



## **HISTORIC LANDMARK COMMISSION MINUTES**

**Monday September 16, 2002**

City Hall Council Chambers  
313 Court Streets  
The Dalles, OR 97058  
Conducted in a handicap accessible room.

### **CALL TO ORDER**

Chair Eric Gleason called the meeting to order at 4:00 P.M.

### **ROLL CALL**

The following Commissioners were present: Eric Gleason, Bob McNary, Anita Clason,  
and Dixie Parker

The following Commissioners were absent: None

Staff present: Dawn Hert, Planner  
Denise Ball, Administrative Secretary

### **APPROVAL OF AGENDA**

McNary moved that the agenda be approved. Clason seconded the motion. The motion was passed unanimously.

### **APPROVAL OF MINUTES**

Parker moved the minutes of August 21, 2002 be approved and McNary seconded. The motion passed unanimously.

### **PUBLIC COMMENT**

Earline Wasser, The Dalles, OR, told the Commission that she is working behind the scenes on the Pioneer Cemetery. She has made a list of all the people who are buried in that Cemetery and will provide a copy to the Commission. The spring clean up was very successful. However, it needs to be an on-going project to keep the Cemetery looking cared for.

Kirby Erdely, representing The Dalles High School, updated the Commission on the Ropes Course located in upper Amaton Field on the school property. He is requesting permission to add an additional element to the existing ropes course. The National Guard will be paying for this element. This will require drilling three holes and adding three poles.

Planner Hert said she had sent a letter to Cheryl Crawley and Ross Cain a letter this summer reminding them that Amaton Field is a historically significant site. This original Ropes Course was approved in 1995 approximately. It was looked at as playground equipment at that time and the historic significance of the site was unfortunately Hert said Staff concern is archaeological finds. Hert explained Mr.Erdely is asking for a special hearing because of time constraints.

Commissioner Parker asked Hert if she had enclosed an application and instructions with her letter to Cheryl Crawley and advised of the HLC schedule.

Hert said yes.

Parker said she does not feel a special hearing is necessary. There was ample time to have submitted an application and had a regularly scheduled hearing.

Chair Gleason said he does not mind having a special hearing.

Parker said she works full-time and she takes time from her employer to attend the meetings.

Gleason said he would look at his schedule and see when he is available. He asked if 5:00 P.M. would be a better meeting time for Commissioner Parker and she said it would.

Mr. Erdely told the Commission that he is willing to do whatever it takes to get the proper approval.

## **GOAL SETTING**

Hert listed the previously discussed short-term goals:

1. Research ways to establish funds to help individual restorers.
2. Encourage restoration of the Pioneer Cemetery.
3. Make historic plaques a condition of approval.
4. Open houses to coincide with a walking tour for Historic The Dalles Days.
5. Stabilize Shaker Village.
6. Historic resource center.
7. Develop a better application form for historic requests; provide examples.
8. Develop a master site plan for Fort Dalles Museum.
9. Work with the Chamber to develop walking tours during National Historic Preservation Week.
10. Special assessment workshop.

Planner Hert and the Commissioners discussed the historic plaque requirement. Gleason said he would like to have some research done before making a decision. Gleason wants to know who can make these signs and how much they cost. Gleason feels the cost may be prohibitive and does not want to financially burden the property owner. Gleason thought maybe a recommendation rather than a requirement might be more appropriate.

Commissioner McNary asked Planner Hert to remind Director Durow that the Sixth Street Bridge is still in need of the interpretive sign that was a condition of approval. Also, the site of the demolished Grain Elevator still needs a plaque. The grain elevator was a national landmark and the interpretive sign is federally required.

Hert said she had discussed both these plaques with Director Durow previously.

McNary said it would be easier if Director Durow would just do these things rather than get called on the carpet and asked why he hadn't done them.

These signs will make walking tours easier.

McNary asked what type of sign the Commodore Building would have. He feels there should be a detailed sign in the lobby of the building.

Hert said she would check with Durow.

Clason asked what had happened with the mosaic from the Commodore.

Hert explained that the tiles are in the Community Development Department at this time. Staff will look into some form of preservation as time allows. Hert will call Mr. Skilton at SHPO or George Kramer, Historic Preservationist to find out if there was any thought on how to take care of them.

Gleason said he would be having his house open during the Historic The Dalles Days weekend.

McNary asked if Staff would send a copy of the Historic Open House Notice to Dan Spatz at the Chronicle.

Hert mentioned the possibility of sending a letter to owners of historic properties advising them of the various types of review and approval processes necessary should they want to make changes to their property.

A brief discussion took place between Planner Hert and the Commissioners regarding various excavation sites.

Hert said material that is cut and filled in the public right of way does not need a permit. She went on to say that if material is cut from the right of way and then being used as fill on private property a physical constraints permit is required.

McNary said that he was told something else. He pointed out that for the past two years fill has been deposited on the Cherry Growers property (private property) and they told him they don't need a permit.

Clason is concerned with the excavation required for the Union Street Underpass.

Hert said she is not familiar with the project but said all federal requirements will be followed. Hert and Commissioners decided to keep Shaker Village as a short-term goal.

The Historic Resource Center was discussed next. Gleason mentioned that the Booth House was at one time suggested as a Historic Resource Center. Consensus was it would be more suitable for a resource center than a children's museum. The Wonderworks project was briefly discussed. A grant would be required and Northern Wasco County Parks and Recreation District, as the property owner, would need to apply for the grant.

Hert asked if there were any additional short-term goals.

Parker said she would like to generate public interest in the Historic Landmarks meetings.

McNary said it would be necessary to have the meetings coincide with the free time of the public in order to get them to attend the meetings. The meetings would need to be held in the evenings and not in the afternoon when most people are working. McNary went on to say that the HLC is not a social group but a governmental body commissioned to make governmental decisions. The people that need a decision from the Commission will be in attendance and so what if there is not a crowd out there.

Parker said that is true but if more people would attend the meetings, and the newspaper would cover the meetings, then more knowledge would be available to the public.

Gleason mentioned that Elroy used to attend the meetings for the paper and put an article in the paper.

Hert said she would contact Dan Spatz and see if the HLC meetings could get more coverage.

McNary said Dan Spatz has mentioned that he doesn't have enough time to cover everything he needs to. He went on to say that everyone is very busy. The HLC needs to concentrate on being a decision making body. McNary said the Historic The Dalles Day Committee is the forum available to notify citizens about historic information.

Clason said the public should: 1) know about the programs available; and 2) know how to use them.

McNary said he has contacted Sam Woolsey, of the Museum Commission, and asked him to attend the meeting. Woolsey is interested in a master site plan for Fort Dalles Museum, and where the original buildings were located.

Long-term Goals are:

1. Designate other qualified areas as national historic districts.
2. Expand the downtown historic district.
3. Energy audit for City Hall with the emphasis on windows.
4. Maintaining CLG status.
5. Support civic building restoration.

Hert said creating new or expanding current historic districts has been put on hold. The City has no funding for this goal at this time and Staff availability is limited. The City Hall project is also on hold. Current Urban Renewal funding is limited and the City Hall refurbishment project is dependent on that funding.

McNary asked about the Japanese garden work. He wondered why it had not come before the Commission for approval or at least discussion.

Hert said the Director has the authority to approve landscaping. Hert added that she was not involved in the approval process and believes the City Council authorized this garden.

### **DISCUSSION ITEMS**

McNary notified the Commission that he has spoke with Director Durow and Planner Hert about establishing a voluntary Cemetery Board of Directors.

Hert said the cemetery is city property and is under the authority of the City Council. This committee or board would need to be appointed by the City Council, if possible.

McNary wants a coordinator who can direct public works, at their convenience, to perform certain maintenance at the cemetery and also follow up to assure it has been done.

McNary said he has a deep concern with the agreement between Northern Wasco County Parks and Recreation District and the Historic Landmarks Commission at the City Park. The HLC approved the removal of three trees and the replacement of three trees. Mr. Cozad told the commission the trees would be planted in April of 2002, rather than fall, which is the usual planting time for trees. Mr. Cozad is not fulfilling his conditions of approval.

Hert said she would contact Mr. Cozad regarding this condition.

Hert notified the Commission that the J.A. Reuter house is being re-roofed. She showed a sample of the new roofing and informed the Commission that SHPO has approved the material.

### **NEXT MEETING DATE**

The next regularly scheduled meeting will be on Wednesday, October 30, 2002 at 4:00 P.M.

### **ADJOURNMENT**

McNary asked that the meeting be adjourned and Gleason adjourned the meeting at 5:25 P.M.

Respectfully submitted by Denise Ball, Administrative Secretary.

  
Eric Gleason, Chair