

MINUTES OF DIRECTORS MEETING  
LANE COUNTY MASS TRANSIT DISTRICT  
REGULAR MEETING  
SEPTEMBER 21, 1976

Pursuant to public notice to the Register Guard for publication on September 16 and Newservice 16 and distributed to persons on the mailing list of the District, the regular monthly meeting of the board of directors of Lane County Mass Transit District was held at the City Hall in Eugene, Oregon, on September 21, 1976, at 7:30 p.m.

Present:

Richard A. Booth, Treasurer  
Jack J. Craig  
Daniel M. Herbert, President, presiding  
Annabel Kitzhaber  
Kenneth H. Kohnen, Vice President  
Glenn E. Randall  
Fred C. Dyer, General Manager  
Mavis Skipworth, Recording Secretary

News media representatives:

Marvin Tims, Eugene Register Guard  
Rick Grimshaw, Newservice 16

Absent:

W. Gene Davis, Secretary

**MOTION**  
**VOTE**     MINUTES: Reading of the minutes of the board meeting of August 17, 1976 and the adjourned board meeting of August 24, 1976 was dispensed with as copies had been distributed to all members of the board. Upon motion duly seconded, the minutes were unanimously approved as distributed.

AUDIENCE PARTICIPATION: The chairman invited audience participation and there was no response.

CITIZENS ADVISORY COMMITTEE: Paul Bonney, co-chairman of Citizens Advisory Committee, reported on the committee meeting of September 15, 1976 and encouraged interested citizens to become members. Minutes of that meeting were presented to the board. Mr. Herbert informed Mr. Bonney that a schedule for review and update of the goals and objectives for fiscal year 1977-78 will be prepared before the next board meeting and the committee will be asked to review them for input.

FINANCE AND BUDGET: Financial reporting forms for the month of August were presented to the board for review. Mr. Dyer noted that the district did not utilize the warrant system during the month, but it would be needed between September and November. Mr. Booth asked if funds would be available for payment of the new buses and Mr. Dyer said the state portion is available and funds from UMTA should be forthcoming. The cash flow forecast was reviewed and Mr. Dyer commended Mike Merrell, Accountant, on its accuracy.

MARKETING: The regular monthly update and preview of marketing activities was presented for board information. Mr. Dyer advised that a promotion of the new buses, sponsored by KUGN, was very successful and that slightly over 10,000 persons attended the pre-service bus displays at seven different shopping malls.

INFORMATION CENTER: The board was informed that the district has an opportunity to lease a vacant storefront at 34 East 10th Street, to include ground floor space and a mezzanine, for \$200 per month on an annual basis. Mr. Randall expressed interest in the District obtaining a renewal lease option, and Mr. Booth in the inclusion of a termination clause.

MOTION Mrs. Kitzhaber moved that the board approve entering into a lease agreement with Schaefer Bros. Trust for the storefront information center, and for the district to make necessary improvements of interior painting, counter space, security vault, signing, a short partition, and possible floor covering repair.

VOTE The motion was duly seconded and carried unanimously.

ECONOMIC DEVELOPMENT ADMINISTRATION GRANT: The board was advised that application forms and guidelines have been received and staff work is continuing in the development of a grant for Public Works funds for the renovation of the District facilities. Ms. Loobey said that the date is not known when EDA will accept applications and it may become necessary for the board to meet before the next regular board meeting to approve the application. It was the consensus of the board members that the plans and a summary of the regulations be distributed to the board in advance of the meeting.

RIDERSHIP: Regular monthly ridership reporting was distributed for board information. Mr. Dyer noted that there was a slight increase in August ridership over a year ago, and the district should enter into a major ridership increase with the new vehicles and the opening of Lane Community College and University of Oregon. It was observed that although total ridership was up for the month, paid passes and regular tokens sales were under last year, and the chairman asked that this be monitored for indication of any trend. Mr. Rynerson advised that beginning next month the staff will report non-urban ridership in the same format as the urban ridership reporting.

SPRINGFIELD TRANSFER STATION: Mr. Dyer advised that the Springfield Public Works Department has requested the district to assume the cost of \$500 for improved lighting of the Springfield Transfer Station area. The board agreed that this was in order.

SEPTEMBER 20 SCHEDULE: A schedule change summary, new system map, and individual route timetables for the schedules to become effective September 20, 1976, were presented to the board. Discussion followed on how patrons learn of changes and Mr. Dyer said the staff would hope to eventually have all changes published in the newspaper.

E-SATS LONG RANGE PLAN: Mr. Dyer reported that MATC will publish both the Eugene/Lane County version and the Springfield version of the twelve "policy direction" principles in a public information brochure to be prepared by L-COG. Responding to a question of what the district can do to further the financial element of the plan, Mr. Rynerson said that at this point, there could be only a contribution of time.

Mr. Kohnen entered the meeting.

OPERATIONS: August statistical reporting for the Maintenance Department and Employee Work Record data were presented for board information.

Mr. Dyer reported that seventeen of the new coaches are being put into service as minor adjustments are made on the vehicles.

MOTION WHEELCHAIR LIFTS: Mr. Dyer advised that the district had solicited bids for six wheelchair lifts, and of the two bids received, the lower bidder was Dorsey Transportation, Inc. Mr. Booth moved that the board accept the offer and award the contract for six wheelchair lifts to Dorsey Transportation, Inc. for \$14,700 total project cost. Mr. Randall seconded the motion. Mr. Butler and Mr. Rademacher of Dorsey Transportation, Inc. were available to respond to any questions concerning the lifts. The question was put and the motion carried unanimously.

VOTE

SECTION 5 OPERATING ASSISTANCE GRANT: Mr. Dyer advised that the staff is preparing an application for a Section 5 Operating Assistance grant in the amount of \$722,444, and that a public hearing will be held at the October 19 board meeting.

INSURANCE: Mr. Randall spoke of the difficulty small transit districts are having in obtaining insurance, and suggested that the Legislature should consider having the state carry coverage for all public transit within the state. Mr. Dyer said the staff would pursue this.

NEW BUSINESS: Mr. Dyer advised that he will be on vacation from September 23 through October 10.

Meeting adjourned.

  
Secretary