



HISTORIC LANDMARK COMMISSION MINUTES

Wednesday, November 19, 2003

City Hall Council Chambers
313 Court Streets
The Dalles, OR 97058
Conducted in a handicap accessible room.

CALL TO ORDER

Chair Eric Gleason called the meeting to order at 4:00 P.M.

ROLL CALL

The following Commissioners were present: Eric Gleason, Bob McNary, Daniel Dundon, Anita Clason, and Dixie Parker

The following Commissioners were absent: None

Staff present: Dan Durow, Community Development Director
Dawn Hert, Historic Landmarks Secretary
Denise Ball, Administrative Secretary

APPROVAL OF AGENDA

Parker moved that the agenda be approved as submitted. McNary seconded the motion. The motion was passed unanimously.

APPROVAL OF MINUTES

Gleason asked if there were any corrections to the minutes of October 19, 2003. McNary moved to approve the minutes as submitted and Dundon seconded. The motion carried unanimously.

PUBLIC COMMENT - Director Durow informed the Commission that Home Depot has submitted a Site Plan Review Application and will have a public hearing on December 4, 2003.

DISCUSSION ITEMS

A. Wasco Warehouse Milling Company – Director Durow told the Commission about the discussion he, Clason and Gleason had regarding the Wasco Warehouse Milling Company site. They concurred that the Historic Landmarks Commission could help in the preservation and redevelopment of the site and also could apply for grants to help with the preservation and redevelopment.

Clason said she has contacted Sally Donovan and George Kramer to help with this. Donovan and Kramer need a rough outline of the scope of work in order to proceed. They will be preparing their

proposal at no charge to the Historic Landmarks Commission. This report will be available to the selected developer at no cost.

Gleason asked what the timeline would be on this project and Durow said the option to purchase the property is good for one year with a six-month option. Durow is hoping to have the RFP ready in February or March 2004. The selection would take place in May or June 2004. This historic information proposal by Donovan and Kramer would need to be available in March to assist in the redevelopment of the site.

Durow said the East Gateway proposal for a new intersection and road-work would go hand and glove with the redevelopment of this site. Durow said he is estimating \$300,000 - \$500,000 in Urban Renewal funding as a stimulus for this project.

Clason moved that the Commission approve preparation of a scope of work and submitting it to George Kramer and Sally Donovan for the purposes of defining the benefits of historic preservation for the Wasco Warehouse Milling Company site and pursuing a grant to fund that report. Parker seconded the motion and it passed unanimously.

The Commission and Staff discussed how the scope of work would be prepared. It was decided that Clason, Gleason, and Durow would prepare the scope of work, send it out for comment, finalize it and forward it to Sally Donovan and George Kramer. If it is more difficult than that, a special meeting can be scheduled.

Clason said the timing is perfect because the cycle of grants is just starting.

Jerry Tanquist, former President for the County Historical Society, offered his support for the project. Tanquist suggested that the Discovery Center needs more curatorial storage space and could be a prospective tenant in the upper levels of the mill building.

B. Wasco County Sesquicentennial – The Commission and Staff discussed the condition of the second courthouse. The Masons have indicated that the roof is in a very poor state of repair.

Durow said the Mason's are eligible for an Urban Renewal Grant to repair the roof, similar to the Granada Building situation. Funding for the grant program may not be available until the next fiscal year that begins July 2004.

McNary brought up the Downtown Organization in McMinnville and the wonderful job they do. Staff and Commission held a brief discussion on the subject.

The Commission will invite Jerry Frazier to the December 17th HLC meeting and possibly select the Second Courthouse as the HLC Sesquicentennial project. McNary said he would invite Frazier.

COMMISSIONER/STAFF COMMENTS

Gleason said the historic bench at the Transportation Center is still there. Durow said he believes the City Council made a decision that it would be placed on the second floor of the County Courthouse.

McNary said he just attended the Wasco County Surgeon's Quarters Museum Group meeting and the County is already looking at removing the wagon display case from the Courthouse. McNary said he believes Mayor Van Cleave brought up the issue of removing the wagon display.

Hert said she and Durow have not had a chance to talk to Cozad about the City Park concerns. Clason said some of the trees were planted within the last two weeks.

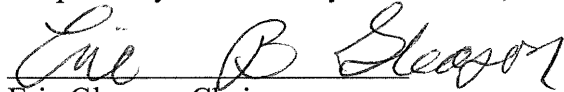
NEXT MEETING DATE

The next regular meeting is scheduled for December 17, 2003.

ADJOURNMENT

The meeting was adjourned at 5:08 P.M.

Respectfully submitted by Denise Ball, Administrative Secretary.



Eric Gleason, Chair

Historic Landmark Commission

Historic Landmarks Commission

Short Term Goals

1. Research ways to establish funds to help individual restorers.
2. Encourage restoration of the Pioneer Cemetery.
3. Research historic plaque costs and availability before making them a condition of approval.
4. Supply information on Historic Open Houses to try to coincide with a walking tour for Historic The Dalles Days.
5. Try to stabilize Shaker Village.
6. Establish an Historic resource center.
7. Develop a better application form for historic requests; provide examples.
8. Develop a master site plan for Fort Dalles Museum.
9. Work with the Chamber to develop walking tours during National Historic Preservation Week.
10. Set up a special assessment workshop.

Long Term Goals

1. Designate other qualified areas as national historic districts.
2. Expand the downtown historic district.
3. Energy audit for City Hall with the emphasis on windows.
4. Maintain CLG status.
5. Support Civic building restoration.