

MINUTES OF DIRECTORS MEETING

LANE COUNTY MASS TRANSIT DISTRICT

March 5, 1974

The Board of Directors of Lane County Mass Transit District met on March 5, 1974, at 7:30 p.m. at the district office in Eugene, Oregon, pursuant to adjournment from its meetings of February 19 and February 28, 1974.

Present were:

Jack J. Craig, Treasurer
Marcella Fetzer
Daniel M. Herbert, President, presiding
Kenneth H. Kohnen, Vice President
Phyllis P. Loobey, Secretary
Glenn E. Randall
Fred Dyer, General Manager
Richard Bryson, Counsel.

Absent:

Gary Buell.

AUDIENCE PARTICIPATION: Mr. Herbert invited members of the audience to address the board. Ralph Cline, representing residents of the Walterville-Cedar Flats area, appeared with several other people from that area and presented a petition of 354 people requesting daily bus service to that area. Mr. Cline told the board that a substantial number of people residing in the Walterville-Cedar Flats area work in Eugene and Springfield, and the shortage of gasoline is making conditions difficult for them to get to work and back. He said that if the district is unable to provide service right away, the group is considering hiring a bus from a private bus company to bring people from that area to central points in the Eugene-Springfield area.

Al Tussing spoke on behalf of residents of the Laurel Hill area. He said that the old private bus line which was taken over by the district, did provide service to that area and the people living there want it re-established. Mr. Tussing said that he has previously delivered two surveys of the area to the district for its information. He suggested that the district provide shuttle bus service to Laurel Hill, or in the alternative, the residents would have to consider obtaining private bus service, but would want the district to

recognize the right of transfer from such private line to the district buses.

Mr. Herbert told Mr. Tussing that the service to Laurel Hill is part of the 1975 level of service plan. Mr. Dyer responded to the petitioners by pointing out that the ability of the district to provide service depends upon priorities and availability of both equipment and financing. He explained that as far as financing is concerned, the picture will improve if the district is able to obtain some of the highway funds and if it receives some federal operation funds; and that as far as the availability of equipment is concerned, the present rate of manufacture of new buses is inadequate for the greatly increased demand and he has not been able to find additional available used buses.

Mr. Herbert requested the manager and his staff to study the subject of working out connections between the district's buses and any shuttle buses or other private service obtained by the residents of outlying areas.

AUDIT: Mr. David Gault of the firm of Derickson & Gault, auditors for the district, presented the audit report for the fiscal year ending June 30, 1973. Mr. Herbert commented that the program recommended on page 3 of the audit report to improve accounting procedures and internal control measures is under way. He also asked the district's legal counsel to advise the board whether it is in compliance with the local budget law in regard to the question of appropriations raised by the audit report. Mr. Bryson replied that the district is in compliance with the local budget law and undertook to provide a written opinion to that effect to the board.

CAR POOLING: Mr. Dyer reported to the board that the contract between the district and the state of Oregon, acting by and through its Oregon Transportation Commission, has been signed and the district's program has been approved; that funds are now available for the project and that the project manager for the Oregon Transportation Commission, Mr. Clark, is expected in Eugene on March 6, 1974, to discuss the car pooling program with the general manager.

DOWNTOWN TERMINAL: The general manager told the board that the Eugene Renewal Agency has established a committee to study the needs of the transfer point; it has had two meetings which were attended by some members of the transit board of directors. He also stated that the district's sub-committee has been meeting with the city manager and the representatives of the Eugene Renewal Agency to discuss and determine what the city's concept is of the district's financial responsibility. A written memorandum of the meeting, dated March 6, 1974, was presented and distributed by the sub-committee.

FINANCE: The board then proceeded to discuss the general manager's written memorandum dated February 19, 1974, on the subject of financing the district's share of capital programs. Mr. Dyer pointed out to the board that he would like to have authority to establish a line of credit so that money could be borrowed and used for the purchase of real estate and equipment for the district without having to wait for the money to come in over a period of time. It was moved and seconded that the general manager be authorized to establish a line of credit for the district with First National Bank of Oregon at an interest rate not in excess of 5% per annum and to borrow against that line of credit from time to time for the acquisition of property and equipment as the same become available up to but not exceeding total borrowing of the amount of the district's local matching funds share under the pending federal grant, said local share being \$257,119.40. An amendment to the motion was made and seconded that said authorization be subject to approval as to the legality of such borrowing by the district's legal counsel. The amendment to the motion was voted upon and passed. The main motion was then voted upon and passed.

PLANNING: Phyllis Loobey, on behalf of the sub-committee on the physically limited and elderly, reported that Eugene Renewal Agency wants that sub-committee to present to the Agency the sub-committee's material on building criteria. There being no objection, Mr. Herbert authorized Mrs. Loobey to present that material to Eugene Renewal Agency.

Mr. Herbert presented to the board for discussion, his memoranda of February 18, 1974, and February 28, 1974, on the subject of projected service demands and explained the five principal areas of service demand listed in those reports, namely:

- a. Growth of the existing system
- b. New internal service within the existing service area
- c. New external service outside the existing service area
- d. Special accommodation for the elderly and handicapped
- e. New systems involving such matters as hardware, headways, and transportation network configuration.

Mr. Rynerson explained to the board the chart and graph accompanying Mr. Herbert's memoranda showing the degree of accomplishment of the five inter-related programs mentioned above, and the projection of the anticipated degrees of accomplishment annually through the year 1980, depending on the extent of financial support which the district may receive.

Mr. Dyer told the board that in view of the rapidly increasing demand for service he intended to go ahead with the preparation of plans for the district to proceed along all of the above mentioned five areas of need if there was no objection from the board.

There followed a general discussion in which the chairman and several members of the board spoke in favor of proceeding as rapidly as possible within the limitations of availability of equipment and finance to fill the above mentioned five principal areas of service demand. At the end of the discussion, Mr. Dyer expressed gratification at the response of the board and announced that he would go ahead with preparation of plans to submit to the board to meet the five areas of need which had been brought out in Mr. Herbert's memoranda and discussed by the board.

ADJOURNMENT: Meeting adjourned.

Secretary