LTD RESOLUTION NO. 2001-023

BE IT RESOLVED that the Board of Directors of Lane Transit District hereby adopts the budget for the Fiscal Year 2001-2002 in the total combined fund sum of \$81,303,240 now on file at Lane Transit District offices.

BE IT FURTHER RESOLVED that the amounts for the Fiscal Year beginning July 1, 2001, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND - OPERATING BUDGET

Personnel Services Materials & Services	\$ 18,140,400 5,498,530
Total Operating	23,638,930
rotal operating	20,000,000
GENERAL FUND - NON-OPERATING	
Transfer to Special Transportation Transfer to Capital Fund Self-Insurance Contingency Operating Contingency Working Capital Contingency	930,540 3,000,000 1,000,000 1,551,150 1,000,000
Total Non-operating	7,481,690
Total General Fund	\$ <u>31,120,620</u>
SPECIAL TRANSPORTATION FUND	
Materials & Services Transfer to Capital Operating Contingency	\$ 1,666,270 138,200
Fund Total	\$ <u>1,904,470</u>
CAPITAL FUND	
Capital Outlay Debt Service Capital Reserve	\$ 34,700,360 200,000 <u>13,377,790</u>
Total Capital Fund	\$ <u>48,278,150</u>

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Lane Transit District General Fund Revenue & Expense Summary FY 2001-2002

	FY 1998-1999 Actual	FY 1999-2000 Actual) FY 2000-2001 Budget	FY 2000-2001 Estimate	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Resources							
Beginning Working Capital	7,239,090	8,174,068	7,793,098	9,023,580	5,941,660	5,941,660	5,941,660
Operating Revenues							
Cash Fares and Tokens	3,047,579	3,237,133	3,393,000	3,193,000	3,193,000	3,193,000	3,193,000
Group Pass	739,615	771,277	750,000	822,500	822,500	822,500	822,500
Total Passenger Fares	3,787,194	4,008,410	4,143,000	4,015,500	4,015,500	4,015,500	4,015,500
Other Revenues	0,707,104	4,000,410	4,140,000	4,010,000	4,010,000	4,010,000	4,010,000
	457.045	101 105	404.050	105 100	105 500	105 500	105 500
Special Services	157,245	131,495	131,250	125,480	125,500	125,500	125,500
Advertising	346,273	350,618	375,000	387,000	412,500	412,500	412,500
Miscellaneous Interest	230,289	381,015	248,000 892,500	257,290 1,387,090	144,990	144,990 1,500,000	144,990
Sale of Assets	846,559 1,000	1,132,736 9,961	5,000	5,000	1,500,000 5,000	5,000	1,500,000 5,000
Payroll Taxes	15,178,987	16,040,086	16,590,000	16,366,500	16,530,000	16,530,000	16,530,000
Self-Employment Taxes	980,861	876,048	1,000,000	980,000	989,800	989,800	989,800
State-In-Lieu	924,521	1,100,330	1,000,000	1,000,000	1,010,000	1,010,000	1,010,000
Other Operating Grants	198,021	222,019	448,100	447,500	445,670	445,670	445,670
Total Other Revenues	18,863,756	20,244,308	20,689,850	20,955,860	21,163,460	21,163,460	21,163,460
Total Revenues	22,650,950	24,252,718	24,832,850	24,971,360	25,178,960	25,178,960	25,178,960
Total Resources	29,890,040	32,426,786	32,625,948	33,994,940	31,120,620	31,120,620	31,120,620
Requirements							
Operating Requirements							
Personnel Services	14,060,586	14,977,802	16,491,030	16,777,200	18,140,400	18,140,400	18,140,400
Materials and Services	3,771,262	4,169,886	4,504,101	4,490,280	4,978,210	4,978,210	4,978,210
Insurance and Risk Services	624,937	566,518	587,000	437,580	520,320	520,320	520,320
Total Operating Requirements	18,456,785	19,714,206	21,582,131	21,705,060	23,638,930	23,638,930	23,638,930
Non-Operating Requirements	«самосе изо сименти білій (учи учерня молано	Темніка за за при	Симинительной от 1944 Вышешей изотельности	thesessessorangementermenterment/Assuspens	encontraction/waysussistantenativences	economica accessor de la companio d	отого (с піт піт на вывычана по
Transfer to Capital Fund - Current Projects	2,605,000	3,000,000	3,000,000	1,369,400	3,000,000	3,000,000	3,000,000
Transfer to Capital Fund - Capital Reserves	2,000,000	3,000,000	4,254,817	4,254,817	5,000,000	3,000,000	5,000,000
Transfer to Special Transportation Fund	654,193	689,000	789,000	724,000	930,540	930,540	930,540
Reserves - Operating Contingency		5.7745.5.	1,000,000	- A	1,551,150	1,551,150	1,551,150
Reserves - Working Capital			1,000,000		1,000,000	1,000,000	1,000,000
Reserves - Self-Insurance and Risk			1,000,000		1,000,000	1,000,000	1,000,000
Total Non-Operating Requirements	3,259,193	3,689,000	11,043,817	6,348,217	7,481,690	7,481,690	7,481,690
Total Requirements	21,715,978	23,403,206	32,625,948	28,053,277	31,120,620	31,120,620	31,120,620
Percentage Change Analysis		FY 1999-2000 Actual compared with FY 1998-1999 Actual		FY 2000-2001 Estimated compared with FY 1999-2000 Actual	FY 2001-2002 Proposed compared with FY 2000-2001 Budget	FY 2001-2002 Approved compared with FY 2000-2001 Budget	FY 2001-2002 Adopted compared with FY 2000-2001 Budget
T. I.I.B.		0.50/		4.007	4.00/	4.007	1.00/
Total Resources		8.5%		4.8%	-4.6%	-4.6% 1.4%	-4.6%
Total Revenues		7.1%		3.0%	1.4% 2.3%	1.4% 2.3%	1.4% 2.3%
Total Other Revenues Total Passenger Fares		7.3% 5.8%		3.5% 0.2%	-3.1%	2.3% -3.1%	2.3% -3.1%
•							
Total Requirements		7.8%		19.8%	-4.6%	-4.6%	-4.6%
Total Non-Operating Requirements		13.2%		72.1%	-32.2%	-32.2%	-32.2%
Total Operating Requirements		6.8%		10.1%	9.5%	9.5%	9.5%

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General Administration

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	386,376	484,894	463,770	478,200	483,500	483,500	483,500
Grant Funded	(29,876)						
Total Personnel Services	356,500	484,894	463,770	478,200	483,500	483,500	483,500
Materials and Services							
Fuel & Lubricants - Non-Revenue Vehicles	1,523	3,628	3,000	4,100	4,100	4,100	4,100
General Business Expenses	57,039	51,692	54,972	46,600	51,100	51,100	51,100
Letterhead & Forms	3,454	4,585	3,400	3,100	5,000	5,000	5,000
Miscellaneous	163	1,453	1,000	500			
Office & Computer Supplies	8,940	8,420	9,700	11,813	12,000	12,000	12,000
Professional Services	84,193	63,009	96,300	55,100	74,800	74,800	74,800
Telecommunications & Network					6,400	6,400	6,400
Training & Travel	19,105	15,489	69,250	19,600	19,600	19,600	19,600
Total Materials and Services	174,417	148,276	237,622	140,813	173,000	173,000	173,000
Total General Administration	530,917	633,170	701,392	619,013	656,500	656,500	656,500
Percent Change		19.3%		-2.2%	-6.4%	-6.4%	-6.4%
Personnel - FTE	5.00	5.40	5.60	5.20	5.20	5.20	5.20

FTE
1.00
1.00
1.00
1.00
1.20
5.20



Government Relations

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services	,	, ,	, ,	,			
Administration	57,728	92,001	99,370	100,300	107,700	107,700	107,700
Grant Funded		(6,000)	(5,000)	(5,000)	(8,000)	(8,000)	(8,000)
Total Personnel Services	57,728	86,001	94,370	95,300	99,700	99,700	99,700
Materials and Services							
General Business Expenses	50	42,683	52,450	49,960	51,310	51,310	51,310
Miscellaneous			1,000				
Office & Computer Supplies		6	1,000	500	500	500	500
Professional Services	14,234	12,375	20,000	20,000	21,000	21,000	21,000
Telecommunications & Network					400	400	400
Training & Travel		6,352	6,000	7,500	7,000	7,000	7,000
Total Materials and Services	14,284	61,416	80,450	77,960	80,210	80,210	80,210
Total Government Relations	72,012	147,417	174,820	173,260	179,910	179,910	179,910
Percent Change		104.7%		17.5%	2.9%	2.9%	2.9%
Personnel - FTE	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Job Classification	FIE
Government Relations Manager	1.00
Total FTE	1.00



Special Transportation Program

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services	,	, ,	,				
Administration					87,150	87,150	87,150
Grant Funded					(90,550)	(90,550)	(90,550)
Total Personnel Services					(3,400)	(3,400)	(3,400)
Materials and Services							
Telecommunications & Network					400	400	400
Training & Travel					3,000	3,000	3,000
Total Materials and Services					3,400	3,400	3,400
Total Special Transportation Program					made on a metal source of source or	supre succession de la companya de l	
Percent Change					N/A	N/A	N/A
Personnel - FTE					1.40	1.40	1.40

Job Classification	FTE
Special Transportation Program Administrator	1.00
Administrative Secretary	0.40
Total FTE	1.40
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Finance

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services			,				
Administration	524,116	545,426	567,818	508,200	560,800	560,800	560,800
Grant Funded	(807)						
Total Personnel Services	523,309	545,426	567,818	508,200	560,800	560,800	560,800
Materials and Services							
General Business Expenses	2,164	3,723	3,300	3,200	5,100	5,100	5,100
Letterhead & Forms	1,781	1,283	2,400	1,800	2,650	2,650	2,650
Miscellaneous	7,327	(71)	1,300	2,700	1,200	1,200	1,200
Office & Computer Supplies	3,406	3,030	4,000	3,300	4,000	4,000	4,000
Professional Services	52,591	29,507	34,900	31,340	34,610	34,610	34,610
Telecommunications & Network					3,700	3,700	3,700
Training & Travel	12,735	11,906	9,000	9,000	9,000	9,000	9,000
Total Materials and Services	80,004	49,378	54,900	51,340	60,260	60,260	60,260
Total Finance	603,313	594,804	622,718	559,540	621,060	621,060	621,060
Percent Change		-1.4%		-5.9%	-0.3%	-0.3%	-0.3%
Personnel - FTE	9.30	9.30	8.30	8.30	8.30	8.30	8.30

Job Classification	FTE
CFO/Finance Manager	1.00
Accounting Supervisor	1.00
Purchasing Administrator	1.00
General Ledger/Grant Accountant	1.00
Payroll Technician	1.00
Accounting Technician	2.00
Administrative Secretary	0.50
Farebox Data Clerk	0.80
Total FTE	8.30



Information Services

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services			,	, ,			
Administration	202,853	243,445	374,440	349,600	413,700	413,700	413,700
Total Personnel Services	202,853	243,445	374,440	349,600	413,700	413,700	413,700
Materials and Services							
Computer Harware Support	9,744	4,148	12,000	1,200	9,500	9,500	9,500
Computer Software Support	10,339	9,123	40,030	35,800	61,750	61,750	61,750
Equipment Service Contracts	5,190	9,491	8,400	8,000	19,000	19,000	19,000
General Business Expenses	376	998	720	525	3,750	3,750	3,750
Miscellaneous		693	3,000	1,490	2,000	2,000	2,000
Office & Computer Supplies	11,223	16,460	5,820	6,660	9,200	9,200	9,200
Professional Services	540	27,855					
Professional Services - Training	1,080		9,456				
Telecommunications & Network	59,318	76,261	96,780	113,819	50,160	50,160	50,160
Training & Travel	9,107	14,711	10,008	10,008	10,500	10,500	10,500
Web Site Support	6,881	35	35	140	5,000	5,000	5,000
Total Materials and Services	113,798	159,775	186,249	177,642	170,860	170,860	170,860
Total Information Services	316,651	403,220	560,689	527,242	584,560	584,560	584,560
Percent Change		27.3%		30.8%	4.3%	4.3%	4.3%
Personnel - FTE	3.00	4.00	5.00	5.00	5.10	5.10	5.10

Job Classification	FTE
Information Services Manager	1.00
Senior Systems Analyst	1.00
Database Administrator/Software Engineer	1.00
Network Administrator	1.00
Information Services Support Technician	1.00
Administrative Secretary	0.10
Total FTE	5.10



Human Resources

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services			,				
Administration	238,015	263,945	316,990	332,000	350,300	350,300	350,300
Total Personnel Services	238,015	263,945	316,990	332,000	350,300	350,300	350,300
Materials and Services							
Employee Programs	101,762	76,121	106,445	73,939	107,810	107,810	107,810
Employee Relations	51,746	98,387	77,500	27,900	47,000	47,000	47,000
General Business Expenses	5,098	9,530	11,515	9,900	13,830	13,830	13,830
Professional Services	8,626	13,843	7,000	5,000	10,000	10,000	10,000
Telecommunications & Network					2,500	2,500	2,500
Training & Travel	15,516	7,461	5,500	2,500	5,000	5,000	5,000
Total Materials and Services	182,748	205,342	207,960	119,239	186,140	186,140	186,140
Total Human Resources	420,763	469,287	524,950	451,239	536,440	536,440	536,440
Percent Change		11.5%		-3.8%	2.2%	2.2%	2.2%
Personnel - FTE	4.00	4.00	5.00	5.00	5.20	5.20	5.20

Job Classification	FTE
Human Resources Manager	1.00
Human Resources Specialist	1.00
Training Specialist	0.20
Human Resources Technician	2.00
Administrative Secretary	1.00
Total FTE	5.20



Insurance and Risk Services

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
General Insurance Premiums	99,239	50,744	107,625	61,375	66,080	66,080	66,080
Payroll Costs	316,014	324,512	320,000	301,000	330,150	330,150	330,150
Safety	5,417	4,476		4,000	13,420	13,420	13,420
Vehicle Liability	204,267	186,786	159,375	71,205	110,670	110,670	110,670
Total Insurance and Risk Services	624,937	566,518	587,000	437,580	520,320	520,320	520,320
Total Insurance and Risk Services	624,937	566,518	587,000	437,580	520,320	520,320	520,320
Percent Change		-9.3%		-22.8%	-11.4%	-11.4%	-11.4%



Planning and Development

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services	(Hestated)	(riestated)	(riesialeu)	(Hestated)			
Administration	385,766	534,928	586,757	514,937	524,300	524,300	524,300
Grant Funded	(136,578)	(517,087)	(586,757)	(494,937)	(504,300)	(504,300)	(504,300)
Total Personnel Services	249,188	17,841		20,000	20,000	20,000	20,000
Materials and Services							
General Business Expenses	1,184	1,813	1,800	1,750	2,900	2,900	2,900
Letterhead & Forms	110	114			100	100	100
Miscellaneous	111	180	300	300			
Office & Computer Supplies	400	1,738	600	2,500	2,500	2,500	2,500
Professional Services	969	1,750					
Telecommunications & Network					7,200	7,200	7,200
Training & Travel	6,687	7,643	5,000	2,500	4,000	4,000	4,000
Total Materials and Services	9,461	13,238	7,700	7,050	16,700	16,700	16,700
Total Planning & Development	258,649	31,079	7,700	27,050	36,700	36,700	36,700
Percent Change		-88.0%		-13.0%	376.6%	376.6%	376.6%
Personnel - FTE	8.00	8.00	8.00	7.00	7.00	7.00	7.00

Job Classification	FTE
Planning and Development Manager	1.00
BRT Project Engineer	1.00
Capital Grants Administrator	1.00
Public Involvement Specialist	1.00
Community Relations Representative	1.00
Transit Planning Technician	1.00
Administrative Secretary	1.00
Total FTE	7.00



Service Planning

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	376,081	456,630	486,052	508,700	525,400	525,400	525,400
Amalgamated Transit Union		1,328					
Grant Funded	(2,355)	(50,282)	(25,000)	(55,000)			
Total Personnel Services	373,726	407,676	461,052	453,700	525,400	525,400	525,400
Materials and Services							
General Business Expenses	3,823	1,662	3,000	3,175	1,490	1,490	1,490
Office & Computer Supplies		142	300	300	500	500	500
Professional Services	49,625	65,594	59,400	50,000	41,100	41,100	41,100
Telecommunications & Network					6,000	6,000	6,000
Training & Travel	13,458	20,808	5,500	10,500	9,500	9,500	9,500
Total Materials and Services	66,906	88,206	68,200	63,975	58,590	58,590	58,590
Total Service Planning	440,632	495,882	529,252	517,675	583,990	583,990	583,990
Percent Change		12.5%		4.4%	10.3%	10.3%	10.3%
Personnel - FTE	5.50	6.50	7.00	7.00	7.00	7.00	7.00

Job Classification	FTE
Service Planning Manager	1.00
Senior Service Planner	2.00
Service Planner	1.00
Service Planning Technician	2.00
Administrative Secretary	1.00
Total FTE	7.00



Commuter Solutions

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services		, ,	,	,			
Administration	54,231	91,817	103,510	127,900	152,500	152,500	152,500
Total Personnel Services	54,231	91,817	103,510	127,900	152,500	152,500	152,500
Materials and Services							
Advertising Agency Fees	6,224				40,000	40,000	40,000
Advertising Media	250						
General Business Expenses	455				4,000	4,000	4,000
Letterhead & Forms	1,851				2,000	2,000	2,000
Market Research & Information	2,504				5,000	5,000	5,000
Office & Computer Supplies	1,141				13,500	13,500	13,500
Printed Passenger Information							
Professional Services	3,000				34,500	34,500	34,500
Project & Event Supplies	4,320				26,000	26,000	26,000
TDM Grant Costs	65,223	90,410	109,000	136,000	27,000	27,000	27,000
Telecommunications & Network					1,300	1,300	1,300
Training & Travel	3,869				3,000	3,000	3,000
Total Materials and Services	88,837	90,410	109,000	136,000	156,300	156,300	156,300
Total Commuter Solutions	143,068	182,227	212,510	263,900	308,800	308,800	308,800
Percent Change		27.4%		44.8%	45.3%	45.3%	45.3%
Personnel - FTE	1.00	2.00	2.00	2.00	2.00	2.00	2.00

Job Classification	FTE
Transportation Demand Management Specialist	1.00
Total FTE	2.00



Marketing

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	299,739	391,366	414,223	391,163	515,150	515,150	515,150
Grant Funded	(1,199)	(65,982)	(68,563)	(68,563)	(72,700)	(72,700)	(72,700)
Total Personnel Services	298,540	325,384	345,660	322,600	442,450	442,450	442,450
Materials and Services							
Advertising Agency Fees	66,243	65,846	32,000	53,296	51,900	51,900	51,900
Advertising Media	291,556	327,849	197,500	260,260	234,500	234,500	234,500
General Business Expenses	72,222	37,745	34,000	16,144	20,500	20,500	20,500
Market Research & Information	50,130	24,483	36,000	6,000	48,000	48,000	48,000
Office & Computer Supplies	11,443	11,199	22,800	22,800	12,000	12,000	12,000
Printed Passenger Information	118,822	109,017	120,400	84,760	103,500	103,500	103,500
Professional Services					1,560	1,560	1,560
Program Supplies	1,292	2,518	8,500	8,500	8,500	8,500	8,500
Project & Event Supplies	16,144	22,733	28,800	28,800	20,000	20,000	20,000
Telecommunications & Network					5,700	5,700	5,700
Training & Travel	11,071	9,254	8,000	3,000	7,500	7,500	7,500
Total Materials and Services	638,923	610,644	488,000	483,560	513,660	513,660	513,660
Total Marketing	937,463	936,028	833,660	806,160	956,110	956,110	956,110
Percent Change		-0.2%		-13.9%	14.7%	14.7%	14.7%
Personnel - FTE	7.00	7.30	7.30	7.30	8.30	8.30	8.30

Job Classification	FTE
Marketing Manager	1.00
Marketing Projects Supervisor	1.00
Marketing Representative	2.00
Distribution Assistant	1.00
Graphics Supervisor	0.50
Graphic Artist	1.80
Administrative Secretary	1.00
Total FTE	8.30



Facilities Services

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	224,447	285,288	325,890	326,800	348,400	348,400	348,400
Amalgamated Transit Union	40,568	43,481	46,190	51,700	57,800	57,800	57,800
Grant Funded		(40,407)	(38,500)	(38,500)	(40,000)	(40,000)	(40,000)
Total Personnel Services	265,015	288,362	333,580	340,000	366,200	366,200	366,200
Materials and Services							
Cleaning	274,319	261,404	297,800	282,075	300,300	300,300	300,300
Equipment Service Contracts	783	8,659	6,850	9,000	7,600	7,600	7,600
Facility Maintenance Supplies	1,280		500	500	500	500	500
Facility Skilled Trades	22,865	30,369	30,300	31,300	35,300	35,300	35,300
Fuel & Lubricants - Non-Revenue Vehicles	1,530	2,309	2,700	2,500	2,500	2,500	2,500
General Business Expenses	5,714	5,828	3,765	4,625	3,830	3,830	3,830
General Maintenance & Repair	30,875	47,287	54,590	46,800	49,190	49,190	49,190
Landscaping	35,766	40,370	35,700	38,200	38,700	38,700	38,700
Miscellaneous	180	1,189	720	1,250	1,000	1,000	1,000
Office & Computer Supplies	199	44	200	150	200	200	200
Shop & Facility Supplies	32,712	42,604	52,590	44,488	45,650	45,650	45,650
Telecommunications & Network					5,000	5,000	5,000
Training & Travel	5,009	3,360	3,500	6,000	7,000	7,000	7,000
Utilities	58,101	61,497	70,640	72,520	97,170	97,170	97,170
Total Materials and Services	469,333	504,920	559,855	539,408	593,940	593,940	593,940
Total Facilities Services	734,348	793,282	893,435	879,408	960,140	960,140	960,140
Percent Change		8.0%		10.9%	7.5%	7.5%	7.5%
Personnel - FTE	5.00	5.50	6.50	6.50	6.50	6.50	6.50

Job Classification	FTE
Facilities Services Manager	1.00
Facilities Maintenance Supervisor	1.00
Facilities Maintenance Generalist	3.00
Owner's Construction Representative	0.50
Station Cleaner	1.00
Total FTE	6.50



Facilities Services By Cost Center

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Facilities Services							
Personnel Services	265,015	288,362	333,580	340,000	366,200	366,200	366,200
Fuel & Lubricants - Non-Revenue Vehicles	1,530	2,309	2,700	2,500	2,500	2,500	2,500
General Business Expenses	2,392	2,422	565	1,125	330	330	330
Miscellaneous	180	1,189	720	1,250	1,000	1,000	1,000
Office & Computer Supplies	199	44	200	150	200	200	200
Telecommunications & Network					5,000	5,000	5,000
Training & Travel	5,009	3,360	3,500	6,000	7,000	7,000	7,000
Total Facilities Services	274,325	297,686	341,265	351,025	382,230	382,230	382,230
Glenwood Facility	CONTRACTOR OF THE PROPERTY OF	SALES SA			***************************************		
Cleaning	58,730	46,064	54,800	48,275	49,500	49,500	49,500
Equipment Service Contracts	783	7,219	5,300	8,700	7,300	7,300	7,300
Facility Skilled Trades	18,514	21,090	19,500	20,900	24,500	24,500	24,500
General Maintenance & Repair	17,855	24,345	26,020	19,300	20,520	20,520	20,520
Landscaping	34,616	40,370	21,600	23,000	23,000	23,000	23,000
Shop & Facility Supplies	23,917	30,674	24,360	21,088	20,550	20,550	20,550
Utilities	28,676	29,342	31,440	33,920	44,970	44,970	44,970
Total Glenwood Facility	183,091	199,104	183,020	175,183	190,340	190,340	190,340
BRT Facility							
Cleaning		1,208		3,800	3,800	3,800	3,800
General Maintenance & Repair				700	700	700	700
Total BRT Facility		1,208		4,500	4,500	4,500	4,500
Stations							
Cleaning	22,651		54,000	52,000	52,000	52,000	52,000
General Business Expenses	3,321	3,330	3,200	3,400	3,400	3,400	3,400
General Maintenance & Repair	714	9,582	12,000	12,000	12,000	12,000	12,000
Landscaping			11,400	12,000	12,000	12,000	12,000
Shop & Facility Supplies	2,456	4,033	7,700	6,500	7,700	7,700	7,700
Utilities	12,199	11,363	15,600	15,600	22,000	22,000	22,000
Total Stations	41,341	28,308	103,900	101,500	109,100	109,100	109,100
Eugene Station							
Cleaning	130,184	143,313	117,000	106,000	117,000	117,000	117,000
Equipment Service Contracts		1,440	1,550	300	300	300	300
Facility Skilled Trades	4,351	9,279	10,800	10,400	10,800	10,800	10,800
General Maintenance & Repair	9,718	12,149	10,570	9,800	9,970	9,970	9,970
Landscaping	1,150		2,200	3,000	3,200	3,200	3,200
Shop & Facility Supplies	2,804	2,150	10,850	10,400	10,900	10,900	10,900
Utilities	17,226	20,792	23,600	23,000	30,200	30,200	30,200
Total Eugene Station	165,433	189,123	176,570	162,900	182,370	182,370	182,370
Shelters							
Cleaning	62,754	70,819	72,000	72,000	78,000	78,000	78,000
Facility Maintenance Supplies	1,280		500	500	500	500	500
General Business Expenses	1	76		100	100	100	100
General Maintenance & Repair	465	1,211	6,000	5,000	5,000	5,000	5,000
Shop & Facility Supplies	3,366	5,555	6,800	4,500	4,500	4,500	4,500
Total Shelters	67,866	77,661	85,300	82,100	88,100	88,100	88,100
Bus Stops (Signs)							
General Maintenance & Repair	2,123				1,000	1,000	1,000
Landscaping			500	200	500	500	500
Shop & Facility Supplies	169	192	2,880	2,000	2,000	2,000	2,000
Total Bus Stops (Signs)	2,292	192	3,380	2,200	3,500	3,500	3,500
Total Facilities Services	734,348	793,282	893,435	879,408	960,140	960,140	960,140



Transit Operations

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services			, ,	,			
Administration	1,119,897	1,264,619	1,354,020	1,380,900	1,410,900	1,410,900	1,410,900
Amalgamated Transit Union	7,759,177	8,251,254	9,110,100	9,445,600	10,305,200	10,305,200	10,305,200
Grant Funded	(4,958)		(25,000)	(25,000)	(20,000)	(20,000)	(20,000)
Total Personnel Services	8,874,116	9,515,873	10,439,120	10,801,500	11,696,100	11,696,100	11,696,100
Materials and Services							
Employee Programs	2,886	6,111	7,500	7,200	7,500	7,500	7,500
Fuel & Lubricants - Non-Revenue Vehicles	6,839	6,430	7,500	7,500	7,500	7,500	7,500
General Business Expenses	11,731	10,283	9,495	8,790	16,800	16,800	16,800
Letterhead & Forms	4,183	3,156	3,725	1,785	3,000	3,000	3,000
Miscellaneous	2,800	3,394	2,500	3,500	3,500	3,500	3,500
Office & Computer Supplies	5,818	3,442	5,000	4,300	5,000	5,000	5,000
Professional Services	130,895	142,390	179,840	197,200	225,980	225,980	225,980
Program Supplies	2,657	2,016	8,500	10,333	7,000	7,000	7,000
Telecommunications & Network					19,200	19,200	19,200
Training & Travel	23,409	22,062	25,000	22,000	20,000	20,000	20,000
Uniforms	34,533	48,220	15,200	87,200	52,200	52,200	52,200
Total Materials and Services	225,751	247,504	264,260	349,808	367,680	367,680	367,680
Total Transit Operations	9,099,867	9,763,377	10,703,380	11,151,308	12,063,780	12,063,780	12,063,780
Percent Change		7.3%		14.2%	12.7%	12.7%	12.7%
Personnel - FTE	214.75	216.75	216.75	221.00	226.00	226.00	226.00

Job Classification	FTE
Transit Operations Manager	1.00
Transit Services Administrator	1.00
Eugene Station Administrator	1.00
Transit Operations Communications & Technology Supervisor	1.00
Transit Operations Scheduling Supervisor	1.00
Transit Operations Supervisor	11.00
Transit Operations Office Manager	1.00
Transit Operations Coordinator	1.00
Bus Operator	208.00
Total FTE	226.00



Transit Operations Training

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	50,746	57,814	60,480	65,250	70,150	70,150	70,150
Amalgamated Transit Union	58,935	41,568	45,000	70,000	65,000	65,000	65,000
Total Personnel Services	109,681	99,382	105,480	135,250	135,150	135,150	135,150
Materials and Services							
Employee Programs		4,251	3,000	2,735	3,500	3,500	3,500
General Business Expenses		440	600	700	2,250	2,250	2,250
Miscellaneous					1,000	1,000	1,000
Office & Computer Supplies		39					
Telecommunications & Network					700	700	700
Training - Bargaining Unit	490	8,325	4,000	1,000	2,000	2,000	2,000
Training & Travel		6,818	9,200	6,000	6,500	6,500	6,500
Total Materials and Services	490	19,873	16,800	10,435	15,950	15,950	15,950
Total Transit Operations Training	110,171	119,255	122,280	145,685	151,100	151,100	151,100
Percent Change		8.2%		22.2%	23.6%	23.6%	23.6%
Personnel - FTE	1.00	1.00	1.00	1.00	1.00	1.00	1.00

2001-2002 Personnel Profile

Job Classification FTE

Training Supervisor 1.00

Total FTE 1.00



Guest Service Center

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	64,399	69,209	72,470	72,850			
Amalgamated Transit Union	317,752	320,781	395,600	355,600	416,400	416,400	416,400
Total Personnel Services	382,151	389,990	468,070	428,450	416,400	416,400	416,400
Materials and Services							
General Business Expenses		485	300	300	300	300	300
Letterhead & Forms	1,128	171	2,505	200	1,000	1,000	1,000
Miscellaneous	2,757	1,404	3,200	3,000	3,000	3,000	3,000
Office & Computer Supplies	2,711	1,752	3,250	2,400	2,800	2,800	2,800
Professional Services	863	2,001	3,000	1,000	2,000	2,000	2,000
Program Supplies	45,689	41,246	43,250	38,850	46,250	46,250	46,250
Telecommunications & Network					7,700	7,700	7,700
Training & Travel	3,206	4,739	5,000	5,000	5,000	5,000	5,000
Uniforms	1,457	812	3,500	5,000	3,500	3,500	3,500
Total Materials and Services	57,811	52,610	64,005	55,750	71,550	71,550	71,550
Total Guest Service Center	439,962	442,600	532,075	484,200	487,950	487,950	487,950
Percent Change		0.6%		9.4%	-8.3%	-8.3%	-8.3%
Personnel - FTE	11.00	11.00	11.00	10.00	9.00	9.00	9.00

Job Classification	FTE
Guest Service Representative	9.00
Total FTE	9.00



Fleet Services

	FY 1998-1999 Actual (Restated)	FY 1999-2000 Actual (Restated)	FY 2000-2001 Budget (Restated)	FY 2000-2001 Estimate (Restated)	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Personnel Services							
Administration	404,275	406,400	441,200	426,700	454,500	454,500	454,500
Amalgamated Transit Union	1,671,258	1,811,366	1,975,970	1,957,800	2,027,100	2,027,100	2,027,100
Total Personnel Services	2,075,533	2,217,766	2,417,170	2,384,500	2,481,600	2,481,600	2,481,600
Materials and Services							
Contractual Services - Revenue Vehicles	163,010	111,445	113,700	127,400	112,200	112,200	112,200
Equipment Service Contracts	6,851	9,049	14,000	14,000	22,200	22,200	22,200
Fuel & Lubricants - Buses	486,942	796,900	829,100	949,900	1,113,720	1,113,720	1,113,720
Fuel & Lubricants - Non-Revenue Vehicles	1,009	918	1,600	1,100	1,300	1,300	1,300
General Business Expenses	184	(119)	300		200	200	200
Letterhead & Forms	1,408	1,049	2,000	1,800	800	800	800
Miscellaneous	914	536	500	800	500	500	500
Office & Computer Supplies	2,856	1,705	2,500	1,700	2,100	2,100	2,100
Parts	(5,041)	400	1,000	1,000	1,000	1,000	1,000
Parts & Tires	784,076	874,194	990,100	988,500	1,019,300	1,019,300	1,019,300
Shop & Facility Supplies	49,757	57,289	52,800	52,800	49,900	49,900	49,900
Telecommunications & Network					6,600	6,600	6,600
Training & Travel	17,921	18,770	12,000	9,000	10,000	10,000	10,000
Uniforms	20,013	18,967	16,000	16,000	16,000	16,000	16,000
Utilities	96,977	99,530	99,400	114,000	143,050	143,050	143,050
Warranty & Rebuilds	21,622	(72,339)	24,100	(700)	11,100	11,100	11,100
Total Materials and Services	1,648,499	1,918,294	2,159,100	2,277,300	2,509,970	2,509,970	2,509,970
Total Fleet Services	3,724,032	4,136,060	4,576,270	4,661,800	4,991,570	4,991,570	4,991,570
Percent Change		11.1%		12.7%	9.1%	9.1%	9.1%
Personnel - FTE	45.00	46.00	46.00	46.00	46.00	46.00	46.00

Job Classification	FTE
Fleet Services Manager	1.00
Inventory Supervisor	1.00
Fleet Services Supervisor	3.00
Fleet Services Office Manager	1.00
Journeyman Mechanic	22.00
Journeyman Tire Specialist	1.00
General Service Worker	6.00
Lead Inventory Technician	1.00
Inventory Technician	3.00
Lead Detailer	1.00
Equipment Detail Technician	6.00
Total FTE	46.00



Lane Transit District Special Transportation Fund Fiscal Year 2001-2002

	FY 1998-1999 Actual	FY 1999-2000 Actual	FY 2000-2001 Budget	FY 2000-2001 Estimate	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Resources							
Beginning Working Capital	-	-	-	-	119,200	119,200	119,200
State Special Transportation Fund (STF)							
Operating	411,747	500,262	637,910	637,910	642,880	642,880	642,880
Supplemental Allocation	-	98,052	-	-			
Contingency & Capital	294,440	27,489	380,280	380,280			
Carryover from LCOG	-	-	-	-	119,000	119,000	119,000
Federal Grants - Section 5311		-	~	-			90,450
Miscellaneous Income	•	•	-	•	2,400	2,400	2,400
Interest Income	-	2,451	-	-			
Transfer from General Fund							
Transfer from General Fund	654,193	789,000	789,000	724,000	930,540	930,540	930,540
Total Resources	1,360,380	1,417,254	1,807,190	1,742,190	1,814,020	1,814,020	1,904,470
Requirements							
STF Flow Through							
Operating	411,747	500,262	637,910	637,910	642,880	642,880	642,880
Supplemental Allocation		98,052	-	~			
Capital	294,440	27,489	380,280	380,280			
Federal 5311 Operating Flow Through	-	-	-	-			90,450
RideSource	576,181	606,791	659,000	624,000	839,990	839,990	839,990
LCOG Administration	74,000	63,000	100,250	100,000	2,400	2,400	2,400
LTD Administration				We we	90,550	90,550	90,550
Capital Match	4,012	. ,	29,750		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	
Transfer to Capital Fund (STF Capital Grant Match)	-	m.	-	-	138,200	138,200	138,200
Contingency	EXECUTE AND RECOGNIZATION OF THE PROPERTY OF T		and the state of t		100,000	100,000	100,000
Total Requirements	1,360,380	1,295,594	1,807,190	1,742,190	1,814,020	1,814,020	1,904,470
		FY		FY	FY	FY	FY
Percentage Change Analysis		1999-2000 Actual compared with FY 1998-1999 Actual		2000-2001 Estimated compared with FY 1999-2000 Actual	2001-2002 Proposed compared with FY 2000-2001 Budget	2001-2002 Approved compared with FY 2000-2001 Budget	2001-2002 Adopted compared with FY 2000-2001 Budget
Total Resources		4.2%		22.9%	0.4%	0.4%	5.4%
Transfer from General Fund		20.6%		-8.2%	17.9%	17.9%	17.9%
Total Requirements		-4.8%		34.5%	0.4%	0.4%	5.4%



Lane Transit District Capital Fund Fiscal Year 2001-2002

	FY 1998-1999 Actual	FY 1999-2000 Actual	FY 2000-2001 Budget	FY 2000-2001 Estimate	FY 2001-2002 As Proposed	FY 2001-2002 As Approved	FY 2001-2002 As Adopted
Resources							
Beginning Working Capital	8,090,162	8,584,833	13,290,361	11,073,762	15,308,600	15,308,600	17,118,600
Federal Grants							
Formula Funds (Section 5307)	4,231,990	1,450,937	3,438,606	2,720,000	2,024,940	2,024,940	2,024,940
Discretionary Funds	1,014,416	518,778	12,600,000	1,200,000	14,000,000	14,000,000	14,000,000
Other Funds	25	29,213			796,000	796,000	796,000
Total Federal Grants	5,246,431	1,998,928	16,038,606	3,920,000	16,820,940	16,820,940	16,820,940
State of Oregon Grants							
Capital Assistance		60,419					
Special Transportation Funds		00,419			1,200,410	1,200,410	1,200,410
Total State of Oregon Grants		60,419			1,200,410	1,200,410	1,200,410
Proceeds From Bond Sales Transfer from Special Transportation Fund					10,000,000 138,200	10,000,000 138,200	10,000,000 138,200
Transfer from General Fund							
For Current Projects	2,605,000	2,900,000	3,000,000	1,369,400	3,000,000	3,000,000	3,000,000
For Capital Reserves	2,000,000	2,000,000	4,254,817	4,254,817	0,000,000	0,000,000	0,000,000
Total Transfer from General Fund	2,605,000	2,900,000	7,254,817	5,624,217	3,000,000	3,000,000	3,000,000
Total Resources	15,941,593	13,544,180	36,583,784	20,617,979	46,468,150	46,468,150	48,278,150
Requirements							
Capital Projects							
ADP Hardware/Software	266,893	499,361	818,700	350,000	280,500	280,500	480,500
AVL/APC			600,000	200,000	971,150	971,150	971,150
Bus-Related Equipment	30,800	28,699	125,000	125,000	130,000	130,000	130,000
Bus Rapid Transit, Phase I	739,484	1,030,748	9,200,000	1,030,000	11,000,000	11,000,000	11,000,000
Bus Rapid Transit, Planning					1,000,000	1,000,000	1,000,000
Bus Station, Stops, & Terminals	315,881	204,539	470,000	550,000	865,000	865,000	865,000
Facilities Missellaneous Equipment	902,180	84,897	1,075,000	555,000	2,250,000	2,250,000	2,250,000
Miscellaneous Equipment Revenue Rolling Stock	95,785 4,768,955	80,044	135,600 5,000,000	155,000	66,300 9,800,000	66,300	66,300
Radio/Communications	119,880	344,315	1,550,000	1,900,000	20,000	9,800,000 20,000	11,410,000 20,000
Shop Equipment	3,423	3,690	14,400	14,400	22,800	22,800	22,800
Springfield Station	67,143	132,357	700,000	200,000	5,796,000	5,796,000	5,796,000
Special Transportation	·	,		,	538,610	538,610	538,610
Support Vehicles	46,337	61,768	140,000	140,000			
General Unallocated			200,000		150,000	150,000	150,000
Total Capital Projects	7,356,761	2,470,418	20,028,700	5,309,400	32,890,360	32,890,360	34,700,360
Debt Financing Costs	-	**			200,000	200,000	200,000
Total Appropriations	7,356,761	2,470,418	20,028,700	5,309,400	33,090,360	33,090,360	34,900,360
Capital Reserves	8,584,832	11,073,762	16,555,084	15,308,579	13,377,790	13,377,790	13,377,790
Total Requirements	15,941,593	13,544,180	36,583,784	20,617,979	46,468,150	46,468,150	48,278,150
Reserves							
Fund Balance Reserves							
Beginning Balance	8,090,162	8,584,833	13,290,361	11,073,762	15,308,600	15,308,600	15,308,600
Increase (Decrease) For Period	494,670	2,488,929	3,264,723	4,234,817	(1,930,810)	(1,930,810)	(1,930,810)
Total Fund Balance Reserves	8,584,832	11,073,762	16,555,084	15,308,579	13,377,790	13,377,790	13,377,790

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