

MINUTES OF DIRECTORS MEETING

LANE COUNTY MASS TRANSIT DISTRICT  
REGULAR MEETING  
June 15, 1976

The board of directors of Lane County Mass Transit District met at the City Hall in Eugene, Oregon, on June 15, 1976, at 7:30 P.M. for its regular meeting.

Present:

Richard A. Booth, Treasurer  
W. Gene Davis, Secretary  
Daniel M. Herbert, President, presiding  
Annabel Kitzhaber  
Kenneth H. Kohnen, Vice President  
Glenn E. Randall  
Fred C. Dyer, General Manager  
Mavis Skipworth, Recording Secretary

Absent:

Jack J. Craig

MINUTES: Reading of the minutes of the board meeting of June 1, 1976 was dispensed with as copies had been distributed to all members of the board. Mr. Herbert asked that the first paragraph of the adopted resolution on page 7 of said minutes be amended to read: "BE IT RESOLVED that the budget of the Lane County Mass Transit District as approved by the budget committee and amended by the board in the total sum of \$5,878,196.00 is hereby adopted." Upon motion duly seconded, the minutes were unanimously approved as amended.

MOTION  
VOTE

PUBLIC HEARING: The chairman announced that a public hearing was being held on the district's application for Section 3 capital grant assistance to implement the Service Inventory and Maintenance System as authorized by the board at the December 16, 1975 board meeting. Mr. Herbert opened the meeting to public testimony. There being no response, he again invited public comment. As there was none, he closed the public hearing.

MOTION

Mr. Kohnen moved that the board adopt the resolution and certificate authorizing the filing of an application with UMTA to implement the Service Inventory and Maintenance System, UMTA-VA-06-0004-75-1. The motion was seconded and following brief discussion, the certification and following resolution were voted upon favorably by Davis, Herbert, Kitzhaber, Kohnen, Randall, with Booth abstaining.

VOTE

Resolution authorizing the filing of an application with the Department of Transportation, United States of America, for a grant under the Urban Mass Transportation Act of 1964, as Amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of

project costs;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services;

NOW, THEREFORE, BE IT RESOLVED by Lane County Mass Transit District

1. That Fred C. Dyer is authorized to execute and file an application on behalf of Lane County Mass Transit District with the U.S. Department of Transportation, to aid in the financing of a capital application to implement SIMS (Service Inventory and Maintenance System).
2. That Fred C. Dyer is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Fred C. Dyer, General Manager, is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application or the project.
4. That Fred C. Dyer is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

CITIZENS ADVISORY COMMITTEE: Marion Wilson, co-chairman of the Citizens Advisory Committee, advised that the committee is seeking a larger membership and wider representation.

OPERATIONS: Mr. Dyer noted that reports had been distributed to the board on ridership, the Passenger Disruption Log, Employee Work Record, and Maintenance Division Statistical information.

MOTION  
VOTE

PLANNING: Mr. Booth moved that the board approve the September 20 route revisions as distributed. The motion was duly seconded and carried unanimously.

SPRINGFIELD TRANSFER STATION: Mr. Dyer gave an update on the relocation of the Springfield Transfer Station, advising that the Springfield City Council had proposed decreasing the frontage space available for bus parking to just over half of the space required. Mr. Davis said he had not been aware of the Council's proposal and would discuss it with the Springfield Task Force at its upcoming

meeting. Mr. Rynerson advised that the relocation could be included in the time-tables if selected by June 25th, and spoke of the leadtime necessary to locate benches, bus stop signs and schedule information signs. Mr. Booth expressed the opinion that the staff could pursue a resolution with the City of Springfield and the board did not need to become involved.

INFORMATION SERVICES: An update and preview of the district's marketing activities was distributed for board information.

FINANCE AND BUDGET: Mr. Dyer introduced Mike Merrell, Accountant, who has recently joined the staff.

MOTION Mr. Dyer called attention to overexpenditures in certain line items of personal services in the current budget. Mr. Kohnen moved the board approve expenditures in excess of line items amounts in personal services for: drivers overtime - \$1,992.57, differential and tool allowance - \$166.99, partskeepers - \$722.17, and that the Operations Clerks excess of \$4,362.47 be transferred to Extra Help category. The motion was duly seconded and passed VOTE unanimously. Mr. Dyer explained that the district is being reimbursed by an agency for the on-job training of a partskeeper.

EVALUATION METHODS COMMITTEE: Mr. Herbert distributed copies of a memo proposing reactivation of the Evaluation & Organization Committee to serve as an Evaluation Methods Committee and report quarterly to the board of directors on evaluation of system performance.

MOTION Mr. Randall moved the board adopt the appointment of the Evaluation Methods Committee and review its effectiveness after it has functioned for one year. JTE Mrs. Kitzhaber seconded the motion and it carried unanimously.


NEW BUSINESS: Mrs. Kitzhaber expressed interest in the board being informed of the findings of the Schools/Transit Committee.

Mr. Davis reported that Mrs. Shaver, a teacher at Adams Elementary School, had contacted him because she was refused a field trips pass for her kindergarten class before 9:30 a.m. Mr. Dyer explained the field trip pass policy and said he believed the problem was caused by a lack of communication. Mr. Davis asked the staff to contact Mrs. Shaver to resolve the problem.

Mr. Herbert said he has also received complaints from the public on abruptness and rudeness of employees giving out route information.

Mr. Dyer reported to the board that in light of recent publicly expressed opinions regarding management of the district and the news report of that matter being brought to the attention of Governor Robert Straub, he has invited the Executive Department of the State of Oregon to conduct a review and analysis of the management of Lane Transit District.

The meeting adjourned.

  
Secretary