

**Lake Grove Water District
Minutes of Regular Board Meeting
September 20, 2021**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at 15555 Bangy Rd. Lake Oswego, OR 97035, chaired by Dan Lowe. Other Commissioners present were Larry Kitchen, Virgil Pearce (called in) and Dan Taylor (called in). Also, present were Tammy Schalk and Dennis Koellermeier (called in), Bruce Goldson, and Paul Howard (called in).

1. **PUBLIC COMMENT:** None

2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. Dan Taylor seconded the motion. A vote was called. In favor: All.

3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve the August 16, 2021, Board meeting minutes. Virgil Pearce seconded the motion. A vote was called. In favor: All Dan Taylor abstained. Larry Kitchen made a motion to approve the August 20, 2021, Financials. Virgil Pearce seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the accounts payable. Virgil Pearce seconded the motion. A vote was called. In favor: All.

4. **OLD BUSINESS:**

Neff Park Lane – Bruce Goldson reported that he has been in contact with the representative of Neff Park Lane. He has been provided guidance with the proper steps on how to move forward with the construction that is required for the upsize of the 1 ½” waterline and 1 ½” meter replacement. The temporary repair leak done earlier in the year will also be replaced.

Portland Water Contract Update – Dennis Koellermeier reported that Portland Water will probably have a draft of the new contract in six to nine months. There will not be any more monthly meetings regarding the future water sales contract until the draft is distributed. The Board has discussed several alternative contract strategies for the District. Larry Kitchen is willing to meet with Dennis Koellermeier and Tammy Schalk monthly to produce a negotiating strategy before meeting with the City of Lake Oswego and the City of Portland. Dan Lowe will also be a part of the negotiating team with Larry Kitchen. The District has six to nine months to start discussions with the City of Lake Oswego. It was suggested that the District revisit the rate study next spring and start strategizing. It was also suggested that Bruce Goldson to start attending the subcommittee meetings to help answer all of the engineering questions going forward.

DEPARTMENTS:

5. **COMMISSIONERS:** Virgil Pearce reported that there are a lot of our customers that are not aware of the water issues. Larry Kitchen mentioned that we have a couple of years to come up with some public relations strategies.

OFFICE: There was an audit preformed at the office on September 21, 2021. A draft should be sent out in the next month. District Manager has reported that there were no shut offs last week. District Manager needs to purchase 16 one-inch meters for the Waluga Park Estates. Larry Kitchen made a motion for the District manager to purchase 16 one-inch meters to not exceed \$7500 in total. Virgil

Pearce seconded the motion. A vote was called. In favor: All. District Manager purposes to transfer \$75,000 from the U.S. Bank general fund to the State pool account. Larry Kitchen made a motion to transfer \$75,000 from the U.S. Bank general fund account to the State pool account. Virgil Pearce seconded the motion. A vote was called. In favor: All. New rates will take in effect on October 1, 2021.

FIELD OPERATOR: Lead and copper sampling has been completed. Meter reading will start this week.

ENGINEER: Current updates on the following projects:

Boones Ferry Improvements: A request has been made for the as built documents and proofing of the valve box access. Some valve boxes were broken and moved by the subcontractors. A service near Bryant was broken by the subcontractors as well.

5850 Bonita: The tap has been rescheduled for September 20th. A 1" meter has been sized for the first house. There will be three new services there.

Waluga Park Estates (11 lots): This is in construction. A biological testing has been completed and pressure testing is scheduled for later.

5350 Firwood: A 1" meter has been sized for the new home. Construction schedule is still being determined.

Shorenstein: (5600 Meadows): Plans are still being reviewed.

Second phase of the hydrant replacement on Meadows Rd. – Plans are ready for Hiland Water to review.

Future land developments that are still pending:

- a. Summer Woods/Washington Ct. A 3-lot partition submittal of land use is pending.
- b. 4688 Oakridge – This is a 2-lot partition. No action has been taken at this time.
- c. 15570 Waluga partition – A service provider letter was sent to the developer. No updates at this time.

Carman Drive/I-5 – Bruce will provide more information on a company who may be willing to move the hydrant across the street from Carman Drive. A re-bid may be necessary.

6. Meeting was adjourned at 7:07 pm


Commissioner, Chair 10/18/21
Date


Commissioner 10/18/21
Date