

MINUTES OF DIRECTORS MEETING

LANE COUNTY MASS TRANSIT DISTRICT

June 25, 1975

The board of directors of Lane County Mass Transit District met on June 25, 1975 at 7:30 P.M. in the City Hall in Eugene, Oregon, pursuant to adjournment from its meeting of June 17, 1975.

Present:

Richard A. Booth
 Jack J. Craig, Treasurer
 Daniel M. Herbert, President, presiding
 Glenn Randall, Secretary
 Ruth Shepherd
 Richard Bryson, Counsel
 Fred C. Dyer, General Manager
 Mavis Skipworth, Recording Secretary

Absent:

W. Gene Davis
 Kenneth H. Kohnen, Vice President

BUDGET: Mr. Dyer presented the budget as approved by the budget committee and read the following amendment as distributed to the board:

BE IT RESOLVED that the budget estimates and the budget document as approved by the budget committee be amended by adding to Personal Services a list of the salaries of all salaried positions held by all salaried officers and salaried employees (other than part-time employees), as follows:

<u>Position</u>	<u>No. of Employees</u>	<u>Approved Salary</u>
General Manager	1	25,740.
Administrative Assistant	2	26,400.
Administrative Secretary	1	9,900.
Clerk Typist	2	14,300.
Accountant	1	11,960.
Timekeeper	1	8,320.
Bookkeeper Clerk	1	7,540.
Director of Planning	1	15,860.
Transit Technician	1	10,296.
Information Services Coordinator	1	11,960.
Service Representative	1	7,644.
Operations Supervisor	1	13,200.
Asst. Operations Supervisor	1	12,610.
Inspector	2	23,920.
Operations Clerk	3	34,320.
Safety & Training Supervisor	1	11,960.
Drivers		1,449,089.
Drivers Overtime		101,642.
Communications Supervisor	1	8,970.
Chief Communications Clerk	1	2,137.
Communications Clerks	6	45,924.

Schedule Analyst	1	12,000.
Dispatcher	1	11,000.
Maintenance Supervisor	1	13,200.
Journeyman		81,055.
Specialist		47,095.
Helpers		203,640.
Cleaners		39,520.
Overtime		35,345.
Differential & Tool Allowance		5,000.
Partskeepers		18,263.
Clerks - Parts		7,655.
Extra Help		7,500.
		<u>2,334,965.</u>

Mr. Dyer clarified that where there is more than one person in the same position, the total amount for that position was divided equally between them.

Jack Craig moved the board approve the resolution and Mr. Randall seconded the motion. The motion carried, with Mr. Booth abstaining.

Mr. Dyer then read the following Resolution adopting the budget, as distributed to board members:

BE IT RESOLVED that the budget of Lane County Mass Transit District as approved by the budget committee and as amended by this board of directors at this meeting, in the total sum of \$5,280,964. is hereby adopted.

BE IT FURTHER RESOLVED that said budget is appropriated in the following amounts for the following purposes: \$2,785,965 for personal services; \$675,648 for materials and services, which includes \$10,000 for contingencies; \$234,000 for contractual services, which includes \$2,000 for debt service (interest); \$1,585,351 for capital outlay.

BE IT FURTHER RESOLVED that the general manager is authorized to make expenditures and incur obligations within the limits of the foregoing appropriations, except that he is not to expend funds or incur obligations without further specific authorization from the board of directors for any of the following purposes:

1. Extension of service not previously specifically authorized by the board;
2. Capital outlay, not previously specifically authorized by the board, in excess of \$750;
3. Personal services, in excess of the amount shown for any line item in the budget.

PUBLIC HEARING: Mr. Herbert opened the public hearing for comments on the budget as approved by the budget committee and amended by the resolution above regarding personal services.

Edward Rubey, Certified Public Accountant, chairman of the subcommittee on mass transit for the Joint Chambers of Commerce, expressed the opinion that the published budget understates the true budget for the current fiscal year ending June 30, 1975, asserting the proposed receipts and revenues were not received and the public should know that the budget is actually increased by \$1,600,000 for fiscal year 1975-76. Mr. Rubey expressed criticism of the cost per person to purchase and operate vans for special services, and believed that the vans could be acquired from local firms for about \$11,000. He requested the district to keep separate accounting for special services in operating expenses and revenues. He asked that there be separate accounting for urban services, extended services and special services so the public may know the actual cost.

Rob Bunnett, Lane County Senior Services, 1074 Willamette Street, spoke in favor of the budget and, in particular, the demand response services. He voiced his concern that the elderly and handicapped should be included in the transit operation and noted that many are unable to use public transit, some living in areas not served, and others prohibited from using the buses because of the physical design of the vehicles. He urged the board to provide this much needed service.

John Craig, 2042 Washington, chairman of the Lane County Advisory Council on the Elderly Nutrition Project, agreed with Mr. Bunnett and added that many participants in the Nutrition Program are dependent on public transportation. He spoke of the appreciation of the elderly for all that has been done for them, but added that many find it increasingly difficult to reach bus stops and to use the steps to enter and leave the buses, and he believed the special service project would be of help to many elderly as well as the handicapped. He voiced his support for the budget.

Mike Helquist, Trude Kaufman Senior Center, read a prepared statement agreed upon by representatives of Lane County Elderly Nutrition Project, Lane County Senior Services, Trude Kaufman Senior Center, West Eugene Public Welfare, Whiteaker Community School, Voluntary Action Center and State Department of Human Resources. He said the representatives strongly support the proposed demand response system and the concept of a total balanced transportation system for handicapped and senior with restricted mobility.

Ruby Clift of Telephone Assurance, 673 West 10th Street, said she is confident that 90 to 100 shut-ins in wheelchairs, the blind, and others she calls daily, need the special bus and special social services to get them out of their homes, and she expressed her desire that this service become available.

Alice Robinson said that she is disabled and rides the bus to work daily, but has difficulty getting on and off the bus and she would like to have the van come to her curb so she can board more easily.

Mrs. Shepherd expressed concern that the district should carefully plan the use of the funds projected for the elderly and handicapped so as to not overreach for those elderly who can use the present system. She noted that many of the elderly are able bodied and the physically limited segment is a small percentage, and that a small feeder route system into the high density areas of Eugene and Springfield to connect into the existing system would contribute to a balanced transportation system.

Mr. Herbert advised that the district will carefully examine different allocations of the budget amount for special services before a decision is made on the design of the system.

Responding to a suggestion by Mrs. Shepherd, Mr. Craig moved that one of the six vehicles for special services be designated for feeder service rather than demand response. Mr. Randall seconded the motion. Mr. Booth and Mrs. Shepherd requested that David Rynerson comment on the advisability of setting this ratio. Mr. Rynerson advised that the district is entering into a planning process for an accessible service and will carefully study what equipment is needed and how it will be utilized. He further stated that the draft report will be reviewed by many committees, agencies and the board before decisions are made as to the vehicle specifications and operational characteristics, and he believed it would be premature to make a decision on the use of the vehicles without input from social services, the Commission of the Blind and other agencies. He explained the Transit Development Program regarding special services of "many to one" restrictions and "many to many" type of service which is less restrictive.

Mr. Craig amended his motion to support the use of not less than one of the six vehicles for feeder service rather than demand response, and with Mr. Randall consenting, the motion carried four to one.

Byron Price, Consulting Engineer, requested permission to ask the board several questions. Jack Craig objected, stating that the board is in a position to hear comments from the public and not to answer questions. The chairman ruled that the list of questions to be asked by Mr. Price was appropriate. Mr. Craig appealed the ruling of the chairman. Mr. Price stated the questions he would ask, and Mr. Herbert advised the questions would be in order and the staff would attempt to answer them. Mr. Craig withdrew his appeal.

Mr. Price asked if in the adoption of the budget it would be a fixed budget or could the program be altered. Mr. Bryson advised that the board retains control over its operations, and the budget merely makes available the funds.

Mr. Price stated his appreciation to the district for its response to the public needs during the energy shortage of a year ago. He believed this could again become serious in the near future and the district should maintain a flexible budget to meet the demands of the public in the event of an energy shortage, which he predicted would come within a year.

Mr. Price asked if the board has given a review to the service of the rural area, and the utilization of that service. Mr. Herbert advised that the board was given a one week tally and has requested further information which the staff will provide from on-board load studies.

Mr. Price asked if the staff could eliminate or change any routes found to be impractical. Mr. Craig noted that the district is obligated to provide transit service to the entire service area.

Mr. Price advised that he was appearing as an individual and not for the chamber of commerce. He commended the board in serving the community and encouraged the district to provide facilities to take care of the masses in the urban area where the need is the greatest, and to have the flexibility

to develop small feeder lines. He urged the district to attempt greater communication to the public and stressed the need for acceptance, awareness and response to changing needs of the community. Mr. Herbert and Mr. Craig expressed appreciation to Mr. Price for appearing.

Mr. Herbert asked if there were further comments from the public, and there being no response, he declared the public hearing closed.

ADOPTION OF BUDGET FOR FY 1975-76: Mr. Bryson gave a brief explanation of the adoption of the budget by the resolution read earlier. Mr. Booth urged the board to oppose the resolution; that, while supporting good urban service and the service to elderly and handicapped, he believed the board should give further consideration to the operating expenses included in the budget. He further expressed the opinion that the budget should not be passed without Mr. Davis and Mr. Kohnen present. Mr. Craig said he believed the board and budget committee had carefully followed the budget procedure, the budget was carefully considered and the community seemed to support the service. The question was put and carried with Mr. Booth dissenting.

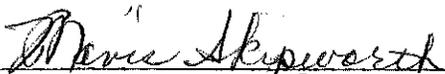
WESTERN LANE BUS PROJECT: Mr. Dyer presented a tentative agenda for a meeting that is to be called for the purpose of discussing the continuation of the Western Lane County Bus Project. The suggested participants would be Lane Transit Board of Directors, Dennis Moore, Director of Mass Transit Division, Lane County Commissioners, Lane County Social Services, Lane County Department of Transportation, Mayor and City Council of Florence, Lane Council of Governments (Program on Aging), and West Lane Bus Project Citizens Advisory Committee.

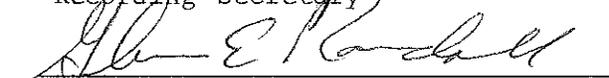
Mr. Herbert advised that a letter has been sent to Governor Straub indicating the proposed meeting. Mrs. Shepherd suggested the staff contact other carriers, the post office and Register Guard, to attend. Ms. Loobey suggested the meeting be held July 22 and there was discussion as to whether it should be held in Florence or in the Eugene area. It was agreed that there would be better participation if held in the Eugene area.

TABLE OF ORGANIZATION: Copies of the Table of Organization for the fiscal year 1975/76 were distributed to board members, and the board was asked to give any comments on the document. Mr. Randall expressed the opinion that this was a concern of the general manager and expressed his confidence in his decision.

Mr. Randall referred to Mr. Rubey's concern for the breakdown of costs on extended service. Following discussion, Mr. Randall moved that the staff be directed to provide a breakdown of operating expenses and revenues on urban service, extended service and special services. The motion was duly seconded and carried.

The meeting was adjourned.


Recording Secretary


Secretary