



CITY of THE DALLES PUBLIC WORKS

1215 WEST FIRST STREET
THE DALLES, OREGON 97058
(541) 296-5401

SIDEWALK/STREET CLOSURE PERMIT

This application must be submitted at least five (5) business days prior to the proposed sidewalk/street closure date. Applications may be submitted in person or mailed to the Public Works office at the address above or emailed to Jcorbin@ci.the-dalles.or.us. Applicant agrees to comply with the provisions of the Charter, Ordinances (2.24.060), Resolutions, and Policies of the City of The Dalles pertaining to such closures; and with the instructions and requirements as listed below.

Please complete the entire form

Applicant Name: Adam Felker Date: 9-6-21
Address: 83095 Tigh Valley Rd Tigh Valley OR 97063 Phone: 541 980 1751
Contact/Responsible Person _____ Phone: _____
Email Address: jedifelker@live.com Cell: _____

TYPE OF CLOSURE (Check at least 1)

- | | |
|---|--|
| <input type="checkbox"/> Street for Construction Work | <input checked="" type="checkbox"/> Sidewalk for Construction Work |
| <input type="checkbox"/> Street/Parking Lot for Event | <input type="checkbox"/> Sidewalk for Event |
| <input type="checkbox"/> Parking Lane for Dumpster | <input checked="" type="checkbox"/> Other |

CLOSURE FROM Saturday 9-11 (Date/Time) TO 9-12 7:00PM (Date/Time)
Sunday

LOCATION/ADDRESS OF CLOSURE 1115 Trevitt st The Dalles, OR 97058

REASON FOR CLOSURE Tree Removal sidewalk opposite Detour

INSTRUCTIONS/REQUIREMENTS:

- Applicant **must** provide a Traffic Control Plan (TCP) for approval for all Street and Parking Lot Closures. Traffic Control Plan should show proposed detour routes, signs, barricades, and traffic control devices.
- Applicant **must** provide a Temporary Pedestrian Accessible Route Plan (TPARP) for approval for all Sidewalk Closures. TPARP should show proposed accessible pedestrian detours, signs, barricades, and pedestrian delineation devices. (See Standard Drawing TM844 for general TPARP examples)
- Applicant **must** notify Central Dispatch at the time of street closing and reopening. (541-298-5507)
- Applicant **must** notify adjacent property/business owners prior to closure.
- Applicant **must** provide proof of liability insurance with The City of The Dalles listed as co-insured if City Street/Parking Lot closure is for an event

THIS PERMIT WILL BE CONSIDERED A PUBLIC DOCUMENT. ALL INFORMATION SUBMITTED WILL BE ACCESSIBLE TO THE PUBLIC, IN ITS ENTIRETY, ON THE CITY'S WEBSITE.

ACKNOWLEDGEMENT OF APPLICANT RESPONSIBILITY

The undersigned agrees to defend, indemnify and hold the City of The Dalles, its officers, agents and employees, harmless from and against all claims, liabilities, demands, damages and actions, of whatever form or nature, including but not limited to property damage, pedestrian accessibility, personal injury and death, together with costs and attorney fees incurred in defense thereof, arising from or relating in any way to the street or sidewalk closure authorized by this permit and the undersigned's activities in connection with this permit. Applicant for City Street or Parking Lot closures for events must provide a Certificate of General Liability Insurance with a minimum of \$1,000,000 coverage, with stated purpose of on the Certificate for the event and listing The City of The Dalles as a co-insured. Insurance is in addition to acknowledgement of responsibility and cannot be cancelled without prior notice to the City. In addition the Responsible Person listed on this permit shall remain on-site during the duration of the event and closure.

Failure of the applicant to meet the requirements of this permit, including following of the Traffic Control Plan and/or Temporary Pedestrian Accessible Route Plan, will result in a Stop Work Order and possible revocation of the permit.

I understand and agree to the terms of this Sidewalk/Street Closure Permit.

Applicant Signature [Signature] Date 9-6-21

CITY USE ONLY

☒ ALL TPAR BARRICADES & SIGN SHALL BE IN PLACE PRIOR TO STARTING WORK (TM 844)



☒ NO STREET CLOSURES ARE ALLOWED WITH THIS PERMIT.

Receipt of Required Items

| | | |
|------------------------------------|-----------------------------------|---------------------------------------|
| TCP for Street/Parking Lot Closure | <input type="checkbox"/> Attached | <input type="checkbox"/> Not Required |
| TPARP for Sidewalk Closure | <input type="checkbox"/> Attached | <input type="checkbox"/> Not Required |
| Certificate of General Liability | <input type="checkbox"/> Attached | <input type="checkbox"/> Not Required |

RELATED PERMITS _____

ROUTING ORDER – PLEASE EXPEDITE

| Department | Approval | Date |
|--------------------------------|--|----------|
| Public Works – Transportation |  | 9/9/2021 |
| Public Works – ADA Coordinator |  | 9/9/2021 |
| Police Department | | |
| Human Resources - Risk Manager | | |
| City Manager | | |

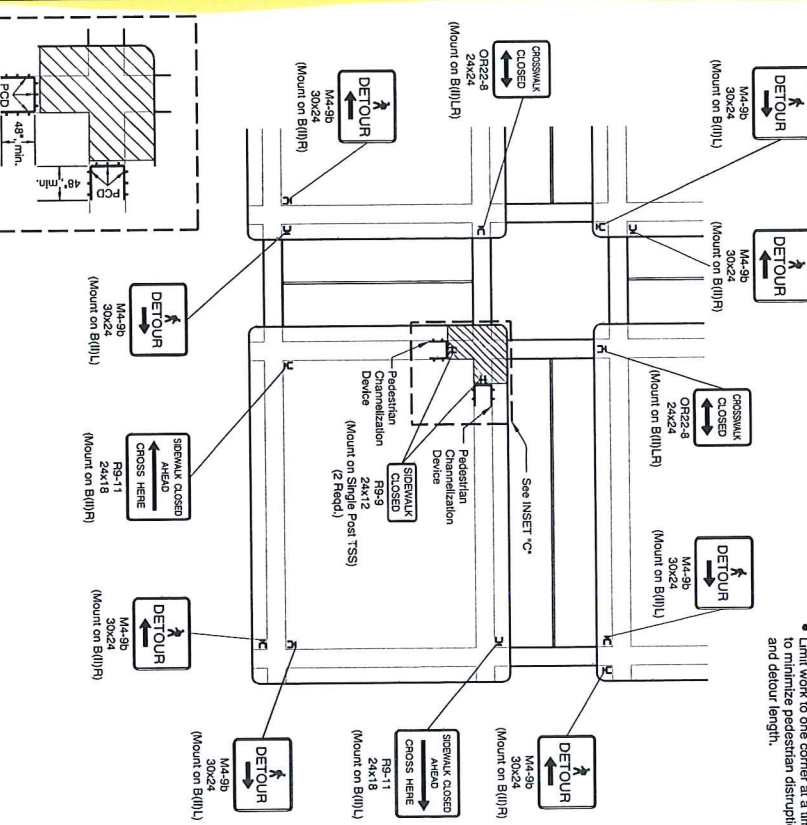
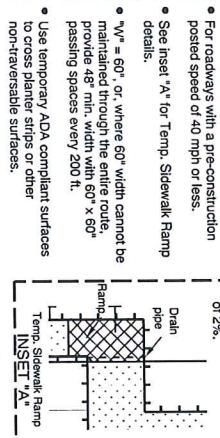
THIS PERMIT IS:

- ☐ APPROVED AND EXPIRES ON _____
- ☐ APPROVED WITH REVISIONS AND EXPIRES ON _____
- ☐ DENIED FOR FOLLOWING REASON: _____

Authorized by: _____ Title: _____

Public Works to Notify Applicant of final decision

NOTES:



- Limit work to one corner at a time to minimize pedestrian disruption and detour length.

UNDER PEDESTRIAN TRAFFIC

- When closing or relocating crosswalks or other pedestrian facilities provide ADA compliant facilities. Include accessibility features consistent with existing pedestrian facilities by providing adequate slope transitions and surfacing.
- Provide non-slip, 60 inch minimum wide surface through entire pedestrian route. If not possible, provide 48 in. wide with 60" x 60" passing spaces every 200 feet along the route.
- Only TCD for pedestrians are shown. Other devices may be necessary to control vehicular traffic.
- Signage work, as necessary, to provide a temporary pedestrian access route at all times. For roadways with no available detours, maintain one open sidewalk at all times.
- Minimize pedestrian out-of-direction travel.

UNDER PEDESTRIAN TRAFFIC



PEDESTRIAN CHANNELIZATION DEVICE

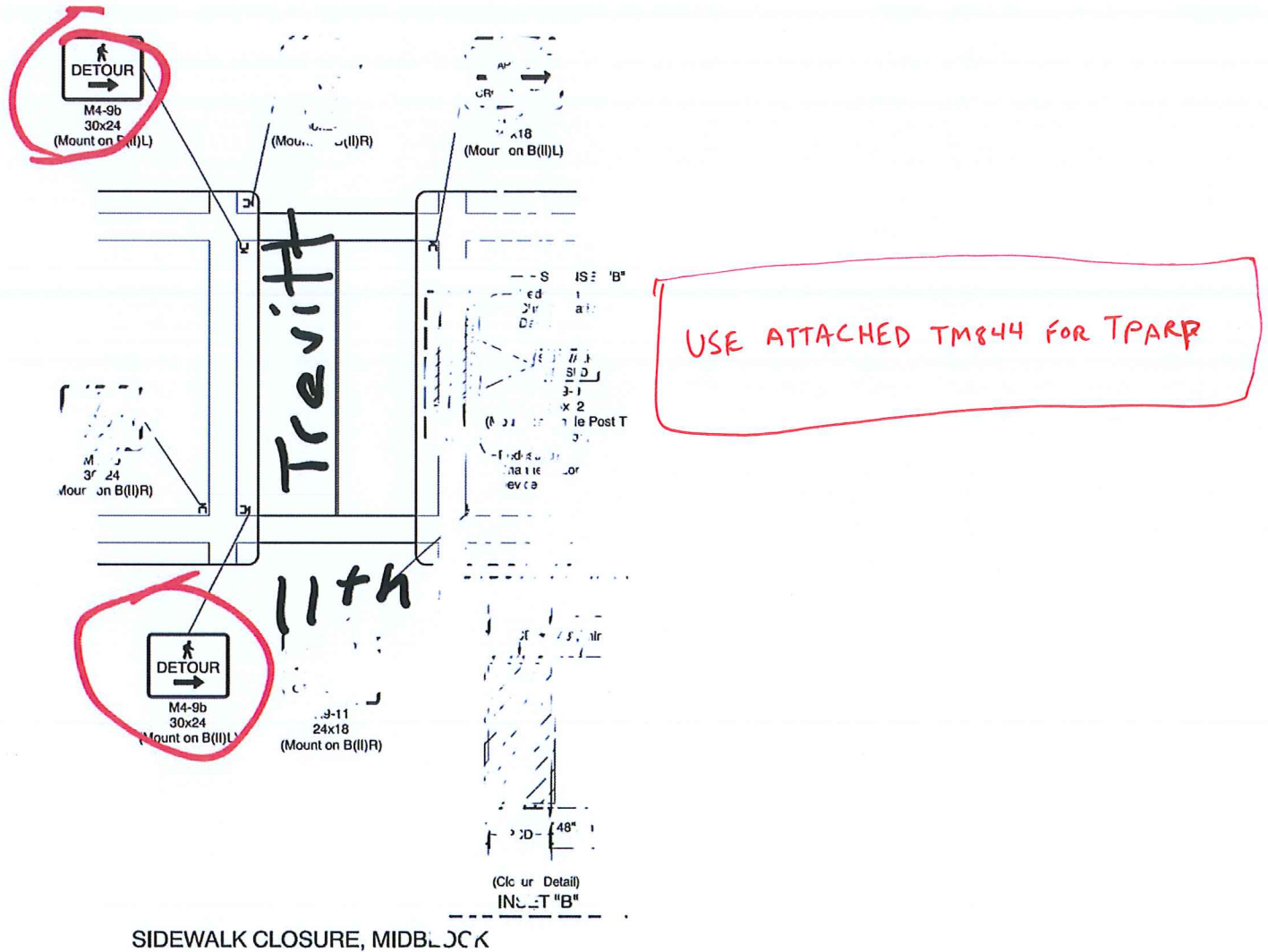
To be accompanied by Drg. Nos. TM820
& TM821

TEMPORARY PEDESTRIAN ACCESS ROUTING

The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.

[illegible]

USE THIS FOR TPARP



Hello Adam,

Your friend just dropped a sidewalk permit for a tree removal. We are needing a TPARP, which is an alternate route for pedestrians. You can either submit a drawing of your plan to re-route foot traffic to the other side of the road. You will need to label where your sidewalk closed and detour signs will be. I have attached our Policy and you are welcome to copy something out of it, if that would help.

The City requires liability insurance, I have also attached the requirements for that as well.

Please email me once both items have been completed and I will then proceed with the approvals.

Please call or email me with any questions.

Thank you,

Jean Corbin

PW Department Secretary

City of The Dalles

1215 W. 1st Street

The Dalles, OR. 97058

541-506-2001

jcorbin@ci.the-dalles.or.us

PUBLIC RECORDS LAW DISCLOSURE:

This email is a public record of the City of Dalles and is subject to public inspection unless exempt from disclosure under Oregon Public Records Law.

This email is also subject to the City's Public Records Retention Schedule.

Jean Corbin

From: Daniel Hunter
Sent: Tuesday, September 14, 2021 1:19 PM
To: 'jedifelker@live.com'
Cc: Jean Corbin
Subject: Permit
Attachments: Adam Felker.pdf

Hello Adam, I received the attached permit request for 9/11 & 9/12. Unfortunately it was not submitted with ample time to review and approve prior to your scheduled work. The permit also requires a Certificate of General Liability Insurance listing the City of The Dalles as an additional insured. The insurance limits must be \$500,000 per incident and \$1,000,000 aggregate, minimum.

You or your insurer may send the Certificate directly to me. Since the date of the scheduled work has passed, you will need to amend the dates you intend to perform the work.

Thank you!

Daniel Hunter
Human Resources Director
City of The Dalles
313 Court Street
The Dalles, Oregon 97058
(541) 296-5481 ext. 8

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10-13-2021 JWC

Work completed w/o permit.

Never followed up with Daniel Hunter w/ insurance