

MINUTES OF DIRECTORS MEETING  
LANE COUNTY MASS TRANSIT DISTRICT

September 8, 1971

The Board of Directors of Lane County Mass Transit District held their regular monthly meeting at the City Hall in Eugene, Oregon on September 8, 1971.

Present were:

Craig Robinson, President, presiding  
Al Brandt, Vice President  
Lewis Hoffman, Secretary  
Russ Fryburg, Treasurer  
R. W. McDuffie  
Leonard Wildish  
Fred Dyer, General Manager  
Richard Bryson, Counsel

Absent:

Fred Brunner

MINUTES:

Reading of the minutes of the Board meeting of August 11, 1971 was dispensed with as copies had been mailed to all members. On motion duly seconded the Board voted unanimously to approve the minutes of said meeting as written.

PUBLIC RELATIONS:

The public relations report was presented by Messrs. Davenport and Allen who showed slides and models of bus stop shelters and estimates for construction. Mr. Dyer recommended that the Board apply to the Federal Government for approval of the purchase of the \$8,000 worth of shelters on the basis of Davenport and Allen's estimate of \$1,000 per shelter. On motion duly seconded the Board voted unanimously to approve such application.

FEDERAL GRANTS:

Mr. Dyer reported to the Board that he has received word from the Government on the following ten points:

1. The government will not approve canned music in buses.
2. Mr. Dyer has been asked to justify the request for 22 buses. He will justify by tying in that request with the Voorhees report and give his recommendations for additional bus routes.

3. Mr. Dyer has to justify the request for the purchase of shop and office equipment.

4. Additional details must be furnished on the bus stop signs so as to show the number and kind of signs desired.

5. Specify the number of fare boxes required.

6. Give further details as to the communications equipment.

7. Provide details as to the number and specifications of bus stop shelters.

8. Mr. Dyer is required to submit two appraisals of the assets being acquired from Emerald Transit System.

9. Mr. Dyer has to show the Department of Housing and Urban Development that this district has met the requirements so that they will approve the district's eligibility for more than 50% Federal grant.

10. Mr. Dyer was advised to put in a 5% contingency fund request.

In response to questions from the board, Mr. Dyer said that he believes he can meet the foregoing requirements within approximately two weeks, and then he expects that we would receive notice of approval of the application and that the funds are being set aside for this district. Thereafter we would submit specifications on the new equipment for approval, call for and accept bids, order the equipment and when it arrives draw on the Federal funds and on our local funds to pay for the equipment. He also reported that the government will require us to get at least two bids on all new equipment and accept the low bid.

#### AUDITOR:

The Board next took up the matter of the selection of an Auditor for the district. Mr. Dyer presented to the Board statements from several accounting firms showing the hourly charges which they are customarily making at this time and the letter from Kohnen Larson & Co. stating in their opinion they cannot ethically submit competitive bids. On Mr. Dyer's recommendation, it was moved and seconded that Kohnen Larson & Co. be employed as the district's Auditor. The motion failed to carry on a vote of three in favor and three against; the members voting against explaining that they did so not because of lack of confidence in the ability or integrity of Kohnen Larson & Co., but simply because of the lack of any statement from Kohnen Larson & Co. of their schedule of current hourly rates.

On motion duly seconded the Board voted four to two to employ Derickson & Gault to serve as Auditor for the district for this year.

#### FINANCE:

Mr. Dyer presented the financial reports for the month of August, 1971. On motion duly seconded the Board voted unanimously to approve payment of the bills for August as submitted by Mr. Dyer in the total sum of \$52,174.45.

#### TAXATION:

After discussion of the charges being made by the State Revenue Department, and its tax collection procedures, Mr. Dyer was asked to try to obtain from the Revenue Department a more complete explanation of the basis for its charges for handling the district's taxes. The Board also requested Mr. Dyer to obtain more detail from the Revenue Department as to their handling of delinquent accounts and the results being obtained.

In response to requests from the Board for his opinion, Mr. Bryson advised the Board that the district cannot lawfully adopt a tax ordinance which would in effect forgive the payment or eliminate the necessity for payment of taxes under a certain minimum amount but that the district could have an ordinance which would permit tax payers whose taxes would fall under a certain minimum amount to report and pay their taxes annually instead of quarterly. The Board took no action on the matter.

#### PURCHASE OF BUSES:

The Board received the Manager's recommendations and opinions as to specifications for new buses. He recommended gasoline engine buses of a size to accommodate from 25 to 33 passengers, having rear engine, having front and rear doors and no air conditioning. After considerable discussion the Board informally indicated approval of the gasoline engine, approval of the size in the range of 25 to 33 passengers, and rear engine; however, all members except Mr. Fryburg favored air conditioning for the buses and Mr. Dyer was asked to specify air conditioning being as an option when he requests bids for new buses.

#### ADJOURNMENT:

On motion duly seconded the Board voted unanimously to adjourn.

---

Secretary