

**Lake Grove Water District  
Minutes of Regular Board Meeting  
June 21, 2021**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at 15555 Bangy Rd. Lake Oswego, OR 97035, chaired by Dan Lowe. Other Commissioners present were Larry Kitchen, Dan Taylor, and JD Pavek. Virgil Pearce called in. Also, present were Tammy Schalk and Dennis Koellermeier. Paul Howard also called in.

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**1. PUBLIC COMMENT:** None

**2. AGENDA APPROVAL:** JD Pavek made a motion to approve the agenda. Dan Taylor seconded the motion. A vote was called. In favor: All.

**3. CONSENT AGENDA:** Larry Kitchen made a motion to approve the May 17, 2021, minutes. Dan Taylor seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the May 2021 Financials. JD Pavek seconded the motion. A vote was called. In favor: All. JD Pavek made a motion to approve the accounts payable. Dan Taylor seconded the motion. A vote was called. In favor: All.

**4. NEW BUSINESS:** Resolution adopting the Budget FY 2021-2022 – Larry Kitchen made a motion to approve the Resolution 2021-2 adopting the FY 2021-2022 Budget. Dan Taylor seconded the motion. A vote was called. In favor: All.

**5. OLD BUSINESS:**

Neff Park Lane – Will be discussed during the July meeting.

Portland Water Contract Update – Portland water/FCS Group is progressing and getting close to preparing a draft of the water proposal and it should be ready for the wholesalers to look at during the next WMAB meeting in July. There will be two questions that will be submitted to the Portland water, from the Board for consideration. 1) Future CIP is being upsized and thus would be eligible for reimbursement to supply all the small wholesalers combined. Should the whole exit strategy be rethought? 2) Can a wholesaler just reserve and buy a set amount of water annually?

Dennis Koellermeier and Tammy Schalk will be meeting with Erica Rooney, Engineer of the City of Lake Oswego for an introduction and to discuss the beginning steps of other alternatives for more water supply and to see if they are aware of what the City of Portland is going through with their contract.

**5. REPORTS BY DEPARTMENT:**

**6. COMMISSIONERS:** Larry Kitchen's iPad will be replaced. Dan Taylor reminded everyone that due to the rising temperature in the NW, we should start to prepare for fire awareness, take precautionary measures and have supplies ready on hand (N-95 masks, etc.).


**OFFICE:** District Manager reported that budget expenses will need to be transferred from the GF contingency expense to the field supervisory expense category. JD Pavek made a motion to transfer \$20,400 from the contingency expense to the field supervisor expense category in the General Fund. Dan Taylor seconded the motion. A vote was called. In favor: All. District Manager is currently interviewing for the Finance Specialist position that is vacant.

**FIELD OPERATOR:** Paul Howard has been working closely with the engineer while he has been out for a few weeks. Hiland will start working on more hydrant replacements in August.

7. **BRAINSTORM:** JD Pavsek talked about data analysis and statistics. He will have more time after September to discuss with the Board of taking all of water data (usage, occupancy, density, loss, etc.) and do a study/analysis on our District.

8. Adjourn: Meeting was adjourned at 7:21 pm

  
Commissioner, Chair      Date 16 July 21

  
Commissioner      Date 7/16/2021