



**LANE TRANSIT DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING**

**BOARD RETREAT**

Wednesday, December 01, 2021

12:00 p.m. – 6:00 p.m.

**IN-PERSON ONLY MEETING**

Lane Community College – Building 19 – [Campus Map](#)  
4000 E 30th Ave, Eugene, OR 97405

*No public testimony will be heard at this meeting.*

**AGENDA**

	<u>ITEM</u>	<u>Time</u>	<u>Page</u>
I.	CALL TO ORDER	12:00 p.m.	
II.	ROLL CALL		
	<input type="checkbox"/> Caitlin Vargas (President) <input type="checkbox"/> Pete Knox <input type="checkbox"/> Don Nordin (Treasurer)		
	<input type="checkbox"/> Emily Secord (Secretary) <input type="checkbox"/> Michelle Webber <input type="checkbox"/> Gino Grimaldi <input type="checkbox"/> Susan Cox		
A.	WELCOME & INTRODUCTIONS:		
	[President Vargas]		
B.	BOARD TRAINING:	12:10 p.m.	
	[George Dunkel - Special Districts Association of Oregon]		
C.	EXPLORING THE ROLE OF THE BOARD – MOCK SCENARIOS:	1:10 p.m.	
	[TransPro Consulting]		
	<i>BREAK</i>	1:40 p.m.	
D.	ROLE OF THE BOARD:	1:50 p.m.	
	[TransPro Consulting]		
	<ul style="list-style-type: none"> <li>• Activity versus outcomes</li> <li>• Oversight of outcomes</li> <li>• Empowering staff to manage delivery of outcomes</li> </ul>		
E.	PREPARING FOR 2022:	2:10 p.m.	
	[Mark Johnson, TransPro Consulting]		
	<ul style="list-style-type: none"> <li>• Alignment on Outcomes for Current Year</li> <li>• Quarterly Cadence of Performance Management</li> <li>• Interim CEO Performance Review Process</li> </ul>		
F.	LOOKING AHEAD:	2:50 p.m.	
	[Mark Johnson, TransPro Consulting]		
	<ul style="list-style-type: none"> <li>• Establishing Success Outcomes for July 1, 2022</li> <li>• Alignment on future General Manager performance review criteria</li> </ul>		
	<i>BREAK</i>	3:20 p.m.	

<u>Time</u>	<u>Page</u>
G. EXECUTIVE SEARCH – GENERAL MANAGER: [Mark Johnson, TransPro Consulting]	3:30 p.m.
<ul style="list-style-type: none"><li>• Review executive search process – detail Board Role</li><li>• Community engagement plan</li><li>• General Manager core competencies discussion</li><li>• Executive search schedule</li></ul>	
H. 2022 CALENDAR YEAR – KEY ITEMS [Mark Johnson]	4:35 p.m.
<i>BREAK</i>	4:50 p.m.
I. BOARD CONVERSATION [President Vargas]	5:00p.m.
III. ADJOURNMENT	6:00 p.m.

*To request a reasonable accommodation or interpreter, including alternative formats of printed materials, please contact LTD's Administration office no later than 48 hours prior to the meeting at 541-682-5555 (voice) or 7-1-1 (TTY through Oregon Relay).*