

MINUTES OF DIRECTORS MEETING

LANE COUNTY MASS TRANSIT DISTRICT

REGULAR MEETING

January 16, 1979

Pursuant to notice given to the Register Guard for publication on January 11, 1979, to the Springfield News and distributed to persons on the mailing list of the district, the regular monthly meeting of the board of directors of Lane County Mass Transit District was held at the City Hall, Eugene, Oregon on January 16, 1979 at 7:30 p.m.

Present:

- Richard A. Booth, Secretary
- Jack J. Craig
- Daniel M. Herbert, Vice President
- Ted J. Langton, Treasurer
- Kenneth H. Kohnen, President, presiding
- Glenn E. Randall
- Carolyn Roemer
- Fred C. Dyer, General Manager
- Mavis Skipworth, Recording Secretary

News media representatives:

- Marvin Tims, Register Guard

Mr. Kohnen introduced David Harrison who has recently filled the staff position of Personnel Administrator.

PUBLIC PARTICIPATION: The chairman invited public participation and there was no response. He then closed that portion of the meeting.

MOTION

APPROVAL OF MINUTES: A motion was made, duly seconded, to approve the minutes of the regular board meeting of December 19, 1978 as distributed. Mr. Langton questioned the statement on page 2, paragraph 1, that "The recommendations by GMA Research Corporation included: Assume LTD has strong public support as its performance was rated as good or excellent by more than three-quarters of district residents;..." He said this infers there is strong support in general for the district and he believed that it should instead refer to the quality of service offered. Mr. Booth concurred, stating that the district does give good service but there has been a lot of adverse testimony from the business community that would indicate there is not strong public support. Following the discussion, the question was put on the motion to approve the minutes and it carried unanimously.

VOTE

CITY OF EUGENE DOWNTOWN PARKING AND CIRCULATION STUDY: The board received copies of a request by the City of Eugene for proposals from qualified consultants to conduct a comprehensive parking and circulation study for the downtown area to determine needs for both a five-year and ten-year period, the study to include the need and location for a transit transfer site. The district was included to participate on a selection committee for screening the proposals. Mr. Dyer advised that the cost of the study would total \$60,000, with the City contributing \$40,000, the district \$10,000 and the Downtown Development Board \$10,000. He further stated that although the district's share has not been included in the budget, there are funds that could be used for that purpose, and possibly part of the billing would be carried over into the next fiscal year

although it should be assumed that the \$10,000 would come from the current budget.

MOTION Mr. Randall moved that the board approve the district jointly participate in the funding of a downtown parking, circulation and transfer site location study. Mr. Herbert seconded the motion.

Mr. Booth observed that the studies previously completed should be made a part of this study, to avoid a duplication of previous efforts. He spoke of the amount of time and money spent on the issue of a downtown transit station, and said the district should have assurance that there will be a resolution from the results of the study.

VOTE The question was put on the motion and it carried unanimously.

Discussion followed on the number of representatives to participate on the screening committee and there was uncertainty as to whether the district was to select one or more representatives. The staff was instructed to obtain clarification.

MOTION Mr. Craig moved that the board designate Mr. Herbert as at least one of the persons to represent the district and Mr. Randall seconded the motion.

AMEND Mr. Randall moved to amend the motion to include that if two representa-  
MOTION tives are required, Mr. Kohnen would be the second member; or, if only one, that the chairman act as alternate. Mr. Craig seconded the amending motion.

Mr. Booth urged that the board not authorize spending the \$10,000 without assurance that the district will have a voice in making the decision. Mr. Langton suggested the district should convey to the city its strong feelings that there should be some definitive results occur as a result of the study.

VOTE The question was put on the amending motion and it carried unanimously.

VOTE The question was put on the main motion as amended and it carried unanimously.

BUDGET COMMITTEE APPOINTMENTS: Mr. Langton submitted the name of Emerson Hamilton for appointment to the budget committee. Mrs. Roemer requested approval for reappointment of Mary Lou McCarthy and Mr. Herbert requested approval of Shirley Minor for reappointment.

Mr. Randall asked if the board is required by law to act upon individual appointments of budget committee members, adding that as board members are appointed, he believed each member's selection of a budget committee member should not require action of the board. He also asked if, as board members are appointed from designated districts, the budget committee members must also be residents of the same districts.

Ms. Loobey advised that the recent legislative changes requiring board members reside in certain districts did not include the matter of whether or not budget committee members should also reside in the same districts.

Mr. Dyer said the law states that the budget committee shall consist of the governing body and a like number selected from the district, and the district has adopted a policy of allowing each board member to select a

member and submit a biographical sketch of their selection. He said the staff would research the questions brought up by Mr. Randall.

Mr. Randall said he believed the board should adopt a policy that each budget committee member would serve the same term as the board member, and if the board member should leave the board, the term of that budget committee member would end. Mr. Dyer advised that local budget law states the budget committee members should be appointed for three year terms.

MOTION

Mr. Langton moved that Emerson Hamilton, Mary Lou McCarthy and Shirley Minor be appointed to serve three year terms on the budget committee, commencing January 1, 1979 through December 31, 1981. The motion was duly seconded and carried unanimously.

VOTE

PROPERTY NEGOTIATIONS: The staff advised that an unimproved parcel east of the District's property on 9th Street, Tax Lot 1500, has recently become available. Mr. Dyer informed the board that the parcel the district had anticipated acquiring, and which had been included in the capital grant, will not now be readily available. He said property in that area of the city is rapidly being developed into semi-permanent occupancies and if the district does not negotiate a lease with option to buy the available property, it possibly will not be available in the future.

MOTION

Following a brief discussion, Mr. Randall moved that the board give approval for the staff to enter into negotiations for a lease option, subject to final approval of the board, of Tax Lot 1500. Mr. Craig seconded the motion.

Mr. Langton suggested it might be timely to inquire into the availability of Tax Lot 1800. He said he was personally opposed to public bodies building monuments and asked that the district carefully evaluate and be well aware of projected needs for any real estate.

AMEND  
MOTION

Mr. Langton moved to amend the motion to include staff investigation of Tax Lot 1800 and include it in the staff report to the board. The motion was duly seconded. Mr. Booth asked that the board be advised of any demonstrated need for additional property.

VOTE

The question was put on the amending motion and it carried unanimously.

VOTE

The question was then put on the main motion as amended and it carried unanimously.

TRANSIT DEVELOPMENT PROGRAM: The chairman advised that a special meeting of the board, the budget committee and the Quantitative Objectives citizens advisory committee will be held on January 23rd to review a draft of the Transit Development Program update for 1979-82.

CITIZENS ADVISORY COMMITTEE: The board was informed that the January meeting of the Citizens Advisory Committee was cancelled because of a conflict with another meeting.

FINANCE AND BUDGET: Regular monthly reporting was distributed for board information. Mr. Booth expressed concern that while the fiscal year was half

over, several line items were expended over half the budgeted figures, such as upper level administrative salaries and operators' overtime; that Materials and Services was underspent and should perhaps receive attention of the budget committee to make certain it is accurately estimated in the coming fiscal year.

Mr. Dyer explained that during the budget process for fiscal year 1978-79, the board had delayed salary determinations until the Cascade Employers Association study was completed, so the increases had been included in the budget at an equal amount for all salaried employees; later the budget could not be revised, but the allocations were revised subsequent to completion of the study. He said that due to direction of the board to cut expenditures, there had been underhiring of operators for this fiscal year which resulted in increased overtime. He commented it was believed the totals would be lower at the end of the fiscal year.

MARKETING: A review of monthly activities in the Marketing Division was presented for board information.

RIDERSHIP: Ridership reporting for the month of December was presented.

LETTERS CONCERNING NON-URBAN COVERAGE: Letters to the district regarding non-urban coverage which had not previously been forwarded to the board were presented. Mr. Langton said he believed it was unnecessary for the board to receive the letters in agenda packets. It was the consensus that the board request them when they were needed. The chairman suggested the issue could be placed on the agenda as a point of discussion.

OPERATIONS: Monthly reporting on the Maintenance Division and the Passenger Disruption Log were distributed.

ATTORNEY GENERAL'S OPINION: The board was advised that an opinion on the contracting provision of ORS 267.200(3) has been requested of the Attorney General.

The meeting was adjourned.

  
Secretary