

MINUTES OF DIRECTORS MEETING  
LANE COUNTY MASS TRANSIT DISTRICT

ADJOURNED MEETING

July 27, 1982

Pursuant to notice given at the July 20, 1982 Regular Board meeting, an adjourned meeting of the Board of Directors of the Lane County Mass Transit District was held on July 27, 1982 in the McNutt Room, Eugene City Hall, at 7:30 p.m.

Present: Peter M. Brandt  
Janet Calvert  
Janice Eberly, Secretary  
Ted J. Langton, President, presiding  
Larry Parducci  
Phyllis Loobey, General Manager  
Cindy Ficek, Recording Secretary

Absent: Glenn E. Randall, Vice President/Treasurer

INTRODUCTORY REMARKS BY BOARD PRESIDENT: Mr. Langton explained that the adjourned meeting had been called to discuss the Eugene Mall Transit Station Project.

AUDIENCE PARTICIPATION: There was no audience participation.

EUGENE MALL TRANSIT STATION PROJECT: Ms. Loobey reviewed the background leading to the Eugene Mall Transit Station. The station has been an idea for many years and has gone from elaborate station, to contraflow plan, to the current design presented at the meeting. The current design is a result of a Request for Proposal process. Requests were sent to all architects and engineers in the Eugene/Springfield area. The firms who responded with proposals were reviewed and three (3) firms were selected to be interviewed by the staff. The firm of Wilson, Bryant, Gunderson and Seider was selected to develop the design work for the Eugene Mall Project. Ms. Loobey further stated that Mr. Wilson and Mr. Gunderson were present to give a presentation to the Board and to answer any questions that might arise.

Mr. Wilson gave a brief introduction and background on work done by the firm. Mr. Gunderson, the Project Architect for the Eugene Mall Transit Station project, gave the presentation of the design work. The newly-designed mall will incorporate a differentiated sidewalk for ease in directing patrons for loading, trees and open spaces to help effect a feeling of safeness. The shelters will contain illuminated section symbols and schedules. Another main priority of the shelters will be that they are as transparent as possible and contain wind breaks on one corner. Mrs. Calvert questioned Mr. Gunderson about moss growing on the brick area. Mr. Gunderson responded that with regular use and normal maintenance this would not be a problem. He further mentioned that a rough-brush cement will be along the street to help patrons keep their footing while boarding and deboarding. A question was

voiced concerning rainspouts for the shelters. Mr. Gunderson answered that in looking at other shelters this does not appear to be a problem; there isn't the depth, like on larger structures, to cause a heavy run-off.

The design calls for 2 information kiosks on the Mall and a large four-sided clock which could be used as a landmark for both patrons and shoppers.

Mr. Gunderson stated that a good design is important in order to improve the environment, which will in turn increase ridership as the public's perception changes.

Mr. Wilson reviewed the budget and cost estimate table included in the agenda packet. Mr. Brandt asked if cement could be used instead of the brick along the loading zone of the station. Mr. Wilson responded that cement wouldn't differentiate enough when LTD personnel were directing patrons where to stand for boarding; also, brick would complement the theme used throughout the entire Mall. Mr. Parducci asked if the idea of colored cement had been looked into instead of brick. Mr. Gunderson responded that colored cement has to be maintained regularly and repainted about once a year.

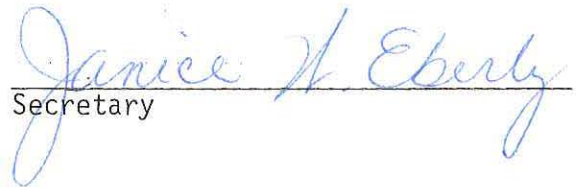
As design work is sufficiently advanced to provide revised cost estimates, Ellen Bevington reviewed and revised project budget and LTD's dollar value commitments. Subtracting the design services fee of \$23,510 from the \$325,000 authorized by the Board leaves a budget limit of \$301,490. The revised budget comes to a total of \$426,401, of which \$300,202 is LTD's share. Thus, LTD is under budget by a total of \$1,288. The City of Eugene/ERA portion is over budget by an amount of \$43,424. LTD, with concurrence from the Board, will present a request to the newly designated Downtown Commission for the additional amount.

Mr. Brandt questioned Ms. Bevington on the number of patrons each shelter would hold. Ms. Bevington responded that each shelter would accommodate 50 patrons easily. Mr. Gunderson made the comment that pre-fab shelters were considered in the design element, but due to the cost were not implemented. The proposed shelters cost \$86 per square foot which includes lighting, graphics and uses local materials, while the pre-fab shelters were \$75-\$85 a square foot, not including costs for freight, lighting or graphics. Mr. Parducci asked if the lighting, which has been budgeted, is adequate and, if not, would heavier lighting be considered. The response to Mr. Parducci's question was that the budget for lighting does adequately cover the space required. Mrs. Calvert asked what would happen if the Downtown Commission does not approve the additional \$43,424 needed for the project. Mr. Loobey responded that a search would be made for the funds and if the search proves futile, then all expendable items would be cut from the project budget. She further stated that the project would not proceed until a solution was found.

Mrs. Calvert made a motion that the staff be authorized to expend all of the \$325,000 budgeted for the Eugene Mall Transit Station and that staff request the Downtown Commission to authorize an additional \$43,424 for the project. Mr. Parducci seconded the motion which passed by unanimous vote.

RISK MANAGEMENT TRUST ACCOUNT: In order to expedite the settlement of small claims, a proposal was presented to the Board to retain Brown Brothers as risk management claims adjusters for the District. Tim Dallas explained that Brown Brothers was recommended by Tromp and McKinley (the District's insurance broker), and have an excellent reputation and experience in the field of claims adjusting. He further explained that the adjusters would have the sole authority to sign checks up to \$1,000 and authority to sign checks up to \$2,500 with a second signature from a District-authorized signer. Mr. Parducci didn't agree with the idea of Brown Brothers signing checks; he asked Mr. Dallas if Brown Brothers could bill the District. Mr. Dallas responded that the check signing policy is a common practice in the industry. Mr. Parducci made the suggestion that more facts be obtained before a decision was made. Another suggestion was made to ask Tromp and McKinley to attend the next meeting. The general consensus was to table the Risk Management Trust Account issue until the next Board meeting.

ADJOURNMENT: Mrs. Calvert made a motion to adjourn; Mrs. Eberly seconded the motion which passed unanimously.

  
Secretary