

**Lake Grove Water District
Minutes of Regular Board Meeting
July 19, 2021**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at 15555 Bangy Rd. Lake Oswego, OR 97035, chaired by Dan Lowe. Other Commissioners present were Larry Kitchen, Dan Taylor (called in) and Virgil Pearce (called in). Also, present were Tammy Schalk and Dennis Koellermeier, Bruce Goldson (called in), Clark Balfour (called in) and Paul Howard (called in).

1. **PUBLIC COMMENT:** None
2. **Larry Kitchen and Dan Lowe** were sworn in for the next four-year term as Commissioners effective July 1, 2021.
3. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. Dan Taylor seconded the motion. A vote was called. In favor: All.
4. **CONSENT AGENDA:** Larry Kitchen made a motion to approve the June 21, 2021, Board meeting minutes. Virgil Pearce seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the June 2021 Financials. Dan Taylor seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the accounts payable. Virgil Pearce seconded the motion. A vote was called. In favor: All.

5. **OLD BUSINESS:**

Neff Park Lane – Bruce Goldson provided the Board a summary for discussion and gave two recommendations for the undersized waterline and water meter. 1.) Do nothing 2.) Install a new service and meter per the District standards. a.) require the landowner to pay for the upgrade including the increase in system development charges. b.) Require the landowner to pay for the upgrade, but the system development charge would remain at the one 3/8-3/4 amount. c.) The District to install the 1 1/2" service and meter. Larry Kitchen made a motion to have Clark Balfour draft a letter addressing the issues to the landowner and Dan Lowe is authorized to sign the letter as Chairman of the Board. Virgil Pearce seconded the motion. A vote was called. In favor: All. The Board will review at the August Board meeting.

Portland Water Contract Update – Dennis Koellermeier reported Portland Water has worked through all of the concepts that have been done and modeled it at some level. It looks like the District will not have a lot of influence or a say on changing that approach. The proposal will include their capital projects and construction work in progress. A draft of the forecast will be presented at next months meeting.

6. **DEPARTMENTS:**

7. **COMMISSIONERS:** None

OFFICE: District Manager reported that a new Finance Specialist has been hired through a temporary agency and started two weeks ago. The annual audit for FY 2020-2021 will start sometime in August.

FIELD OPERATOR: Paul Howard reported that door hangers were delivered and is now getting ready meter reading in the next few days. No noise issues have been reported at the reservoir.

ENGINEER: Current updates on the following projects:

Boones Ferry Improvements: A final walk through will be requested by Bruce.

5850 Bonita: This is in construction and a meter was sized for the first new house. The other three new homes are in discussion.

Waluga Park Estates (11 lots): This is in construction and a waterline is not scheduled at this time.

5350 Firwood: A discussion is in place regarding a new water service with the builder, but nothing is scheduled.

Shorenstein: (5600 Meadows): Bruce will be addressing the public improvements. Discussion's have been made with the designer and plans have been received for the initial review.

Neff Park Lane: A summary for discussion has been prepared for discussion.

Second phase of the hydrant replacement on Meadows Rd. is in planning progress.

Future land developments that are still pending:

A 9-lot subdivision on Bonita/Meadows has been withdrawn and is likely to come back with tow large lots and a high-end construction.

Summers Wood/Washington Ct. will be a 3- lot partition.

4688 Oakridge will be a 2- lot partition

15570 partition – A service provider letter has been sent.

Executive Session:

7:42 pm – Recess regular meeting and convene executive session. The executive session was adjourned at 7:50 pm and the regular meeting resumed at that time.

Larry Kitchen made a motion to approve the District Manager's salary increase to 6% effective July 1, 2021. Virgil Pearce seconded the motion. A vote was called. In favor: All.

8. Meeting was adjourned at 7:56 pm



Commissioner, Chair Date



Commissioner Date