



AGENDA
CITY OF THE DALLES
HISTORIC LANDMARKS COMMISSION
CITY HALL COUNCIL CHAMBERS
313 COURT SREET
THE DALLES, OREGON 97058
CONDUCTED IN A HANDICAP ACCESSIBLE MEETING ROOM

WEDNESDAY, JANUARY 28, 2004
4 P.M.

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda**
- IV. Approval of Minutes – December 17, 2003**
- V. Public comment: The public is invited to comment on any topic that does not appear on the agenda.**
- VI. Action**
 - A. Adopt 2004 Goal s**
 - B. HLC Annual Report to City Council**
- VII. Discussion**
 - A. Pioneer Cemetery**
 - B. Historic Plaques**
- VIII. Commissioner/Staff Comments**
- IX. Next meeting date: Wednesday, February 25, 2004**
- X. Adjournment**



HISTORIC LANDMARK COMMISSION MINUTES

Wednesday, December 17, 2003

City Hall Council Chambers
313 Court Streets
The Dalles, OR 97058
Conducted in a handicap accessible room.

CALL TO ORDER

Chair Eric Gleason called the meeting to order at 4:01 P.M.

ROLL CALL

The following Commissioners were present: Eric Gleason, Bob McNary,
Anita Clason, and Dixie Parker

The following Commissioners were absent: Daniel Dundon

Staff present: Dawn Hert, Historic Landmarks Secretary
Denise Ball, Administrative Secretary

APPROVAL OF AGENDA

McNary moved that the agenda be approved as submitted. Clason seconded the motion. The motion was passed unanimously, Dundon absent.

APPROVAL OF MINUTES

Gleason asked if there were any corrections to the minutes of November 19, 2003. McNary moved to approve the minutes as submitted and Parker seconded. The motion carried unanimously, Dundon absent.

PUBLIC COMMENT - None.

DISCUSSION ITEMS

A. Goal Setting – Commissioners began by discussing Short Term Goals. Current Goal #1 was reworded to “Provide educational assistance to help individual restorers”.

McNary asked if the agenda could be altered to allow Mr. Frazier to speak about the second courthouse next, and then finish with the goal setting. Everyone was in agreement.

B. Wasco County Sesquicentennial –Jerry Frazier, The Wasco Lodge #15, handed out a letter listing the maintenance concerns for the second Courthouse building (Exhibit 1). Frazier discussed the list,

which includes; roof repair, re-wiring the electrical, interior painting (after roof is repaired), the clock tower structure repair, and exterior brick re-pointing.

Frazier offered a guided tour to the Commission and they will tour the building on Saturday, December 20, 2003 at 9 A.M.

Commissioners returned to item A – **Goal Setting.**

The Commissioners added a new short-term goal “Encourage and support restoration and preservation of the second Courthouse.” This goal will be moved to the number one spot on short-term goals.

Pioneer Cemetery goal will be moved to goal number two and “preservation” will be added to the language

Previous goal number one will become goal number three.

Goal number three regarding the historic plaques was moved to long term goals number six. Hert was directed to contact historic property owners on the register and let them know that this program is available. Hert will also talk to Durow to see if he knows of anyone wanting a plaque.

The goal regarding Historic Open House notification will be worded “ Continue to supply information on Historic Open Houses” and will be moved to long-term goal number seven.

The Commission and Staff discussed the difficulties in having all homes and businesses signed up for Historic Open House tours for Historic The Dalles Days.

Short-term goal # 7 had the language changed to “Support and encourage the preparation of a Master Site Plan by the Fort Dalles Museum”.

Previous short-term goal # 9 regarding the Chamber walking tours was deleted and short-term goal # 10 was included with new short-term goal #3.

McNary asked if there was money available to paint a walking tour route on the sidewalks. Hert said she would follow up with that idea.

Clason asked the Commission to add two new short-term goals. Number 8 will be assist in saving and completing the Lewis and Clark Memorial and making it a local landmark”. Number 9 will be “Encourage restoration and preservation of The Lewis and Clark Rock Fort”.

Parker recommended that the Commission accept the existing long-term goals with the two additions from short-term goals.

COMMISSIONER/STAFF COMMENTS

McNary said he wants a Board of Directors for the Pioneer Cemetery and have them direct maintenance work, etc.

Hert said the Commission is the body to take care of the Pioneer Cemetery. The problem is money.

The Commission asked Hert to research the national program, sponsored by First Lady Bush, regarding the preservation of America.

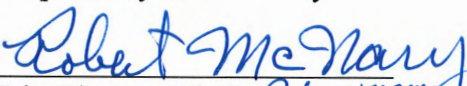
NEXT MEETING DATE

The next regular meeting is scheduled for January 28, 2004.

ADJOURNMENT

McNary moved that the meeting be adjourned and Clason seconded the motion. It carried unanimously with Dundon absent The meeting was adjourned at 5:23 P.M.

Respectfully submitted by Denise Ball, Administrative Secretary.


~~Eric Gleason, Chair~~ *Robert McNary, acting chair*
Historic Landmark Commission

WASCO LODGE # 15 A.F. & A. M.

P. O Box 172
The Dalles, OR 97058

December 17, 2003

To: The Dalles Historic Landmarks Commission

Re: Lodge Building at 105 West 3rd Street, The Dalles

This building is a landmark that needs to be preserved. The Masons have owned and occupied this building since the 20's and have done a reasonably good job of keeping it in an acceptable state of repair. However, time is showing it's effects and there are some major items that need to be addressed in the near future to keep future maintenance costs from becoming prohibitive. A few of these items are listed below:

- a. Roof Repair - Estimated cost at \$31,000 b. Electrical (re-wiring) - (No current cost estimate)
- c. Interior Painting over water damage
- d. Clock Tower Structure Repair - (No current cost estimate)
- e. Brick Re-Pointing - (No current cost estimate)

In addition, there is a growing need to consider an interior elevator for access to all floors.

The Masons have approximately \$30,000 in the building maintenance fund that will be applied towards the roof repair in early 2004. Beyond that amount – there are not adequate funds to continue with the schedule of repairs needed. We are therefore very interested in pursuing other avenues of funding in order to preserve this cherished building in Wasco County's history.

Your input would be most appreciated.

Jerry Frazier, Treasurer



EXHIBIT 1

DRAFT

City of The Dalles Historic Landmarks Commission 2003 Annual Report To City Council

The following activities and accomplishments of The Dalles Historic Landmarks Commission is presented for the City Council's review as required annually by General Ordinance No. 94-1194.

2003 Historic Preservation Funds. The City of The Dalles received a grant in the amount of \$3,000 from the State Historic Preservation Office (SHPO) for their 2002-03 fiscal year and also received a grant in the amount of \$5,375 for the 2003-04 fiscal year. \$3000 of the grant monies are used to help fund our Certified Local Government Program, which includes staff time and assistance to The Dalles Historic Landmarks Commission. The administration of this program is vital to the continued success of this Certified Local Government. Additionally, staff provides assistance to the general public by answering questions about our ordinances as well as providing assistance for people making application to the Historic Landmark Commission. \$1,750 of the grant are in the process of being used as a match for a Preservation Plan for the Historic Pioneer Cemetery. Staff will be selecting a consultant in the next few weeks to prepare this plan. The remaining amount of \$625 grant is match for five historic plaques to be placed throughout our community. To date staff has received more than the five that were proposed, staff will do a drawing and encourage the remaining to participate in the coming years.

2003 Commission Goals. Due to limited funding, a majority of the short-term and long-term goals for the HLC were not met. Monies were budgeted as match this past fiscal year for only a few goals.

The short-term goals that were met or are in the process of being met are as follows:

- Encourage restoration of the Pioneer Cemetery.

This goal is in the process of being met with our current grant from the SHPO. Staff will be selecting a consultant to prepare the maintenance/preservation plan within the next few weeks. The Commission plans to keep the goal for the years to come for the continued maintenance and preservation of our historic Pioneer Cemetery.

- Research historic plaque costs and availability before making them a condition of approval.

This goal is also in the process of being met with our current grant. Staff mailed questionnaires to historic property owners regarding the 5 available plaques. To date we have received seven that are interested in plaques for placement this year. We have also received interest in having plaques placed in the coming years and plan to continue this program if possible.

- Develop a better application form for historic requests; provide examples.

Staff has met this goal by providing applicants with examples of other historic applications. The Commission will be reviewing the application periodically for changes/additions to better serve the applicants.

The long-term goals that were met or are in the process of being met are as follows:

- Maintaining CLG status.

This long-term goal has continued to be met and is grateful for the annual matching grant from the SHPO for operating funds.

2004 Commission Goals. The Historic Landmarks Commission adopted their new goals for 2004 at the first meeting of the year. The following is the new 2004 Historic Landmarks Commission goals.

Short Term Goals

- Encourage and support restoration and preservation of the second Courthouse building.
- Encourage restoration and preservation of the Pioneer Cemetery.
- Provide educational assistance to help individual restorers by setting up a special assessment workshop.
- Try to stabilize Shaker Village.
- Establish a Historic resource center.
- Develop a better application form for historic requests; provide examples.
- Support and encourage the preparation of a Master Site Plan by the Fort Dalles Museum.
- Assist in saving and completing the Lewis and Clark Memorial and making it a local landmark.
- Encourage restoration and preservation of The Lewis and Clark Rock Fort.
- Update Historical Inventories.

Long Term Goals

- Designate other qualified areas as national historic districts.
- Expand the downtown historic district.
- Energy audit for City Hall with the emphasis on windows.
- Maintain CLG status.
- Support Civic Building restoration.
- Continue to assist with historic plaque costs and availability.
- Continue to supply information on Historic Open Houses.

Administration and Public Assistance. Both administration and public assistance remained as vital program activity during 2003. There were eight Historic Landmarks Commission meetings held in the year 2003. Five applications were reviewed, including the local historic designation of the Krause Homeplace, the demolition request of the Wasco Warehouse Mill, the addition of a two family home in the Trevitt's Historic District, the restoration of the Gardner's shed at Fort Dalles, and the demolition request

of the original Chamber Building. There were also several requests for minor alterations to historic structures that were reviewed at the staff level. Minor alterations include the addition and placement of signs, repainting historic structures and emergency type repairs.

Preserve America The Historic Landmarks Commission has asked staff to seek a Preserve America Community nomination. Staff will complete the application along with the required information for the 2004/2005 nomination. The City of The Dalles qualifies as a Preserve America Community because of our Certified Local Government (Historic Landmarks Commission); our Historic Districts and inventories; the Urban Renewal projects, grant program, and commercial rehabilitation program; our Historic The Dalles Days; as well as the future projects and plans for the community.

Nomination of the City of The Dalles as a Preservation Community will show that we as a community protect and celebrate our heritage; use our historic assets for economic development and community revitalization; and encourage people to experience and appreciate local historic resources through education and heritage tourism programs.

Historic Landmarks Commission

2004

DRAFT

Short Term Goals

1. Encourage and support restoration and preservation of the Wasco County Court House #2. This will be in support of Wasco County's Sesquicentennial celebration.
2. Encourage restoration and preservation of the Pioneer Cemetery.
3. Provide educational assistance to help individual restorers by setting up a special assessment workshop.
4. Try to stabilize Shaker Village.
5. Establish a Historic resource center.
6. Develop a better application form for historic requests; provide examples.
7. Support and encourage the preparation of a Master Site Plan by the Fort Dalles Museum.
8. Assist in saving and completing the Lewis and Clark Memorial and making it a local landmark.
9. Encourage restoration and preservation of The Lewis and Clark Rock Fort.
10. Update Historic Inventories

Long Term Goals

1. Designate other qualified areas as national historic districts.
2. Expand the downtown historic district.
3. Energy audit for City Hall with the emphasis on windows.
4. Maintain CLG status.
5. Support Civic Building restoration.
6. Continue to assist with historic plaque costs and availability.
7. Continue to supply information on Historic Open Houses.