



**AGENDA**  
**CITY OF THE DALLES**  
**HISTORIC LANDMARKS COMMISSION**  
**CITY HALL COUNCIL CHAMBERS**  
**313 COURT SREET**  
**THE DALLES, OREGON 97058**  
*CONDUCTED IN A HANDICAP ACCESSIBLE MEETING ROOM*

**Wednesday February 23, 2005**

**4 P.M.**

**(Please bring your agenda packet from January 26, 2005 mailout)**

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda**
- IV. Approval of Minutes – October 27, 2004**
- V. Public comment: The public is invited to comment on any topic that does not appear on the agenda.**
- VI. Action Items:**
  - A. Goal Setting 2005**
  - B. Annual Report to City Council 3-14 CC**
- VII. Discussion**
  - A. HLC 80-03 House Design Change – Fowler**
  - B. Sally Donovan Pioneer Cemetery Maintenance Plan Report to City Council -3-14 C.C.**
  - C. St. Peter's Landmark request for Commissions comments on proposed elevator shaft design.**
- VIII. Commissioner/Staff Comments**
- IX. Next meeting date: Wednesday, March 23, 2005**
- X. Adjournment**



## HISTORIC LANDMARK COMMISSION MINUTES

Wednesday, October 27, 2004

City Hall Council Chambers  
313 Court Streets  
The Dalles, OR 97058  
Conducted in a handicap accessible room.

### **CALL TO ORDER**

Chair Eric Gleason called the meeting to order at 4:05 P.M.

### **ROLL CALL**

The following Commissioners were present: Eric Gleason, Anita Clason, Dixie Parker and Bob McNary

The following Commissioners were absent: Daniel Dundon

Staff present: Dawn Hert, Associate Planner  
Denise Ball, Administrative Secretary

### **APPROVAL OF AGENDA**

McNary moved that the agenda be approved as submitted. Clason seconded the motion. The motion was passed unanimously, Dundon absent.

### **APPROVAL OF MINUTES**

Gleason asked if there were any corrections needed for the minutes of August 25, 2004 and September 13, 2004. There were none. Clason moved to approve the minutes as submitted and Parker seconded the motion. The motion carried unanimously, Dundon absent.

### **PUBLIC COMMENT**

Earline Wasser, 1017 Pomona Street W., Apartment B, The Dalles, Oregon, handed out a cemetery survey form to the Commission. Wasser briefly explained the survey and how the information will be compiled.

### **ACTION ITEMS**

Hert informed the Commission that the Pioneer Cemetery Preservation and Maintenance Plan requires approval by the Historic Landmarks Commission before it can go to City Council.

Parker moved to approve The Dalles Pioneer Cemetery Preservation and Maintenance Plan and Clason seconded the motion. The motion carried unanimously with Dundon absent.

Hert informed the Commission that Sally Donovan would present the plan to City Council. Hert will schedule the presentation and notify the Commission.

#### **STAFF AND COMMISSIONER COMMENTS**

Hert told the Commission that the current demolition language in the ordinance is what the law allows. More strict language would not be permissible under current Oregon law.

Hert said the Corrections Department has requested tasks for a work crew in the Pioneer Cemetery. Hert said if the Commission were in agreement, she would work with Corrections to line out some maintenance tasks. The Commission felt it was a good idea.

On November 5, 2004, Hert, Parker, Wasser, and McNary will be attending a Historic brainstorming seminar in Salem.

Clason said she is looking for information and/or photos for the interior of the old Oaks Hotel. Hert suggested Pioneer Potlatch, Wasco County Historical Society, Phil Klindt, John Lundell, and Van Valkenburg.

Parker said she believes Cemetery plots should be a 99-year lease rather than ownership. She will check on how to go about legislating a change.

Gleason said the Historical Society is creating an endangered buildings list and asked for suggestions. Eligible buildings mentioned are: The Chamber of Commerce building, Masonic Lodge, Elks, Granada, Chinese building, American Legion, Heisler Building.

Clason suggested holding a workshop for property owners in the downtown historic district to educate them on avenues for available funding to rehabilitate their buildings. The Commission and Staff discussed possible ways to implement this idea. SHPO could possibly help.

McNary asked if there is any expiration date on the demolition permit issued to the Chamber of Commerce. Hert said there is no expiration date. Gleason suggested adding a one-year expiration date to the ordinance and Hert said she would check with Poyser at SHPO to see if that is possible.

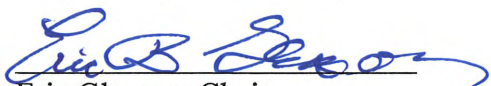
#### **NEXT MEETING DATE**

The next regular meeting is scheduled for November 24, 2004. This is the Wednesday before Thanksgiving. Currently there is no business scheduled. An alternative date may be selected if a meeting is needed.

#### **ADJOURNMENT**

The meeting was adjourned at 4:55p.m.

Respectfully submitted by Denise Ball, Administrative Secretary.



Eric Gleason, Chair  
Historic Landmark Commission

## The Dalles Pioneer Cemetery Survey, Fall 2004

October 22, 2004

Dear Researcher,

The attached Assessment Form is provided for your convenience. I have selected two different styles of survey as our guideline. They are similar in some aspects but combined are more defining in other aspects. I think we will glean the most specific information combining the two forms for our purpose. Please feel free to check mark on both forms for the tombstone that you are surveying.

### Materials to take with you while doing this survey:

Camera for photographing the tombstone from all sides if possible.

Tape measure used for determining accurate dimensions of the tombstone.

Writing instrument for recording (and drawing sketch of tombstone) information found on the tombstone. Sketch tombstone's image on reverse side of survey form. Include all nicks or abnormalities of the tombstone in this sketch.

Compass for determining direction.

Clip board to attach survey form while recording information.

Light-weight chair for comfort while recording information (optional).

Bring liquid refreshment to prevent dehydrating and comfortable clothes and shoes.

Cell Phone

Thank you for participating in this very important survey of the cemetery. Much of the original cemetery is already lost to us through 144 years of deterioration. Future deterioration of this cemetery is likely and the only way we can preserve it for all generations is to leave a written and visual documentation as we find it today. Your efforts are very much appreciated and needed in this worthwhile cause.

Earline Wasser ( Res: 541-296-8511 )  
Columbia Gorge Genealogical Society  
c/o The Dalles/Wasco County Public Library  
722 Court Street  
The Dalles, OR 97058

**THE DALLES PIONEER CEMETERY**  
**Gravemarker Supplemental Assessment Form**

Assigned Plot from Map: \_\_\_\_\_

GPS Reading \_\_\_\_\_

Primary Name on Marker: \_\_\_\_\_

**A. Type of Marker**

☐ block      ☐ column      ☐ flush ground  
☐ obelisk      ☐ pillow      ☐ slant      ☐ tablet  
☐ other sculptural form/shaft: \_\_\_\_\_ ☐ other/comment: \_\_\_\_\_

**B. Design & Ornamentation**

☐ bible      ☐ broken tree      ☐ cross      ☐ dove      ☐ drapery      ☐ fraternal insignia  
☐ ivy      ☐ lamb      ☐ oak leaves      ☐ pointing finger      ☐ praying hands  
☐ rosette      ☐ urn      ☐ willow      ☐ wreath      ☐ other: \_\_\_\_\_

**C. Type of Material & Color**

☐ concrete      ☐ granite      ☐ marble      ☐ metal      ☐ sandstone      ☐ temporary metal  
☐ other: \_\_\_\_\_ ☐ color: \_\_\_\_\_

**D. Marker Condition & Specific Problems**

Condition:      ☐ excellent      ☐ good      ☐ fair      ☐ poor  
☐ organic growth      ☐ broken: # pieces \_\_\_\_\_ ☐ chipped      ☐ cracked  
☐ detached base      ☐ loose at base      ☐ overcleaned      ☐ overgrown  
☐ placed in concrete      ☐ previous repair      ☐ spalling/flaking      ☐ stained/discolored  
☐ sunken/erosion      ☐ tilted      ☐ other: \_\_\_\_\_

**E. Base Material & Condition**

Base: ☐ yes ☐ no      ☐ material: \_\_\_\_\_ ☐ finish: \_\_\_\_\_ ☐ condition: \_\_\_\_\_  
Foundation: ☐ yes ☐ no      ☐ material: \_\_\_\_\_ ☐ condition: \_\_\_\_\_ Exposed: ☐ yes ☐ no

Comment: \_\_\_\_\_

Carver's Signature (Stone Carver)

☐ Name/city: \_\_\_\_\_ ☐ Location on marker: \_\_\_\_\_

**F. Inscriptions Type & Condition**

Faces/Orientation: ☐ W      ☐ E      ☐ S      ☐ N      ☐ SW      ☐ SE      ☐ NW      ☐ NE      ☐ Faces up  
Condition      ☐ legible      ☐ legible but worn      ☐ decipherable      ☐ traces legible      ☐ illegible

**G. Enclosures**

☐ No      ☐ Yes      Type: ☐ Fence      ☐ Curb      ☐ Other: \_\_\_\_\_  
☐ Concrete      ☐ Stone      ☐ Iron      ☐ Other: \_\_\_\_\_  
Condition:      ☐ excellent      ☐ good      ☐ fair      ☐ poor

Decorative Details: \_\_\_\_\_

Condition/Describe: \_\_\_\_\_

**H. Comments:** \_\_\_\_\_

Surveyor's Name: \_\_\_\_\_

Date Surveyed: \_\_\_\_\_

Photographic Field Number: \_\_\_\_\_

## INDIVIDUAL MARKER SURVEY

Name of Burial Ground: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Marker Number: \_\_\_\_\_ Section Number: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Photo Numbers: \_\_\_\_\_

Recorder: \_\_\_\_\_ Date: \_\_\_\_\_

Marker Orientation: E SE S SW W NW N NE

Name on Marker: \_\_\_\_\_

Birth Date : (If noted) \_\_\_\_\_ Death Date: \_\_\_\_\_

Dimensions: \_\_\_\_\_ high \_\_\_\_\_ wide \_\_\_\_\_ thick

Marker Types:

\_\_\_\_\_ Tablet \_\_\_\_\_ Tablet in socket on base:

Top: \_\_\_\_\_ plain curve \_\_\_\_\_ gothic point \_\_\_\_\_ baroque multi lobed

\_\_\_\_\_ other: \_\_\_\_\_

\_\_\_\_\_ Obelisk, base or bases (# \_\_\_\_\_ )

\_\_\_\_\_ Column, base or bases (# \_\_\_\_\_ )

Column capped by: \_\_\_\_\_

\_\_\_\_\_ Statuary, base or bases (# \_\_\_\_\_ ) Statuary design: \_\_\_\_\_

\_\_\_\_\_ Government issue: Civil War type \_\_\_\_\_ general type \_\_\_\_\_

\_\_\_\_\_ Bevel \_\_\_\_\_ Flat lawn type

\_\_\_\_\_ Block on base \_\_\_\_\_ Block on base with cap

\_\_\_\_\_ Footstone: material \_\_\_\_\_ design/initials \_\_\_\_\_

\_\_\_\_\_ Cradle

\_\_\_\_\_ Box tomb \_\_\_\_\_ Ledger \_\_\_\_\_ Barrel vault

\_\_\_\_\_ Table tomb \_\_\_\_\_ Cairn

Material: (Mark a B for the material used for the base, if present, and place a check mark for the upper material.)

\_\_\_\_\_ sandstone \_\_\_\_\_ brownstone \_\_\_\_\_ limestone \_\_\_\_\_ marble \_\_\_\_\_ granite

\_\_\_\_\_ fieldstone \_\_\_\_\_ concrete \_\_\_\_\_ brick \_\_\_\_\_ stucco \_\_\_\_\_ white titanium/zinc

\_\_\_\_\_ iron \_\_\_\_\_ wood \_\_\_\_\_ pottery \_\_\_\_\_ aluminum \_\_\_\_\_ other: \_\_\_\_\_

Motifs: (Mark an M for the Main image and a B for border designs, if present.)

☐ angel ☐ book ☐ column ☐ cross ☐ dove ☐ drapery  
☐ flowers ☐ gate ☐ hands ☐ lamb ☐ mourning figure  
☐ torch ☐ urn ☐ wreath ☐ other: \_\_\_\_\_

Maker's Signature: \_\_\_\_\_

Condition: (Check all that apply.)

☐ in place ☐ displaced ☐ sound ☐ cracked ☐ chipped  
☐ crumbled ☐ eroded/sugar decay ☐ broken (# ☐ pieces)  
☐ sunken ☐ tilted ☐ fallen ☐ flaking/ blistering/ delamination  
☐ soiled/ stained/ discolored ☐ moss/lichen  
☐ other: \_\_\_\_\_

Severity of Condition: (good condition) 1 2 3 4 5 (bad condition)

Causes: (Check all that apply.)

☐ settling ☐ weathering ☐ vegetation ☐ paint ☐ graffiti  
☐ vandalism ☐ other: \_\_\_\_\_

Previous Repair: (Check all that apply.)

☐ none evident ☐ cement ☐ adhesive ☐ iron pins  
☐ iron braces ☐ stucco ☐ mortar ☐ encased (cement/iron)  
☐ coatings (white wash, water proofing) ☐ replaced base  
☐ other: \_\_\_\_\_

Enclosure Type: (Circle the appropriate material.)

☐ none ☐ iron/wood fence ☐ brick/stucco/stone wall  
☐ vegetation ☐ brick/stucco/concrete/stone coping  
☐ other: \_\_\_\_\_

Vegetation:

☐ none ☐ shrubbery-type: \_\_\_\_\_  
☐ trees-type: \_\_\_\_\_  
☐ ground covers-type: \_\_\_\_\_  
☐ bulbs-type: \_\_\_\_\_  
☐ vines-type: \_\_\_\_\_  
☐ other-type: \_\_\_\_\_

Grave Goods, such as flowers, toys, sundials, wind chimes, etc.:

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Inscription Technique: \_\_\_\_\_ engraved \_\_\_\_\_ raised \_\_\_\_\_ painted  
\_\_\_\_\_ Other, describe: \_\_\_\_\_

*Inscription: (Copy the inscription as seen, including punctuation, spelling, and capitalization. Use slashes/ to indicate line breaks, ?? or -- to indicate undecipherable lettering, and ( ) to show gaps. If possible, state the style of lettering used in the inscription.)*

Comments and observations:



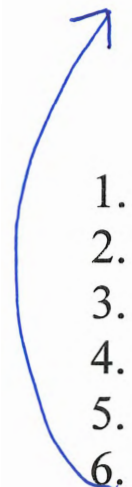
# Historic Landmarks Commission

2004

## Short Term Goals

1. *Long* Encourage and support restoration and preservation of the Wasco County Court House #2. This will be in support of Wasco County's Sesquicentennial celebration.
2. Encourage restoration and preservation of the Pioneer Cemetery.
3. Provide educational assistance to help individual restorers by setting up a special assessment workshop.
4. Try to stabilize Shaker Village.
5. Establish a Historic resource center.
6. *Delus* Develop a better application form for historic requests; provide examples.
7. Support and encourage the preparation of a Master Site Plan by the Fort Dalles Museum.
8. Assist in saving and completing the Lewis and Clark Memorial and making it a local landmark.
9. Encourage restoration and preservation of The Lewis and Clark Rock Fort.
10. Update Historic Inventories

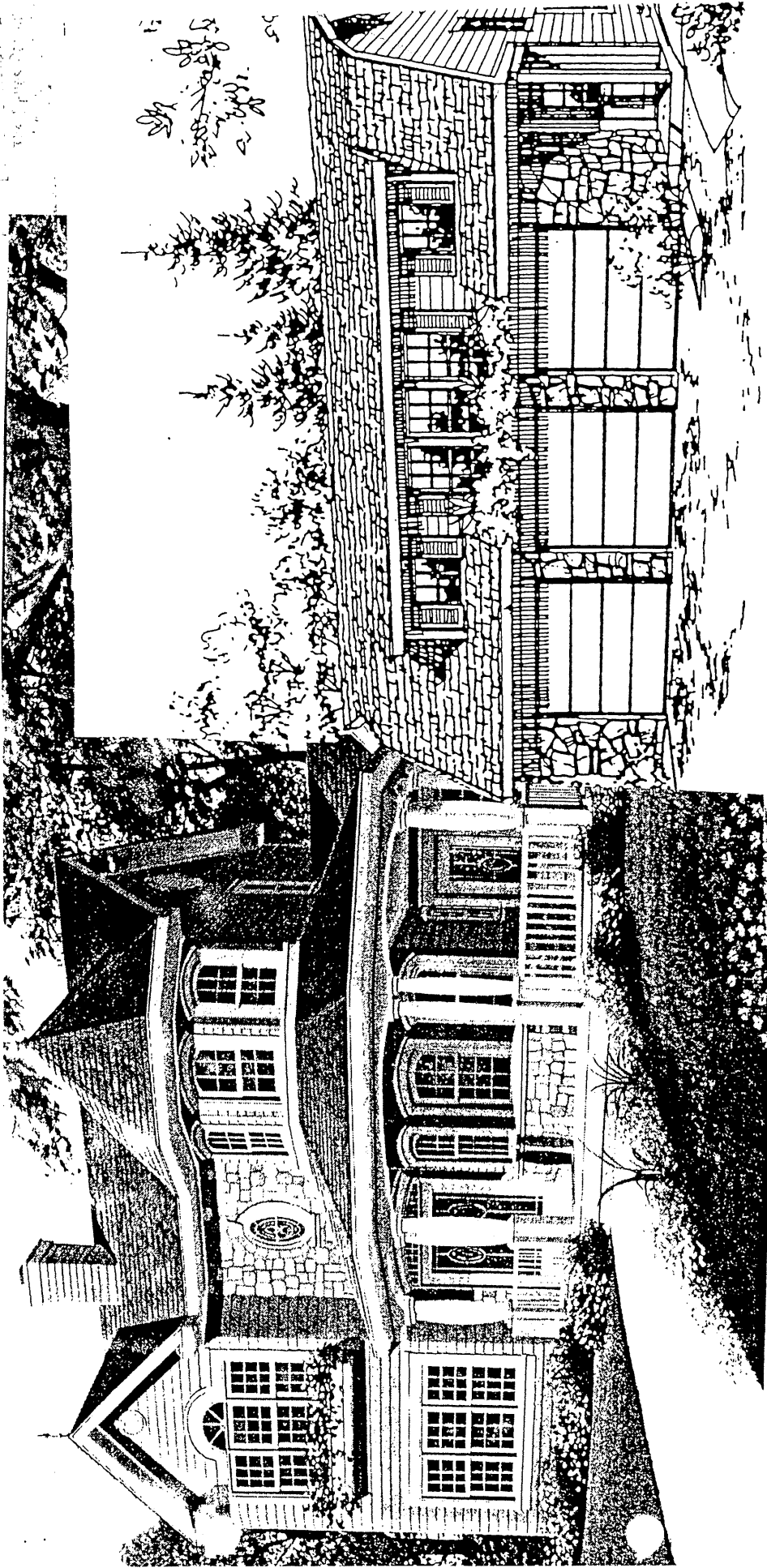
## Long Term Goals

- 
1. Designate other qualified areas as national historic districts.
  2. Expand the downtown historic district.
  3. Energy audit for City Hall with the emphasis on windows.
  4. Maintain CLG status.
  5. Support Civic Building restoration.
  6. Continue to assist with historic plaque costs and availability.
  7. Continue to supply information on Historic Open Houses.

*Funder*

APPROVED 2003

MAR 3 2003



No fireplace allowed, (no chimney)

No siding - will be siding.

wood grain - vinyl windows

average to medium  
white brick / dark line

1/10/05 changed plans Mike Fowler 298-2121



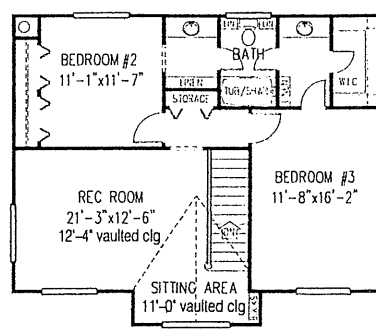
# Traditional Two-Story

NEW HOUSE DESIGN 2005

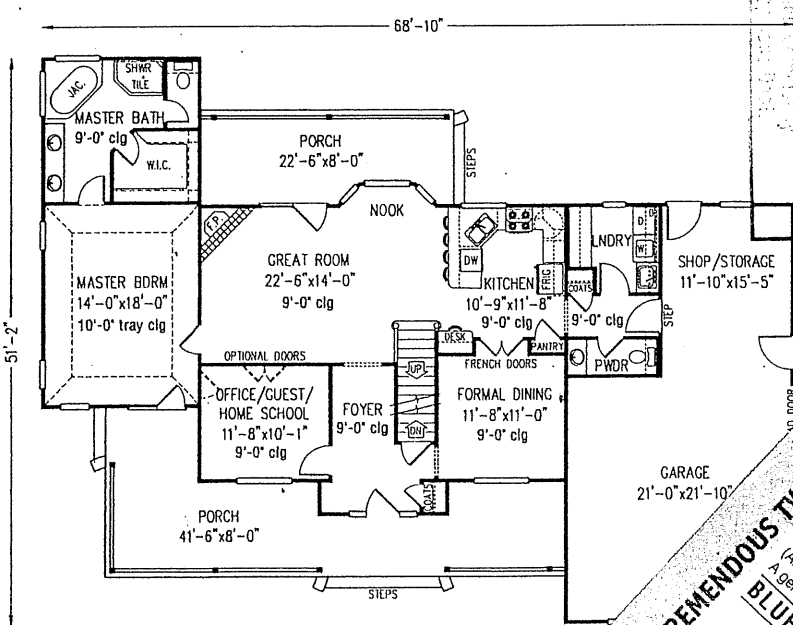
garage door opening

This traditional two-story home's facade shows off classic shuttered windows, a wraparound porch and a delighted entry. At the center of the home, the versatile Great Room lets you entertain many options. Enjoy the fireplace or step past french doors to a back porch. Slip into the breakfast nook for a bite from the main floor, or step through double doors to an office or home school area. To the right of the foyer, the formal dining room nicely hosts elegant events. French doors separate the area from the efficient, U-shaped kitchen. The main-floor master suite features a tray ceiling and a private bath with a jacuzzi tub, dual sinks and a walk-in closet, plus access to the front porch. Two bedrooms and a split bath share the upper floor with a spacious rec room and a sitting area.

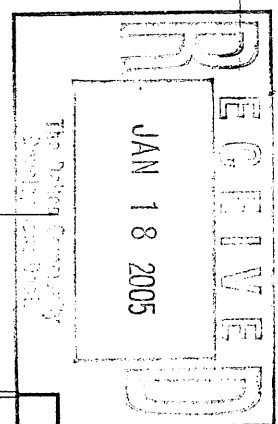
\* windows okay? pases fit building



UPPER FLOOR



MAIN FLOOR



<b>UD-161-D</b>	
<b>Rooms:</b> 3+	<b>Baths:</b> 2½
<b>Living Area:</b>	
1st floor	843 sq. ft.
2nd floor	1,484 sq. ft.
<b>Total Living Area:</b>	<b>2,327 sq. ft.</b>
Hard basement	1,484 sq. ft.
Garage and shop/storage	652 sq. ft.
<b>Exterior Wall Framing:</b>	2x4
<b>Foundation Options:</b>	
Hard basement	
Full space	

Plans can be built with your choice of foundation and framing. A foundation diagram is available. See order form.)

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Plan UD-161-D

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# City of The Dalles Historic Landmarks Commission

## 2004 Annual Report To City Council

The following activities and accomplishments of The Dalles Historic Landmarks Commission is presented for the City Council's review as required annually by General Ordinance No. 94-1194.

**2004 Historic Preservation Funds.** The City of The Dalles received a grant in the amount of \$6,455 from the State Historic Preservation Office (SHPO) for the 2003-04 fiscal year. \$3,814 of the grant monies are used to help fund our Certified Local Government Program, which includes staff time and assistance to The Dalles Historic Landmarks Commission. The administration of this program is vital to the continued success of this Certified Local Government. Additionally, staff provides assistance to the general public by answering questions about our ordinances as well as providing assistance for people making application to the Historic Landmark Commission. \$375 of the grant is being used as match for Program Administration. This will allow the Historic Landmarks Commission to attend historic workshops and the National Preservation Conference this coming Fall in Portland. The remaining amount of \$2,266 is match for fifteen (15) additional historic plaques to be placed throughout our community. Staff received 15 interested parties from last years grant. Any additional requests will be handled in next years grant cycle.

**2004 Commission Goals.** Due to limited funding, a majority of the short-term and long-term goals for the HLC were not met. Monies were budgeted as match this past fiscal year for only a few goals.

The short-term goals that were met or are in the process of being met are as follows:

- Encourage restoration of the Pioneer Cemetery.

This goal is in the process of being met with our Pioneer Cemetery Preservation Plan that was completed with assistance of a grant from the SHPO. The Commission plans to keep the goal for the years to come for the continued maintenance and preservation of our historic Pioneer Cemetery. Within the next few months, the City will be making application for a "gardner's shed". This shed will help to store needed tools for maintenance.

- Research historic plaque costs and availability before making them a condition of approval.

This goal is also in the process of being met with our current grant. The Historic Landmarks Commission plans to continue this program each year.

- Develop a better application form for historic requests; provide examples.

Staff has met this goal by providing applicants with examples of other historic applications. The Commission will be reviewing the application periodically for changes/additions to better serve the applicants.

The long-term goals that were met or are in the process of being met are as follows:

- Maintaining CLG status.

This long-term goal has continued to be met and is grateful for the annual matching grant from the SHPO for operating funds.

**2005 Commission Goals.** The Historic Landmarks Commission adopted their new goals for 2005 at the first meeting of the year. The following is the new 2005 Historic Landmarks Commission goals.

Short Term Goals

- To be inserted after today's meeting.

Long Term Goals

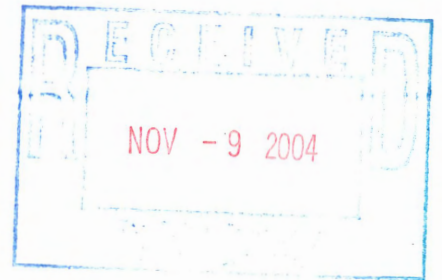
- To be inserted after today's meeting.

**Administration and Public Assistance.** Both administration and public assistance remained as vital program activity during 2004. There were seven Historic Landmarks Commission meetings held in the year 2004. Three applications were reviewed, including the Fort Dalles Museum's request to repair the Gardner's shed, landscaping plans, ADA access and the front landing, and the request to disinter a great grandmother from the Pioneer Cemetery. There were also several requests for minor alterations to historic structures that were reviewed at the staff level. Minor alterations include the addition and placement of signs, repainting historic structures and emergency type repairs.

**2004 Oregon Commission on Historic Cemeteries Grant** The Historic Landmarks Commission received a grant in the amount of \$2,000 for the very first Historic Cemeteries grant. We were very fortunate, with 110 applications received requesting \$502,338.00. The City was one of 42 applicants to receive grant assistance for our project. The grant will provide for water re-activation for maintenance of our historic cemetery, as well as provide some of the needed fencing for security. Staff intends to request grant monies each year to have fencing around the entire cemetery. In the next few months the water re-activation will be started as well as plans made for fencing material purchase with volunteer labor to install the fencing.



The Columbia Gorge Genealogical Society  
c/o The Dalles/Wasco County Library  
722 Court Street  
The Dalles, OR 97058



Historic Landmarks Commission  
313 Court Street  
The Dalles, OR 97058

November 6, 2004

Dear Commission,

Thank you for the opportunity to attend the Historic Preservation Workshop conducted by the Oregon State Historic Preservation Office on November 5, 2004 in Salem, Oregon.

I found the presentations very informative and the advice offered will be helpful in my further efforts on behalf of The Dalles Pioneer Cemetery. I took several pages of notes in addition to the handouts provided at the workshop.

Again, I thank you for this opportunity.

Cordially,

*Earline Wasser*

Earline Wasser, Vice-President  
Columbia Gorge Genealogical Society

cc. Dan Durow, City Planning Department