

MINUTES OF DIRECTORS MEETING
LANE COUNTY MASS TRANSIT DISTRICT

May 2, 1972

The regular monthly meeting of the Board of Directors of Lane County Mass Transit District was held at the City Hall in Eugene, Oregon on May 2, 1972 at 7:30 P.M.

Present were:

Craig Robinson, Presdieth, presiding
Al Brandt, Vice President
Daniel M. Herbert, Treasurer
Phyllis P. Loobey, Secretary
Fred Brunner
Glenn E. Randall
Fred Dyer, General Manager
Richard Bryson, Counsel

Absent were:

Leonard Wildish.

MINUTES:

Reading of the minutes of the meeting of April 4, 1972 was dispensed with as copies had been sent to the members of the Board and the General Manager. On motion, duly seconded, the minutes of said meeting were approved as written.

RIDESTOP:

Mr. Herbert filed a written report of the subcommittee to study the RideStop program, recommending endorsement of the program for one year until May, 1973, subject to review at that time, extension to depend on the sponsors having established certain evaluation procedures, and upon the program being found compatible with Lane Transit District or that any conflicts will be resolved, and moved adoption of the report. The motion was seconded by Mrs. Loobey. After some discussion, Mr. Herbert, with the consent of Mrs. Loobey, amended his motion so as to endorse the program until September, 1973. The motion was approved by unanimous vote of the Board.

PLANNING:

The revised written report of the subcommittee with its statement of goals, policies and objectives was presented by Mr. Dyer, and on motion of Mr. Randall, seconded by Mrs. Loobey, the Board voted unanimously to adopt the report and statement of goals, policies and objectives. At the suggestion of Mrs. Loobey, Mr. Robinson said he would write to the Citizens Advisory Committee asking it to monitor the performance of the Board in attaining the goals and

objectives and adhering to the policies set forth in the statement.

PUBLIC RELATIONS and ADVERTISING:

Bill Davenport reported to the Board on the colors he was recommending for the interior and exterior of the buses. At the Board's request, Mr. Davenport agreed to prepare a mock-up of the exterior color scheme and the Board postponed action on the matter. Mr. Brandt inquired about the manual to be prepared by the consultants, and Mr. Davenport said that it is not yet completed.

Jerry Schmidt gave an oral report outlining the proposed program for advertising, marketing and public relations. At the request of Mr. Randall, Mr. Schmidt agreed to distribute his report to the members in writing and the Board deferred action on the matter.

CITIZENS' ADVISORY COMMITTEE:

Mr. Henderson, chairman of the committee, presented the committee's report and filed minutes of its March 30 meeting.

OPERATIONS:

Mr. Dyer told the Board that he now believes that the West Park Block in downtown Eugene would be the best location for a temporary and intermediate range location of the central passenger loading now being handled on East 10th Avenue, and he intends to submit a request to the City Manager for permission to use the West Park Block as a central passenger loading point instead of returning to 10th Avenue after the street construction has been completed there.

The General Manager told the Board that he is looking for larger space for the District's shop and bus barns and has received a tentative offer on the old Kendall Ford facilities at 13th and Olive Streets in Eugene. Mr. Robinson appointed Mr. Brunner and Mr. Wildish to serve with Mr. Dyer as a committee to investigate and report to the Board on possible new locations for the shop and bus barns.

Mr. Dyer reported that on May 3, 1972 he expects to move the District's office to 861 Willamette Street, on the second floor.

Mr. Dyer informed the Board that he has obtained bids for the purchase of an automobile to serve as a service car for the District. Bids were opened on April 28 based upon the specifications used by the city of Eugene and consisted of a bid from Eugene Dodge of \$2,850 and a bid from Barker Motors of \$2,920. On motion of Mr. Randall, seconded by Mrs. Loobey, the Board voted unanimously to accept the low bid and authorized Mr. Dyer to purchase the automobile from Eugene Dodge for \$2,850.

Mr. Brandt asked the General Manager what policy is being followed with regard to the rental of buses to third parties. Mr.

Dyer replied that the District is renting buses to those who want them, when available, and not needed for District purposes, provided the third party renter will provide adequate insurance coverage. Mr. Dyer, in response to further questions, said that the District's own insurance carriers cover the District's liability in such cases and Mr. Robinson asked Mr. Dyer to bring the written evidence thereof to the next meeting.

BUSES:

Mr. Dyer announced that the District was the successful bidder for the used buses in Los Angeles, and that he has purchased twenty of these buses for operation and one for spare parts at a price of \$1,100 each. The price is for the buses without tires as the tires are to be leased. Mr. Dyer said that he has obtained approval of the Department of Environmental Quality of the State of Oregon. He reported that delivery of the new buses from Twin Coach is expected to be in mid-July and that the manufacturer is adding additional brake power at no expense to the District.

FINANCE:

Mr. Dyer told the Board that his financial report for the month of April, 1972 is not ready.

LABOR RELATIONS:

Mr. Brandt asked the General Manager for a copy of the Driver's Manual. Mr. Dyer replied that the manual is not yet finished. Mr. Brandt, Mr. Robinson and Mr. Randall expressed concern that preparation of the manual be completed promptly. Mr. Robinson asked Mr. Dyer to have the matter of the Driver's Manual on the agenda for the next meeting.

SERVICE AREA:

Mr. Brandt told the Board that he believes the service area of the District should be extended to include all of Lane County. The matter was discussed briefly, but no action taken.

PERSONNEL:

On motion of Mrs. Loobey, seconded by Mr. Randall, the Board voted unanimously to increase Mr. Dyer's salary from \$18,000 per year to \$19,200 per year, effective as of May 1, 1972.

Mr. Dyer introduced Mr. Dave Rynerson, who is serving as Mr. Dyer's administrative assistant with primary function in planning. He is working at the present time on a study of the extension of the bus routes and location of bus stops. In response to Mr. Brandt's inquiry as to whether an additional planner is within the budget, Mr. Dyer responded that Mr. Rynerson is a driver temporarily assigned to planning. Mr. Brandt expressed the feeling that the Board should have been consulted. Mr. Robinson and Mrs. Loobey expressed approval of Mr. Dyer's handling of the matter.

BUDGET:

Mr. Robinson told the Board that he was advised by the District's legal counsel that the three new members of the budget committee appointed at the last meeting could not all serve for three year terms, but that one of them will have to serve for a two year term. On motion of Mr. Robinson, seconded by Mrs. Loobey, the Board voted unanimously that Mr. Cook's appointment be for the two year term and Mr. Henderson's and Mr. McCurdy's appointments be for three year terms.

ADJOURNMENT:

On motion duly seconded, the Board voted unanimously to adjourn.

Secretary