

RESOLUTION NO. 08-062

A RESOLUTION AMENDING CERTAIN PROVISIONS OF
THE AGENCY'S LOCAL CONTRACT REVIEW BOARD
RULES CONCERNING ISSUANCE OF REQUESTS FOR
PROPOSALS

WHEREAS, on February 28, 2005, the Columbia Gateway Urban Renewal Agency adopted Resolution No. 05-054 approving revised rules for the Agency acting in its capacity as the Local Contract Review Board Authority for the Agency; and

WHEREAS, the Local Contract Review Board Rules include certain provisions that require staff to submit copies of any proposed Requests for Proposal ("RFP") to the Agency Board, for the Agency Board's review and approval, before the RFP is issued; and

WHEREAS, requiring the submission of an RFP to the Agency Board for prior review and approval can contribute to a delay in the process of awarding the contract for the project, as well as resulting in the Agency incurring the costs for material and staff time to prepare the proposed RFP for the Agency Board's review and approval; and

WHEREAS, the Agency Board has determined that staff has established procedural safeguards to ensure that proper procedures are followed in the process of issuing an RFP, which safeguards remove the need to continue the requirement that issuance of RFP's receive the prior approval of the Agency Board; and

WHEREAS, the Agency Board desires to revise its Local Contract Review Board Rules to eliminate the provisions requiring the prior review and approval of RFP's;

NOW, THEREFORE, BE IT RESOLVED BY THE COLUMBIA GATEWAY URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1. Revisions Adopted. The following revisions to the Local Contract Review Board Rules shall be adopted:

- A. Rule 02-0260(2) - The first sentence, which reads "Prior to issuing a Request for Proposal, Agency staff shall submit the RFP to the Contract Review Authority for its review and approval." shall be deleted.
- B. Rule 03-0220(2) - The second sentence, which reads "Prior to issuing a Request for Proposals, Agency staff shall submit the RFP to the Contract Review Authority for its review and approval." shall be deleted.

- C. Rule 04-0640(1) shall be revised to read as follows: Agency staff shall obtain prior approval of the Contract Review Authority to use any of the Alternative Contract Methods, except for a Request for Proposal issued in accordance with Rule 04-0650.

Section 2. Effective Date. This Resolution shall be effective as of the 8th day of September, 2008.

PASSED AND ADOPTED THIS 8TH DAY OF SEPTEMBER, 2008.

Voting Yes, Agency Member: Wilcox, Wood, Dick, Spatz, Van Cleave
Voting No, Agency Member: None
Absent, Agency Member: Kovacich
Abstaining, Agency Member: None

AND APPROVED BY THE CHAIR THIS 8TH DAY OF SEPTEMBER, 2008.



Robb E. Van Cleave, Chair

Attest:



Julie Krueger, MMC, City Clerk