

MINUTES OF DIRECTORS MEETING
LANE COUNTY MASS TRANSIT DISTRICT

REGULAR MEETING
February 19, 1980

Pursuant to notice given to the Register Guard for publication on January 19, 1980 and February 11, 1980, to the Springfield News and distributed to persons on the mailing list of the district, the regular monthly meeting of the board of directors of Lane County Mass Transit District was held at the City Hall, Eugene, Oregon, on February 19, 1980, at 7:30 p.m.

Present: Daniel M. Herbert, Vice President
Kenneth H. Kohnen, President, presiding
Ted J. Langton, Treasurer
Robert C. Loomis
Carolyn Roemer
Phyllis Loobey, General Manager
Mavis Skipworth, Recording Secretary

News media representatives:
Marvin Tims, Register Guard
Marian Green, Oregon Daily Emerald

Absent: Richard A. Booth, Secretary
Glenn E. Randall

INTRODUCTORY REMARKS BY PRESIDENT: The chairman advised that sufficient signatures have been filed to place the income tax measure on the March 25th ballot and that a citizens committee has been formed to promote the income tax, co-chaired by Maurie Jacobs and Mary Sherriffs.

Mr. Kohnen announced the appointment of Ken Powis to the staff position of Director of Marketing and Planning.

Mr. Kohnen reported that earlier today he, Ms. Loobey, Mr. Randall, Dr. Loomis and Mr. Powis had met briefly with Neil Goldschmidt, Secretary of Transportation, to discuss possible federal funding for the 8th/10th Avenue contra-flow transit site. He said the Secretary had emphasized the importance of the role of public transit in the present administration and that a goal had been set of \$50 billion in federal funding over the next ten year period for public transit.

PUBLIC HEARING ON SECTION 5 OPERATING ASSISTANCE GRANT APPLICATION: The chairman advised that the district is submitting an application for a Section 5 Operating Assistance grant in the amount of \$867,392 for FY 1980-81. He explained that the grant application is being submitted several months earlier than in the past in hopes of speeding up the flow of grant monies, and that the district has not as yet received the funds from the FY 1979-80 Section 5 Operating Assistance grant.

Mr. Kohnen opened the meeting to public testimony on the grant application and there was no response. He again gave the call with no response and declared the hearing closed.

AUDIENCE PARTICIPATION: Vicki Pagoric of Pearl Buck Center asked that color coding of routes be reinstated to enable handicapped people and small children to learn to ride the system. Ms. Bevington, Planning Administrator, agreed that it would be a valuable feature but spoke of the increased costs for system maps and schedules and of the difficulty of finding a variety of colors to use as the number of routes increase. She said consideration is being given to renumbering the route system and suggested the use of color coding for sections of the service area and the use of symbols.

MOTION MINUTES: Upon motion, duly seconded, the minutes of the regular board
VOTE meeting of January 15, 1980 were unanimously approved.

SECTION 5 OPERATING ASSISTANCE GRANT RESOLUTION: Responding to question by Dr. Loomis, Ms. Loobey explained how the amounts of Section 5 Operating Assistance grants are determined by population density and are matching funds to be used for operating expenses of transit properties.

MOTION Upon motion, duly seconded, the board unanimously approved the following
VOTE resolution:

Resolution authorizing the filing of an application with the Department of Transportation, United States of America, for a grant under the Urban Mass Transportation Act of 1964, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects-

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors:

1. That Phyllis Loobey is authorized to execute and file an application on behalf of Lane County Mass Transit District with the U.S. Department of Transportation, to aid in the financing of operating assistance projects pursuant to Section 5 of the Urban Mass Transportation Act of 1964, as amended.
2. That Phyllis Loobey is authorized to execute and file with such applications an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.

4. That Phyllis Loobey, General Manager, is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application or the project.
4. That Phyllis Loobey is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That Phyllis Loobey is authorized to execute grant contract agreements on behalf of Lane County Mass Transit District with the U.S. Department of Transportation for aid in the financing of the operating assistance projects.

THIRD AMENDED ORDINANCE NO. 1 - FIRST READING: The board received copies of the Third Amended Ordinance No. 1 for the first reading. The chairman advised that the amendments proposed by the district's legal counsel were necessary to conform to changes in state statutes, and to fix dates for elections of officers and terms of offices. He said copies of the full ordinance were available to members of the audience.

MOTION Mr. Langton moved the ordinance be read by title only. The motion was duly
VOTE seconded and carried unanimously.

Mr. Kohnen read, "Third Amended Ordinance No. 1. An ordinance providing rules for meetings of Lane County Mass Transit District."

PUBLIC OFFICIAL LIABILITY: Ms. Loobey reported that the Errors and Omissions coverage carried for the past three years is due for renewal. She said the coverage that protects the board against suit has been in force with \$1,000,000 excess, that there have been no claims paid and it would appear the amount of coverage is adequate. The board was told that the broker, James & Company, has sought out the best coverage available at the most economical cost and that the quotation received is written only on an annual basis.

MOTION Mr. Langton moved that public official liability coverage as provided by
VOTE Forum Insurance Company, Policy No. PO22022 be bound at \$1,000,000 coverage. Dr. Loomis seconded the motion and it carried unanimously.

LANE COUNCIL OF GOVERNMENTS: Mr. Kohnen informed the board that a request has been received from Commissioner Vance Freeman for the district to name a representative to sit on the L-COG board in a non-voting capacity. Mr. Herbert spoke of the value of having a representative on that board as it has a broad level of general planning, and said in another year he would possibly have the time to serve in that capacity.

MOTION Dr. Loomis moved to appoint Ms. Roemer to serve in that capacity. The motion
VOTE was seconded and carried unanimously.

FINANCIAL UPDATE: Michael Merrell, Accountant, reported on projected revenues and expenditures for the current fiscal year and spoke of two main areas of concern: 1) the short term cash position with adequate capital reserves to borrow from when payroll taxes lag, and 2) the long term effect of not reaching the fiscal year goal of setting aside \$450,511 for local share of future capital outlay. He said a \$200,000 shortfall is projected as revenues are coming in below anticipated levels, and inflation has caused higher levels of expenditures, including dramatic increases in the cost of gasoline and diesel oil. He advised that the payroll tax base has not continued at the 18% annual increase experienced

in recent years that led the board to lower the payroll tax rate to .0050. He said the Department of Revenue is researching the problem and their findings will be important in consideration of the budget for next fiscal year. He assured the board that staff is analyzing expenditures to find areas that can be cut back without decreasing service.

TRANSIT DEVELOPMENT PROGRAM UPDATE: Mr. Powis reported that the update process on the Transit Development Program has begun and that staff will make a presentation to the Board and Budget Committee, February 26th on a proposed direction for TDP policy. He said the format has been revised in an effort to make it more measurable and understandable.

DOWNTOWN TRANSPORTATION STUDY: Ms. Bevington spoke of recent activities concerning the Downtown Transportation Study and said the consultants will be recommending implementation of the 8th/10th Contraflow. She said there is a possibility of combining the Downtown Transportation Study with recommendations proposed by Ellis-Dutcher into a joint project that could be eligible for Urban Initiatives funding. She reported that Mr. Kohnen had sent a letter to Mayor Keller and the Eugene City Council outlining the advantages of a joint project, that the Council was receptive to the idea at their February 13 meeting, and staffs in both agencies are now working to coordinate the two projects.

Dr. Loomis briefly reviewed the Eugene City Council meeting and advised that Mayor Keller had sent a letter to Neil Goldschmidt in support of improvements of public transportation in Eugene.

MARKETING: Mr. Powis gave an update on current activities in the Marketing Division, telling of public presentations by staff on system use, research and future service to various neighborhood organizations and other groups to inform them of what the district is doing and to receive their input. He said the staff has also been working with the University of Oregon, South University and West University Neighbors to determine the demands that will be coming from that area within the next two to three years. He advised that an airport study is currently being conducted to determine the feasibility of including the airport in the routing system.

The board received copies of a petition signed by 130 patrons of the LCC buses expressing their frustration at overcrowded conditions on those routes. Mr. Powis called attention to graphs included in the agenda packet showing overloads that have dramatically increased. Mr. Dallas said it can be assumed that there are more people affected than indicated by the graph and cautioned that people will change their transportation habits if they cannot board a bus. He said overcrowding is occurring throughout the system and there is no additional equipment available to respond to the need. Ms. Bevington said she would work with Ed Bergeron, Marketing Administrator, to disseminate information to the students through the Torch and at an open meeting to explain the district's limitations at this time.

Mr. Langton said it seemed illogical to ignore a fare increase when the district has a product that is oversold. Mr. Dallas said the district is no longer able to serve special events and all charters have been cancelled. Ms. Loobey referred to the telephone call log included with the agenda and noted that the demand has increased so dramatically that not all calls can be handled and it is not known how many people cannot get through to the information clerks.

OPERATIONS: Tim Dallas reviewed the Maintenance Division monthly statistical report indicating the higher operational costs and breakdowns of the Twin Coaches and the stress on those vehicles caused by heavy overloads.

Mr. Dallas reported that the district has received from the American Public Transit Association Safety Awards Committee a certificate of achievement on the improved safety record the system showed for 1978. He spoke of the excellent job the operators are doing in coping with additional passenger loads and commended Gary Deverell, Safety and Training Supervisor, on his accomplishment of safety through his safety and training program. Mr. Herbert asked that the appreciation of the board be extended to Gary Deverell.

LCC TRANSIT STATION: Ms. Bevington gave a brief update on current activities to resolve the differences with LCC on placement of the bus site. She said the staff is awaiting word from the LCC facilities planner on a compromise location.

ADJOURNMENT: Upon motion, duly seconded, the board voted unanimously to adjourn the meeting to March 4, 1980, at 7:30 p.m. in Eugene City Hall.

A handwritten signature in green ink, reading "Eugene A. Book". The signature is written in a cursive style and is positioned above a horizontal line.

Secretary