

MINUTES OF DIRECTORS MEETING

LANE COUNTY MASS TRANSIT DISTRICT

October 21, 1975

The regular monthly meeting of the board of directors of Lane County Mass Transit District was held at the City Hall in Eugene, Oregon, on October 21, 1975, at 7:30 p.m.

Present were:

Richard A. Booth
W. Gene Davis
Jack J. Craig, Treasurer
Daniel M. Herbert, President, presiding
Kenneth H. Kohnen, Vice President
Ruth Shepherd
Fred Dyer, General Manager
Richard Bryson, Counsel
Mavis Skipworth, Recording Secretary

Absent:

Glenn E. Randall, Secretary

Reading of the minutes of the meetings of September 16 and September 22, 1975, was dispensed with as copies had been distributed to all members of the board. On motion duly seconded, the board voted to approve the minutes of said meetings.

PUBLIC HEARING ON SECTION 5 PROJECT APPLICATION: Mr. Herbert invited public participation and discussion on the Section 5 Project Application funding in compliance with UMTA guidelines requirement on the environmental, social and economic impacts resulting from the funding in the amount of \$465,925.

Jean Johnson, representing The League of Women Voters of Central Lane County, read a prepared statement by Sharon Posner, President, supporting the project.

Mr. Herbert asked if any other people in the audience wanted to be heard, and there being no response, he declared the public hearing part of the meeting closed and called for board discussion.

Upon motion by Mr. Craig and seconded by Mr. Kohnen, the board voted unanimously to adopt the following resolution:

"RESOLUTION authorizing the filing of an application with the Department of Transportation, United States of America, for an Operating Assistance Project under the Urban Mass Transportation Act of 1964, as Amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for operating financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by Lane County Mass Transit District

1. That the President of the Board of Directors is authorized to execute and file an application on behalf of Lane County Mass Transit District with the U.S. Department of Transportation, to aid in the financing of eligible operating expenses for the FY 75-76.
2. That the President is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Fred C. Dyer, General Manager, is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application or the project.
4. That the General Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs."

Upon motion by Mr. Booth and seconded by Mr. Davis, the board voted unanimously to ratify the following documents:

Assurance of compliance with Title VI of Civil Rights Act of 1964
Certification of public hearing
Certification of compliance with UMTA half-fare provision
Certification of signatory and executor
Certification of Section 5 funds for operating expenses
Certification regarding charter and school bus operations

OPERATIONS: Ridership statistics for the month of September was presented for board information.

AUDIT REPORT: David Gault of the firm of Derickson & Gault, auditors for the district, presented the audit report for the fiscal year ending June 30, 1975. He advised of their findings of compliance with requirements of Local Budget Law and commended the accounting staff on their diligence. The auditors recommended that emphasis be given to maintaining an alert and vigilant effort in the control and protection of farebox receipts from fare box to bank deposit, and that a more adequate physical arrangement be developed for storing and protecting the inventory of bus tokens. Mr. Gault further recommended that attention be given to a more fully documented and recorded authorization of

petty cash disbursements. Mr. Booth requested the general manager to report at the next meeting on the measures taken to accomplish the recommendations of the auditor. Mr. Booth and Mr. Kohnen commented on the excellence of the audit report. Mrs. Shepherd requested that copies be sent to the chambers of commerce.

PLANNING: David Rynerson reported that, at the direction of the board, an open public meeting was held on October 7 at Campbell Center to receive public input on the proposed program of special services. He said that after all suggestions from the public were reviewed, a third alternative was proposed with the following characteristics: a six vehicle/four zone demand response system with subscription service; destinations on the midday list to be served throughout the day with pre-booked trips receiving priority; a modified destination list for the midday system to serve more commercial areas and nutrition sites; all senior citizens and certified physically limited persons would be eligible to use the system; for non-physically limited seniors the buses would act as a feeder service to the fixed route system; a fare structure of 60¢ with free transfer for a physically limited patron and no charge for attendant if necessity is noted on identification card; 60¢ for any senior of 62 years and over, with free transfer only to regular bus and 30¢ fare to transfer from regular bus to demand response; 60¢ base fare with free transfer to non-physically limited persons traveling with eligible patron, sharing same origin and destination, with a limit of five to any one party.

Mrs. Shepherd moved the board adopt the staff recommendation of Alternative 3 as presented, at an estimated cost of \$223,351. Mr. Craig seconded the motion. Mr. Davis suggested the physically limited could be served more economically by subsidizing taxi service for them and noted that this was being done in other states. Mr. Dyer advised that the Oregon statute does not permit the district to contract with private agencies. Mr. Craig commented that this segment of the population needs special equipment. Mr. Booth expressed concern for the continuing operating expense after the capital acquisition of the equipment.

Mr. Kohnen commended the staff for the proposed service under Alternative 3 and noted that the development of this plan proves the need for wide exposure and input before making a final decision on action to be taken. Mr. Herbert reported that letters were received from Rob Bunnett and Judy Taylor of Lane County Social Services supporting the district's efforts in developing the demand response system and advised that their suggestions were incorporated in Alternative 3.

The question was put and carried unanimously.

EUGENE-SPRINGFIELD AREA TRANSPORTATION UPDATE: Mr. Herbert presented a draft of a proposed letter and attachments to City Councils, County Commissioners and Planning Commissions, stating the district's position on L-COG's Transportation Alternatives report. Mr. Booth moved the board give approval to send the letter and enclosures as submitted. The motion was duly seconded and carried unanimously. Mrs. Shepherd requested the board be given an update at the next meeting of the progress from the scheduled hearings.

BUS STOP AND SHELTER PROGRAM: Mr. Rynerson advised that all bus signs not requiring parking removal have been installed and those requiring parking removal are under study.

Ellen Bevington reported that bus shelters are to be placed at Coburg Plaza and the Oakway Mall. She said the owners of Coburg Plaza and McKay Investment

Company, developer of the Oakway Mall, have agreed to contribute the local share funding. Mr. Herbert said the board will send letters of appreciation for this assistance.

ORDINANCE NO. 12: Mr. Dyer presented to the board for its consideration Ordinance No. 12 entitled "An ordinance imposing an excise tax on employers, providing for administration, enforcement and collection of the tax, repealing Ordinance No. 11, and declaring an emergency." Mr. Bryson explained that the ordinance contains the revision that the tax shall be paid quarterly or less frequently than quarterly if directed by the Department of Revenue, but not less frequently than annually. On motion by Mr. Booth and seconded by Mr. Kohnen, the board unanimously approved adoption of Ordinance No. 12 as submitted under the emergency clause.

FINANCE AND BUDGET: Mr. Davis moved the September bills be approved in the amount of \$97,229.03. Mr. Booth seconded the motion and it carried unanimously.

INCOME TAX: Mr. Bryson advised that he has begun preparation of a draft ordinance for an income tax, but is awaiting codification of newly enacted income laws to proceed with it. Phyllis Loobey reported on staff progress in developing additional information on the income tax proposal. She further reported on a meeting on October 14 with the administration and staff of the Department of Revenue, and said they will be sending an estimate of the cost of collection, enforcement and administration.

Mr. Craig said he has received calls from people who are concerned about the income tax and that once adopted, the district would raise the limits.

Mrs. Shepherd suggested the district give additional study to its projected financial needs and the various potential mix of taxation before making a decision as to the amount of the income tax. Ms. Loobey assured the board that the staff will research, analyze and update the requirements and revenues projected in the Transit Development Program.


Mr. Herbert advised that following the preparation of a draft ordinance and compilation of collection costs, there will be board discussion and public hearings. Mr. Booth urged the board to attempt the simplest method of implementation, to apply it in the most equitable manner possible, and to avoid any legal difficulties.

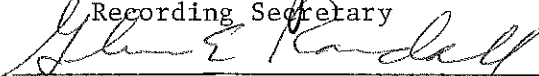
Ms. Loobey said the Department of Revenue recommended placing a tax on the taxable income rather than a surtax.

CITIZENS ADVISORY COMMITTEE: Mr. Bonney, co-chairman of Citizens Advisory Committee, said the committee is seeking new members from the neighborhood associations and the suburban areas.

Mr. Craig advised that the committee had ratified the recommendations of the board CAC subcommittee, as attached, and noted it as a forward step for greater citizen input. Upon motion by Mr. Craig and seconded by Mr. Booth, the board unanimously approved adopting the subcommittee recommendations for the Citizens Advisory Committee.

ADJOURNMENT: Meeting adjourned.



Recording Secretary


Secretary