

ORDINANCE NO. 1.

AN ORDINANCE PROVIDING RULES FOR MEETINGS
OF LANE COUNTY MASS TRANSIT DISTRICT

The Board of Directors of Lane County Mass Transit District
does hereby ordain as follows:

Section 1. Regular Meetings.

a. Time. The Board of Directors shall hold regular monthly meetings on the second Wednesday of each month at 7:30 P.M. When the day fixed for any regular meeting falls upon a day designated by law as a legal or national holiday, such meeting shall be held at the same time on the next succeeding day not a holiday.

b. Place. Regular meetings shall be held at the City Hall in Eugene, Oregon.

c. Adjourned Meetings. Regular meetings may be adjourned to a specific time before the day of the next regular meeting.

Matters included on the agenda of the regular meeting that is adjourned to a later date need not be republished. New matters to be considered at the adjourned meeting shall be published in the same manner as the agenda for a regular meeting.

Section 2. Special Meetings.

The president of the Board or a majority of the directors may call special meetings. Five days written notice of special meetings shall be given by the secretary to each director not joining in the call of the meeting.

Section 3. Agenda.

An agenda that states the time, date and location of the meeting and that contains a brief description of all ordinances and other matters to be considered at the meeting shall be published by the secretary in at least one newspaper of general circulation in the district. The agenda shall be published not more than ten or less than four days before the meeting.

The agenda for regular and adjourned regular meetings

shall include such matters as may be designated by the president, except as otherwise directed by the Board of Directors. The agenda for special meetings shall be designated by the president or by the directors calling such meeting, as the case may be.

No ordinance shall be considered or voted upon at a meeting unless it is included in the agenda, except with the consent of two-thirds of all the directors.

Section 4. Ordinances.

The legislative action of the district board shall be by ordinances.

Ordinances shall be adopted at a regular or an adjourned regular meeting.

Ordinances must be introduced four or more days before adoption. An ordinance is considered introduced when it is submitted at a meeting of the district.

Ordinances shall be adopted by roll call vote and the vote of each director present shall be recorded.

An ordinance takes effect thirty days after its adoption except when two-thirds of all directors declare an ordinance necessary for the immediate preservation or protection of the public health, order or safety and the ordinance contains a specific statement showing the urgency, in which event, the ordinance shall become effective immediately upon adoption.

All ordinances adopted by the directors shall be signed by the president or vice president, attested by the secretary and published in a manner directed by the directors of the district.

Unless otherwise directed by the Board, ordinances shall be published by announcement by the president at a public meeting immediately after the passage of the ordinance and by placing a copy of the ordinance at the district office available for public inspection.

Section 5. Resolutions.

All matters other than legislation coming before the district board and requiring board action shall be handled by resolution.

Resolutions shall be by voice vote unless a director requests a roll call vote and the recording of the vote of each director.

Section 6. Meetings.

a. Presiding Officer. The president, and in his absence, the vice president, and in the absence of both, a director selected by the directors present to act as chairman pro tem shall preside at meetings of the district directors.

The presiding officer shall vote on all matters and may make and second motions and participate in discussion and debate.

b. Minutes. The secretary, or a person designated by the secretary, shall keep a record of the proceedings and prepare minutes of the district board meetings.

c. Quorum. A majority of the directors is a quorum.

d. Rules. Roberts' Rules of Order shall be the parliamentary procedure for meetings of the district board except when a specific rule is provided by statute or this ordinance, or by Resolution of this Board.

Section 7. Committees.

The president on his own motion or the directors by resolution may appoint committees to make investigations, study problems and to make recommendations to the Board of Directors. Advisory committees may include persons who are not directors.

The action of a committee shall be advisory only unless two-thirds of the directors by specific direction authorize a committee of directors to act for the district board on matters that are procedural, administrative or informational.

Section 8. General Manager.

The general manager shall attend all meetings and participate in such meetings, but he shall not vote.

The general manager shall have full charge of the acquisition, construction, maintenance and operation of the transit system of the district and the administration of the business affairs of the district subject to the policies adopted by and the supervision of the directors acting as a board of directors.

The general manager shall perform such other duties as are prescribed by the statutes of the State of Oregon and such other duties as the board may from time to time require by resolution.

Section 9. Miscellaneous.

a. All regular, regular adjourned, and special meetings of the district shall be open to the public.

b. Notice to directors shall be deemed given when deposited in the United States mail with the address specified by the director for the mailing of communications from the district.

Section 10. Effective Date.

In order to avoid a shutdown of bus service, it is necessary that the board of directors hold meetings within the next thirty days to transact business and an emergency is therefore declared to exist; and this ordinance being necessary for the immediate preservation and protection of the public health, order and safety, it shall take effect immediately.

Adopted this _____ day of August, 1970.

President

ATTEST:

Secretary