

MINUTES OF DIRECTORS MEETING
LANE COUNTY MASS TRANSIT DISTRICT

REGULAR MEETING

January 18, 1983

Pursuant to notice given to the Eugene Register-Guard for publication on January 12, 1983, and distributed to persons on the mailing list of the District, the regular monthly meeting of the Board of Directors of the Lane County Mass Transit District was held at the City Hall in Eugene, Oregon, on January 18, 1983 at 7:30 p.m.

Present: Peter M. Brandt
Janet Calvert
Janice Eberly, Secretary
Ted J. Langton, President, presiding
Judy Nelson
Phyllis Loobey, General Manager
Jo Sullivan, Recording Secretary

Absent: Larry Parducci
Glenn E. Randall, Vice President/Treasurer

INTRODUCTORY REMARKS BY BOARD PRESIDENT: Mr. Langton stated that he had no real opening remarks except that the agenda was short but contained items of importance.

AUDIENCE PARTICIPATION: Mr. Langton asked for participation from members of the audience. There was none.

APPROVAL OF MINUTES: Ms. Calvert moved, seconded by Ms. Nelson, that the minutes of the December 14, 1982 adjourned meeting and the December 21, 1982 regular meeting be approved as distributed. The motion carried by unanimous vote.

ORDINANCE #24--REVISION OF SERVICE BOUNDARIES: Mark Pangborn, Director of Administrative Services, explained that Ordinance #24, which amends Ordinance #22, does not change in substance the District as it now stands. He said that there were three typographical errors and three geographic changes in the previously adopted ordinance (for instance, the course of the Willamette River had changed and the District was using an outdated map).

Mr. Pangborn further stated that the District had a map by tax lot number, and had a book of maps that shows the District's boundaries in detail. Staff will bring the maps to the next Board meeting for public inspection.

Mr. Brandt moved that Ordinance #24 be read by title only. The motion was seconded by Ms. Eberly and carried by unanimous vote.

Mr. Langton then read the title: "Lane County Mass Transit District Ordinance #24, An ordinance altering the description of territorial boundaries for Lane County Mass Transit District and repealing Ordinance 22." The second reading of the Ordinance will be held at the regular February meeting, at which time a vote on the Ordinance can be taken.

SPECIALIZED TRANSPORTATION PRELIMINARY PROPOSAL (Proposal to Replace Dial-A-Bus): Mr. Langton asked Leon Skiles, Service Analyst, to give an update on the progress in this area. Mr. Skiles first handed out a revised report and explained that the report in the Board packet left out about a half of a paragraph.

Mr. Skiles then gave a brief history of the process. He said that in July of 1980 the Board adopted the District's Transition Plan, which was required by Federal law. Two main programs were involved--the phase-in of fixed route accessible service, and the phase-out of curb to curb demand responsive service (Dial-A-Bus), which is much like a taxi service for handicapped persons.

He explained that the phase-out of Dial-A-Bus has been occurring in several steps, the first of which was the contracting out of Dial-A-Bus to SMS (Special Mobility Service), a private, nonprofit service provider. The second stage would involve the elimination of that contract with SMS in January, 1984, and the beginning of LTD's participation in a consortium service to replace Dial-A-Bus. He explained further that LTD's involvement in the consortium would involve the District paying funds to that consortium, along with other area agencies, and that the Lane Council of Governments (L-COG) would act as a broker for elderly and handicapped transportation service. The District would no longer provide any curb-to-curb demand responsive service.

Mr. Skiles stated that it is the District's aim to provide accessible service and to participate in some level of specialized transportation service, but not to be the sole provider of those services. In answer to a question from Mr. Brandt, Mr. Skiles stated that L-COG is a logical choice to broker the service because it has an area-wide concern for this type of service, it is in charge of the area-wide transportation planning process, it is neutral ground, and is experienced at drawing together diverse needs and services. He said that it is the committee's intent that L-COG not be the permanent broker; an independent private agency might later be charged with that responsibility.

Mr. Pangborn further explained that L-COG now manages the funds for the Area Agency on Aging, which are funds for the frail elderly, and that this consortium would be a melding of the District's and L-COG's senior moneys, as well as monies from other sources.

Mr. Skiles went on to explain that this consortium would save the District and other agencies money by providing for central dispatching and more efficient use of vehicles. Additionally, he said, L-COG has jurisdiction beyond LTD's boundaries and could conceivably offer service to Cottage Grove or other areas not now served.

Ms. Calvert asked about the usage of Dial-A-Bus, and Mr. Skiles stated that the service has had 18,000 passengers per year, or about 1,650 per month. Dial-A-Bus ridership has dropped about 10% to 15% since the implementation of fixed route service. He added that Dial-A-Bus carries 2.2 people per hour, and each trip takes about a half an hour. He said that the intent is that the service to replace Dial-A-Bus will be for those who need special care during transition, and that an architectural barrier had been removed for many patrons with the implementation of fixed route service.

Mr. Langton called the Board's attention to the staff recommendation on page 4 of the agenda notes, and asked if the Board was prepared to take action to reaffirm it's previous position.

Ms. Calvert moved that the Board support the committee's preliminary proposal and the intent to provide funding from the coming budget, continue to work with the Specialized Transportation Committee, and affirm the District's intent to terminate Dial-A-Bus. Ms. Nelson seconded, and the motion carried by unanimous vote.

BOARD ELECTIONS--CONSIDERATION OF SPLITTING VICE PRESIDENT/TREASURER POSITION: Ms. Eberly moved, seconded by Ms. Calvert, that the Board make the Vice President/Treasurer position two separate offices and then elect a new Treasurer. The vote was unanimous in favor of the motion.

There was some discussion of the duties of the Treasurer, which led into a discussion of alternatives for the District's check-signing procedures. It was decided that at the next meeting staff would provide the Board with some information regarding (1) giving two staff members authority to sign checks in larger amounts, rather than a Board member and a staff person, and (2) raising the present dollar limit for staff check-signing authority.

Ms. Eberly nominated Mr. Brandt for the position of Treasurer. Ms. Calvert moved that the nominations be closed and that the Board cast a unanimous ballot for Mr. Brandt. Ms. Nelson seconded the motion, which carried unanimously. The offices of Vice President and Treasurer were now split, and filled by Mr. Randall and Mr. Brandt, respectively.

APPOINTMENT OF BOARD SUBCOMMITTEE TO REVIEW GOALS AND OBJECTIVES: Ms. Loobey explained to the Board that in the past, when the District looked at goals and objectives for the next fiscal year, those goals had been all-encompassing and lengthy and didn't mean much to anyone. She stated that this

year, staff would like the subcommittee to look at five or six areas including ridership, service, employee relations, public support, internal efficiency, and the capital replacement program, with goals based on only those areas. In focusing on five to six areas, she said, a better draft document could be prepared for submission to the full Board at a later date.

Ms. Loobey further explained that working on the subcommittee would involve three or four one- to one-and-a-half-hour meetings. Mr. Langton asked if anyone on the Board had a specific interest in serving on the committee, and Mr. Brandt stated that he would like to do so. Mr. Langton stated that the subcommittee would be composed of Mr. Brandt, Ms. Calvert, and himself.

APPOINTMENT OF BUDGET COMMITTEE MEMBERS: Ms. Eberly and Mr. Randall had been charged with nominating replacements to the Budget Committee. Ms. Eberly stated that she would like to nominate Rosemary Pryor, a former employee of LTD who is currently an Account Executive at KUGN. Ms. Eberly said that Ms. Pryor is very interested in serving on the Budget Committee.

Mr. Brandt moved that the Board approve the nomination of Rosemary Pryor to a three-year term on the Budget Committee. After seconding, the motion carried unanimously.

MS FOR INFORMATION AT THIS MEETING: Ms. Calvert asked about ridership on the free fare day the previous Saturday. Sue Hanson, Marketing Representative, informed the Board that 12,717 person trips were made that day, or an 88% increase over the previous Saturday.

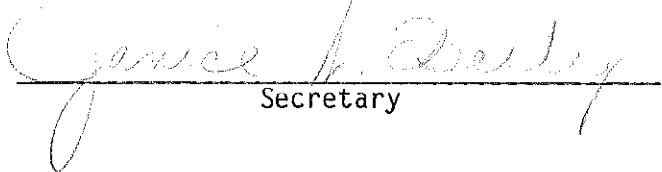
Ms. Calvert asked about cutting fares 50% and seeing if the District could offset the lost income by doubling, or more, ridership. Ms. Loobey stated that ridership could rise dramatically, but she wasn't sure the District could make any more money that way. She said there were a number of ways to try to increase ridership and that the staff would have a proposal for the Board at a later date. Ms. Calvert remarked that even if the District didn't make a lot more money, she thought the public would be happier seeing more people on the buses. Mr. Pangborn stated that the staff perspective for putting ridership as a top priority was to get more people on the buses and keep them there.

Next Meeting of Special Committee on Transit: Mr. Pangborn announced that the next meeting of the Special Committee on Transit would be held on Wednesday, January 26 at 7:30 a.m. at the Trawler Restaurant in Eugene.

Budget Committee Meeting Schedule: Mr. Pangborn pointed out the preliminary budget schedule on pages 41 and 42 of the agenda packet. He asked that anyone who had problems with those meeting dates contact him as soon as possible.

Annual Awards Banquet: Ms. Loobey said that she would be calling the Board members within the next few days with more details, but reminded them that the District's annual Awards Banquet would be held on Sunday, January 30 at 6:30 p.m. at the Eugene Hilton. She invited all Board members and their guests to attend.

ADJOURNMENT: Mr. Langton reminded the Board that after the meeting they would be boarding a bus to go to the new transit station at 10th and Willamette for a walking tour with staff. Ms. Calvert moved, seconded by Ms. Eberly, that the meeting be adjourned. With no further discussion, the meeting was duly adjourned at 8:26 p.m.


Secretary