

MINUTES OF DIRECTORS MEETING  
LANE TRANSIT DISTRICT

ADJOURNED BOARD MEETING

September 27, 1983

Pursuant to notice given at the September 20, 1983 regular Board meeting and distributed to persons on the mailing list of the District, an adjourned meeting of the Board of Directors of the Lane Transit District was held at City Hall in Eugene, Oregon on September 27, 1983, at 7:30 p.m.

Present: Ted J. Langton, President, presiding  
Peter M. Brandt, Treasurer  
Janice Eberly, Secretary  
Judy Nelson  
Larry Parducci  
Glenn E. Randall, Vice President  
Phyllis Loobey, General Manager  
Jo Sullivan, Recording Secretary

Absent: Janet Calvert

INTRODUCTORY REMARKS BY BOARD PRESIDENT: Mr. Langton remarked that the regular monthly meeting scheduled for September 20 had been adjourned to September 27, and that the agenda was fairly light.

AUDIENCE PARTICIPATION: Paul Bonney of 587 Antelope Way commented that he liked the newspaper supplement ("Rider's Digest") which gave route and schedule information. He also said he had been in San Francisco the weekend before, and it was his opinion that LTD did a better job of being where it should be.

Clark Cox of 1085 Patterson, Eugene, stated that for personal reasons he was not presently riding the bus, but that he also thought the newspaper supplement was very good. He mentioned the government access television channel and said the City Council chambers were to be wired for it. He thought that once in awhile LTD might like to have its meetings on local television.

MOTION

APPROVAL OF MINUTES: Mr. Randall moved, seconded by Mr. Parducci, that the minutes of the August 23, 1983 adjourned meeting be approved as circulated. The motion carried by unanimous vote, with Ms. Nelson not yet present at the meeting.

VOTE

MOTION

Mr. Randall then moved that the minutes of the September 20, 1983 regular meeting be approved as distributed. After seconding by Mr. Parducci, the motion carried unanimously, with Ms. Nelson not yet present to vote.

VOTE

ITEMS FOR INFORMATION AT THIS MEETING:

Update on Current Federal Grant: Mark Pangborn, Director of Administrative Services, explained some charts he had prepared regarding the District's federal grant status. He stated that grants play a very important part in the operation of the District and that it was important for the Board to understand how the grants operate. He stated that there are two sources of grant moneys--federal and state--and two types of grants--capital and operating.

Mr. Pangborn further explained that the enabling legislation for federal grants is the Surface Transportation Act of 1986. Because of the length of time the Act covers, federal support will continue to play a roll at LTD, especially capital support, even if the present administration makes cuts in federal operating assistance. Sections 9 and 3 are the sections of the Act which authorize the money, with Section 9 being the most important to the District. Under the Section 9 formula used for allocation of funds, a district of less than 200,000 uses a formula of 50% total population and 50% density to determine how much money from the central Federal fund will be allocated to that district. The funds are not free, since there is a local match requirement of 20% of total project costs for capital assistance, and 50% for operating assistance.

Mr. Pangborn pointed out that for 1983-84 the total authorized and appropriated for operating assistance is \$893,000, which was more than the District budgeted. President Reagan wanted to cut operating funds but Congress, mostly through the urging of the large cities, compromised on this issue.

Ms. Nelson arrived at this point in the meeting.

Mr. Pangborn pointed out that Section 3 discretionary funds were established for major capital projects, not for ongoing operations and replacements. The intent of Section 9 formula funds, he said, is to replace such items as buses, shelters, passenger boarding pads, etc.

In describing state grants, Mr. Pangborn explained that they are also in two categories: operating and capital. The State pays a tax in lieu of the payroll tax of \$6.00 per \$1,000 of payroll, which is the same as the employer-paid payroll tax. However, 22% of that money is contested because it is attached to Federal grant money, rather than State salaries, at the University of Oregon. Money was set aside in last year's budget for that contingency. The payments in lieu of payroll taxes have steadily decreased, from \$336,000 in 1981-82 to \$200,000 in 1983-84, due to the loss of State employees within the District.

The intent of the State capital grants is to provide one-half of the local match, or 10%, but Mr. Pangborn stated that the amount is usually less than 10% after going through the Legislature.

Mr. Pangborn then discussed the grant to replace the Twin Coaches, called the "800 Grant" by staff, because the new buses will be numbered as the 800

series. He stated that the grant includes replacement of the 22 Twin Coaches and of two Operations supervisors' cars as well as the purchase of office and computer equipment, for a total of \$4.2 million. The buses will be going out to bid in four to six weeks, after final approval from the Urban Mass Transportation Administration (UMTA) on the specifications. It will take from eight to 12 months to receive the new buses, which will cost from \$160,000 to \$170,000 each.

Mr. Pangborn further explained that the Federal fiscal year for 1982-83 ended on September 30, 1983, and Federal funds would be available in October for the new fiscal year. He also stated that this would be the first year that operating and capital assistance grants would be combined, and that LTD's grant application for FY 83-84 would be placed on the agenda for Board review no later than November.

LTD BUDGET COMMITTEE: Mr. Pangborn explained that staff would be contacting Budget Committee members to set up a meeting date for late November or early December, in accordance with the Committee's wishes to reconvene in the fall to discuss the District's revenue situation and the possibility of a reduction in the payroll tax rate. He said the District had budgeted \$650,000 for Section 9 funds for FY 83-84, but will receive \$893,000. He explained that the amounts for State in-lieu-of-payroll tax payments and payroll tax receipts were still unknown, but staff would have a better idea of those amounts in November. He said staff hoped to have all available information to the Budget Committee members before the meeting.

NEW FINANCIAL STATEMENTS: Ms. Loobey informed the Board that Karen Rivenburg, Accountant, was present to answer questions they might have about the new format of the financial statements in the agenda packet. She added that Karen had changed the format in an attempt to make the statements more straightforward and complete without superfluous information to wade through.

Mr. Pangborn stated that revenues were running a little above what had been expected. In explanation, Ms. Loobey stated that charter business during the summer had been greater than anticipated. She also stated that staff were very much satisfied with ridership, which was up 6% in August over the previous August, with farebox revenues being up 8% for that month. She added that the District was not yet at its highest point in the ridership cycle, which is normally January, February, and March. Mr. Langton agreed that ridership was good, and stated that that was really the purpose of the District and the Board, and that it was good to see some of the District's attempts to increase ridership bearing fruit. He hoped the gains could be maintained in the future.

Mr. Brandt asked why there were 30 road calls in August. Tim Dallas, Director of Operations, replied that the reporting standards had been changed from the previous year; this year additional types of road calls were being reported, in addition to the major road calls reported the previous year. Mr. Brandt then remarked that he thought the statistics all looked pretty good,

especially the safe miles. Ms. Nelson added her understanding that only one more complaint was received this year than last, in spite of all the changes at the mall, and she thought that deserved some applause.

MOTION

ADJOURNMENT: After some general discussion, Mr. Randall moved that the meeting be adjourned. After seconding by Mr. Brandt, the meeting was unanimously adjourned at 8:00 p.m.

VOTE

  
Secretary