

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

ADJOURNED MEETING

June 28, 1983

Pursuant to notice given at the June 21, 1983 regular meeting and distributed to persons on the mailing list of the District, an adjourned meeting of the Board of Directors of the Lane Transit District was held at the City Hall in Eugene, Oregon at 7:30 p.m. on June 28, 1983.

Present: Ted J. Langton, President

Absent: Peter M. Brandt, Treasurer
Janet Calvert
Janice Eberly, Secretary
Judy Nelson
Larry Parducci
Glenn E. Randall, Vice President

Due to lack of a quorum, the meeting was adjourned to Wednesday, June 29, 1983 at 7:30 p.m. in the City Hall, Eugene, Oregon.


Secretary

MINUTES OF DIRECTORS MEETING

LANE TRANSIT DISTRICT

REGULAR MEETING

June 21, 1983

Notice of the regular monthly meeting of the Board of Directors of the Lane Transit District, scheduled to be held on June 21, 1983 at 7:30 p.m. in the Eugene City Hall, Eugene, Oregon, was duly given to the Eugene Register-Guard for publication on June 16, 1983.

Present: Ted J. Langton, President

Absent: Peter M. Brandt, Treasurer
Janet Calvert
Janice Eberly, Secretary
Judy Nelson
Larry Parducci
Glenn E. Randall, Vice President

ADJOURNMENT: Due to lack of a quorum, Mr. Langton adjourned the meeting to June 28, 1983, at 7:30 p.m. in the Eugene City Hall.


Secretary

MINUTES OF DIRECTORS MEETING
LANE TRANSIT DISTRICT

REGULAR MEETING

May 17, 1983

Pursuant to notice given to the Eugene Register-Guard for publication on May 12, 1983, and distributed to persons on the mailing list of the District, the regular monthly meeting of the Board of Directors of Lane Transit District was held at the City Hall in Eugene, Oregon on May 17, 1983 at 7:30 p.m.

Present: Janice Eberly, Secretary
Ted J. Langton, President, presiding
Judy Nelson
Larry Parducci
Glenn E. Randall, Vice President
Phyllis Loobey, General Manager
Jo Sullivan, Recording Secretary

Absent: Peter M. Brandt, Treasurer
Janet Calvert

INTRODUCTORY REMARKS BY BOARD PRESIDENT: Mr. Langton stated that a bus would pick up the Board members after the meeting to take them to the new CSC for a tour of the completed facility.

AUDIENCE PARTICIPATION: Mr. Langton asked for participation from members of the audience. There was none.

MOTION APPROVAL OF MINUTES: Ms. Calvert moved that the Board approve the minutes of the March 29, 1983 special meeting, the April 19, 1983 regular meeting, and the May 3, 1983 adjourned meeting, as circulated. After seconding, the motion carried by unanimous vote, with Mr. Randall not yet being present at the meeting.

VOTE

SEVENTH AMENDMENT--SALARIED EMPLOYEES' RETIREMENT PLAN: Mr. Langton called the Board's attention to the amendment to the Salaried Employees' Retirement Plan, found on page 19 of the agenda packet. Ms. Nelson asked about the "minimal cost." Mr. Langton explained that there was no cost to the District, and only a minimal cost to the plan itself. Ms. Nelson then stated that she had a problem with the use of "his" and "he" throughout the amendment and said she would like to see LTD follow along with the City's and County's emphasis on non-specific language. Ms. Loobey explained that the material was prepared by the legal counsel for the plan, but that the District and the Board had no policy in that regard. Mr. Langton stated that the plan's trustees would ask the plan's attorney to change the language.

MOTION Ms. Nelson moved that the Board approve the Seventh Amendment to the Salaried Employees' Retirement Plan. Mr. Randall arrived at this point in the meeting and was present to vote. The motion carried unanimously.

VOTE

MOTION LANE COUNTY FAIR PROMOTION: Ms. Nelson moved that the Board approve the Lane County Fair proposal as outlined on page 24 of the agenda packet. The motion was seconded by Mr. Randall. Ms. Nelson asked if additional revenues were collected the previous year during the Fair promotion. Ed Bergeron, Marketing Administrator, replied that the District received only the \$12,000 from the Fair Board to replace lost farebox revenues, and that the same process would be used this year. With no further discussion, the motion carried unanimously.

VOTE

1983-84 TDP REVIEW: Mr. Langton remarked that all Board members had previously received copies of the draft TDP (Transit Development Program) for review, and that it would need to be adopted by the June Board meeting. Mark Pangborn, Director of Administrative Services, stated that a public hearing on the TDP would need to be held at the next meeting. Mr. Randall commented that the TDP was not "etched in stone," to which Mr. Langton added that it can be modified through the year, but that it is the basis for the staff's actions during the year, so it was important for the Board to give it as much thought as possible.

MOTION TWIN COACH REPLACEMENT GRANT: Ms. Nelson moved that the Board approve the Section 9A application as included in the agenda packet. Mr. Randall seconded, and the motion carried by unanimous vote.

VOTE

LIFT INSTALLATION FOR 500 SERIES BUSES: Ms. Loobey stated that it was not clear in the staff memo, but staff would negotiate the contract for the retrofit of lifts on the 500 series buses, by negotiating with the vendors on their bid price, so that it would stay within the budget. She explained that one bid was lower in cost per unit, but it was non-compliant or nonresponsive. She stated that if staff are not able to bring down the bid price, they would suggest alternatives, such as not doing all of the changes to the buses, or doing some of them in-house.

Ms. Nelson asked about the timeline for this retrofit. Ms. Loobey stated that the District was scheduled to phase out Dial-A-Bus in December, and staff were concerned about having the buses lift-equipped for the transition, since this retrofit was another component of the process toward 100% accessibility. She said it normally takes 60 to 90 days to go through the bid process, and if the District had to do so again, it would take another 60 days or so. Additionally, if the District had to extend the SMS contract for curb-to-curb service, that would increase expenses, as well. Ms. Nelson asked if the SMS contract could be continued on a month-to-month basis. Ms. Loobey replied that that would be open to negotiation, but that the contract itself might have to be renegotiated, which could increase the monthly expenses.

MOTION Mr. Randall moved, seconded by Mr. Parducci, that the Board adopt the staff recommendation to authorize the General Manager to execute a contract to install lifts on the 500 series buses, contingent upon resolving the issue of funding within the budget.

Mr. Langton stated that he was not sure he could approve of doing less than a full job of retrofitting the buses. Other Board members agreed with his position on this issue. Tim Dallas, Director of Operations, stated that negotiations had begun and staff felt fairly certain that they would be able to resolve the issue within the budget so that the entire project could be completed. Mr. Pangborn stated that staff's major concern was having Board action that night rather than at the next monthly meeting, so the issue could be resolved as soon as possible.

Mr. Langton asked staff if the discussion gave them enough direction without actually adding to the motion. In other words, direction from the Board was to negotiate the price down to be able to complete the entire project within budget constraints. Mr. Pangborn stated that that was staff's intent.

VOTE With no further discussion, the motion carried by unanimous vote.

BUDGET TRANSFER REQUEST: Mr. Langton commented that this type of transfer request is fairly common as the District nears the end of the fiscal year. Mr. Pangborn called the Board's attention to the resolution on pages 32 and 33 of the agenda packet. He explained each area listed under reductions and increases in appropriations. In the General Fund, money set aside for binding interest arbitration had not been spent, and staff had begun a program of careful spending early in the fiscal year, when it looked as if projected revenues might not be received. The total reduction in expenditures amounted to \$268,500, which staff were proposing to transfer to fund certain increases. He explained that Administration Materials and supplies were over budget by \$3,500, and Maintenance Personal Services were over by \$5,000. Additionally, staff sought to fund prior years' accrued vacation leave, necessitated by new accounting rules, in the amount of \$120,000, and to transfer \$140,000 to the Risk Management Fund, to fully fund that program. Mr. Pangborn stated that no General fund moneys would have to be used the following year for Risk Management costs or to help fund the accrued leave. He ended by stating that this was staff's best guess as to what would happen by the end of the fiscal year, but that it was possible that further transfers might be necessary at the next meeting.

MOTION Mr. Randall moved that the resolution printed on pages 32 and 33 of the agenda packet for the May 17, 1983 Board meeting be adopted. Mr. Parducci seconded the motion, which carried by unanimous vote.

VOTE

ITEMS FOR INFORMATION AT THIS MEETING:

Legislative Update: Ms. Loobey talked about a bill passed during the last Legislative session that would allow someone to verbally inform any member of

the staff or Board, within 90 days of an alleged incident, that an incident had occurred, and that would constitute legal notice. There was much concern that someone could approach a Board or staff member in the grocery store, on a weekend or evening, etc., and word of that "notice" might not get back to appropriate staff in time for the appropriate legal response to be taken, and staff would not be able to corroborate or substantiate the report without more specific information. She stated that there was now a bill before the Legislature which would amend that time for notice to two years rather than 90 days. She said that it was her position that the District should take a position against that bill, and that, unless she heard otherwise from the Board, she would take that position through the Oregon Transit Association (OTA), which acts as a lobbyist for its member organizations.

Mr. Randall stated that it was his position that the Board and individual Board members at a local level should not enter into the political arena, and that such matters should be handled through OTA. Ms. Loobey stated that it was her intent to suggest to the District's lobbyist that they fight the bill, and that she was not necessarily asking for the Board's permission or involvement. Mr. Langton thought the Board should not take a position, but that the District should, and staff did not need permission from the Board to do so.

Ms. Nelson asked who sponsored the bill. Ms. Loobey said she could let the Board know later, but she thought it was the trial attorneys.

Third Quarter Progress--Performance Objectives: Ms. Nelson asked about the survey information on page 37 of the agenda packet which talked about public support rating LTD "Good" or "Excellent." Nancy Matela, Administrative Analyst, replied that 61% of the people responding to a telephone survey in 1982 rated the District in those two categories. She further explained that the 1982 survey was the most recent measurement.

Ms. Calvert arrived at the meeting at this time, having attended another meeting first.

Ms. Nelson asked for copies of the last two surveys. Ms. Matela stated that last year's survey was done in-house, but the previous one was done by MAR%STAT.

MOTION
VOTE

Mr. Randall moved, and Ms. Nelson seconded, that the meeting be adjourned. With no further discussion, the meeting was unanimously adjourned at 8:05 p.m. Interested Board and staff members then took the bus to the newly completed Customer Service Center for a tour of the facility.

Janice A. Eberly
Secretary