

RESOLUTION NO. 2021-16

**A RESOLUTION PROVIDING FOR ADOPTION OF A NEW AND REVISED
MASTER FEE SCHEDULE AND RESCINDING RESOLUTION 2021-13**

WHEREAS, the City Council of the City of Vernonia adopted Resolution 2021-13 establishing a new master fee schedule; and

WHEREAS, those fees need to be updated to incorporate a fee for a columbarium second rite; and

WHEREAS, the City Council desires to adopt a new Master Fee Schedule.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VERNONIA
RESOLVES AS FOLLOWS:**

1. Repeal of Prior Resolution. This Resolution shall repeal, rescind, and replace Resolution 2021-13 and all revisions and amendments thereto; and
2. This update and replacement of Master Fee Resolution 2021-13 shall apply in lieu of the Master Fee Resolution to any resolutions or ordinances that refer thereto.
3. Commencing on August 16, 2021, and from that time thereafter or until further changes are made, the rates to be charged for all city fees shall be at rates as set forth in attachment A

This resolution shall become effective upon adoption by the Vernonia City Council

Introduced and adopted the 16th day of August, 2021, by the following vote:

Ayes: 4 Nays: 0 Abstain: 0 Absent: 1

Signed by me, Rick Hobart, Mayor, in authentication of its adoption this 16th day of August, 2021.



Rick Hobart, Mayor

Attest: 

Stephanie Borst, City Recorder

Parks Fees

Utility Customer Parks Maintenance	\$2	Each water account is billed each month. Customers with multiple units shall pay the fee for each unit. Non-Profit and Government/Public Uses are Exempt.
Daily Parking	\$5	Users who do not hold an annual pass or pay a utility account are subject to the fee.
Annual Parking Pass	\$35	Per 2 Passes. Utility Customers are exempt from the fee. Passes are half price after July 1st.
Senior Parking Pass	\$25	Per 2 Passes. Utility Customers are exempt from the fee.
Camping		
Anderson Park - Full hook Up	\$30	Per Night
Anderson Park - Extended Work Stay	\$800	Per Month
Anderson Park	\$20	Per Night
Nehalem River Park & Campground	\$20	Per Night
Spencer Park Camping	\$20	Per Night
Vernonia Lake	\$10	Per Night
Additional Vehicle Parking - All Campgrounds	\$7	Per Vehicle
Sewage Dump	\$10	Utility Account holders are exempt
Group Camping - Per Night		
Anderson Park	\$60/\$150	Youth Serving Groups/All Others
Nehalem River Park & Campground	\$60/\$150	Youth Serving Groups/All Others
Vernonia Lake	\$40/\$75	Youth Serving Groups/All Others
Park facilities - 4 hour Rental		
Anderson Park Picnic Shelter	\$25/\$50	Youth Serving Groups/All Others
Hawkins Park Field	\$100/\$50/\$50	Youth Serving Groups/All Others/Addtl. 4 hours
Hawkins Park Gazebo	\$25/\$50	Youth Serving Groups/All Others
Spencer Park Picnic Shelter	\$25/\$50	Youth Serving Groups/All Others
Spencer Park Snack Shack	\$25/\$50	Youth Serving Groups/All Others
Sports Fields		
Spencer Park Fields	\$150/\$100	Youth Season Rate per Sport/All Others per 4 hours
Hawkins Park Field	\$60/\$150	Youth Season Rate per Sport/All Others per 4 hours
Tournaments	\$150/\$150	Youth Events per 2 days/All Others per day
Horse Arena		
4-6 Hour Use	\$25/\$75	Youth Serving Groups/All Others
Full Day	\$75/\$150	Youth Serving Groups/All Others
Full Weekend	\$150/\$250	Youth Serving Groups/All Others
Season Rate	\$150	Youth Serving Groups, Per Sport

Utility Billing Fees

Water Billing: Each water service shall be charged the following:

- A. A base water rate of \$31.70 multiplied by the meter multiplier
- B. A water loan repayment fee of \$7.15 multiplied by the meter multiplier
- C. A consumptive rate of \$1.95 per 1,000 gallons of water used

Water Service Meter Multipliers

Meter 3/4"	Multiplier - 1
Meter 1"	Multiplier - 1.4
Meter 1.5"	Multiplier - 1.8
Meter 2"	Multiplier - 2.9
Meter 3"	Multiplier - 11
Meter 4"	Multiplier - 14
Meter 6"	Multiplier - 21

Sewer Billing: Each sewer service shall be charged the following:

- A. A sewer base rate of \$22.25 multiplied by the meter multiplier
- B. A sewer loan repayment fee of \$18.35 multiplied by the meter multiplier

C. A sewer consumption charge of \$2.35 per 1,000 gallons based on the winter time average

* The winter time average is based on the water usage in the months of November, December, January, and February. This average is calculated in March and used for the following year

Sewer Service Meter Multipliers

Meter 3/4"	Multiplier - 1
Meter 1"	Multiplier - 1.667
Meter 1.5"	Multiplier - 3.333
Meter 2"	Multiplier - 5.333
Meter 3"	Multiplier - 10.667
Meter 4"	Multiplier - 16.667
Meter 6"	Multiplier - 33.333

Utility Service Deposit

A. Security Deposits are charged based on meter size

Meter 3/4"	\$85
Meter 1"	\$131
Meter 1.5"	\$223
Meter 2"	\$356
Meter 3"	\$900
Meter 4"	\$1,288
Meter 6"	\$2,318

New Account Administrative Fee	\$35
Account On/Off Fee	\$35
Late Account Fee	6%
Water Connection	
3/4" Meter	\$2,100.00

*Larger size by special arrangement

* Connections outside the city limits are only available to properties the city is legally obligated to provide services to

Sewer Connection	\$1,500
After Hours Service Calls	
In City	\$50
Outside City	\$70
Meter Testing	\$40
Bulk Water	\$1.25

Per 50 gallons

Fees are charged for each equivalent dwelling unit in accordance with Ordinance No. 717

System Development Charges	
Water	\$2,269
Wastewater	\$2,957
Storm Water	\$1,340
Parks	\$1,000
Streets	\$858

Administrative Fees

Hourly Rates:

City Administrator	\$50	Per Hour
Public Works Foreman	\$40	Per Hour
Police Chief	\$45	Per Hour
City Recorder	\$30	Per Hour
Utility Billing Clerk	\$20	Per Hour
Finance Director	\$40	Per Hour

Consulting Rates:

City Attorney Services	\$200	Per Hour
City Engineer Services	\$200	Per Hour
Planning Services	\$75	Per Hour
GIS Services	\$42	Per Hour

Business Licenses		
Business License - Annual	\$60/\$80	In City/Outside City
Business License - Half Year	\$60/\$40	In City/Outside City
Recording	Actual Cost of County Clerk	
Copies		
8 1/2 x 11	\$0.25/\$0.30	Single Sided/Double Sided, Per Page
11x17	\$0.30/\$0.45	Single Sided/Double Sided, Per Page
Leins		
Administrative Processing	\$15	
Lein Release	\$20	
Percentage Rate	9.00%	
Recording	Actual Cost of County Clerk	

Planning Fees

All Planning Fees listed are deposits. Applicants will be charged the deposit or actual planning costs, whichever is greater.

New Home Building Application Deposit	\$1,000	This deposit will be applied to final permit costs (building, planning, engineering, or administrative fees included)
Land Partition Fees		
Subdivision		
Preliminary Plat Plan	\$800 + \$10/lot	
Final Subdivision Plat	\$400 + \$10/lot	
Major Land Partition	\$500	
Preliminary Review	\$500	
Final Map Review	\$400	
Minor Land Partition	\$400	
Lot Line Adjustment	\$300	
Development Plan Review		
Planned Unit Development	\$1,500	
Residential Zone Development	\$500	
Commercial Zone Development	\$500	
Industrial Zone Development	\$500	
Conditional Use Permits		
Residential Zones	\$500	
Commercial Zones	\$500	
Industrial Zones	\$500	
Mobile Home Park	\$500 + \$10/lot	
Minor Alteration of CU Permit	\$350	
Home Occupations	\$300	
Inhabiting a Travel Trailer Permit	\$100	
Variance		
Request for Variance	\$500	
Exceptions	\$500	
Flood Plain Permits		
Flood Plain Development Permit	No Fee	
Appeals		
From Administrative Decision	\$500	
From planning Commission Decisions	\$500	
Site Development Review		
Type I Site Development Review	\$300	
Type II Site Development Review	\$500	
Type III Site Development Review	\$500	
Home Occupation & Temporary Use		
Type 1	\$50	
Type 2	\$150	
Amendment to Code, Plan, or Map	\$1,250	
Public Improvement Fees		

Right-of-Way Permit	\$200	
Driveway Permit	\$200	
Grading, Erosion, Culvert Fee	\$200	
Administrative Fee	\$200	
Miscellaneous Planning Fees		
Annexations	\$500	
Street or Alley Vacations	\$500	
Pre-Application Conference	\$150	
Accessory Building or Use	\$50	
Administrative Approval or Action	\$100	
Non-Conforming Use Modification	\$300	
Revise or Amend Approval Plan	50% of Original Fee	
Time or Expiration Extension	\$100	
Sign Permit	\$50	
Building Over Lot Line Permit	\$150	
Unlisted or Similar Use	\$100	
Demolition Permit	\$40	Flat Fee
Downtown Zone In Lieu of Parking	\$10	per space, per year

Library Fees

Annual Library Card	\$25	Residents of Vernonia City Proper are Exempt
Late Returns		
Books & Audio	\$0.10	Per Day
Video/DVD's	\$0.50	Per Day
Periodicals	\$0.05	Per Day
Printing	\$0.10/\$0.25	Black & White/Color, Per Page

Cemetery Fees

Full Size Plots and Fees		Sections A-L
Adult Plot	\$2,000	Four souls
Childrens Plot	\$1,000	18 or younger, single soul
Interment Fee	\$800	Per soul
Urn Open & Close Fee	\$200	
Mixed Urn Open & Close	\$400	For second soul, exempts Second Rite
Urn Second Rite Fee	\$500	Per soul
Disinterment Administrative Fee	\$200	
Urn Garden		Section M, Includes all fees except overtime fees
One Soul	\$1,750	
Two Souls	\$3,500	
Cremation Benches		Includes all fees except service and overtime fees
Bench	\$6,000	Two Soals, Plus cost of bench and engraving
Service Fee	\$200	
Columbarium Niches		Includes all fees except service and overtime fees
Lower Two Levels	\$2,250	Plus cost of engraving
Upper Two Levels	\$2,750	Plus cost of engraving
Columbarium Second Rite Fee	\$1,250	Plus cost of engraving
Service Fee	\$200	
Remembrance Engraving	\$200	Plus cost of engraving
Urn, Columbarium Niche and Cremation Bench Interment Overtime Fees		
Services Beginning after 3:30PM	\$200	
Saturday Service	\$340	
Sunday or Holiday Service	\$550	
Headstone Installation	\$150/\$200	Single/Double

Waived or Reduced Fees - The Cemetery Authority (City Council) may waive or reduce cemetery fees in extraordinary circumstances with the recommendation of the Cemetery Manager.

The Vernonia Memorial Cemetery does not provide setup, open and close, or concrete liners (Minimum Requirement) for casket interments. It is the funeral directors responsibility to arrange those services.

Airport Fees

Hanger Ground Lease	To be determined by lease agreement	Per Square Foot, Per Year
Tie-Down	\$25	
TTF (Ingress & Egress)		
Private Plane	\$25	Per Month
Commercial Operations	\$15	Per Month/Per Plane, \$150/month minimum

Vernonia Community Learning Center

Civic Group Activities	\$10	Per Hour
Non-Profit Group Activities	\$15	Per Hour
Individual Instructors	\$20	Per Hour
For-Profit Group Activities	\$30	Per Hour
Courtyard Area	\$15	Per Hour
Pop-Up Canopy	\$10	Each
Rectangular Table	\$5	Each
Set of Chairs	\$5	Per Set
Cleaning Fee	\$25	for groups larger than 25 people

Police Department Fees

Traffic Violation	\$25
Criminal Violation	\$50
Reports	\$10
Fingerprints	\$10