

The meeting was called back to order at 8:45 a.m. on Friday, December 6, 2002, by Board Vice President Gerry Gaydos. Mr. Hamm noted that Senior Strategic Planner Lisa Gardner had joined the members of the Leadership Council for strategic planning discussions. He also introduced David Gant, who had been appointed to a four-year term on the Board beginning January 1, 2003. Members Ban, Gaydos, Hocken, and Lauritsen were present. Mr. Melnick arrived at 12:50 p.m., and Ms. Wylie at 1:10 p.m.

**STRATEGIC PLANNING WORK SESSION:** During the course of the two-day work session, the Board and staff discussed the following topics and their strategic impact on the District:

- Review and affirmation of LTD vision and mission
- Overview of current budget situation, general budget direction, and budget priorities
- Strategic Plan update (goals, goal definition, short-term implementation strategies; non-discretionary and discretionary activities; and long-term implementation strategies)
- Role of the Board, Board governance, individual goals, community outreach

The Board also developed a list of possible issues to be discussed at future work sessions during the year. Work session topics will be refined at a future Board meeting. Topics suggested at the strategic planning work session included:

- How LTD Board relates to other agencies
- Board policy statement on joint developments in community
- Effectiveness of LTD in long-range transportation/land use planning
- Board structure and development study session/recruitment
- Strategic planning follow-up
- Managing community expectations of LTD
- BRT message to be provided by the Board
- Board member assignments; development & training
- Changing the way the Board does business
- Contact with employees

**ADJOURNMENT:** The strategic planning work session was adjourned at 3:07 p.m. on Friday.

  
Board Secretary

MINUTES OF DIRECTORS  
STRATEGIC PLANNING WORK SESSION

LANE TRANSIT DISTRICT

SPECIAL MEETING

Thursday and Friday, December 5-6, 2002

Pursuant to notice given to *The Register-Guard* for publication on December 2, 2002, and distributed to persons on the mailing list of the District, the Board of Directors of the Lane Transit District held a strategic planning work session on Thursday, December 5, 2002, from 4 p.m. until 7:30 p.m., and on Friday, December 6, 2002, beginning at 8:30 a.m., at the Courtyard by Marriott at 3443 Hutton Street, Springfield.

Present:

Board

Susan Ban  
Gerry Gaydos, Vice President  
Patricia Hocken, Secretary  
Virginia Lauritsen, Treasurer  
Robert Melnick  
Hillary Wylie, President, presiding

Staff

Ron Berkshire, Director of Maintenance  
Lisa Gardner, Senior Strategic Planner  
Ken Hamm, General Manager  
Diane Hellekson, Director of Finance and  
Information Technology  
Mark Johnson, Director of Transit Operations  
Linda Lynch, Government Relations Manager  
Mark Pangborn, Assistant General Manager  
Jo Sullivan, Administrative Services Manager/Clerk  
of the Board (Recording Secretary)  
Stefano Viggiano, Director of Development  
Services

Absent:

Dave Kleger

Also Present:

David Gant, appointed to a four-year term beginning January 1, 2003

**CALL TO ORDER:** The meeting was called to order at 4:15 p.m. on Thursday, December 5, by Board President Hillary Wylie. Board members Ban, Hocken, Lauritsen, and Wylie were in attendance. Mr. Gaydos arrived at 4:35 p.m.

**EXECUTIVE SESSION:** Ms. Hocken moved and Ms. Lauritsen seconded that the Board meet in executive (non-public) session pursuant to ORS 192.660(1)(f), to consider records exempt from public inspection, and pursuant to ORS 40.225, attorney client privilege. The motion passed by unanimous vote. Attorney Joe Richards was present for this discussion with the Board. Ms. Ban declared a conflict of interest and excused herself from the executive session.

**RETURN TO REGULAR SESSION:** Upon a motion by Ms. Hocken and seconding by Ms. Lauritsen, the Board unanimously returned to open session at 4:37 p.m. Facilitator Don Murray was present. The Board discussed issues in preparation for the Fiscal Year 2003-04 budget process, and adjourned for the day at 7:30 p.m.