

BEAUTIFICATION COMMITTEE

Minutes

January 20, 2021

5:30PM

VIA ZOOM

PRESIDING: Tiffany Prince

COMMITTEE MEMBERS PRESENT: Brenda Coats, Judy Merrill, Tiffany Prince, Connie Krummrich, John Nelson, Max Butensky, Bill Lennox

Guest: Pat Cimmiyotti

Staff Liaison: Izetta Grossman, CMC, City Clerk

CALL TO ORDER

Tiffany Prince called the meeting to order at 5:33 pm.

ROLL CALL

City Clerk Izetta Grossman conducted roll call; all members

Tiffany said this would be Brenda's last meeting. Brenda had asked for the Sorosis Security update to be moved to the top of the agenda.

Brenda said Izetta had sent out the three quotes. She said she was confused about the Phases, and had called Scott Baker to discuss. She said Scott was also confused by the Phases, and if Phase 2 could be done before Phase 1.

Brenda said she had handed the project off to Bill as the lead. She said Scott would be setting up a meeting in February with Aset, Bill, the Lions to discuss if Phase 2 (the fountain area) could be done first.

She said there was currently \$2200 in the Lions Vogt Fountain Fund.

Bill said he was going to miss Brenda's energy, thoughtfulness and devotion.

Judy said she was going to miss Brenda and Don. She said she appreciated Brenda's vision for the fountain.

Brenda said it had been a wonderful experience working with the committee. She said she looked forward to coming back and seeing all the progress.

Tiffany thanked Brenda for her service.

Izetta asked if Brenda would like to continue to get the agendas. She said yes, she would.

The Committee said next month they would discuss replacement options and provide a recommendation to the Mayor.

WELCOME SIGNS

Pat presented requirements for the sign. (see attached)

He said the main items were:

- The City would need to apply; send a formal letter
- One application for both signs
- Size limits for the signs

Pat said he was excited to work with committee, a great group of doers.

Bill said it would be good to get a sense of the Council/Public Works ideas for the sign.

John said the Public Works Director, Dave Anderson was excited about the signs and he would continue to include him in conversations.

John said the next step was for the sub-committee to work on design criteria and who to target for design contest.

SURVEY DISCUSSION:

Tiffany said she had reached out to both Main Street and the Chamber of Commerce for updates on the research they were going to do regarding planters/benches/trashcans in other cities.

She said neither had responded. She suggested tabling the survey until it becomes a target for those organizations again.

It was the consensus of the Committee to table the survey.

TREES

Bill said he had sent Izetta and Tiffany information on the Tree Board. He said Izetta added it to the Update Tiffany would present to Council on January 25. He said he thought informing the new Council of the work already done, might spark them to want to pick up the project again.

LOO/PRESSURE WASHING UPDATE

Tiffany said Judy did a great job at the Council meeting.

Judy said she was excited about the response from Councilors Runyon, Long-Curtiss and Richardson.

She said Long-Curtiss was heading a sub-committee to move the project along. She said the project could take 1-2 years.

She said she was meeting with Councilor Long-Curtiss and was going to ask if a nice porta potty could be placed in the identified location for the LOO in the meantime.

Judy said the City's position on sidewalk pressure washing remained the same; no funds available.

Judy said Main Street was excited about the project.

GOAL SETTING/VISION MEETING – DATE

Tiffany said the meeting would be to set a list of priorities/projects.

Connie said she found the minutes from December 2019 Work Session and she thought it was time to brainstorm again. She said she would like it to be at the next meeting.

After some discussion it was the consensus of the Committee to hold a Goal Setting Session for the February 8 meeting.

Tiffany asked when Izetta needed lists of ideas, with some background to be included in the packet.

Izetta said noon on January 28, so she could get the agenda out on Friday January 29, after the City Council Goal Setting session.

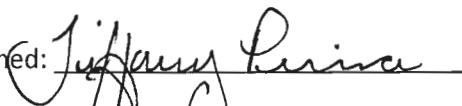
There was discussion about the City Council budget calendar. Izetta said it starts with the Council Goal setting, then the City Manager and Finance Director present the Budget Committee with a balanced budget. She said the Budget meetings are in May.

She suggested that the Committee present the City Manager with a requested dollar amount for the next fiscal year with details on what projects the Committee would be working on, and the funds for each. She suggested in March would be good.

The Committee asked Izetta to send them the picture of the white board from the last goal setting and the minutes from the meeting.

ADJOURN

Being no further business, the meeting was adjourned at 7:18 pm.

Signed: 
Tiffany Prince, President

Department of Transportation

Highway Division - Chapter 734

Division 57

PERMITS FOR DEVELOPMENT ON HIGHWAY RIGHT OF WAY

734-057-0010

City/County Entrance Program

(1) Cities, counties and unincorporated communities as identified in the county comprehensive plan defined in ORS 197.015, are permitted to develop and maintain a landscaped area within the state highway right of way to enhance the aesthetic value along state highways and to welcome motorists to a city, county or unincorporated community.

(2) One landscaped area will be allowed at each entrance of a state highway into a city, county or unincorporated community. The area may include a marker that indicates motorists are entering, or welcomes them to, a city, county or unincorporated community.

(3) The request by a city or county to develop a landscaped area:

(a) Shall be in writing, on official letterhead accompanied by a Department of Transportation permit application, Form 734-3457. Such form is available from the District manager of the Department of Transportation;

(b) Shall include a site plan; and

(c) Shall be submitted to the appropriate District Manager of the Department of Transportation for review and approval. In order to facilitate site review, the District manager may require the city or county to place markings such as lath stakes or other markings at the location of the proposed area to be landscaped.

(4) The request for an unincorporated community to develop a landscaped area must be submitted by the county.

(5) The landscaped area and marker shall conform to the following guidelines:

(a) The landscaped area must be within or as near as safely can be accommodated to the territorial or zoning jurisdiction of the city, county or unincorporated community;

(b) The landscaped area and marker must be located so that it is not a roadside safety hazard nor restricts sight distance and must conform to all applicable highway clear zone requirements;

(c) The landscaped area and marker must have Federal Highway Administration approval when located on interstate right-of-way and must not be visible from an interstate highway;

(d) The overall size of any rigid object within the landscaped area may not exceed 200 square feet;

(e) The landscaped area or marker may contain only the official name, logo and/or slogan of the city, county or unincorporated community. No advertising or other commercial message will be allowed; and

(f) The landscaped area and marker shall be constructed of a material appropriate to the location and environment.

(6) Upon approval of the request for site development, the District Manager will execute a permit to the city or county for each landscaped area. No work on highway right-of-way may begin until a valid permit has been received by the city or county.

(7) The following shall be the responsibility of the city or county:

(a) The manufacture, installation, maintenance, repair or removal of the landscaped area or marker;

(b) Relocation and/or removal of the landscaped area and/or marker as a result of highway improvement projects;

(c) The provision of traffic control in accordance with the standards adopted under ORS 810.200 by the Oregon Transportation Commission.

(8) The permit issued by the District Manager for a landscaped area may be canceled if the city or county fails to comply with the provisions of this rule or the provisions of the permit. The permit may also be canceled if the Department determines that any individual landscaping or marker, of this program violates federal or state law.

(9) Markers or signs denoting entrances to cities, counties or unincorporated communities that are to be placed outside of highway right-of-way must meet the requirement of ORS Chapter 377 and OAR 734, division 60.

Statutory/Other Authority: ORS 184.616, 184.619, 366.205 & 374.310

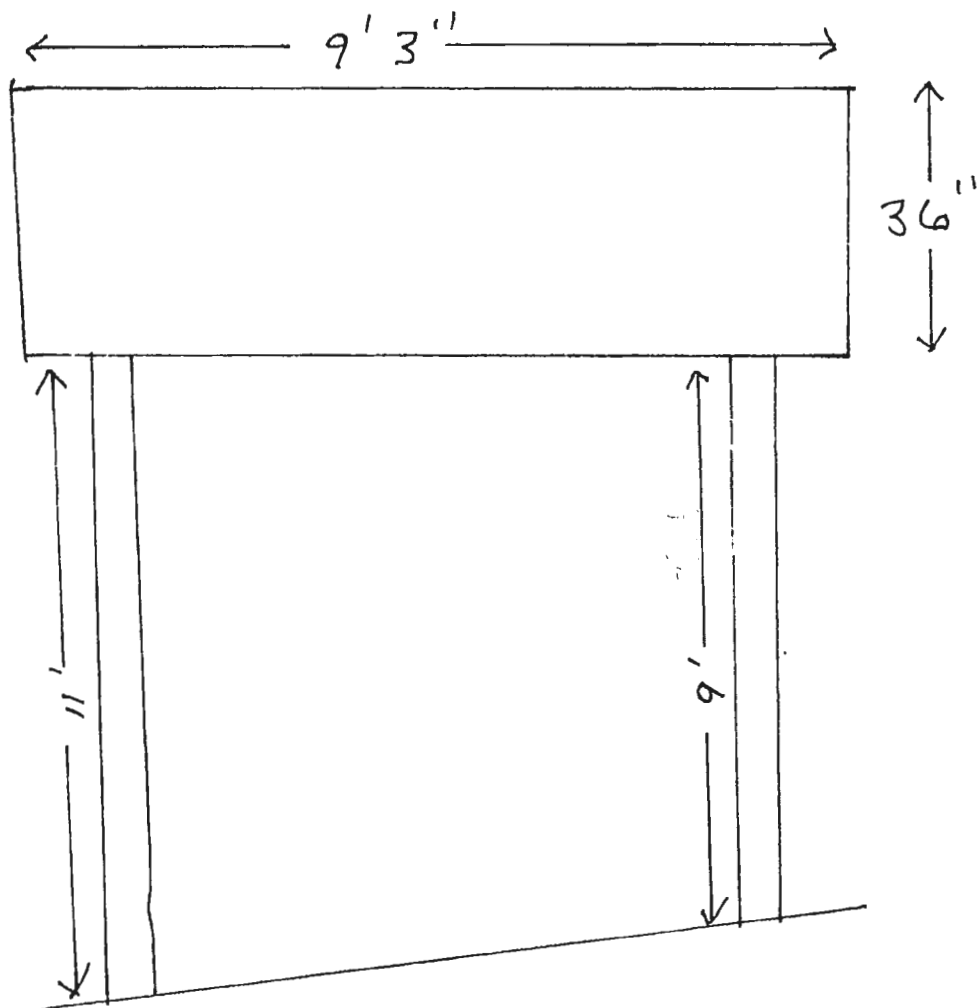
Statutes/Other Implemented: ORS 374.305

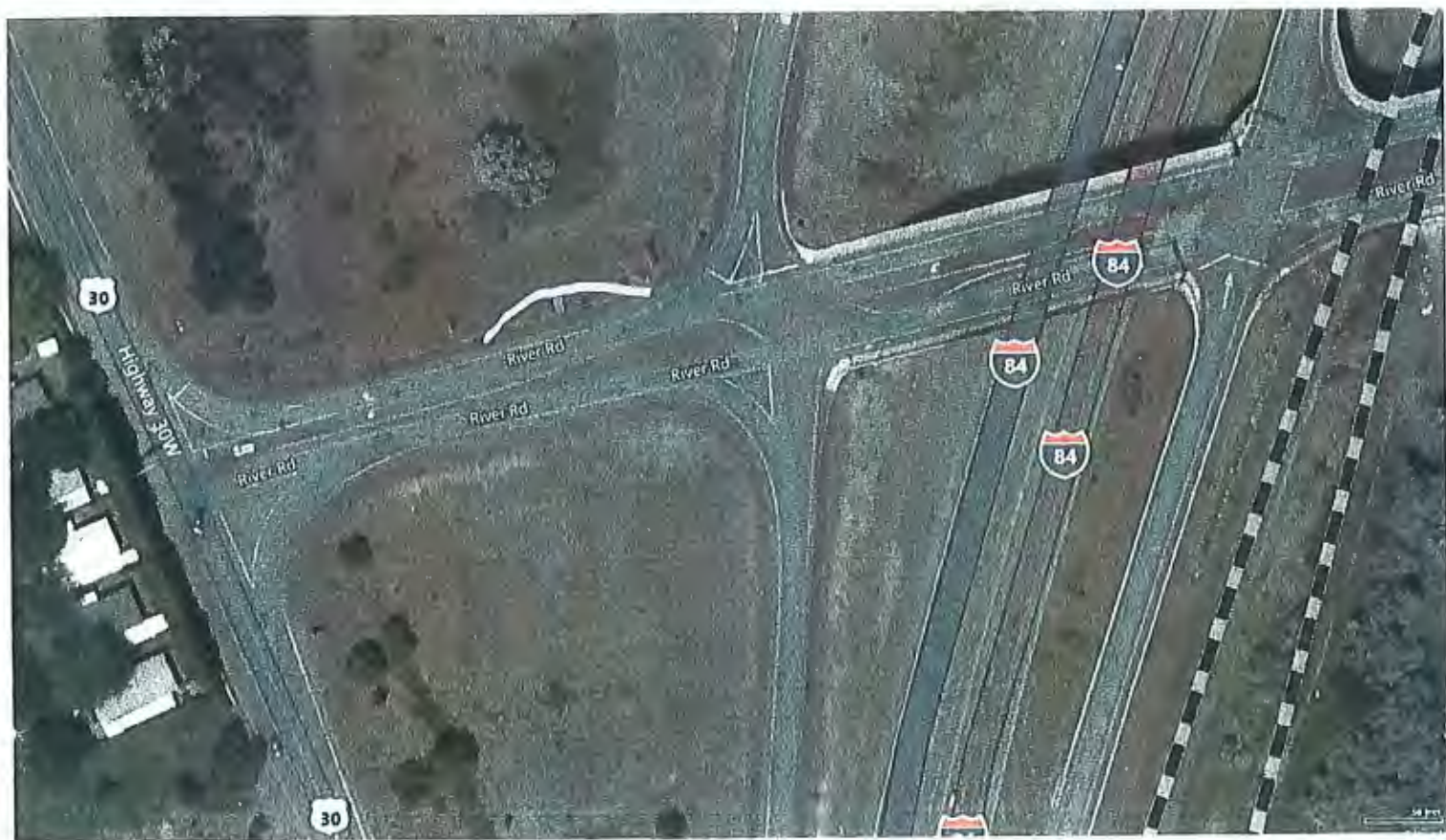
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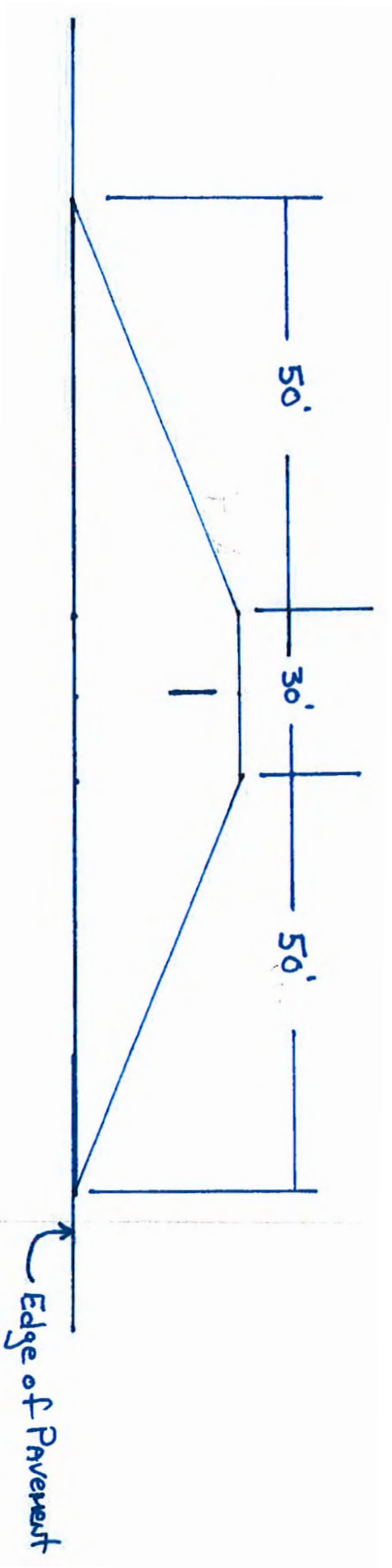
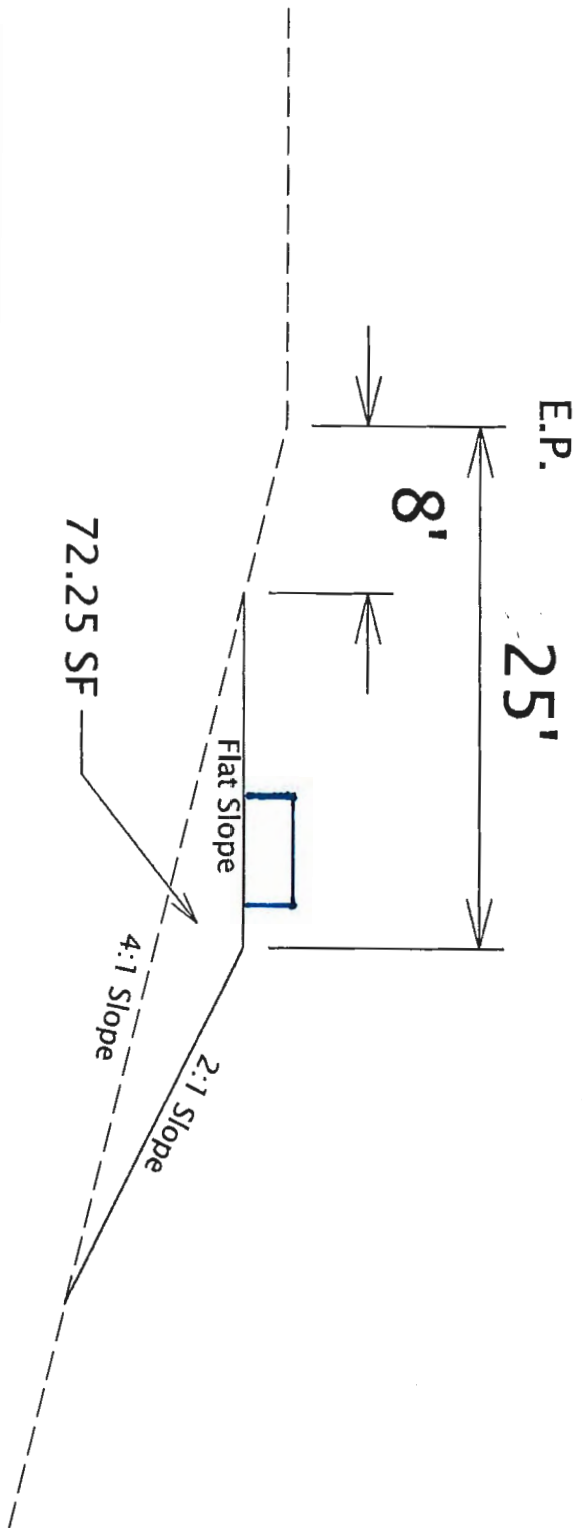
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Please use this link to bookmark or link to this rule.









January 26, 2021

From Pat Cimmiyotti

Izetta and John,

Thanks for inviting me to join your meeting. Attached is the information provided at the meeting. I apologize that some of this information is still hand drawn but our drafters are extremely busy with upcoming projects.

Overview:

ODOT has provided preliminary approval of two locations, Exit 85 Top of the Ramp and River Road Between Exit 82 Interchange and Hwy 30 west side of the roadway.

The requirements for the markers are illustrated in Division 57, 734-057-0010 – City/County Entrance Program.

WB Sign - Exit 85 – Top of Ramp

- The marker has to be the same dimension of the existing sign and placed within a couple of feet to eliminate reducing sight distance looking south.
- The existing sign dimension is 9 foot X 3 foot.
- The marker supports have to be in similar size but not necessary same type.
- Need to confirm landscape around the sign

EB Sign – River Road between Exit 82 and Hwy 30

- The existing "NO Jake Breaks" Sign will be removed by ODOT
- Establish an ODOT permit to place fill on ODOT R/W to construct platform for sign installation.
- Construct the necessary embankment, estimated at 250 Cubic Yards so the sign can be placed outside of the Clear Zone.
- There is no site restrictions on this entrance marker
- City can utilize ODOT two concrete sections 8' Length X 6' height X 8" thick at no cost (see Attached Pictures) They have a different form liner then I illustrated.

Next steps:

- Provide a written request from City of The Dalles to place a Welcome Markers at these given locations.
- Establish a miscellaneous permit to place the embankment fill on River Road
- Construct the embankment
- When the marker design is completed, submit the formal application to ODOT for approval.

Please let me know, if you have any questions.