

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR MEETING

Wednesday, April 16, 2003

Pursuant to notice given to *The Register-Guard* for publication on April 10, 2003, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held its regular monthly meeting on Wednesday, April 16, 2003, beginning at 5:30 p.m., in the LTD Board Room at 3500 East 17th Avenue, Eugene.

Present: Susan Ban
David Gant
Gerry Gaydos, Vice President
Patricia Hocken, Secretary
Dave Kleger
Virginia Lauritsen, Treasurer
Hillary Wylie, President, presiding
Ken Hamm, General Manager
Jo Sullivan, Clerk of the Board
Kim Young, Minutes Recorder

Absent: None

CALL TO ORDER - Ms. Wylie called the meeting to order.

ROLL CALL - General Manager Ken Hamm called the roll. Mr. Gaydos was not yet present.

ANNOUNCEMENTS AND ADDITIONS THE AGENDA - Ms. Wylie reviewed the agenda. There were no changes to the agenda. There were no announcements.

WORK SESSION:

LTD ORDINANCE NO. 36 – LTD Director of Transit Operations Mark Johnson and District Counsel Rohn Roberts joined the Board for this discussion. Mr. Johnson introduced Ordinance 36, 2003 Revision, "Regulations Governing Conduct on District Property," which would limit certain District properties to District patrons, employees, and those conducting District-related businesses. He called attention to the materials in the agenda packet detailing the types of activities that had to be managed at the Eugene Station on a daily basis.

In response to a question from Ms. Lauritsen, Mr. Johnson stated that the police report was for the Eugene Station alone, not the entire district. It showed that there had been 4,800 police responses at the station in four years, or about 1,200 per year, with about two assaults a month. Mr. Roberts said this did not include a breakdown of how many were committed by passengers and non-passengers of the District. In conversations with Mr. Bailor, he understood that the overwhelming majority of the calls involved non-patrons of the District. He stated that the appellate courts had taken away LTD's ability to enact loitering ordinances, so the question was what LTD should do to ensure the kind of environment it wanted to have. The lawyers' charge

was to determine the best manner to give LTD the best chance of success in order to promote safety, convenience, and efficiency of the transit station, and that was what they had tried to do. He asked for questions from the Board.

Mr. Gaydos arrived.

Mr. Gant said that he wanted to make sure he understood the idea behind the ordinance in relation to administrative law. He said that the Board was talking about at least three rights: the right to free speech, the right to freedom of assembly, and the right to the initiative process. The idea was not about whether there was bad intent on LTD's part to suppress someone's rights. Rather, it had to do with the restrictive effect of the intent that this kind of ordinance would have on those rights. The real question, he thought, was whether that kind of restricted effect was permitted, and the courts had made it clear that those rights could be infringed upon if the unintended, restricted effect followed a certain guideline. The guidelines had to do with two tests. First, it had to be content neutral, so laws could not be passed that discriminated against certain types of speech, and that was where LTD ran into trouble with the previous version of the ordinance. This time, he thought, the revision was closer to being content neutral. He said that the second part of the analysis, and the idea behind this area of law, had to do with the corollary of the content-neutral part and the basic ideas that there can be a restrictive effect on the time, place, or manner (not the content) of how the speech takes place--whether those were reasonable restrictions. He said that most people understood that; for example, they could not stand up in a crowded movie theater and yell "fire." His understanding of how the court of appeals would deal with that part would be to consider what was reasonable, regarding two key points. The first, he said, was whether it was for a good reason, which had to be something like safety, and whether LTD could do its job and supply transit services. The second was whether the ordinance and the restrictive effect it was going to have were narrowly tailored, to have the least amount of effect on the rights and still get the job done. He was unsure whether he was comfortable with the approach taken in the ordinance and whether LTD had done the best job it could, because, if not, he was afraid that the courts would say that LTD had gotten through all the tests but the very last one, the part about over-breadth, and had not quite gotten there. If that was the case, he was afraid that what they would do was what had happened the last time.

Mr. Gant asked Mr. Roberts if this was a decent understanding of the issues. Mr. Roberts said that the only place he would depart from Mr. Gant's analysis was the least-restrictive alternative test. He did not believe that was the test that should be applied. Unfortunately, he said, the analysis of the Oregon Constitution had not evolved to the point where LTD would know whether or not the court would apply a least-restrictive alternative test, or the test that the United States Supreme Court would apply, which was one of reasonableness of time, place, and manner, because LTD was not encircling the downtown station and saying "you shall not go there" for expressive activities. He agreed that this was the problem that LTD might at some time confront. Staff and counsel had been working to narrowly tailor the ordinance, but were convinced that saying "you shall not block traffic" was not enough. He said that this was, to some extent, a policy call as well as a legal one. Mr. Gant agreed, and said he thought the federal standard should be applied, but no Oregon court had done so. Mr. Roberts pointed out that the courts had not ruled to the contrary, either.

Mr. Gant then asked if LTD had the right to enact restrictions at bus stops on public sidewalks. Mr. Roberts stated that in the current ordinance, for bus stops in public rights-of-way, the only restriction was eight feet from bus doors while loading and unloading. This was found

reasonable by the judge and was not appealed. He did not believe that this was an issue. There was still the drip line issue related to shelters; he understood that LTD had the right to control some activities within bus shelters within drip lines. For example, if a drunken transient was inside the bus shelter inside the drip line, LTD should have the right to ask that person to leave. He said that from the staff standpoint and the efficient operations standpoint, the District wanted an ordinance that provided for that possibility.

Mr. Gaydos apologized for being late, and asked to clarify that the content-neutral issue went to first amendment rights, and said that he had not heard Mr. Gant or anyone else raise any issues as to the content-neutral nature of the ordinance. Mr. Roberts said that it did, and that he believed that Mr. Gant was in agreement that this was a stronger issue. Mr. Gaydos stated that what the ordinance was trying to do was to deal with behaviors. Mr. Roberts explained that once people were there on District business, they could say what they wanted, gather signatures if they wanted, hand out leaflets, etc., so long as they were a patron of the District as described there. In that respect, he believed that it was purely content neutral. Mr. Gaydos agreed with this point.

Mr. Gaydos also mentioned the vagueness issue, and asked if the standard was that there could be no other alternatives. Mr. Roberts said that there was an issue under Oregon law whether the court would apply what would be akin to a least-restrictive alternative test or a reasonable test. He said he did not know the answer to that. He said that he could argue that this was the least-restrictive alternative available just because of the physical layout and how the District had tried to set aside areas that were public areas, had not closed off the entire station, and had limited the restricted areas to eight feet from bus doors while loading and unloading in public rights-of-way, etc.

Mr. Gant asked if a safety analysis concluding that this method was the least restrictive would be helpful, so the District was not dependent on anecdotal analysis and to show that LTD was taking this issue very seriously and, given the way the station was built, there was no other way. Mr. Roberts said that if such an expert were available to perform this study, any of that information would be helpful, and that what staff had prepared in terms of the purposes and problems was more than the District had before. He suggested that the question was whether the Board wanted to adopt the least-restrictive alternative available. He was concerned about the current lack of an ordinance and the potential that the District inadvertently could be creating a public forum that later would be hard to take away.

Mr. Gant said he thought that everyone agreed that there was a problem at the downtown station and that LTD did not have any bad intent. He asked about enforcement and how the ordinance would change that. Mr. Johnson said that it would give LTD the authority to tell people to leave District property if they were not waiting for a bus. Mr. Gant asked if that worked, pointing out that merely enacting a law was not sufficient. Mr. Johnson said that it gave the District the legal means to deny people transportation. If people at the station were there unlawfully, the District could tell them to leave or they could be charged with criminal trespass. Mr. Gant questioned the long-term effect and whether the statistics would go down. Mr. Johnson believed that the ordinance would help the District maintain order by controlling who was on the site.

Mr. Gaydos noted that Eugene used to have an enclosed downtown mall with no streets, and the City had an extremely difficult time with people hanging out in the area. Then an

exclusion ordinance was adopted in Eugene, which had a dramatic impact by removing, for at least a period of time, those who were attracting attention and causing problems. Mr. Roberts noted that Ordinance 36 included such a provision. Mr. Gaydos said that before the City ordinance was in place, it was very difficult to deal with such people. After its passage, it gave the police another tool to address behavior issues occurring in the public space. LTD's example was a little different because the downtown Eugene mall definitely had been a public space. Mr. Johnson said that if the District could make it uncomfortable for people who were not using the bus; word would get out, and they would find someplace else to hang out until the pattern repeated itself.

Mr. Kleger said that the ordinance appeared to have some enforcement teeth, and that was the way to control behaviors of concern, at least for a time. He suggested that in its absence, the District would have to choose between paying for bus routes and paying for security. He did not think that was feasible. He said that LTD's purpose was to provide transportation, and do it in a way that customers would make use of it. Mr. Roberts explained that trespass was defined both as unlawful entry and as staying after one had entered a place lawfully but then was lawfully asked to leave. The critical distinction was that, according to the current ordinance, someone who committed an offense, such as blocking traffic, and did not leave after being asked to, could then be arrested for trespass if that request was lawful. He or she then could come back the next day and commit the same offense, and then must be asked to leave again. That was an enforcement problem for LTD. If someone's entry onto the premises was unlawful to begin with, that situation did not exist.

Mr. Gant stated that he was in favor of the ordinance but wanted to ensure that it was constitutional. He was concerned whether it was a safety issue if someone was not blocking or impeding. He said that a study had some objectivity that the District could use to justify the ordinance and might strengthen the factual case that LTD would have to make. He said that was really his only concern.

Ms. Wylie expressed concern about the next available vehicle provision. Mr. Johnson said that the District's officers were friendly and reasonable in their approach to patrons. If people were waiting quietly, it was doubtful that they would attract any attention from the District at all. Ms. Wylie asked what would happen if someone wanted to just sit and view people and was not asked to leave. Mr. Roberts said that this raised the issue of selective enforcement. If the District selectively enforced a law for an improper purpose, such as racial profiling, or appeared to be doing so, that would be a problem. Responding to a comment from Mr. Gant, Mr. Roberts did not think that petitioner signature gathering was a problem in approval of the ordinance. Mr. Hamm agreed. Ms. Wylie noted that the reference in the ordinance to petition gatherers was gone.

Responding to a question from Ms. Hocken, Mr. Gant said that he believed a safety study would bolster LTD's position. Mr. Johnson said that staff could do some follow-up. He said that it appeared that Mr. Gant was requesting a safety study and a legal opinion. Mr. Gant concurred.

Ms. Hocken acknowledged Mr. Gant's concerns but said that at some point the Board would have to determine how much risk it was willing to take to accomplish what the Board believed was needed. Mr. Gant said that he wanted to be as prepared as possible if the District was taken to court.

Ms. Lauritsen concurred with Ms. Hocken. She thought it time for the Board to move forward.

Mr. Gaydos concurred with the remarks of Ms. Lauritsen and Ms. Hocken. He said that the District had experienced staff and transit experts informing it and he thought it possible that no matter how much information the District had, it could still lose. He thought the recommendation represented the best shot the District had at this time.

Responding to a question from Ms. Wylie regarding what would happen if the ordinance were rejected by the courts, Mr. Roberts said that the District had been unable to obtain any clarification from the court regarding the elements of the previous ordinance. The judge's ruling merely stated that there was nothing in the history of the Oregon Constitution that would give LTD the right to enact certain elements of the ordinance. Mr. Roberts hoped that if the District failed to prevail, it would receive more clear direction on how to legally make LTD a safe and efficient transit system and not have the problems that LTD had at the former station. He did not know if the District would get that clarity.

Mr. Kleger noted that before the construction of the Eugene Station, there had been many times when the sidewalks were blocked by petition gatherers, preventing riders from going from bus to bus. He said that did not appear to be a problem now.

ITEMS FOR INFORMATION AT THIS MEETING:

Monthly Financial Report - Ms. Wylie called for the Monthly Financial Report. Director of Finance and Information Technology Diane Hellekson said that staff were seeing some revenue numbers they could not explain. She cited payroll tax revenues as an example, and said that the District was less than \$100,000 below budget. Nothing in the local economy explained that. The District also had received more than expected in-lieu-of tax from the State. She said that there was a \$1.3 million total General Fund surplus at this time, which could take pressure from next year's budget. She said that staff would propose a status quo budget while some of the questions were answered. Ms. Hellekson said that no compliance checking existed at this time because of Department of Revenue budget reductions.

Ms. Hocken suggested that it was just taking some time for the payroll tax decline to appear. Ms. Hellekson said that was a possibility.

Responding to a question from Mr. Kleger, Ms. Hellekson estimated that \$50,000 to \$60,000 in payroll tax revenues would be lost as a result of the closure of Sony.

Legislative Update - Government Relations Manager Linda Lynch provided an update on the State legislature. She said the legislature had yet to come to grips with the State budget or how it would raise revenues. That had an impact on LTD because of the general fund support for transportation services for the elderly and people with disabilities. There was no way to back off from the service demand, and if the money was not available from the State, LTD would have to make it up. She said that the Transportation Operations Fund was being considered for other transportation-related purposes. Regarding the payroll tax legislation, SB 549, Ms. Lynch said that it would allow for small annual increases in the payroll tax rate, amounting to one-tenth of one percent after ten years. Ms. Hellekson estimated that TriMet would realize more than

\$3 million annually. Ms. Lynch believed there was support for the legislation, but new objections were being raised by the Legislative leadership.

Ms. Wylie asked if money for RideSource had been cut. Ms. Hellekson said that LTD had received its fourth quarter payments from the Oregon Department of Transportation. She said there might be no reduction or the entire amount might be eliminated. At the time, LTD staff were predicating their thinking on the concept that at least half the funding would be gone. She confirmed that the District received \$500,000 in State funding annually.

Referring to the STP allocation for the RideSource facility, Ms. Lynch said that LTD was making the case that the flexible federal funding should be available for fleet replacement as well, but she doubted that would happen, given other needs. She did not anticipate that any budgets would be written until after the May forecast was received.

Ms. Wylie called for a brief recess.

BUSINESS MEETING:

EMPLOYEE OF THE MONTH – Director of Maintenance Ron Berkshire introduced Fleet Services Supervisor Don Swearingen, the April Employee of the Month. Mr. Berkshire spoke of Mr. Swearingen's dedication and teamwork, noting that Mr. Swearingen volunteered for committees that met during the day even though he worked swing shift. Mr. Swearingen thanked the Board and staff. Mr. Hamm noted that Mr. Swearingen's nomination came from a number of employees working in different departments.

Mr. Johnson introduced the May Employee of the Month, Bus Operator Gary Bennett. He said that Mr. Bennett was a hard-working employee who also served on committees with the goal of making the District better. He congratulated Mr. Bennett. Mr. Bennett thanked the Board. He noted that he had been self-employed previously, and said it had been a great experience working for LTD.

EMPLOYEE OF THE YEAR – Bus Operator Arline Link, 2002 Employee of the Year, expressed appreciation to the Board members for their volunteer efforts. Mr. Johnson indicated his appreciation for Ms. Link's spirit and the contribution she made to LTD. He said that Ms. Link was very deserving of the award, which she had also received in 1985. Mr. Hamm said that Ms. Link had nearly 30 years of service with LTD and that she appeared to have the same enthusiasm for her job as she had when she started. He noted her community service as chair of the Filbert Festival Parade and said that Ms. Link was a special and much-loved person. Mr. Kleger noted her assistance in the training in the early days of LTD Dial-A-Ride service and said he considered her a friend. He stated that the cards that Ms. Link arranged to have sent to him during his recent illness had made a huge difference in his recovery, and he expressed appreciation to her.

AUDIENCE PARTICIPATION - Mr. Hamm called the Board's attention to a letter from Ed Necker, a member of the District's Special Transportation Advisory Committee and Accessible Issues Committee, and entered it into the record. Mr. Necker's letter stated his strong support for Ordinance 36.

MOTION **CONSENT CALENDAR** – Ms. Hocken moved adoption of LTD Board Resolution No. 2003-016: “It is hereby resolved that the Consent Calendar for April 16, 2003, is approved as presented.” Mr. Gaydos seconded the motion. The Consent Calendar consisted of the minutes of the February 18 and February 26, 2003, Board meetings. Mr. Kleger noted that he had offered some minor minutes changes to Ms. Sullivan.

VOTE The Consent Calendar was approved as amended as follows:
AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)
NAYS: None (0)
ABSTENTIONS: None (0)
EXCUSED: -None (0)

MOTION **ORDINANCE 36–FIRST READING** - Mr. Kleger moved that Ordinance 36, 2003 Revision, be read by title only. Ms. Hocken provided the second. Speaking to the ordinance, Mr. Kleger indicated support for the ordinance, which was intended to provide safe and accommodating surroundings for LTD’s customers. It was not intended to exclude any group of people, but to facilitate effective service to the customers LTD was mandated to serve. He said that it was time to move forward with the ordinance. He believed that more work could be done, but questioned whether that would put the District in a better position.

VOTE The motion was approved as follows:
AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)
NAYS: None (0)
ABSTENTIONS: None (0)
EXCUSED: None (0)

Ms. Ban read the ordinance title: “Lane Transit District Ordinance 36, 2003 Revision, Regulations Governing Conduct on District Property.”

FEDERAL SECTION 5309 GRANT AMENDMENT AND FEDERAL SECTION 5307 GRANT APPLICATION – Senior Strategic Planner Lisa Gardner introduced the item, saying that the Federal Section 5309 grant would be submitted as an amendment to the initial grant. She then reviewed the details of the Federal Section 5307 Grant Application.

Public Hearing: Ms. Wylie opened the public hearing. There being no one wishing to speak, she closed the public hearing.

MOTION Mr. Kleger moved adoption of LTD Resolution No. 2003-011: “It is hereby resolved that the LTD Board of Directors approves the proposed FY 2003 Section 5307 federal grant application for \$2,808,456 in federal funds and the amendment to the FY 2003 Section 5309 grant application for \$1,967,357 in federal funds for the Springfield Station construction and authorizes the General Manager to submit this application to the Federal Transit Administration for approval.” Mr. Gaydos seconded the motion.

VOTE The resolution was approved as follows:
AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)
NAYS: None (0)
ABSTENTIONS: None (0)
EXCUSED: None (0)

FISCAL YEAR 2003-04 PROPOSED SERVICE CHANGES – Service Planning and Marketing Manager Andy Vobora presented this item for Board discussion. He reminded the Board of its previous discussion related to the item and indicated that he had provided a summary of the changes for each of the service reductions, fixes, and additions. He said that there was still the same number of service hours. Some service hours were held back in contingency so LTD could react to service demands that arose throughout the year and in anticipation of a possible group pass program to be developed in conjunction with Lane Community College (LCC).

Responding to a question from Mr. Hamm, Mr. Vobora confirmed that the receipt of the five new articulated buses would help relieve some stress points, particularly in service to the University of Oregon area.

Public Hearing: Ms. Wylie opened the public hearing. There being no one wishing to speak, she closed the public hearing.

Board Discussion: Mr. Kleger commended the work done by Mr. Vobora. He noted the testimony the Board received from Dorothy Ehli and the many helpful suggestions the Board received from her, and recommended that the District attempt to involve Dorothy Ehli in an advisory capacity if the opportunity arose. Speaking to the issue of circulators, Mr. Kleger thought that loop service should be run in both directions rather than just one.

MOTION

Mr. Kleger moved adoption of LTD Resolution 2003-017: "It is hereby resolved that the LTD Board of Directors approves the Fiscal Year 2003-04 service recommendations as presented on April 16, 2003, and as shown on the Summary Table for Annual Route Review 2003-04." Ms. Lauritsen seconded the motion.

VOTE

The motion was approved as follows:

AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)

NAYS: None (0)

ABSTENTIONS: None (0)

EXCUSED: None (0)

FISCAL YEAR 2003-04 PRICING PLAN PROPOSAL – Mr. Vobora corrected the price for the proposed youth pass, saying that it should be \$35 rather than \$34.95. Responding to a question from Ms. Ban, Mr. Vobora thought it appropriate to leave LCC in the plan pending resolution of the group pass program discussions.

Public Hearing: Ms. Wylie opened the public hearing. There being no one wishing to speak, she closed the public hearing.

MOTION

Ms. Lauritsen moved adoption of LTD Resolution 2003-010: "It is hereby resolved that the LTD Board of Directors approves the 2003-04 Pricing Plan as presented, and as Recommended by the LTD Finance Committee." Mr. Kleger seconded the motion.

VOTE

The resolution was adopted as follows:

AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)

NAYS: None (0)

ABSTENTIONS: None (0)

EXCUSED: None (0)

Mr. Kleger observed that this was the first year he could recall since he first began to serve on the Board where the Board received no public testimony on either the route changes or pricing plan.

OTHER - Ms. Hellekson distributed information regarding insurance coverage: "Special Districts Association of Oregon Liability Declarations."

EXECUTIVE SESSION – Mr. Kleger moved that the Board meet in executive session in accordance with Oregon Revised Statute 192.660(1)(i). After seconding, the Board unanimously moved into executive (non-public) session at 7:15 p.m. General Manager Ken Hamm and Clerk of the Board Jo Sullivan were present during the executive session.

RETURN TO REGULAR SESSION – Upon a motion by Mr. Gaydos and seconding by Ms. Hocken, the Board returned to open session at 7:30 p.m.

MOTION

BOARD HR COMMITTEE RECOMMENDATION – Mr. Gaydos moved approval of LTD Resolution No. 2003-015: "It is hereby resolved that the LTD Board of Directors approves an increase of 2 percent in the General Manager's base salary for Fiscal Year 2003-04 and approves the General Manager Employment Agreement as proposed by the Board HR Committee, and, further, that the Board also approves the HR Committee Statement of Responsibilities (Committee Charge) attached to the April 16, 2003, Board packet. Ms. Lauritsen seconded the motion.

Ms. Hocken asked how the pension plan duties in the Committee Charge fit with the responsibilities of the pension plan trustees. Mr. Gaydos said that his understanding was that it was meant to give the committee the ability to assist in union negotiations issues, but not to take on any pension trustee responsibilities.

Ms. Ban called for the question.

VOTE

The resolution was adopted as follows:

AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)

NAYS: None (0)

ABSTENTIONS: None (0)

EXCUSED: None (0)

Mr. Gaydos explained that the Board had completed a shortened evaluation process at that time and would get on an annual general manager performance review schedule beginning the following fall. He said that the committee had been able to involve some of the other local public officials, as well the LTD Board and Leadership Council (management team) staff, and one local Amalgamated Transit Union (ATU) representative in the process. The general summary of that was that Mr. Hamm had been found to be outstanding by the majority of participants in the majority of categories. Mr. Gaydos stated that the Board had been extremely pleased with the way Mr. Hamm was able to handle difficult situations in a professional manner, such as an employee dismissal and a situation in which an ethical complaint was brought against Mr. Hamm earlier in the year. He noted that Mr. Hamm had been exonerated in the ethical complaint, and that employee morale seemed to be good. He was happy to be able to offer Mr. Hamm a new contract.

Mr. Gant added that he thought Mr. Hamm had done an excellent job. He said he sat in on a meeting with Federal Transit Administration officials concerning bus rapid transit (BRT) vehicles, and was very impressed with the way Mr. Hamm had articulated LTD's position and advocated for what LTD was trying to accomplish.

Ms. Hocken wanted to say on the record that she believed that Mr. Hamm had done an excellent job in all areas, which was doubly noteworthy given some of the issues he had had to deal with during the review period.

Ms. Wylie also wanted to be on the record by thanking Mr. Hamm for all he had done. She appreciated him very much and was glad that he was LTD's general manager.

Ms. Lauritsen agreed with what had been said and thought it should be a unanimous commendation from the Board.

MOTION Mr. Kleger moved that the Board express its unanimous appreciation to Mr. Hamm for his good service to LTD during the past three years. Mr. Gaydos seconded the motion.

VOTE

The motion was approved as follows:

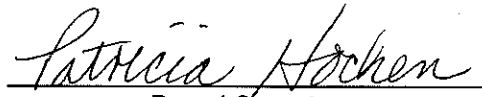
AYES: Ban, Gant, Gaydos, Hocken, Kleger, Lauritsen, Wylie (7)

NAYS: None (0)

ABSTENTIONS: None (0)

EXCUSED: None (0)

ADJOURNMENT: There was no further discussion, and the meeting was adjourned at 7:35 p.m.


Board Secretary