



**LANE TRANSIT DISTRICT
BOARD OF DIRECTORS
CONTRACT COMMITTEE MEETING**

Monday, June 14, 2021
4:00 p.m. – 5:00 p.m.

VIRTUAL MEETING

Zoom details provided on the web calendar at www.LTD.org.

Watch live on channel 21 or via link: <https://metrotv.ompnetwork.org/>

No public testimony will be heard at this meeting.

AGENDA

ITEM	Time	Page
I. CALL TO ORDER	4:00 p.m.	
II. ROLL CALL		
<input type="checkbox"/> Emily Secord (chair) <input type="checkbox"/> Michelle Webber (vice chair) <input type="checkbox"/> Steven Yett		
III. COMMENTS FROM THE CHAIR		
IV. ITEMS FOR ACTION		
V. ITEMS FOR BOARD RECOMMENDATION		
A. CONTRACT NO. 2019-07: CITY OF COTTAGE GROVE – MOBILITY ON DEMAND [John Ahlen]	4:05 p.m.	2
VI. ADJOURNMENT	5:00 p.m.	

To request a reasonable accommodation or interpreter, including alternative formats of printed materials, please contact LTD's Administration office no later than 48 hours prior to the meeting at 541-682-5555 (voice) or 7-1-1 (TTY through Oregon Relay).



AGENDA ITEM SUMMARY

DATE OF MEETING: June 14, 2021

ITEM TITLE: CONTRACT NO. 2019-07: CITY OF COTTAGE GROVE – MOBILITY ON DEMAND

PREPARED BY: John Ahlen, Accessible Services Program Manager

DIRECTOR: Cosette Rees, Director of Customer and Specialized Services

ACTION REQUESTED: Forward to the Board of Directors with a recommendation of approval

Please disclose any actual or potential conflict of interest.

PURPOSE: To authorize the general manager to execute an IGA amendment with the City of Cottage Grove for the purpose of extending the Cottage Grove Connector Mobility on Demand (MOD) Pilot Project through June 30, 2023.

CONTRACT TYPE: Intergovernmental Agreement (IGA) Amendment

REASON FOR CONTRACT TYPE: Agreement extensions between governments are appropriately executed as an amendment to the original IGA.

ROLE OF THE BOARD: In accordance with LTD Resolution No. 2017-03-15-011, the Board must review and approve all contracts exceeding \$149,999, and all individual or cumulative contract amendments and change orders that exceed the lesser of \$150,000 or ten-percent (10%) of the initial contract value.

HISTORY/DESCRIPTION/JUSTIFICATION: The original IGA was executed January 30, 2019. The purpose of the pilot program was to leverage technology to create new transportation programs in Cottage Grove and collect data to develop similar programs in other geographic areas. After a program hiatus due to the global pandemic, MOD service resumed in Cottage Grove on August 17, 2020. The current agreement with the City of Cottage Grove allowing for this project is set to expire on June 30, 2021 and requires an extension with additional funds to continue. LTD has applied for and was awarded STIF funds which would extend this program budget for two years.

PROCUREMENT IMPACT/HISTORY: LTD's Procurement Policy, adopted June 2017 and amended September 2020, excludes intergovernmental agreements authorized by Oregon Revised Statutes Chapter 190 from the Competitive Procurement process (*Section 2 – Application*). **ORS 190.010 Authority of local governments to make intergovernmental agreements** states, "A unit of local government may enter into a written agreement with any other unit or units of local government for the performance of any or all functions and activities that a party to the agreement, its officers or agencies, have authority to perform."

FINANCIAL IMPACT/FUNDING SOURCE: The IGA amendment will increase the total not-to-exceed amount of the agreement to \$966,830. LTD has estimated a budget of \$260,000 in FY22 and \$260,000 in FY23 using Statewide Transportation Improvement Funds (STIF), extending the length of the Mobility on Demand Pilot Project period through June 30, 2023.

CONSIDERATIONS: The Cottage Grove Connector Project relies on close coordination with several other organizations and agreements. This includes a lease agreement between LTD and the non-profit South Lane Wheels for vehicles to support MOD, as well as, an agreement between LTD and Via Mobility as the technology provider. The City of Cottage Grove separately contracts with South Lane Wheels for operation of the service.

ALTERNATIVES: The Contract Committee may:

- Recommend additional IGA provisions or an alternative amendment expiration date.
- Recommend expiration of the IGA on June 30, 2021, effectively cancelling of the Cottage Grove Connector project.

SUPPORTING DOCUMENTATION: N/A

PROPOSED MOTION: I move to forward the amendment to IGA no. 2019-07 to the Board of Directors with a recommendation for approval.