LANE TRANSIT DISTRICT

RESOLUTION

WHEREAS, there is a need to transfer funds from operating contingency reserves to personnel services and materials & services budget categories to ensure compliance with Oregon Budget Law; and

WHEREAS, in order to effect this increase in personnel services and materials & services it is necessary to transfer funds to cover the costs of these changes; and

WHEREAS, there are funds available in operating contingency for unseen events;

NOW, THEREFORE, BE IT RESOLVED that budget appropriations for the Fiscal Year 1994-95 are hereby revised as follows:

GENERAL FUND

REDUCTIONS IN APPROPRIATIONS

Operating contingency

\$38,720

Total Reductions

\$38,720

GENERAL FUND

INCREASES IN APPROPRIATIONS

Personnel Services Materials & Services \$36,320

\$2,400

Total Increases

\$38,720

h:\wpdata\resolut2.doc

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amende Budg 94-
GENERAL ADMINISTRATION					
PERSONNEL COSTS					
General Manager	1 1	79,110		2,790	81,90
Dir of Admin Svcs	1	59,100		11,700	70,80
Executive Secretary	1	40,190		1,610	41,80
Supervisory Secretary		0	6,470	0	6,47
Administrative Secretary	2.6	65,500	(2,360)	(1,140)	62,00
Receptionist	1	17,500	(, ,	1,100	18,60
Temp Unclass-Admin		500		0	50
Loaned Exec to UW		5,000		0	5,00
CAL/Sick Accrual		14,000		27,000	41,00
Total Salaries		280,900	4,110	43,060	328,07
Fringe Benefits		76,890		(4,110)	72,78
Total Personnel	6.6	357,790	4,110	38,950	400,85
MATERIALS & SERVICES					
General Business Expenses		32,950		0	32,9
Training & Travel		15,000		(5,000)	10,00
Office & Comp Supplies		13,600		(5,000)	13,60
Miscellaneous		3,000		0	3,00
Elections expense		0,000		0	0,00
Fuel & Lubricants-Admin Veh		3,000		0	3,00
Professional Services		72,200		54,000	126,20
Total M & S		139,750	0	49,000	188,75
Total General Admin	noglassy bad o committee of the control of the cont	497,540	4,110	87,950	589,60

		Original			Amende
		Budget	3/15/95	4/19/95	Budg
·	FTE	94-95	TRANSFER	TRANSFER	94-9
FINANCE					
PERSONNEL COSTS					
Finance Administrator	1	50,300		3,850	54,15
Purchasing Agent	1 1	40,200		3,700	43,90
Accounting Technician	3.50	79,350		14,950	94,30
Farebox Data Clerk	0.85	13,300		(100)	13,20
Temp Unclassified	0.35	7,350		(6,840)	51
CAL/Sick Accrual		0			
Contra acct - to grant		0			
Total Salaries		190,500		15,560	206,06
Fringe Benefits		62,140		(3,690)	58,45
Total Personnel	6.7	252,640		11,870	264,51
MATERIALS & SERVICES					
General Business Expenses		3,100		0	3,10
Training & Travel		4,800		0	4,80
Office & Comp Supplies		5,700		0	5,70
Prof Services		17,200		. 0	17,20
Prof Services-Training		3,000		0	3,00
Total M & S		33,800		0	33,80
Total Finance		286,440		11,870	298,31

		Original			Amende
		Budget	3/15/95	4/19/95	Budg
	FTE	94-95	TRANSFER	TRANSFER	94-
MANAGEMENT					
INFORMATION SERVICES (MIS)					
PERSONNEL COSTS					
MIS Administrator	1 1	46,220		4,530	50,75
Computer Sys. Analyst	1	40,190		1,960	42,15
CAL/Sick Accrual		0			
Total Salaries		86,410		6,490	92,90
Fringe Benefits		24,710		(2,070)	22,64
Total Personnel	2	111,120		4,420	115,54
MATERIALS & SERVICES					
General Business Exp		1,000		0	1,00
Training & Travel		3,900		0	3,90
Telephone		38,700		(2,200)	36,50
Office & Computer Supplies		4,550) O	4,55
Prof Services-Training		6,000		0	6,00
Hardware Support		6,600		0	6,60
Software Support		9,850		(4,000)	5,85
Total M & S		70,600		(6,200)	64,40
Total MIS		181,720	unga kecamat XIII dalam madan 1990 dalam di kancian da Sandah merakan dalam sakan dalam sakan dalam sakan dalam s	(1,780)	179,94

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amende Budg 94-9
HUMAN RESOURCES/ SAFETY & RISK					
PERSONNEL COSTS					
HR Administrator	1 1	46,220		380	46,60
Safety/Risk Coordinator	1 1	44,820		(4,170)	40,65
HR Specialist	0	0		O O	,
HR Sec. (from Transp.)	0	0		0	
Contract emp. task team		0		0	
Temporary Unclassified]]	7,800		12,000	19,80
Employee Incentive Pay		8,000		0	8,00
CAL/Sick Accrual		0			,
Total Salaries		106,840		8,210	115,05
Fringe Benefits		26,160		(710)	25,45
Total Personnel	2	133,000		7,500	140,50
MATERIALS & SERVICES					
General Business Exp		2,600		500	3,10
Training & Travel		5,000		(3,000)	2,00
Employee Programs		33,100		14,600	47,70
Office & Computer Supplies		2,550		(600)	1,95
Prof Services		10,000		35,500	45,50
Employee Relations		27,950		14,500	42,45
Prof Services - training		13,500		(11,000)	2,50
Medical		9,000		(3,500)	5,50
Total M & S		103,700		47,000	150,70
Total Human Resources		236,700		54,500	291,20

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amende Budge 94-9
PLANNING					
PERSONNEL COSTS					
Planning Administrator	1	50,300		3,850	54,15
Transit Planner	3	117,800		5,800	123,60
Temp Unclassified		11,000		(2,600)	8,40
CAL/Sick Accrual		0		,	
Contra acct - to grant		0			
Total Salaries		179,100		7,050	186,15
Fringe Benefits		48,710		(3,620)	45,09
Total Personnel	4	227,810		3,430	231,24
MATERIALS & SERVICES					
General Business Expenses		450		0	45
Training & Travel		5,200		0	5,20
Office & Comp Supplies		600		(300)	30
Miscellaneous		200		300	50
Prof Services		9,000		32,200	41,20
Total M & S		15,450		32,200	47,65
Total Planning		243,260	admicrostrative province of the control of the cont	35,630	278,89

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amende Budg 94-9
		ブサ ・ブシ	INANSFER	INANGEL	J+-,
MARKETING					
PERSONNEL COSTS					
Marketing Administrator	1 1	50,300		3,850	54,15
Marketing Representative	3	102,830		(4,330)	98,50
Graphic Artist	1 1	30,670		1,180	31,85
Marketing Assistant	0	0		1,370	1,37
Temp Unclassified		11,000		0	11,00
CAL/Sick Accrual		0			
Total Salaries		194,800		2,070	196,87
Fringe Benefits		55,830		(5,300)	50,53
Total Personnel	5	250,630		(3,230)	247,40
MATERIALS & SERVICES					
General Business Expenses		35,600		0	35,60
Training & Travel		7,000		0	7,00
Printed Passenger Information		83,300		0	83,30
Office & Computer Supplies		15,000		0	15,00
Project & Event Supplies		12,400		0	12,40
Program Supplies		600		0	60
Miscellaneous		1,100		0	1,10
Prof Services		8,000		0	8,00
Ad Agency Fees	•	138,700		0	138,70
Advertising Media		245,400		0	245,40
Market Research & Information		67,000		0	67,00
Total M & S		614,100		0	614,10
Total Marketing		864,730		(3,230)	861,50

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amende Budg 94-
CUSTOMER SERVICE CENTER					
PERSONNEL COSTS					
CSC Administrator	1 1	46,220		3,830	50,05
CAL/Sick Accrual		0			
Total Salaries		46,220		3,830	50,05
CONTRACT WAGES					
Full-time Inf. Clerks	8	180,600		(8,600)	172,00
Part-time Inf. Clerks	1	14,200		150	14,3
Inf. Clerks-Over-time		8,600		5,150	13,7
Shoe Allowance		315		0	3
Incentive Pay		3,600		0	3,60
CAL/Sick Accrual		2,000		0	2,00
Total Contract Wages	9	209,315		(3,300)	206,01
Fringe Ben Salaries		12,880		(750)	12,13
Fringe Ben Contract	ALE COLORS	65,290		1,060	66,3
Total Personnel	10	333,705		840	334,54
MATERIALS & SERVICES					
General Business Expenses		17,700		0	17,70
Training & Travel		3,700	•	0	3,70
Utilities		6,900		0	6,90
Printed Transp Supplies		15,900		0	15,90
Office & Comp Supplies		17,500		0	17,50
Program Supplies		8,300		0	8,30
Prof Services		4,500		0	4,50
Total M & S		74,500		0	74,50
Total Cust Svc Center		408,205		840	409,04

		Original			Amende
		Original Budget	3/15/95	4/19/95	Budg
	FTE	94-95	TRANSFER	TRANSFER	94-
		U-1 UU	TITATIOI LIT		01.
TRANSPORTATION					
DEMAND MANAGEMENT (TDM)					
PERSONNEL COSTS					
Transp. Projects Coord.	1	29,000		1,500	30,50
Total Salaries		29,000		1,500	30,50
Fringe Benefits		9,890		(1,520)	8,37
Total Personnel		38,890		(20)	38,87
MATERIALS & SERVICES					
General Business Expenses		200		0	20
Training & Travel		1,000		0	1,00
Office & Comp Supplies		20,300		(11,500)	8,80
Program Supplies		0		0	
Prof Services		20,000		(10,000)	10,00
Total M & S		41,500		(21,500)	20,00
Total TDM		80,390		(21,520)	58,87

		Original Budget	3/15/95	4/19/95	Amend Bud
	FTE	94-95	TRANSFER	TRANSFER	94
TRANSPORTATION					
PERSONNEL COSTS					
Director of Operations	1 1	59,100		(13,600)	45,5
Transp. Administrator	1 1	50,300		2,200	52,5
Asst Transp Administrator	1	46,220		3,780	50,0
Transp. Supervisor	4	167,110		11,290	178,4
System Supervisor	6	227,080		6,220	233,3
Operations Sec. (to HR)	1	25,190		3,710	28,9
Transp. Secretary	1 1	22,670		1,430	24,1
Clerical Assistant	1 1	16,480		670	17,1
Operators/Temp. Admin.		0		44,400	44,4
CAL/Sick Accrual				(15,000)	(15,0
Total Salaries	16	614,150		45,100	659,2
CONTRACT WAGES	Activity of annihilation property of				
Full-time Operators	140	4,054,200		(53,300)	4,000,9
Part-time Operators	26	418,500		(5,100)	413,4
Overtime Pay Premium		109,000		(2,600)	106,4
Shoe Allowance		5,800		0	5,8
Incentive Pay		31,700		(500)	31,2
CAL/Sick Accrual		20,000		5,000	25,0
Total Contract Wages	166	4,639,200		(56,500)	4,582,7
Fringe Ben Salaries	NAMESON	184,140		(17,180)	166,9
Fringe Ben Contract	Additional Control of	1,265,180		9,080	1,274,2
Total Personnel	182	6,702,670	All and the second seco	(19,500)	6,683,1
MATERIALS & SERVICES					
General Business Expenses		4,520		0	4,5
Training & Travel		6,000		0	6,0
Employee programs		0,000		0	0,0
Printed Transp Supplies		8,460	*	1,490	9,9
Office & Computer Supplies		3,500		0	3,5
Program Supplies		1,750		0	1,7
Miscellaneous		900		0	9
Fuel & Lubricants-Admin Vhcls		5,300		0	5,3
Prof Services - Security		78,000		0	78,0
Prof Services - Training/Organization		13,700		20,000	33,7
Drug & Alcohol testing		0		20,000	00,7
Taxi/train program		0		700	7
Total M & S		122,130		22,190	144,3
Total Transportation		6,824,800		2,690	6,827,4

LTD BOARD MEETING TO 04/19/95 Page 31

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amende Budge 94-9
MAINTENANCE					
PERSONNEL COSTS					
Maint. Administrator	1	50,300		3,850	54,15
Inventory Supervisor	1	41,780		2,870	44,65
Maintenance Supervisor	3	125,330		9,570	134,90
Maintenance Secretary	1	25,190		1,610	26,80
CAL/Sick Accrual		0			
Total Salaries	6	242,600		17,900	260,50
CONTRACT WAGES					
Journeyman I Mechanic	5	151,100		413,900	565,00
Journeyman II Mechanic	15	432,000		(432,000)	000,00
General Service Wrkrs	6	160,000		(4,000)	156,00
Parts Clerks	3	83,000		(4,000)	83,00
Lead Cleaner		28,200		0	28,20
Inside Cleaner	4	107,000		(7,000)	100,00
Overtime Pay		19,900		3,600	23,50
Shoe Allowance	A CONTRACTOR OF THE CONTRACTOR	1,330		320	1,65
Tool/Dif/Lead pay		20,260		3,040	23,30
Incentive Pay	200	6,500		0,040	6,50
PT-Inside Cleaner	1.8	28,000		0	28,00
CAL/Sick Accrual	1.0	7,000		(7,000)	20,00
Total Contract Wages	35.8	1,044,290		(29,140)	1,015,15
Educa Dec. Colodos		74 400		(5.470)	OF 74
Fringe Ben Salaries		71,180		(5,470)	65,71
Fringe Ben Contract	44.6	300,760		(2,520)	298,24
Total Personnel	41.8	1,658,830	und carried action action and market action	(19,230)	1,639,60
MATERIALS & SERVICES				_	
General Business Expenses		450		0	45
Training & Travel		5,900		0	5,90
Utilities		98,100		0	98,10
Office & Computer Supplies		3,675		0	3,67
Subtotal		108,125		0 (00,000)	108,12
Fuel & Lubricants		594,400	(4,110)	(63,890)	526,40
Parts & Tires		523,450		(12,000)	511,45
Grant-Paid Parts		124,000		0	124,00
Shop & Facility Supplies		35,750		0	35,75
Drug & Alcohol testing		0		0	
Equip Service Contracts		3,600		0	3,60
Maint Contracted Svcs		42,700		0	42,70
Warranties & Rebuilds		3,300		3,600	6,90
Subtotal		1,327,200	(4,110)	(72,290)	1,250,80
Total M & S		1,435,325	(4,110)	(72,290)	1,358,92
Total Maintenance		3,094,155	(4,110)	(91,520)	2,998,52

	FTE	Original Budget 94-95	3/15/95 TRANSFER	4/19/95 TRANSFER	Amend Bud 94
FACILITIES MAINTENANCE					
PERSONNEL COSTS					
Facilities Coordinator	1	41,780		2,970	44,7
Facilities Maint Specialist	1	25,050		5,450	30,5
Facilities Maint Assistant	0	0		0	
Overtime		1,800		0	1,8
Temporary Unclassed		0		4,000	4,0
CAL/Sick Acentng Accrual		0		·	
Total Salaries		68,630		12,420	81,0
Fringe Benefits		21,560		(1,130)	20,4
Total	1	90,190		11,290	101,4
MATERIALS & SERVICES					
General Business Expenses		2,500		0 .	2,5
Training & Travel		2,300		0	2,3
Office & Comp Supplies		510		0	5
Fuel & lubricants		0		0	_
Prof Services		0		0	
Subtotal		5,310		0	5,3
Glenwood Facility Maintenance		171,190		0	171,1
Bus Station Maintenance		85,850		(10,000)	75,8
Shelter Maintenance		61,200		(3,000)	58,2
Bus Stops & Sign Maint		8,200		0	8,2
Total M & S		331,750		(13,000)	318,7
Total Facilities Maint		421,940		(1,710)	420,2

	Original Budget	3/15/95	4/19/95	Amende Budg
	FTE 94-95	TRANSFER	TRANSFER	94-
RISK FUNDING				
Workers' Compensation	330,000		0	330,00
Unemployment payments	13,000		5,000	18,00
Total Payroll Costs	343,000		5,000	348,00
VEHICLE LIABILITY				-
Premiums	60,000		0	60,00
Deductible	100,000		(60,000)	40,00
Management	22,000		20,000	42,00
Total Vehicle Liability	182,000		(40,000)	142,00
General Insurance Premiums	55,500		0	55,50
Administrative Fees	15,000		0	15,00
Professional Services - legal	15,000		0	15,00
Total Risk Funding	610,500		(35,000)	575,50
			(,)	
SUMMARY				
SUMMARY Total Personnel Total Materials & Services	10,157,275 3,593,105	4,110 (4,110)	36,320 2,400	10,197,70
Total Personnel	·	•	36,320	10,197,7 0 3,591,39 13,789,10
Total Personnel Total Materials & Services	3,593,105	(4,110)	36,320 2,400	10,197,70 3,591,39
Total Personnel Total Materials & Services Grand Total	3,593,105 13,750,380	(4,110)	36,320 2,400 38,720	10,197,70 3,591,39 13,789,10
Total Personnel Total Materials & Services Grand Total OPERATING CONTINGENCY RESERVE	3,593,105 13,750,380 300,000	(4 , 110)	36,320 2,400 38,720	10,197,70 3,591,39 13,789,10 261,28