



## CITY OF THE DALLES PUBLIC WORKS

1215 WEST FIRST STREET  
THE DALLES, OREGON 97058  
(541) 296-5401

# SIDEWALK/STREET CLOSURE PERMIT

This application must be submitted at least five (5) business days prior to the proposed sidewalk/street closure date. Applications may be submitted in person or mailed to the Public Works office at the address above or emailed to [Jcorbin@ci.the-dalles.or.us](mailto:Jcorbin@ci.the-dalles.or.us). Applicant agrees to comply with the provisions of the Charter, Ordinances (2.24.060), Resolutions, and Policies of the City of The Dalles pertaining to such closures; and with the instructions and requirements as listed below.

### Please complete the entire form

Applicant Name: Todd Carpenter

Date: 9/24/21

Address: PO Box 2688 The Dalles, 97058

Phone: 503-705-2889

Contact/Responsible Person Todd Carpenter

Phone: 503-705-2889

Email Address: toddecarpenter@gmail.com

Cell: 503-705-2889

### TYPE OF CLOSURE (Check at least 1)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Street for Construction Work | <input checked="" type="checkbox"/> Sidewalk for Construction Work |
| <input type="checkbox"/> Street/Parking Lot for Event            | <input type="checkbox"/> Sidewalk for Event                        |
| <input type="checkbox"/> Parking Lane for Dumpster               | <input type="checkbox"/> Other <u>25th MHR</u>                     |

CLOSURE FROM Sat Oct 2nd 7:00am (Date/Time) TO Sat Oct 2nd 4:00pm (Date/Time)

LOCATION/ADDRESS OF CLOSURE 215 East 2nd street, The Dalles 97058

REASON FOR CLOSURE crane to lift arches off of middle Rec building

### INSTRUCTIONS/REQUIREMENTS:

- Applicant **must** provide a Traffic Control Plan (TCP) for approval for all Street and Parking Lot Closures. Traffic Control Plan should show proposed detour routes, signs, barricades, and traffic control devices.
- Applicant **must** provide a Temporary Pedestrian Accessible Route Plan (TPARP) for approval for all Sidewalk Closures. TPARP should show proposed accessible pedestrian detours, signs, barricades, and pedestrian delineation devices. (See Standard Drawing TM844 for general TPARP examples)
- Applicant **must** notify Central Dispatch at the time of street closing and reopening. (541-298-5507)
- Applicant **must** notify adjacent property/business owners prior to closure.
- Applicant **must** provide proof of liability insurance with The City of The Dalles listed as co-insured if City Street/Parking Lot closure is for an event

**THIS PERMIT WILL BE CONSIDERED A PUBLIC DOCUMENT. ALL INFORMATION SUBMITTED WILL BE ACCESSIBLE TO THE PUBLIC, IN ITS ENTIRETY, ON THE CITY'S WEBSITE.**



## ACKNOWLEDGEMENT OF APPLICANT RESPONSIBILITY

The undersigned agrees to defend, indemnify and hold the City of The Dalles, its officers, agents and employees, harmless from and against all claims, liabilities, demands, damages and actions, of whatever form or nature, including but not limited to property damage, pedestrian accessibility, personal injury and death, together with costs and attorney fees incurred in defense thereof, arising from or relating in any way to the street or sidewalk closure authorized by this permit and the undersigned's activities in connection with this permit. Applicant for City Street or Parking Lot closures for events must provide a Certificate of General Liability Insurance with a minimum of \$1,000,000 coverage, with stated purpose of on the Certificate for the event and listing The City of The Dalles as a co-insured. Insurance is in addition to acknowledgement of responsibility and cannot be cancelled without prior notice to the City. In addition the Responsible Person listed on this permit shall remain on-site during the duration of the event and closure.

Failure of the applicant to meet the requirements of this permit, including following of the Traffic Control Plan and/or Temporary Pedestrian Accessible Route Plan, will result in a Stop Work Order and possible revocation of the permit.

I understand and agree to the terms of this Sidewalk/Street Closure Permit.

Applicant Signature EL Date 9/24/21

### CITY USE ONLY

☒ THE APPLICANT IS RESPONSIBLE FOR CLOSING AND OPENING THE WORK ZONE. THE LANG MUST BE CONSIDERED AND ALL SIGNS MUST BE IN PLACE. (SEE TRAFFIC PLAN.)

☒ ALL SIGNS & BARRICADES FOR ATTACHED TPARP MUST BE IN PLACE PRIOR TO WORK STARTING.

#### Receipt of Required Items

TCP for Street/Parking Lot Closure	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> Not Required
TPARP for Sidewalk Closure	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> Not Required
Certificate of General Liability	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> Not Required

RELATED PERMITS \_\_\_\_\_

### ROUTING ORDER – PLEASE EXPEDITE

Department	Approval	Date
Public Works – Transportation	<i>[Signature]</i>	9/27/2021
Public Works – ADA Coordinator	<i>[Signature]</i>	9/27/2021
Police Department	<i>[Signature]</i>	9/27/2021
Human Resources - Risk Manager	<i>[Signature]</i>	9/27/2021
City Manager	via email	9/27/2021

#### THIS PERMIT IS:

☒ APPROVED AND EXPIRES ON 10-25-2021 <sup>ETA</sup>

☐ APPROVED WITH REVISIONS AND EXPIRES ON \_\_\_\_\_

☐ DENIED FOR FOLLOWING REASON: \_\_\_\_\_

Authorized by: Eric Hansen Title: Asst. P.W. Director

Public Works to Notify Applicant of final decision

## 5.5 Multi-Lane Roads

### Right Lane Closure, Multi-Lane Non-Freeway **Diag. 500**

Diagram 500 covers work which closes the right lane of a multi-lane non-freeway road.

If closing more than one lane on a multi-lane road, provide a minimum tangent distance of 2L between the end of the first lane closure taper and the beginning of the second lane closure taper.

1. Use truck-mounted flashing warning lights on work and protection vehicles. See Section 4.3 – Lights and Lighted Signs for exceptions.
2. For added visibility, a truck-mounted arrow board or PCMS in caution mode may be used.
3. When the posted speed is 40 mph or less, the RIGHT LANE CLOSED AHEAD signs may be omitted.
4. Placement of signs in a non traversable median or other median that is not a two-way left turn lane is required for lane closures any time there is room for a truck to be parked on the left, out of the travel lane. When there is no room for a truck to be parked on the left an additional RIGHT LANE CLOSED AHEAD sign should be placed on the right side and placement of signs in the median is optional.
5. If flagging is needed for work vehicle ingress/egress, use Flagger Layout Detail (see Inset).

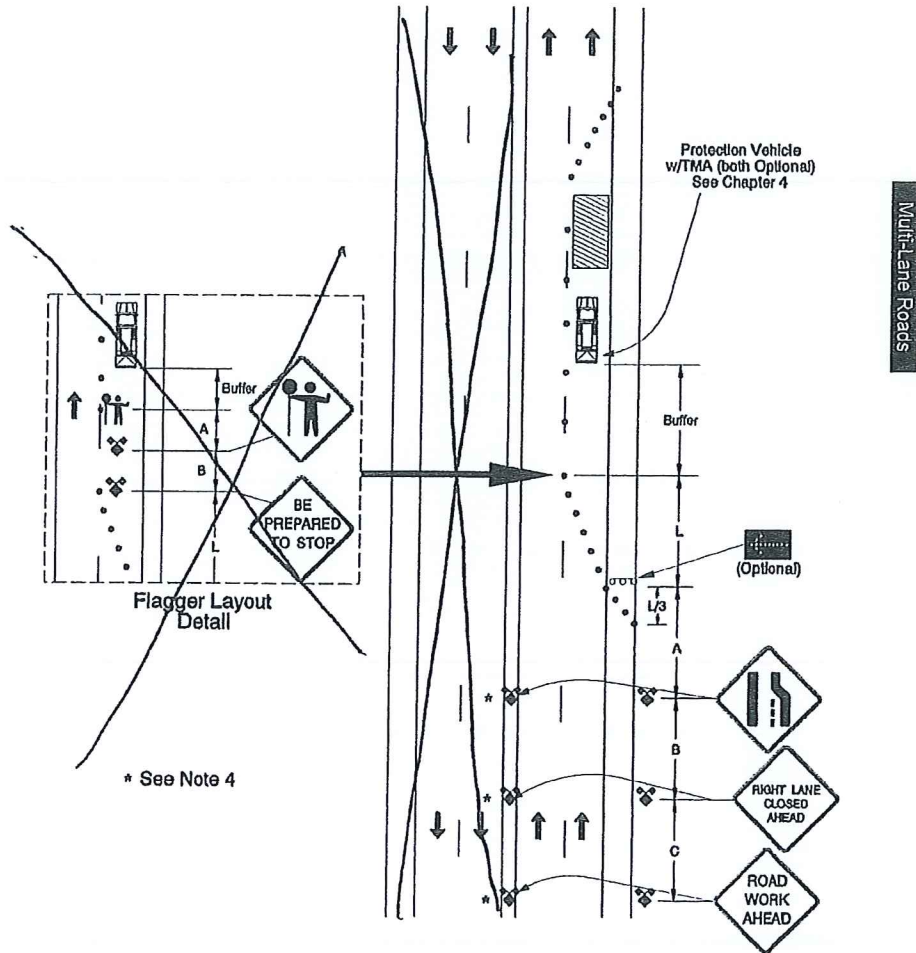
Multi-Lane Roads

**Sign Spacing and Buffer Lengths (feet)**

Posted Speed	Spacing Between Signs			"Buffer" Space
	A	B	C	
20	100	100	100	50
25				75
30				100
35	350	350	350	125
40				150
45	500	500	500	180
50				210
55				250
60	700	700	700	285
65				325
70				365

Right Lane Closure, Multi-Lane Non-Freeway

Diag. 500









# BORROWED SIGN CHECKLIST





## General

<input type="checkbox"/> Cones, # _____ of Traffic Cones (28" Traffic Cones if used overnight)	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Barricades, # _____ of Barricades, Type of Barricade _____ (II or III)	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Sandbags, # _____ of Sandbags (used to weigh signs down from the wind)	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Other, # _____	Checked Out by _____ Checked In by _____

## Street Closure


<input type="checkbox"/> Road Work Ahead Rollup, # _____ 	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Road Closed Ahead - Rollup, # _____ 	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Road Closed - Rollup, # _____ 	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Detour - Rollup # _____ 	Checked Out by _____ Checked In by _____

## Sidewalk Closure

<input checked="" type="checkbox"/> Sidewalk Closed - Rollup # <u>2</u> 	Checked Out by _____ Checked In by _____
<input checked="" type="checkbox"/> Sidewalk Closed Ahead Cross Here - On Barricade # <u>2</u>  1 RT. 1 LT.	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Sidewalk Detour - On Barricade # _____ 	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Crosswalk Closed - On Barricade # _____ 	Checked Out by _____ Checked In by _____
<input type="checkbox"/> Pedestrian Channelization Devices, Length or Number of sections _____	Checked Out by _____ Checked In by _____

## Other Signs

_____, # of Signs _____	Checked Out by _____ Checked In by _____
_____, # of Signs _____	Checked Out by _____ Checked In by _____

<b>CERTIFICATE OF INSURANCE</b>				<b>ISSUE DATE</b> 9/10/2021		
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, CERTAIN POLICIES MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).</p>						
<b>PRODUCER</b> Bob Adams 1849 NE 108TH AVE STE 203 HILLSBORO, OR 97006			<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Evanston Insurance Company INSURER B: N/A INSURER C: N/A INSURER D: N/A INSURER E: N/A			
<b>INSURED</b> Todd Carpenter and , Carla McQuade PO Box 2688 The Dalles, OR 97058						
<b>COVERAGES</b> THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	3EX9841	1/29/2021	1/29/2022	GENERAL AGGREGATE	2,000,000
					PRODUCTS-COM/OP AGG.	Included
					PERSONAL & ADV. INJURY	1,000,000
					EACH OCCURRENCE	1,000,000
					DAMAGE PREM RENTED TO YOU	100,000
					MED EXPENSE (Any one person)	5,000
B	PERSONAL LIABILITY				COMBINED SINGLE LIMIT	
					MEDICAL PAYMENTS TO OTHERS	
C	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
D						
E	PROPERTY				BUILDING	
					CONTENTS	
					BUSINESS INCOME	
This Insurance was procured and developed under the Oregon surplus lines laws. It is NOT covered by the provisions of ORS 734.510 to 734.710 relating to the Oregon Insurance Guaranty Association. If the Insurer Issuing this Insurance becomes Insolvent, the Oregon Insurance Guaranty Association has no obligation to pay claims under this Insurance.						
<b>DESCRIPTION OF OPERATIONS / SPECIALTY ITEMS</b> General - GL						
<b>CERTIFICATE HOLDER</b> CITY OF THE DALLES 313 COURT STREET The Dalles, OR 97058				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED SIGNATURE 		



## Jean Corbin

**From:** Todd Carpenter <toddecarpenter@gmail.com>  
**Sent:** Friday, September 24, 2021 12:27 PM  
**To:** Jean Corbin; Alice Cannon; Daniel Hunter  
**Subject:** Re: insurance  
**Attachments:** 2021\_SIDEWALK\_STREET\_CLOSURE PERMIT\_0101 215 e 2nd street.pdf

Hi All, we couldn't lift the arches off the top due to weight so we need to have Honald Crane back out with the big guns. the only day I can schedule Michael Honald is Saturday 10/2. Hoping you can approve this, and I would like to keep the signage one more week pretty please?

please let me know. thank you,  
Todd

On Fri, Sep 10, 2021 at 4:49 PM Todd Carpenter <toddecarpenter@gmail.com> wrote:  
Here is the binder naming city as additionally insured :)

----- Forwarded message -----

**From:** Bob Adams <radams@farmersagent.com>  
**Date:** Fri, Sep 10, 2021 at 4:36 PM  
**Subject:** Re: insurance  
**To:** Todd Carpenter <toddecarpenter@gmail.com>

Todd - Here you go.....

*Bob Adams*

**Phone & Text: (503) 601-0909**  
**Fax: (503) 616-7153**



Contact Me

Auto

Home

Business

Life



1849 NE 106th Ave Suite 203  
Hillsboro, OR 97006