

MINUTES OF DIRECTORS MEETING
LANE COUNTY MASS TRANSIT DISTRICT

March 7, 1972

The Board of Directors of Lane County Mass Transit District met at the City Hall in Eugene, Oregon on March 7, 1972 at 7:30 P.M. pursuant to adjournment from its meeting of February 22, 1972.

PRESENT WERE:

Craig Robinson, President, presiding
Al Brandt, Vice President
Fred Brunner
Daniel M. Herbert, Treasurer
Phyllis P. Loobey, Secretary
Glenn E. Randall
Leonard Wildish
Fred Dyer, General Manager
Richard Bryson, Counsel

ABSENT:

None.

MINUTES:

Reading of the minutes of the meeting of February 22, 1972 was dispensed with as copies had been submitted to the General Manager and all members of the Board. Mr. Dyer mentioned that there was a clerical error under the paragraph entitled "Buses" where the total amount of the bid from Twin Coach was written as \$505,983.48, but should be corrected to \$549,983.48. Mrs. Loobey pointed out that on the Resolution adopted by the Board, authorizing the signing of the Federal Grant Contract, the reference to air conditioning under subparagraph (b) should be deleted. The recording secretary was instructed to make those corrections in the minutes. Except for those corrections, the minutes of the meeting of February 22, 1972 were approved as written.

PLANNING:

Mr. Dyer introduced the following guests who were present to discuss matters of planning with the Board: Larry Rice, from LCOG, Ollie Snowden, of LCOG, Al Williams of Eugene Traffic Control and Bob Thomas of Eugene Renewal Agency. Mr. Rice expressed appreciation for any financial assistance the District can give to LCOG. He suggested that instead of one planner, we should have two - one for long term planning and one for short term planning, and requested the Board to contribute \$17,880 instead of the \$9233 previously requested and approved. He said that he did not require an answer at the meeting and Mr. Robinson told him that the Board would give the matter further consideration after having had time to study it. Mr. Robinson asked Mr. Dyer to prepare his recommendation to the Board as to the need for two planners and any other staffing recommendations

Mr. Dyer might have.

Mr. Thomas explained to the Board next summer's project for widening the downtown perimeter streets to 40 feet so as to permit four lanes of traffic. He mentioned that ERA has allowance in its budget for 11 bus stop shelters at up to \$1,500 per shelter. He said that there will be a 2 foot 2 inch strip along the curbing of the perimeter streets, and that this strip can accommodate bus stop shelters.

Mr. Williams told the Board that the permanent bus transfer point should remain on the South side of 10th Avenue East between Willamette and Oak streets, however, during construction he suggested that the District might use for its transfer point Olive Street between 10th & 11th Avenues on both sides of the street, or else use the Park Blocks. He requested advice from the Board as to its preference.

Mr. Herbert inquired whether the plan for the newly widened perimeter streets included a provision for peremptory use of traffic lanes for the buses or reserved lanes for the buses. Mr. Williams replied that there was no plan for this as yet, but the plans do not preclude such provisions later on.

Mr. Williams added that there is some talk of trying to work out a program for using parking tokens as bus fares.

Mr. Thomas told the Board that ERA has no financing with relation to any central bus transfer-parking exchange point or points and has no function to provide the same.

LABOR:

Mr. Smith, representing Cascade Employers Association, which is the District's representative for labor negotiations, reported to the Board that a settlement has been reached between Cascade Employers Association and the labor union representative, Mr. Schoppert on the terms of a one-year agreement, effective March 1, 1972 through March 1, 1973, providing for a wage increase of 20¢ per hour; a contribution by the District of 25¢ per hour to a pension trust account pending establishment of any retirement plan; a contribution by the District of \$12.31 per month per man for a dental plan and an increase in the contribution to basic health and welfare coverage from \$28 per month to \$33.82 per month; a change in vacation eligibility from two weeks after three years to two weeks after two years and a change of vacation from two weeks to three weeks after eight years; an increase in paid holidays from four to seven; a change in sick leave to provide for accumulation at the rate of one day per month to a maximum of thirty days; a contribution by the district of \$4.00 per driver per year to provide coverage against felonious assault; provision by the District for hold-up insurance to the extent of \$75 per watch and \$25 for personal effects; provision for payment of overtime for all hours in excess of eight hours in one day; provision for the District to supplement disability income for industrial injury up to six months to be integrated with sick leave, vacation and holiday pay; provision for drivers acting as instructors to trainees for an additional 25¢ per

hour; provision for funeral leave of from one to three days for funerals of immediate family members, to be used from sick leave, and miscellaneous modifications concerning split shifts, vacation sign up procedures, run-bids, extra board guarantee, fourteen hour spread time, tool insurance and departmentalization, all in accordance with a three page written memorandum entitled "Summary of Settlement" which was filed with the Secretary and General Manager, and copies provided for each Board member. Copy of said Summary of Settlement is filed with and by reference incorporated in these minutes.

Mr. Smith advised the Board that the settlement represents approximately a 9% increase, including the pension provision, which itself is about a 6% increase. He said that the pension fund account has been established and it is contemplated that the Board and the Union will set up a Board of Trustees to administer the fund.

Mr. Mel Schoppert, Union Representative, told the Board that the Union members are happy with the settlement and that both the local and international have approved it.

On motion of Mr. Wildish, seconded by Mr. Randall, the Board voted unanimously to accept and adopt the settlement.

CITIZENS ADVISORY COMMITTEE:

In the absence of the chairman of the committee, a Mr. Robert Merrill reported to the Board that the committee feels that it is not getting enough work to do and the Board should let the committee know what is expected of it.

BUSES:

The Board proceeded to a discussion of the acceptance of the bid for the new buses. Mr. Herbert expressed the feeling that the records should show that we thoroughly investigated this bid and the quality of the buses. Mr. Robinson replied that the Board has investigated and has been assured by UMTA that the bid from Highway Products, Incorporated (sometimes called Twin Coach) is a very good bid and that our investigation revealed that other users of Twin Coach buses without exception have had very satisfactory experience.

On motion of Mr. Wildish, seconded by Mrs. Loobey, the Board voted unanimously to approve and accept the bid of Highway Products, Incorporated of \$549,983.48 for twenty-two new buses with fare boxes and equipment for same, and also including two spare sets of engines and transmissions and seven spare wheels and tires, and that we press for immediate delivery.

BANKING:

At the request of Mr. Dyer, and on motion of Mr. Wildish, seconded by Mr. Brunner, the Board voted unanimously to designate First National Bank of Oregon as a depository of funds of the District and authorize the appropriate officers of the District to continue the checking account at said bank and to execute and sign signature cards and other instruments in the usual form employed

by said Bank in such matters in accordance with the following Resolutions concerning said bank account:

"RESOLVED that the funds of Lane County Mass Transit District on deposit at First National Bank of Oregon may be withdrawn in amounts not exceeding \$5,000 on any one instrument on checks, drafts, receipts or advices of debit given or signed in the District's name by any two of the following:

Craig Robinson, President
Fred Dyer, General Manager
Daniel M. Herbert, Treasurer
Vera C. Lund, Bookkeeper

RESOLVED FURTHER that funds of Lane County Mass Transit District on deposit at First National Bank of Oregon may be withdrawn in amounts exceeding \$5,000 on any one instrument on checks, drafts, receipts or advices of debit given or signed in the District's name by any two of the following:

Craig Robinson, President
Fred Dyer, General Manager
Daniel M. Herbert, Treasurer

RESOLVED FURTHER that any two of the following:

Craig Robinson, President
Fred Dyer, General Manager
Daniel M. Herbert, Treasurer

are authorized and empowered to make, collect, discount, endorse and assign, in the District name, all checks, drafts, notes and other paper payable to or by this District; to make and enter into any and all agreements, including, but not limited to, Special Depository Agreements and Arrangements with reference to the manner in which, the conditions under which or the purposes for which funds, checks or other items of this District may be deposited, collected or withdrawn; to delegate to others such authority in connection with any Special Depository arrangement that may be deemed appropriate, and to do and perform such other and further acts and things in connection with or pertaining to the establishment of any account or the transaction of any banking business with said Bank as they may consider proper.

RESOLVED FURTHER that the authority hereby conferred upon the above named persons shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Bank at the branch or office where such account is maintained."

Mr. Dyer then advised the Board that the District has a substantial amount of funds not immediately needed in the commercial account which are available for investment; that the new laws permit the deposit of such funds in Savings and Loan Associations; that the commercial banks are not eager to have such funds and that the Savings & Loan Associations pay a higher interest rate on savings than paid by the commercial banks. At Mr. Dyer's request,

and on motion of Mr. Wildish, seconded by Mr. Brunner, the Board voted unanimously to adopt the following Resolution:

"RESOLVED that this District deposit such funds as the District may have which are available for investment, in Savings and Loan Associations to the extent not in excess of the amount which is insured by the Federal Savings & Loan Insurance Corporation; that the Savings & Loan Associations designated for the deposit of the District's funds be those doing business in Lane County or if there are not a sufficient number of them within Lane County, then in such additional Savings & Loan Associations as may be doing business in counties adjacent to Lane County; that any two of the following three officers of this District, namely Fred Dyer, General Manager, Craig Robinson, President, Daniel M. Herbert, Treasurer, are authorized to designate the Savings & Loan Association or Associations to receive and hold the savings accounts for this District and that funds of this District on deposit therein may be withdrawn by any two of said three officers of this District last above named; and that the appropriate officers of the District are hereby authorized to establish savings accounts at such Savings and Loan Associations so designated and to execute and sign such signature cards and other documents as are customarily employed by said Savings & Loan Associations in order to carry out the intent of this Resolution."

BUDGET:

The Board next briefly discussed the budget which Mr. Dyer informed the Board should be adopted by June 30. On motion of Mr. Robinson, duly seconded, the Board voted unanimously to appoint Fred Dyer the Budget Officer for the District. Mr. Robinson appointed Mr. Herbert and Mr. Wildish to work with Mr. Dyer to prepare a preliminary general outline of a new budget for the Board meeting to be held on April 4, 1972.

On motion of Mr. Randall, duly seconded, the Board voted unanimously to request the Citizens Advisory Committee to submit suggestions for the new budget.

FINANCE:

Mr. Dyer presented the financial reports for the month of February, 1972, and on motion duly seconded the Board voted unanimously to approve payment of the bills for February as submitted in the total sum of \$59,234.10.

OPERATIONS:

At the request of Mr. Dyer and on motion of Mr. Randall, seconded by Mrs. Loobey, the Board unanimously voted to authorize Mr. Dyer to call for bids for the purchase of the radio equipment and maintenance and office equipment referred to in the application for the Federal Grant.

Mr. Dyer told the Board that new bus routes are needed if the District is to meet a standard of serving the public with bus routes within 1/8 of a mile of 80% of the population in the service area, and within 1/4 of a mile of 90% of the population, and that this would require a fleet of about 40 buses so that we could have 29 buses on the road at all times. Mr. Dyer has learned of another opportunity to lease buses from American International Bus Exchange, Downey, California. These are buses formerly used by Southern California Rapid Transit District. Mr. Robinson asked Mr. Dyer to bring to a subsequent meeting of the Board the figures on the cost of leasing the buses, the probable ridership potential and the anticipated additional income and then the matter will receive further consideration from the board.

Meeting adjourned.

Secretary