

MINUTES OF DIRECTORS MEETING
LANE COUNTY MASS TRANSIT DISTRICT
REGULAR MEETING
OCTOBER 19, 1976

Pursuant to public notice to the Register Guard for publication on October 11 and Newservice 16 and distributed to persons on the mailing list of the District, the regular monthly meeting of the board of directors of Lane County Mass Transit District was held at the City Hall in Eugene, Oregon, on October 19, 1976, at 7:30 p.m.

Present:

Richard A. Booth, Treasurer
W. Gene Davis, Secretary
Jack J. Craig
Daniel M. Herbert, President, presiding
Annabel Kitzhaber
Kenneth H. Kohnen, Vice President
Glenn E. Randall
Fred C. Dyer, General Manager
Mavis Skipworth, Recording Secretary

News media representatives:

Marvin Tims, Register Guard
Mike Makela, Newservice 16

MOTION
VOTE

MINUTES: Reading of the minutes of the board meeting of September 21, 1976 was dispensed with as copies had been distributed to all members of the board. Mr. Dyer asked that the last paragraph of page 1, under Marketing, be amended to show that 5,000 persons attended the pre-service bus displays. Upon motion duly seconded, the minutes were unanimously approved as amended.

AUDIENCE PARTICIPATION: Paul Bonney reported that he had heard the advertising for bus service to the football games and expressed his approval.

CITIZENS ADVISORY COMMITTEE: Paul Bonney, co-chairman of the Citizens Advisory Committee, advised that the October 12 meeting was cancelled because of poor response. Mr. Herbert presented a diagram indicating a time sequence for review of the 1976-77 goals and objectives, noting that review by the Citizens Advisory Committee is included. Mr. Herbert then reported that the following names have been added to the membership roster: J. R. Siddle, recommended by the Junction City Council; Ronald Wise, representing Southeast First Neighbors Assn.; Gerald Wilson of Westside Neighborhood Quality Project; David Rowe, recommended by the University of Oregon Administration; Lee Yeager, representing Blue River Chamber of Commerce; and Butch Baird, of Oakway Mall Merchants Association. Mr. Craig suggested the board resume the former policy of having a board member attend each meeting and Mr. Herbert volunteered to attend the November meeting.

PUBLIC HEARING: The chairman opened the meeting for public testimony on the Section 5 Operating Assistance Project application in the amount of \$722,444 as provided under the UMTA Act of 1964, as amended. There was no response, and the chairman again invited public comment. As there was none, the chairman closed the public hearing.

Mr. Craig moved that the submittal of the Section 5 Project application to UMTA, with all the Assurances, Resolutions, and Certifications contained therein, be approved. Mrs. Kitzhaber seconded the motion and it carried unanimously.

FINANCE AND BUDGET: September financial reporting forms were presented to the board for review.

MARKETING: A description of current activities was distributed to the board for information.

ECONOMIC DEVELOPMENT ADMINISTRATION GRANT: Mr. Dyer gave a brief review of the board's instructions of November 18, 1975 to proceed with implementation of the Briscoe & Berry space needs study of Phase I and Phase II, and advised that the architects are presently updating the material in preparation of the Economic Development Administration grant application. Mr. Berry displayed drawings of the existing property, and revised plans for office space and maintenance facilities. It was noted that all employees, other than maintenance, would be moved into the remodeled existing office building. Mike Keller, describing the proposed office plan, noted that in analyzing external constraints, such as sound, sight access, light patterns, and future expansion possibilities, it was the consensus of the review that a two story, diagonally shaped building would be best. Mr. Booth asked if a rectangular building would be more economical to construct and Mr. Berry responded that the savings should be nominal, but he would prepare a cost estimate. Mr. Booth said he believed there was a greater need for additional maintenance facilities than office space and questioned the number of meeting rooms. Mr. Dyer replied that the plan included a driver training room and that the proposed office building would accommodate present requirements, whereas the maintenance facilities would serve long-term needs.

Gary Peterson explained the present inadequacies of the maintenance facilities and gave a detailed description of the proposed plan to accommodate 160 buses. Mr. Booth said he believed the board should have had an opportunity to give more input into the plan as it might be more economical to have some mechanical work completed outside of the district's facilities. Mr. Dyer said this would necessitate a larger fleet for replacement vehicles because of the extra time for repairs. Mr. Craig said he believed the board should rely on the architects and staff for recommendations on facility needs, and the proposal was well thought out. Mrs. Kitzhaber said the district must have facilities that keep pace with the system it is working toward and, because of the time limit for the grant, the district must make some assumptions and move ahead.

Mr. Davis said he wondered if the district did not appear greedy in applying for the funds. Mr. Craig noted that there is high unemployment in the area and the money is needed. Mr. Randall said the facility needs had been in the planning stage for a long time and he believed the architects and staff could find the answers to any problems, and he recommended approval.

Mr. Berry said his firm would have cost estimates prepared for an October 25 meeting.

INCOME TAX: The board was advised that the district's counsel and the Department of Revenue have agreed upon wording for an income tax ordinance and that the staff will confer with the Department of Revenue about October 26 on issues of cost of collection, revenue generation and revenue/cost ratios.

RIDERSHIP: Ridership reporting for September was presented for board review. It was noted that a new format was included for non-urban routes indicating ridership of 1975-76 and the current year for comparison purposes.

TRANSFER POINT USAGE: Mr. Rynerson reported that Fentron Highway Products was the low compliant bidder at \$4,885 for the two Springfield Transfer shelters and they would be installed between November 29 and December 29. He further advised that the district will pay \$500 of the total cost of \$1500 for a street lighting improvement project at the transfer station,

E-SATS: Mr. Rynerson reported that the L-COG transportation committees are presently reviewing transit technology alternatives presented by the LTD staff, including Bus Rapid Transit, trolley coaches, Light Rail Transit, and Shuttle Loop Transit. Mr. Dyer suggested that, as this develops, the board should become better acquainted with these alternatives. Mr. Booth asked Mr. Rynerson to prepare a summary of the material under study for distribution at the November board meeting.

TRANSPORTATION SERVICES: September reporting of the Maintenance Division and Employee Work Record was presented for board information. Attention was called to an error in the mileage figure on the Passenger Disruption Log for the No. 500 buses and Mr. Dallas said this would be corrected. Mr. Dallas said there had been an increase in overtime of the mechanics in preparing the new buses for service, but that the cost would be recovered under warranty. He said the Maintenance Division now responds more quickly to road calls and noted the reduction in minutes of downtime.

DIAL-A-BUS: Mr. Dallas advised that the Dial-A-Bus vehicles will be shipped to the distributor for retrofitting within a week, and should arrive at the district's facilities in two to three weeks.

BALLOT MEASURE No. 12: The chairman expressed concern that passage of Ballot Measure No. 12 would have an adverse effect on public transit and recommended that the board by resolution oppose the bill.

MOTION Mrs. Kitzhaber moved that the board pass a resolution opposing Ballot Measure No. 12 and Mr. Kohnen seconded the motion. Mr. Booth said he did not believe the board should take a position and Mr. Randall expressed agreement. Mr. Craig said the public should be made aware that the passage of the bill would place the transit operation in jeopardy and suggested that the chairman contact the media.

AMENDED MOTION Mr. Kohnen moved that the main motion be amended to instruct the chairman to issue a letter to the media pointing out the effects that the adoption of Ballot Measure No. 12 would have on the operation of LTD. The motion was seconded and the amended motion carried unanimously.

VOTE The question was put on the main motion as amended, and carried unanimously.

MOTION OPEN MEETING LAW: A draft amendment to the Open Meeting Law was provided by Richard Bryson for board review. Mr. Booth moved that the draft amendment be forwarded by Dan Herbert and Richard Bryson to other governmental agencies for review and comment. Mr. Randall said it was written in excellent language and suggested that it be forwarded to legislative council promptly for processing.

AMENDED MOTION Mr. Booth moved to amend the main motion to state that the board approve submittal of the draft amendment to legislative council for preparation for introduction. The motion was seconded and carried unanimously.

VOTE

VOTE The question was put on the main motion as amended, and it carried unanimously.

MASS TRANSIT BUDGET: The board was presented with copies of an Overview of the Mass Transit Division 1977-79 Proposed Budget, and Mr. Dyer advised that it includes \$615,000 state funds for one-half of the local share of the district's capital improvement projects listed on Page 13 of the July 1976 agenda material. He said that he and Jack Craig would meet with the Governor on October 22nd for discussion of the budget, with board approval.

MOTION Mr. Randall moved that the board endorse the proposed mass transit budget based on the amounts distributed by the State Mass Transit Division. Mrs.
VOTE Kitzhaber seconded the motion and it passed unanimously.

MOTION Mr. Randall moved that Mr. Craig and Mr. Dyer be instructed to meet with
VOTE the Governor to discuss the proposal on October 22, 1976. The motion was duly seconded and carried unanimously.

Mr. Booth expressed his opinion that there is inadequate consideration given to spending large sums and Mr. Davis said he agreed. Mr. Dyer said that the \$615,000 is the same figure that was presented in July of 1976.

RADIOS: Mr. Dyer distributed for board information a letter received from UMTA, dated October 12, 1976, advising of their decision on awarding of the Radio Contract. The alternatives stated were: 1) award to the low bidder; 2) reject all bids and readvertise; or 3) award the contract to Motorola in which case UMTA would not participate in the procurement. Mr. Dyer said it was the staff's recommendation to readvertise for bids. Following discussion, MOTION Mr. Randall moved the board instruct the staff to rebid. The motion was duly seconded. Mr. Booth said the board should instruct the staff to make every attempt to give relatively equal consideration to both General Electric and Motorola VOTE in writing the specifications. The question was put and carried unanimously.

The meeting was adjourned to 4:00 p.m., Monday, October 25, 1976.


Secretary