

CITY OF McMinnville
MINUTES OF URBAN RENEWAL BUDGET COMMITTEE MEETING
Held via Zoom Video Conference and at the Civic Hall on Gormley Plaza
McMinnville, Oregon

Wednesday, May 18, 2020 at 6:00 p.m.

Presiding: Scott A. Hill, Mayor

Recording Secretary: Claudia Cisneros

Councilors: Present Absent

Adam Garvin
Kellie Menke
Wendy Stassens
Sal Peralta
Zack Geary
Remy Drabkin

Budget Committee: Present Absent

Jerry Hart Leanna Gautney
Alison Seiler
John Mead
Cherry Haas
Peter Hofstetter
Wendy Phoenix

Also present were City Manager Jeff Towery, City Recorder Claudia Cisneros, Community Development Director Mike Bisset, Finance Director Jennifer Cuellar, Fire Chief Rich Leipfert, Police Chief Matt Scales, Planning Director Heather Richards, Library Director Jenny Berg, Information Systems Director Scott Burke, Parks and Recreation Director Susan Muir, Senior Accountant Ronda Gretzon, Public Works Superintendent David Renshaw, and Human Resources Manager Kylie Bayer.

AGENDA ITEM

1. CALL TO ORDER: Chair Menke via Zoom called the meeting to order at 10:01 p.m.
2. ROLL CALL: City Recorder Cisneros called roll. It was noted that Budget Committee Member Gautney was absent.

3. ELECTION OF URBAN RENEWAL BUDGET COMMITTEE CHAIR:

Councilor Garvin MOVED to elect Kellie Menke as Urban Renewal Budget Committee Chair and further MOVED that the nominations be closed; SECONDED by Councilor Stassens. Motion PASSED unanimously.

4. APPROVAL OF MAY 15, 2019 URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES

Committee Member Haas MOVED to approve the May 15, 2019 Urban Renewal Budget Committee meeting minutes; SECONDED by Mayor Hill. Motion PASSED unanimously.

5. PRESENTATION ON BUDGET MESSAGE BY CITY MANAGER:

City Manager Towery stated this was the seventh year of the Urban Renewal District. Revenues were beginning to grow based on investments made in the district. There was a \$28 million increase in value over the district since FY 2012-13. This fiscal year the budget included proposed expenditures of \$399,302 and \$187,293 for debt service.

6. PUBLIC TESTIMONY ON PROPOSED 2020-2021 BUDGET:

There were no public comments.

7. REVIEW AND DISCUSSION OF PROPOSED 2020-2021 BUDGET:

Councilor Drabkin disclosed she operated a business within the Urban Renewal District but it would not affect her vote this evening.

Councilor Stassens said she owned property within the Urban Renewal District but it would not affect her vote this evening.

The Committee reviewed the budget.

8. BUDGET COMMITTEE RECOMMENDATION TO APPROVE THE 2020-2021 BUDGET AS PROPOSED OR AMENDED AND TAX INCREMENT:

It was moved by Committee Member Haas and seconded by Councilor Stassens that the Budget Committee of the McMinnville Urban Renewal District reviewed and approved the budget for the 2020-2021 fiscal year in the amount of \$960,123 with no amendments. The Committee also approved tax increment for the maximum amount of revenue that may be raised by combining the taxes for the McMinnville Urban Renewal Plan

area under Section 1C, Article IX out of the Oregon Constitution and ORS Chapter 457. The motion PASSED unanimously.

9. IF NEEDED, MOTION TO CANCEL MEETING SCHEDULED MAY 20, 2020, 6:00 PM

Councilor Geary MOVED to cancel the May 20 meeting; SECONDED by Councilor Garvin. Motion PASSED unanimously.

10. ADJOURNMENT: Budget Committee Chair Menke adjourned the Urban Renewal Budget Committee meeting at 10:09 p.m.



Claudia Cisneros, City Recorder