



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

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Community Development Dept.

AGENDA

CITY OF THE DALLES

HISTORIC LANDMARKS COMMISSION

CITY HALL COUNCIL CHAMBERS
313 COURT STREET
THE DALLES, OREGON 97058
CONDUCTED IN A HANDICAP ACCESSIBLE MEETING ROOM

Wednesday, August 24, 2011 at 4 PM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes: May 25, 2011**
- V. Public Comments** – During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed.
- VI. Grants Discussion**
- VII. Pioneer Cemetery Discussion**
- VIII. Staff/Commissioner Comments**
- IX. Next meeting date: Wednesday, September 28, 2011**
- X. Adjournment**

HISTORIC LANDMARK COMMISSION MINUTES

August 24, 2011

City Hall Council Chambers
313 Court Street
The Dalles, OR 97058
Conducted in a handicap accessible room.

CALL TO ORDER

Acting Chair McNary called the meeting to order at 4:01 PM.

ROLL CALL

The following Commissioners were present: Bob McNary
Pat Smith
Dennis Davis

The following Commissioners were absent: Eric Gleason
Dixie Parker

Staff present: Carolyn Wood, Councilor at Large
Dawn Marie Hert, Associate Planner
Carole Trautman, Administrative Secretary

APPROVAL OF AGENDA

It was moved by Smith and seconded by Davis to approve the August 24, 2011 agenda as submitted. The motion carried unanimously, Gleason and Parker were absent.

APPROVAL OF MINUTES

It was moved by Smith and seconded by Davis to approve the May 25, 2011 minutes as submitted. The motion carried unanimously, Gleason and Parker were absent.

PUBLIC COMMENTS

None

GRANTS DISCUSSION

Associate Planner Hert distributed the draft Planning Directions for the Rock Fort Campsite. Hert asked the commissioners to review the document and direct revisions to her. Hert stated she will send the final draft to the State Historic Preservation Organization (SHPO), and subsequently present it to City Council to have the document acknowledged.

Associate Planner Hert reported to the commission that Rock Fort was registered with the National Park Service. Hert also stated that the Park Service had tiers of classifications, and Rock Fort was categorized as a landsite. Hert learned, she stated, that there was more Native American evidence at the site than Lewis & Clark evidence. Councilor Wood commented that the National Park Service

wanted to be informed on how the site was being maintained, and she believed the Park Service would be agreeable to the City taking over the site management.

Associate Planner Hert pointed out to the commission that on page 24 of the report, Rock Fort was currently nominated as an A Resource only, and the research committee recommended it for an A and D Resource which would place it at a different tier. After a lengthy discussion with the committee, Hert said, the committee decided to include the recommendation in the report but not make it a top priority. Hert explained that the committee would not make any major changes for active management of the site.

Councilor Wood stated that the biggest detriment to the site was the inability to locate parking spaces. Commissioner McNary suggested that some parking spaces could be added along the driveway. Associate Planner Hert informed the commission that parking was available along the street, but it was not well marked.

Councilor Wood commented that she had no problem leaving the site as is, but it would be nice to get the weeds eliminated. Associate Planner Hert said the ground needed to be left "as is" as much as possible because it is Native American ground. Commissioner McNary brought up the fact that there was 10-20 yards of strange materials dumped on the east side of the site. Councilor Wood said some of that was fill, and there was some discussion to put mounds in there.

Associate Planner Hert reported that she was encouraged by City Manager Young to pursue grants for interpretational signage. Young suggested new signage for the new dock and festival park areas as well as directional signs to the Rock Fort area, Hert said. Hert stated she wishes to pursue the local Oregon Heritage Grant that provides Certified Local Government (CLG) support. Hert reported the grant process takes about 18 months, and she will ask for \$3,000 for staff and commissioner time. The match, Hert said, could be identified as staff time or City budget, and the City usually does a 50-50 match. Hert explained that City Manager Young budgeted money for a match for signage and possibly some maintenance in this area, and the City may have hold off for another budget cycle for parking.

Commissioner McNary stated that there could be 100% improvement at the site if there was some professional weed control. Associate Planner Hert explained that grant funds could not be used for routine maintenance, but grant funds might be able to be used for a particular cleanup project. Commissioner Wood suggested incorporating weed control into the Spring Cleanup volunteer campaign. McNary replied that he believed professional weed control was needed to kill the nap weed permanently.

Hert reported that the deadline for the grant application is in October, and she will work on the grant with Cooper Whitman, City Intern.

Hert also reported on the Historical Cemetery Grant. Dennis and Mary Davis suggested putting up a short wall to prohibit dirt at the sloughing off area at the entrance. Hert stated there was money for maintenance trimming and to wait until there is some water on the ground to do the work. Discussion followed about planting some Hens 'n Chicks plants. Commissioner Davis suggested a rock wall 3 ft. high made out of stone with a concrete cap or rock cap might be good for that location. Hert stated that

the Parks & Recreation Department has wood chips for purchase. Hert said she would look into getting the chips for the walkway, and she would also get some bids for a three-foot wall using native rock.

Hert reported on another grant, Preserving Oregon, (due the end of September) deals specifically with structures. Hert stated she was considering submitting a request for repair to the City Hall windows. Hert explained that she may double the grant money this year, obtain a Preserving Oregon grant, and attempt to schedule a wood restoration specialist to do the work. Hert reported the brick on the front of City Hall is a terra cotta color, and the windows are painted gray. She researched old pictures of City Hall, and it appeared that the door frames possibly matched the brick color. Hert said she called SHPO, and they confirmed the paint could have matched the brick color in that time period. Hert's suggestion was to paint the windows to match the cornice, and she asked the Commissioners to take a look and give her their opinions.

Associate Planner Hert will send Commissioner Davis the SHPO website link for the grants list since the museum has a 501(c)(3) tax status. Commissioner Davis said Julie Reynolds is on the museum board, and she might work on grants.

PIONEER CEMETERY

Commissioner McNary commented that a commercial clean up needed to be scheduled when the weather is conducive. Associate Planner Hert stated she talked to F.L.I., and the company agreed to schedule the work.

COMMISSIONER/STAFF COMMENTS

Commissioner McNary asked Associate Planner Hert if she talked to the Clock Tower property owner about the outside speakers. Hert said she looked at the speakers and debated about whether or not talk to the owner about them. She asked the commissioners if they wanted her to speak to the owner. McNary said it would be an improvement if the outdoor speakers were painted a color that blended with the building. After further discussion, Hert said she would talk to the owner in an informal manner rather than giving him official notice.

Commissioner McNary stated he talked to the county about the house that was flooded, located on the corner of 5th and Court Streets. The county, McNary said, was not concerned that time was running out to remove the house from the historic inventory. Associate Planner Hert will talk to County Commissioner Hege about the building.

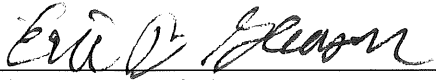
Councilor Wood stated she had some historic maps and pictures that she would like to give to the City, and she scheduled a meeting with Director Durow.

ADJOURNMENT

The meeting was adjourned at 5:15 PM.

The next meeting is scheduled for September 28, 2011 at 4:00 PM.

Respectfully submitted by Carole Trautman, Administrative Secretary.

A handwritten signature in cursive script, reading "Eric Gleason", written in dark ink. The signature is positioned above a horizontal line.

Eric Gleason, Chair
Historic Landmarks Commission