

MINUTES OF DIRECTORS MEETING
LANE COUNTY MASS TRANSIT DISTRICT

REGULAR MEETING

October 19, 1982

Pursuant to notice given to the Eugene Register-Guard for publication on September 16, 1982, and distributed to persons on the mailing list of the District, the regular meeting of the Board of Directors of the Lane County Mass Transit District was held at the City Hall in Eugene, Oregon, on October 19, 1982, at 7:30 p.m.

Present: Peter M. Brandt
Janet Calvert
Janice Eberly, Secretary
Ted J. Langton, President, presiding
Judy Nelson
Phyllis Loobey, General Manager
Jo Sullivan, Recording Secretary

Absent: Larry Parducci
Glenn E. Randall, Vice President/Treasurer

INTRODUCTORY REMARKS BY BOARD PRESIDENT: Mr. Langton introduced to the Board the District's new Director of Administrative Services, Mark Pangborn.

AUDIENCE PARTICIPATION: Mr. Langton then asked for audience participation on any subject not covered in the agenda. There was none.

MOTION
VOTE
APPROVAL OF MINUTES: Mr. Brandt moved, seconded by Ms. Eberly, that the minutes of the September 21, 1982 regular meeting be approved as distributed. The motion carried 4 to 0, with Ms. Nelson not yet being present.

CHARTER SERVICE FOR JUNIOR MISS SCHOLARSHIPS, INC.: Mr. Langton reminded the Board that this subject had been discussed during a previous Board meeting, when a representative of the Junior Miss program had requested that the District donate charter service in return for mention as a program sponsor. Mr. Langton then asked for audience participation on this topic. Kathy Corrello, the publicity chairman for the Junior Miss program, stated that she was the 1980 Junior Miss for this area. She said the program was not asking for a lot, just whatever the District could give. She said the program was widely supported and gained a lot of recognition, although it hadn't yet received as much support in the Eugene-Springfield area as they would like. She stated that she had a good experience with the program, and asked for the District's support.

Ms. Calvert commented that the District was often asked to support programs which seem very worthy, but the Board had established a pattern of action that such support be limited.

Mr. Brandt suggested that the District could still charge \$25.00 an hour, but not charge the two-hour minimum. Ms. Loobey explained that that would not cover the District's costs, due to the two-hour minimum pay requirement and the possibility that it may cost even more than that to call in operators and dispatch buses. She stated that the Board had previously directed that charter rates cover at least some of the costs, as the Lane County Fair Board did when chartering service. Ms. Loobey said that staff had not seen such a reciprocal agreement represented in the request from Junior Miss.

Mr. Brandt asked if there would be a lot of people coming in from out of town. Sue Embree, another representative of Junior Miss, stated that there would be 21 girls from around the state, their families, about 40 board members and their families, and judges from out of town and out of state. Their performances would be held at South Eugene High School, and approximately 4,000 people had attended previous performances.

Mr. Brandt then asked about the activities for which charter service was being requested. Ms. Ebreer replied that the activities included programs at an elementary school and a hospital, lunches and dinners at restaurants which were donating meals, a planetarium show, church activities, and a fashion show at Valley River Center. She said the contestants would be staying with area families, but those families would normally be working and would not be able to drive the girls everywhere they needed to go. Having everyone on one bus, she added, kept everyone together and eliminated problems which occur when using individual means of transportation.

MOTION Mr. Brandt moved that the District support the activities of the Oregon Junior Miss Program at no cost on January 19, 21, and 22. The motion died for lack of a second.

Ms. Calvert asked Ms. Embree if they had looked at bus schedules and destinations to see if the program could use the regular bus service. Ms. Embree said they had not.

Mr. Langton stated, for the program's information, that this is the same type of issue the Board had been faced with in the past, and they had reacted negatively because saying yes to one almost would put the Board in a position to say yes to all such requests.

MOTION Ms. Calvert moved that the Board not authorize the District to offer charter service to participate in the Junior Miss Scholarships program. The motion was VOTE seconded and carried 4 to 0, with Ms. Nelson not yet being present at the meeting.

Mr. Langton thanked the program representatives for their participation in the discussion. He then said he would like to see the District establish a policy regarding the issue of charter service. He asked staff to draft a policy for Board review, so that this kind of discussion would not necessarily have to be taken to the Board, unless those making such requests would want to appeal staff's decision to the Board. Ms. Eberly commented that she would like to allow for exceptions to

the policy and that she felt sorrow at having to turn down people with sincere requests.

JUNE 30, 1982 AUDITED FINANCIAL STATEMENTS: Mr. Langton stated that he would like to move this informational item to this place in the meeting because David Gault and Chuck Krogman of Derickson and Gault were present to answer questions from the Board. Mr. Gault explained that state law requires an annual audit of the District's financial status, and said that Derickson and Gault had appreciated the opportunity to perform that audit for a number of years.

Mr. Gault directed the Board's attention to an opinion letter he had handed out to Board members with a copy of the Report on Examinations of Financial Statements and Supplementary Information, Years Ended June 30, 1982 and 1981. He explained that page 14 included some restatement of the first section because of conflicts between the generally accepted accounting standards and Oregon statutes, and information has to be stated from different points of view. He said the report also included a separate report on internal accounting controls.

MOTION Mr. Brandt moved, seconded by Ms. Calvert, that the Board approve the financial statement for the year ending June 30, 1982 and the auditor's report.
VOTE Mr. Langton explained that such an approval is not required but would still be appropriate. With no further discussion, the motion carried 4 to 0, with Ms. Nelson not yet voting.

Mr. Gault further commented that the points discussed in the management letter were things that would have no serious impact, and said that the District's records were in excellent condition. He felt that the District's accounting staff deserved commendation, and said he thought the District had made a wise choice in hiring Ms. Brotherston as the accounting officer.

OATH OF OFFICE FOR NEW BOARD MEMBER: Mr. Langton introduced to the Board its newest member, Judy Nelson, who then signed the oath of office and became an official, voting member of the Board.

SPECIAL COMMITTEE ON TRANSIT: Nancy Matela, the District's Administrative Analyst, said that staff were asking the Board to ratify the mission statement, ratify the construction of the membership, and name Board members to participate on the committee. She explained that the list of nominees still lacked two names, which staff would receive in the near future.

MOTION Ms. Eberly moved that the Board ratify the proposed mission statement on page 20 of the agenda packet and the proposed membership (types of positions)
VOTE on page 19. Ms. Calvert seconded, and the motion carried unanimously, with Ms. Nelson now voting.

Ms. Matela explained that the two other nominees would be persons from the Eugene business community and a civic leader from Eugene. Ms. Calvert thought it would be useful to have a business person from the downtown community because of the District's interaction with that community. Ms. Matela said that she would

call Wendall Hamilton at the Eugene Chamber of Commerce to let him know the Board's preference, since he would be appointing the business person.

Mr. Langton stated that the Board could officially approve the membership of the committee (list of persons' names) at the adjourned Board meeting scheduled to be held on October 26. Mr. Langton asked that the Board give serious thought to nominating other Board members to participate on the committee, and asked that anyone with an interest in serving on the committee please let him know. He said it would involve a lot of work but is extremely important to the future of the District.

RESOLUTION OPPOSING BALLOT MEASURE THREE: After some discussion and an explanation of the ballot measure itself, Mr. Langton explained that this was not an issue on which the Board had to take a position. Rather, he said, it was an action they could take because of the effect the passing of the measure could have on the transit district. Ms. Calvert said she had no problem with taking a stance against the measure, since usually when people are concerned about situations, they say so. Mr. Brandt disagreed, and thought there were not adequate studies to know what the impact would be on the District, one way or the other. Mr. Pangborn explained that staff feared a negative impact on immigration, which would affect the District's capacity to provide service.

Mr. Langton thought that if the Board's opinion was not unanimous, no action should be taken. Ms. Eberly agreed, saying that she thought passage of the measure would have a serious impact upon the community, but she thought any such stance taken by the Board should be unanimous. Since there was not consensus, no action was taken on this issue.

MOTION
VOTE

POLICY ON SEXUAL HARASSMENT: Ms. Eberly moved that the Board adopt the Policy on Sexual Harassment as included in the agenda packet. Ms. Calvert seconded, and, with no further discussion, the motion carried unanimously.

MOTION
VOTE

RESOLUTION AUTHORIZING PURCHASE OF SURPLUS PROPERTY: Mr. Brandt moved that the Board adopt the resolution, enclosed in the agenda packet, which would authorize a representative of the District to acquire federal surplus property from the Oregon State Agency for Surplus Property. Ms. Calvert seconded, and the motion carried by unanimous vote.

ITEMS FOR INFORMATION AT THIS MEETING: Mr. Langton called the Board's attention to the memos in the agenda packet which gave updated information on the River Road Transit Station and the Eugene mall project.

OREGON TRANSIT ASSOCIATION CONFERENCE: Ms. Loobey announced that the Oregon Transit Association would be holding a business meeting in Eugene on Monday, October 25, with a banquet that evening. She asked that Board members interested in attending let her know, and thought it would be a good opportunity for members to meet their peers from other transit properties, as well as professionals and vendors from Oregon, Northern California, and Washington.

MOTION ADJOURNMENT: Ms. Eberly moved, seconded by Ms. Calvert, that the Board
VOTE adjourn to Tuesday, October 26 at 7:30 p.m. in the Eugene City Hall. The motion
 carried unanimously, and the meeting was adjourned at 8:20 p.m.

Janice M. Eberly
Secretary