

MINUTES OF DIRECTORS MEETING

LANE COUNTY MASS TRANSIT DISTRICT

March 18, 1975

The board of directors of Lane County Mass Transit District met on March 18, 1975 at 7:30 p.m. at the City Hall in Eugene, Oregon.

Present:

Richard A. Booth
Jack J. Craig, Treasurer
W. Gene Davis
Daniel M. Herbert, President, presiding
Kenneth H. Kohnen, Vice President
Glenn E. Randall, Secretary
Ruth Shepherd
Fred C. Dyer, General Manager

Mavis Skipworth, administrative secretary, served as recording secretary for the meeting.

Reading of the minutes of the meetings of February 18 and February 26, 1975 was dispensed with as copies had been distributed to all members of the board. On motion by Mr. Randall, seconded by Mr. Kohnen, the board voted to approve the minutes of those meetings.

SERVICE FOR THE PHYSICALLY LIMITED AND ELDERLY: Steven Van Houten of Associated Consultants, a private, non-profit corporation, requested endorsement of a grant application for capital funds from UMTA for two maxi-vans to provide transportation to the physically limited and elderly. The vans are to be fitted with lifts, extra high bubble top and a dispatch communication system. Mr. Van Houten said the corporation would later wish to enter into a contractual agreement with the district to provide maintenance, fueling and dispatching, and would attempt to receive operating funds by contracting for service with local agencies such as Vocational Rehabilitation, Federation of the Blind, State Welfare Division and Children's Services. Mr. Van Houten expressed confidence that this program could be dovetailed into any program the district develops. Mr. Randall asked Mr. Van Houten to prepare a sketch of background information on Associated Consultants, an outline of their proposal and plans, how it fits in with the district, and just what is required of LTD. Mr. Herbert requested that the written report to the board include a staff analysis and recommendation. Mrs. Shepherd asked to what extent this was advertised to the community. Phyllis Loobey responded that she was aware of three agencies in this community and one in Florence that had applied for funding; that Oregon Architectural Barriers Council had discussed it with the staff, but as they could not raise the 20%, they withdrew. She added that the guidelines require the district's endorsement for funding, but does not commit the district to any financial obligation, and the deadline for the agencies to make application was February 28. Mr. Dyer commented that it is the intent of UMTA to have a coordination of transportation facilities and federal funds involved have to be coordinated for the greatest use of the community. Jim Martin, a member of the audience, expressed his continuing

interest in LTD and requested the district to cooperate in coordinating all the different agencies in the community. He added that the handicapped are looking to LTD to be their representative in the transit field. Bob Blizzard, of 1732 Barton, said he would like to reinforce the comments made by Mr. Martin and then asked Mr. Van Houten if his agency had the specifications for the buses. Mr. Van Houten replied that they do not, but have just the general idea.

BUDGET COMMITTEE NOMINATIONS: Mr. Randall placed the name of George Baker, an income tax auditor with the State of Oregon, in nomination for appointment to the Budget Committee to serve until 1978. Mr. Craig seconded the motion. Discussion followed on procedure of nominating budget committee members. The question was put on Mr. Baker's appointment and it carried.

Mr. Herbert said that Richard Rice had contacted him concerning his inability to finish his term on the Budget Committee. Mr. Randall moved that the board accept Mr. Rice's resignation with regret. The motion was seconded and carried.

Mr. Herbert submitted the name of Robert Tom for a one year term. He said that Mr. Tom is president of the Urban Indians of America and a member of the Affirmative Action subcommittee for minorities of L-COG.

Mrs. Shepherd suggested the board establish a procedure for budget committee appointments through the process of advertising the positions to the community. Mr. Randall expressed the opinion that the appointments should be left to each individual board member so he may nominate a person who shares the same philosophy. Mr. Craig said he would hope that board members might consider members of Citizens Advisory Committee for the budget committee, as well as for vacancies on the board. Mrs. Shepherd added that she feels the procedure should be clarified and that she is not in support of the present custom as terms do not coincide and the committee members would not have to necessarily be accountable.

Mr. Kohnen moved that a policy be established regarding budget committee appointments and this be put in writing before another year in compliance with legal requirements. Mr. Booth seconded the motion and it carried.

Mr. Randall suggested that the staff research this and return it to the board so policy can be established. Mr. Herbert moved that the board direct the chairman to appoint a committee to recommend policy for the appointment of budget committee members. The motion was seconded. Mr. Booth stated the opinion that the staff should recommend a policy rather than the board. The question was put and carried with Mrs. Shepherd and Mr. Booth dissenting.

OPERATIONS: Mr. Dyer informed the board members that one of the suburban buses had been brought down for the members to look at and ride after the meeting.

Mr. Dyer referred to a brief of the specifications for new vehicles, which was distributed to board members. He said the full specifications will be submitted to manufacturers, who will return them with exceptions, and they must provide proof that their substitutions are equal to the original specifications. He said that after this procedure, the final bid can be accomplished. Mr. Randall moved the board accept the specifications. The motion was seconded. Discussion followed and Mr. Dyer advised that the prototype is used industry-wide, but the district added specifications that are pertinent to the needs of the district. Jim Martin asked if these will have the wider doors and aisles, and Mr. Dyer replied that it is put in the specifications as a bidding option. Mr. Martin asked to go on record

as opposing the district buying buses that cannot be modified at a later date. Mr. Herbert restated the motion "to approve the specifications for nineteen 45-passenger buses as outlined on the attachment distributed to board members and to authorize the staff to proceed with calling for bids." The second agreed to the rewording, the motion carried.

PLANNING: David Rynerson stated that the estimated implementation date for the extended service is March 31. He spoke of working with the neighborhoods and making minor changes to fit the needs of the citizens in the areas of "G" Street in Springfield and Cascade Manor in Eugene. He said the district is moving from the planning stage to actual operation and he was enthusiastic about this development to the full scale system.

Mr. Rynerson further spoke of the Federal Aid Urban (FAU) funds available and the decision making process which goes through the metropolitan planning organization (M.P.O.), in this case through L-COG on the Transportation Planning Committee level. He further stated that \$350,000 was approved for the LTD terminal and rolling stock, but TPC now recommends that the project description be changed to LTD transfer stations and passenger loading area improvements. Following discussion, Mr. Randall moved that the board give approval to the staff recommendation for the FAU project as described on the enclosure distributed to board members and to direct the staff to prepare the application on the description, to be resubmitted to the board for final approval. The motion was duly seconded and carried.

FINANCE AND BUDGET: The following resolution was presented:

WHEREAS the budget of Lane County Mass Transit District for the fiscal year of 1974-1975 appropriated \$368,550.00 for Contractual Services; and

WHEREAS in said budget the sum of \$1,477,300.00 was appropriated for Capital Outlay; and

WHEREAS the general manager finds it necessary to transfer the sum of \$78,754.00 from the Capital Outlay contingency line item to Contractual Services for the purpose of meeting unforeseen increases in the costs of tax collection, insurance coverage, legal fees and advertising and promotion;

NOW THEREFORE BE IT RESOLVED that the transfer of said sum of \$78,754.00 from Capital Outlay to Contractual Services for the reason above recited, it is hereby authorized, ratified, confirmed and approved.

Mr. Randall moved the board adopt this resolution. The motion was seconded and carried.

Mr. Randall moved the board approve the monthly bills in the amount of \$117,994.68. Mr. Davis seconded the motion, then noted a duplication from last month in the amount of \$7,230.56 to Bryson & Robert. Mr. Davis amended the motion to change the total amount to \$110,764.12 and it was seconded and carried. The question was put on the motion as amended and it carried.

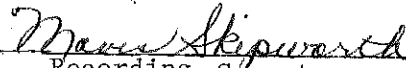
BUDGET MANUAL: Phyllis Loobey presented copies of the budget manual, explaining that it is a product from the staff and subcommittee for the budget committee. She advised that the budget committee will hold its first meeting

March 27, 1975. Mr. Herbert moved the board appoint Fred C. Dyer as the Budget Officer. Mr. Randall seconded the motion and it carried.

AUDIENCE PARTICIPATION: Mr. Paul Bonney spoke favorably of the bus service and asked about plans for putting up bus stop signs. Mr. Rynerson replied that there will be about 270 placed within the city of Eugene. Mr. Herbert thanked Mr. Bonney for attending.

NEW BUSINESS: Mr. Davis expressed opposition to the line "LTD has a good thing going" that has been used in the advertising promotion, and said that the business community does not like it. Mr. Davis moved that the advertising people be instructed to drop this saying, and Mr. Booth seconded the motion. Mr. Craig commented that he did not believe the board should write the advertising and that it should be left to the advertising people to direct us for the best advertising possible. Mr. Dyer advised that he has talked with the advertising people about the reaction and that they are sincerely attempting to correct it. He further stated that if that particular ad has been heard recently, it is from an old production tape and the new will not include it. Mr. Davis withdrew his motion on the assumption that it was being taken care of, and Mr. Booth withdrew his seconding. Mr. Dyer will look into this further.

ADJOURNMENT: Mr. Herbert adjourned the meeting to an executive session at 7:30 A.M., Thursday, March 20, in the Eugene Hotel to discuss the Amalgamated Transit Union contract with the negotiator from Cascade Employers Association.


Recording Secretary


Secretary