Oregon Department of Transportation to provide funding for the West 6th Street Improvement Project

Public Works Director Dave Anderson reviewed the staff report.

In response to questions Anderson said there would be significant improvements to just past Spooky's Restaurant. He said ultimately sidewalk would be installed all the way down 6th Street.

Anderson said the estimate was a couple of years old and included contract engineering. He said the City had removed the engineering from the estimate to bring the costs down.

Long said the project was a great return on investment and public safety with a small amount provided by the City. She complimented Anderson for locating, applying for and implementing grants whenever possible.

It was moved by McGlothlin and seconded by Runyon to authorize the City Manager to enter in Local Agency Agreement No. 73000-00003872 with ODOT to provide funding for the West 6th Street Improvements project. The motion carried 5 to 0; McGlothlin, Runyon, Randall, Richardson, Long voting in favor; none opposed.

Contract No. 2021-011 Trevitt Street Utilities Upgrade Phase 1 Project, rejection of bids

Public Works Director Anderson reviewed the staff report.

He said the plan was to rebid after the budget process, if funds were available.

It was moved by Randall and seconded by Long to adopt Resolution No. 22-005 rejecting all bids for Contract No. 2021-011, the Trevitt Street Utility Upgrades Phase I project. The motion carried 5 to 0; Randall, Long, Runyon, Richardson, McGlothlin voting in favor; none opposed.

ACTION ITEMS

Special Ordinance No. 22-591 Correcting Legal Description of Property in Special Ordinance No. 21-589 to Correct the Map to Match the Legal Description

Senior Planner Dawn Hert reviewed the staff report.

Mayor Mays if any Councilor wished to have the ordinance read in full, they did not.

Mayor Mays asked the City Clerk to read the ordinance by title only.

City Clerk Grossman read the ordinance by title only.

It was moved by Richardson and seconded by Long to adopt Special Ordinance No. 22-591, amending Exhibit "A" of Special Ordinance No. 21-589 to correct the map to match the legal description, by title only. The motion carried 5 to 0; Richardson, Long, Runyon, McGlothlin, Randall voting in favor; none opposed.

Special Ordinance No. 22-592 Correcting the Legal Description of Property in Special Ordinance No. 21-587 to Correct Legal Descriptions and Map

Senior Planner Dawn Hert reviewed the staff report.

Mayor Mays if any Councilor wished to have the ordinance read in full, they did not.

Mayor Mays asked the City Clerk to read the ordinance by title only.

City Clerk Grossman read the ordinance by title only.

It was moved by McGlothlin and seconded by Randall to adopt Special Ordinance No. 22-592, amending Exhibit "A" and Exhibit "C" of Special Ordinance No. 21-587 to correct certain legal descriptions and map, by title only. The motion carried 5 to 0; McGlothlin, Randall, Long, Richardson, Runyon voting in favor; none opposed.

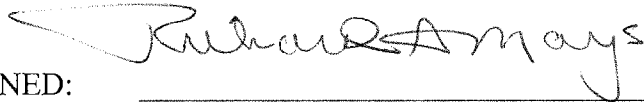
MINUTES
Regular City Council Meeting
January 24, 2022
Page 8

ADJOURNMENT

Being no further business, the meeting adjourned at 7:02 p.m.

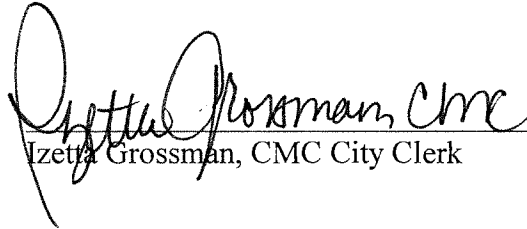
Submitted by/
Izetta Grossman, CMC
City Clerk

SIGNED:



Richard A. Mays, Mayor

ATTEST:



Izetta Grossman, CMC City Clerk